

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday – November 19, 2007 -7:00 PM (Closed Session) 8:00 PM (Regular Session)

Jefferson Township Middle School Media Center

A. _____ called the meeting to order at _____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

Present

Absent

Mr. Anzano

Mrs. Castiglione

Mr. Cerny

Mr. Chamberlain

Mr. Feldmann

Mrs. Hardy

Mrs. Masticola

Mrs. Scott

Mrs. Servedio

Carol Ann Sudia, *Student Representative*

Craig Coelho, *Student Representative*

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of November, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

F. PRESENTATIONS

2006-2007 Annual Audit – Bud Jones of Nisivoccia & Company, LLP

G. COMMENTS FROM THE AUDIENCE (on agenda action items only)

H. COMMITTEE REPORTS

I. MINUTES OF MEETINGS

I.1 Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

October 15, 2007 Regular Meeting Minutes October 15, 2007 Executive Session

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.17, as described below:

J.1 Motion to approve the list of **purchase orders** dated October 31, 2007 in the amount of **\$ 593,940.21.**

J.2 Motion to approve the **check journal** as of October 31, 2007 in the amount of **\$ 5,027,215.98.**

J.3 Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated September 2007 in the amount of **\$120,439.59.**

J.4 Motion to accept the **Treasurer and Secretary’s Report** dated September 2007 as being in balance.

J.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of September 30, 2007 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

J.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of September 30, 2007, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

J.7 Motion to approve **Food Service Check Journal** for October 2007 in the amount of **\$27,944.19.**

J.8 Motion to approve Resolution Determining the Form and Other Details of Not to Exceed \$9,970,000 Principal Amount of **Refunding School Bonds** of the Board of Education of the Township of Jefferson in the County of Morris, New Jersey and Providing for Their Sale and Delivery. *(See attached)*

J.9 Motion to accept the 2007-2008 **No Child Left Behind (NCLB)** Funds, in the total amount of \$78,892, as follows:

TITLE II – PART A	\$ 67,639
TITLE IV	\$ 7,054
TITLE V	\$ 4,199

J.10 Motion to accept the June 30, 2007 **Comprehensive Annual Financial Report** *(copy available for review)*

- J.11** Motion to approve the June 30, 2007 **Audit Corrective Action Plan**. *(Copy attached)*
- J.12** Motion to approve S&M Management, Inc. to provide **heat tracing, insulation of fuel oil piping and anchors** at the Middle/High School complex at a cost not to exceed \$22,000, per S&M Management proposal dated October 15, 2007 and the ATI Engineering recommendation. Funds payable from the Capital Project fund, quotes received. *(Copy available for review)*
- J.13** Motion to approve Mr. Jeffrey Oster, Residency Investigator, for the remainder of the 2007-2008 year at a rate of \$35/hour, plus mileage at \$0.48/mile.
- J.14** Motion to allocate the FY06-07 **Extraordinary Aid** funds in the amount of \$182,724 to grade 1-5 instructional salaries.
- J.15** Motion to approve purchase and installation of a surveillance system for use on one district owned vehicle, as a pilot security program at a cost of approximately \$1,000.
- J.16** Motion to ratify \$119,510 as the amount contained in the **2007-2008** maximum amount allocated to **travel** related activities, including items such as work related mileage reimbursement, professional development related expenses, and registration fees, all in compliance with A5 travel standards.
- J.17** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable. *(Copy attached)*

K. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.5, as described below:

- K.1** Motion to approve an **Agreement** between the Jefferson Township Board of Education and the Jefferson Township Supervisors Association (JTSA), having been advised of ratification by the JTSA, for school years 2007-2008, 2008-2009, 2009-2010; effective July 1, 2007 through June 30, 2010.

K.2 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Placeholder	Appoint	Director of Student Personnel Services			JTHS	1/21/08	6/30/08	May be earlier upon release from district. Replacing Inez Kraus
B. Instructional								
Juan Conejero	Terminate	Spanish Teacher			JTHS	10/30/07	12/29/07	
Bronwyn Springer	Terminate	Long-Term ESL Teacher Sub			Elementary	11/2/07	11/3/07	Accepted permanent position as high school Spanish teacher
Bronwyn Springer 11-140-100-101-00	Appoint	Teacher of Spanish	MA+30 Step 13	\$66,841	JTHS	11/5/07	6/30/08	Replacing Juan Conejero
Travis Gage 11-130-100-101-00	Appoint	Teacher of the Handicapped	BA Step 1	\$43,541	Middle School	1/2/08	6/30/08	Replacing Esther Tsai
HV	Maternity Leave	ESL Teacher			Briggs	1/1/08	6/30/08	Extend leave through end of 07/08 school year utilizing an additional 115 unpaid days for a total of 183 unpaid days.
NF	Maternity Leave	Elementary Teacher			Cozy Lake	1/2/08	6/13/08	Utilizing 54 sick days and 55 unpaid days
Sherry Arnowitz	Maternity leave replacement	School Psychologist		\$421.54/day	JTMS	11/21/07	3/28/08	One additional day per week for VP
Niemah Scherlacher	Maternity leave replacement	Learning Disabilities Teacher Consultant		\$367.11/day	JTMS	12/21/07	2/29/08	Two additional days per week for TR
Suzanne Rodgers	Maternity leave replacement	Learning Disabilities Teacher Consultant		\$430.60/day	JTMS	12/21/07	2/29/08	One additional day every other week for TR
Kyle Rockwell 11-120-100-101-28	Appoint	Long-Term ESL Teacher Sub	BA Step 1	\$217.71/day	Elementary	10/30/07	12/31/07	Long-Term Replacement for maternity leave—HV
Esther Tsai	Resignation	Special Education Teacher			JTMS	11/1/07	1/1/08	
Ana Stack	Resignation	Spanish Teacher			JTMS	11/1/07	12/21/07	
JC	Maternity Leave	English Teacher			JTHS	1/14/08	6/30/08	Utilizing 16 sick days and 76 unpaid days
TK	Medical Leave	Social Studies Teacher			JTMS	10/22/07	11/5/07	Utilizing 10 sick days
JD	Medical Leave	Guidance Counselor			JTMS	11/15/07	2/4/08	Utilizing 48 sick days
Deidre Collins	Maternity leave replacement	Elementary Teacher		\$217.71/day	Cozy Lake	1/2/08	6/30/08	Long-Term Replacement for maternity leave—NF
SS	Maternity Leave	English Teacher			High School	1/21/08	6/20/08	Utilizing 21 sick days and 82 unpaid days
AT	Maternity Leave	Physical Education Teacher			Middle School	1/25/08	6/20/08	Utilizing 29 sick days and 69 unpaid days
C. Non-Instructional								
George Fernandez	Additional Compensation	Supervisor of Maintenance and Grounds		\$400/yr	District	7/1/06	6/30/08	Compensation for holding Black Seal license
James Schmitt	Additional Compensation	Assistant Supervisor of Maintenance and Grounds		\$400/yr	District	7/1/07	6/30/08	Compensation for holding Black Seal license
George Fernandez	Additional Compensation	Supervisor of Maintenance and Grounds		\$400/yr	District	7/1/06	6/30/08	Compensation for holding Asbestos Abatement Certification
Christopher Murarik 11-212-100-106-00	Appoint	Special Education Aide	Step 1	\$17.37/hr	JTHS	11/19/07	2/18/08	One to One aide for swim team participant Not to exceed 19.75 hrs/week
Daniel Scott Faber 11-000-261-100-00	Appoint	Maintenance Worker	Step 1	\$21.45/hr	District	11/20/07	6/30/08	Tuesday-Saturday 3PM-11PM shift Upon completion of fingerprinting In place of Anthony Prince.
Frances Ferucci	Additional Hours	Special Education Aide	Step 1	\$17.37/hr	White Rock	11/20/07	6/30/08	Additional 4 hours/week
Pamela Kallas	Additional Hours	Special Education Aide	Step 3	\$17.98/hr	White Rock	11/20/07	6/30/08	Additional 1 hr/week
Kimberly Torsiello	Additional Hours	Special Education Aide	Step 1	\$17.37/hr	White Rock	11/20/07	6/30/08	Additional 1.75 hr/week
Susanne Porter	Additional Hours	Special Education Aide	Step 3	\$17.98/hr	White Rock	11/20/07	6/30/08	Additional 1.25 hr/week
Rebecca Newman	Terminate	Marching Band Drill/Guard Instructor		\$2,023	JTHS	10/19/07	10/19/07	Terminated 2 weeks prior to end of season. Salary adjusted to \$1,658.83.

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Janet Metro	Appoint	Volunteer Aide			Drummond	11/20/07	6/30/08	Volunteer as classroom aide 1 hr/wk. Upon completion of fingerprinting
D. Substitutes/Other								
Karen McCarthy	Appoint	Sub Classroom Aide		\$10/hr	District	11/6/07	6/30/08	
Audrey Kazimir	Appoint	Sub Classroom Aide		\$10/hr	District	10/19/07	6/30/08	
Betty Zimmer	Appoint	Sub Classroom Aide		\$10/hr	District	10/29/07	6/30/08	
Sharon Swajger	Appoint	Sub Classroom Aide		\$10/hr	District	10/31/07	6/30/08	
Robin De Vito	Appoint	Sub Classroom Aide		\$10/hr	District	11/20/07	6/30/08	
Maureen Doyle	Appoint	Sub Secretary		\$11.50/hr	District	11/7/07	6/30/08	
Lauren Grohs	Appoint	Sub Teacher		\$80 per diem	District	11/20/07	6/30/08	
Ashley Marro	Appoint	Sub Teacher		\$80 per diem	District	11/20/07	6/30/08	
Victoria Busardo	Appoint	Sub Teacher		\$80 per diem	District	11/20/07	6/30/08	
Tammy Kersten	Appoint	Sub Teacher		\$80 per diem	District	11/20/07	6/30/08	
Brian Baylor	Appoint	Homebound Teacher		\$33.90/hr	District	10/30/07	6/30/08	
Virginia Randall	Appoint	Homebound Teacher		\$33.90/hr	District	10/26/07	6/30/08	

E: Student Teachers

Name	College	Grade	Location	Date Effective	Date Terminated	Discussion
Regina D' Alessandoro	William Paterson University	MS Guidance	MS	9/4/08	5/15/09	Intern for MS Guidance Office

F. Coaches

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Terri McCarney	Appoint	Head Cheerleading	Step 3	\$4,479.02	JTHS	9/1/07	6/30/08	21 years of service
Melissa Haggett	Appoint	Assistant Cheerleading	Paraprofessional Coaching Aide		JTPS	9/1/07	6/30/08	
Peter J. DiGennaro	Appoint	Head Basketball Boys	Step 3	\$7,888.49	JTHS	9/1/07	6/30/08	13 years of service
Frank Dwornikoski (*)	Appoint	Assistant Basketball Boys	Step 3	\$6,279.78	JTHS	9/1/07	6/30/08	28 years of service
Ryan McCarney (*) (**)	Appoint	Assistant Basketball Boys	Step 1	\$2,863.85	JTHS	9/1/07	6/30/08	
C. J. Burdette (*) (**)	Appoint	Assistant Basketball Boys	Step 1	\$2,863.85	JTHS	9/1/07	6/30/08	
James O'Connor	Appoint	Head Basketball Girls	Step 3	\$8,488.49	JTHS	9/1/07	6/30/08	25 years of service
Gregg Eck	Appoint	Assistant Basketball Girls	Step 3	\$6,079.78	JTHS	9/1/07	6/30/08	24 years of service
Nancy Harris	Appoint	Assistant Basketball Girls	Step 3	\$5,429.78	JTHS	9/1/07	6/30/08	11 years of service
Marianne DiRupo	Appoint	Head Bowling	Step 2	\$4,401.63	JTHS	9/1/07	6/30/08	2 years of service
Matthew Moscatello	Appoint	Head Wrestling	Step 3	\$7,108.58	JTHS	9/1/07	6/30/08	4 years of service
Anthony Gonzalez	Appoint	Assistant Wrestling	Step 3	\$4,738.59	JTHS	9/1/07	6/30/08	3year of service
Darren Bruseo	Appoint	Assistant Wrestling	Paraprofessional Coaching Aide		JTHS	9/1/07	6/30/08	
Curt Pakutka (*)	Appoint	Assistant Wrestling	Paraprofessional Coaching Aide		JTHS	9/1/07	6/30/08	
Philip Togno (*)	Appoint	Head Ice Hockey	Step 3	\$7,108.50	JTHS	9/1/07	6/30/08	2 yrs of service
Dale Schmidt (*)	Appoint	Assistant Ice Hockey	Step 3	\$3,963.16	JTHS	9/1/07	6/30/08	1 yr of service
John Notte	Appoint	Head Indoor Track	Step 3	\$7,780.43	JTHS	9/1/07	6/30/08	31 years of service
Kathleen Cutrona	Appoint	Assistant Indoor Track	Step 3	\$4,601.63	JTHS	9/1/07	6/30/08	8 years of service
Susan Tordoff	Appoint	Head Ski	Step 3	\$4,651.63	JTHS	9/1/07	6/30/08	9 years of service
Karen Gaba (*)	Appoint	Head Swimming	Step 3	\$6,430.43	JTHS	9/1/07	6/30/08	
Scott Davis (*) (**)	Appoint	Assistant Swimming	Step 1	\$3,389.34	JTHS	9/1/07	6/30/08	
Matthew Kester	Appoint	Athletic Trainer	Step 3	\$1,500.00	JTHS	9/1/07	6/30/08	
Joseph Mattessich	Appoint	Winter Weight Room		\$1,723.01	JTHS	9/1/07	6/30/08	

(*) Represents out of district coach

(**) Pending certification

G. Mentoring				
Administrator	Mentoring Program	Date	School Assignment	Mentoring Fee
Margaret Widgren	NJ Leaders to Leaders	2006-2007 School Year	JTMS	\$1,800

H. CURRICULUM WRITING							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Hours Completed:
Robin Knutelsky	Appoint	Supervision of Curriculum Writing as per JTSA Agreement	\$40/hr	JTHS	7/31/07	8/17/07	72 hours

I. WORKSHOP PRESENTATION 11-000-223-101					
Name	Nature of Action	Position	Salary	Date Effective	# of Hours
Joseph Guzewicz	Appoint	Xplorer GLX	\$55/hr	October 8, 2007	3.75 hours
Barbara Hardcastle	Appoint	Four Square Writing, Guided Reading	\$55/hr	October 8, 2007	4 hours
Jessica Hoertel	Appoint	Literature Circles 6-8	\$55/hr	October 8, 2007	2 hours
Gail Elsey	Appoint	Literature Circles 6-8	\$55/hr	October 8, 2007	2 hours
Karen Olsen	Appoint	Literacy Centers, Introduction to Guided Reading, Word Work	\$55/hr	October 8, 2007	5 hours
Cynthia Stumpf	Appoint	Literacy Centers, Introduction to Guided Reading, Word Work	\$55/hr	October 8, 2007	5 hours
Linda Hack	Appoint	Literacy Centers, Guided Reading at 3-5, Word Study	\$55/hr	October 8, 2007	5 hours
Suzan Maragliano	Appoint	Literacy Centers, Guided Reading II, Kid Write, Word Study	\$55/hr	October 8, 2007	6 hours

K.3 Motion to approve Advanced Salary Placements as indicated below:

NAME	FROM	PRESENT SALARY	TO	NEW SALARY
Sandra Archer	MA Step 10	\$52,978	MA+15 Step 10	\$53,978
Amy Bush	MA+30 Step 18	\$84,120	MA+45 Step 18	\$88,063
Kelly Carney	BA+15 Step 05	\$47,728	MA Step 05	\$48,728
Sharon Ciliento	BA Step 07	\$47,791	BA+15 Step 07	\$48,791
Christine Cinnamon	MA Step 08	\$50,853	MA+15 Step 08	\$51,853
Sharon Clayton	BA Step 08	\$48,853	BA+15 Step 08	\$49,853
Karen Correia	MA Step 18	\$76,000	MA+15 Step 18	\$78,100
Elizabeth Conrad	BA+15 Step 07	\$48,791	MA+15 Step 07	\$50,791
Jan Courtney	MA Step 10	\$52,978	MA+15 Step 10	\$53,798
Gail Elsey	BA Step 04	\$45,666	BA+15 Step 04	\$46,666
Pamela Graham	MA+15 Step 08	\$51,853	MA+30 Step 08	\$52,853
Teri Haight	MA Step 08	\$50,853	MA+45 Step 08	\$53,853
Cecilia Hansen	MA Step 17	\$72,758	MA+15 Step 17	\$74,658
Deborah Helfand	MA+15 Step 11	\$55,740	MA+30 Step 11	\$60,740
Cheryl Kanazik	BA Step 06	\$46,728	BA+15 Step 06	\$47,728
Jason Klebez	MA Step 06	\$48,728	MA+15 Step 06	\$49,728
Patricia Klebez	MA Step 08	\$50,853	MA+15 Step 08	\$51,853
Michelle Klinger	BA Step 04	\$45,666	MA Step 04	\$47,666
Matthew Levine	BA+15 Step 09	\$50,916	MA+15 Step 09	\$52,916
Marlene Lubin	MA+15 Step 15	\$67,621	MA+30 Step 15	\$73,421
Danette McNelis	MA+15 Step 18	\$78,100	MA+30 Step 18	\$84,120
Colleen Maxwell	MA+15 Step 07	\$50,791	MA+30 Step 07	\$51,791
Denise Morando	MA Step 11	\$54,540	MA+15 Step 11	\$55,740
Tanya Piekarz	BA+15 Step 05	\$47,728	MA+15 Step 05	\$49,728
Barbara Winson Riedel	MA+30 Step 18	\$84,120	MA+45 Step 18	\$88,063
Heather Rowens	MA Step 05	\$48,728	MA 15 Step 05	\$49,728
Mark Schwarz	BA Step 05	\$46,728	BA+15 Step 05	\$47,728
Patricia Silverstein	MA+30 Step 18	\$84,120	MA+45 Step 18	\$88,063
Jodie Sparling	MA Step 05	\$48,728	MA+15 Step 05	\$49,728
Brian Spatola	BA Step 04	\$45,666	BA+15 Step 04	\$46,666
Vincent Stasio	BA Step 03	\$45,666	BA+15 Step 03	\$46,666
Babette Stewart	MA+30 Step 18	\$84,120	MA+45 Step 18	\$88,063
Joy Toriello	BA Step 04	\$45,666	MA Step 04	\$47,666
Denise Vandenberghe	BA Step 04	\$45,666	BA+15 Step 04	\$46,666
Dana Williams	BA Step 07	\$47,791	BA+15 Step 07	\$48,791

K.4 Motion to approve Summer Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	Amount
Michael Valenti	Seton Hall University	Leadership Dynamics	1	\$2,000.00
Michael Valenti	Seton Hall University	Intermediate Statistics	2	\$2,478.00
Timothy Plotts	Seton Hall University	Leadership Dynamics	4	\$2,000.00
Alex Montanez	Marygrove College	Integrating Technology into K-12	16	\$303.84
Babette Stewart	Marygrove College	Classroom Management	38	\$303.84
Brian Spatola	New Jersey City University	Personnel, Supervisor & Staff Dev.	25	\$303.84

Name	College/University	Course Title	Approval #	Amount
Cecilia Hansen	Marygrove College	Teaching Students to Get Along	32	\$303.84
Cheryl Kanazik	Walden University	Geometry Measurement	2	\$303.84
Christine Cinnamon	Marygrove College	Classroom Management to Promote Learning	35	\$303.84
Christine Cinnamon	Marygrove College	Teaching Students to Get Along	36	\$303.84
Claude Larson	College of New Jersey	Increasing Student Responsibility	39	\$303.84
Claude Larson	College of New Jersey	Brain Based Teaching & Learning	40	\$303.84
Deborah Helfand	College of New Jersey	Increasing Student Responsibility	66	\$303.84
Denise Morando	Marygrove College	Classroom Management to Promote Learning	55	\$303.84
Denise Morando	Marygrove College	Teaching Students to Get Along	56	\$303.84
Denise Morando	The University of the Arts	Continuing Inspiration: Arts as an Educational Resource	54	\$303.84
Denise Vandenberghe	Walden University	Designing Curriculum & Instruction	5	\$303.84
Denise Vandenberghe	Walden University	Elem. Math, Geometry & Measurement	6	\$303.84
Ernest Fisher	Marygrove College	Integrating Technology into K-12	22	\$303.84
Ernest Fisher	Marygrove College	Motivating Today's Learner	21	\$303.84
Gail DeGraw	Ramapo College of NJ	Audio Visual Media Production for Educators	73	\$405.12
Gail DeGraw	Ramapo College of NJ	Instructional Design	74	\$405.12
Gail Elsey	Marygrove College	Effective Classroom Management	11	\$303.84
Heather Rowens	Marygrove College	Classroom Management to Promote Learning	27	\$101.28
Heather Rowens	Marygrove College	Teaching Students to Get Along	26	\$303.84
Heather Rowens	RTC Regional Training Center	Using Portfolios for Instruction	28	\$303.84
James Rowe	Marygrove College	Math-Teaching for Understanding K-6	50	\$303.84
James Rowe	Marygrove College	Supporting the Struggling Reader	49	\$303.84
James Rowe	Marygrove College	Helping Students Become Self Directed	48	\$303.84
Jan Courtney	Marygrove College	Designing Curriculum & Instruction	88	\$303.84
Jan Courtney	Marygrove College	Succeeding With Difficult Students	34	\$303.84
Jane Kirshenbaum	Mississippi State University	Climatology	51	\$303.84
Jason Klebez	Walden University	Enhancing Teacher Capacity & Commitment	58	\$303.84
Joseph Guziewicz	Penn State University	PASCO Xplorer GLX Standalone	78	\$303.84
Joy Toriello	Marygrove College	Models of Effective Teaching	8	\$303.84
Joy Toriello	Marygrove College	How to get Parents on your side	7	\$303.84
Kathleen Weir	The University of the Arts	Landscape Painting II	15	\$303.84
Kelly Carney	FDU	Supervision of Instruction & Personnel Eval	82	\$303.84
Kelly Carney	FDU	Change: Curriculum Development & Program	81	\$303.84
Kelly Daly	Montclair State University	The Nature of Reading	18	\$303.84
Laura Ajaj	Marygrove College	Integrating Technology into K-12	20	\$303.84
Laura Ajaj	Marygrove College	Motivating Today's Learner	19	\$303.84
Marlene Lubin	Marygrove College	Classroom Management to Promote Learning	44	\$303.84
Matthew Kester	University of Texas	Intro to Statistics	1	\$303.84
Melissa Cattafi	Walden University	Teacher as a Professional	43	\$303.84
Melissa Cattafi	Walden University	Foundations of Reading & Literacy	42	\$303.84
Michelle Klinger	Marygrove College	Models of Effective Teaching	4	\$303.84
Michelle Klinger	Marygrove College	How to get Parents on your side	3	\$303.84
Pamela Graham	Walden University	Curriculum Design for Understanding	45	\$303.84
Pamela Graham	Walden University	Earth Science from New Perspective	46	\$303.84
Patricia Carroll	Marygrove College	Classroom Management to Promote Learning	31	\$303.84
Patricia Carroll	Marygrove College	Teaching Students to Get Along	30	\$303.84
Patricia Carroll	RTC Regional Training Center	Using Portfolios for Instruction	29	\$101.28
Patricia Klebez	Walden University	Enhancing Teacher Capacity & Commitment	57	\$303.84
Patricia Silverstein	Marygrove College	Classroom Management	37	\$303.84
Peter Glusiec	Marygrove College	Integrating Technology into K-12	24	\$303.84
Peter Glusiec	Marygrove College	Motivating Today's Learner	23	\$303.84
Sharon Ciliento	Marygrove College	Effective Classroom Management	13	\$303.84
Sharon Ciliento	Marygrove College	Collaborative Action Research	14	\$303.84
Sharon Clayton	Marygrove College	Effective Classroom Management	10	\$303.84
Sharon Clayton	Marygrove College	Collaborative Action Research	9	\$303.84
Teri Haight	New Jersey City University	School Finance	53	\$303.84
Teri Haight	New Jersey City University	School Law	52	\$303.84

K.5 Motion to establish the salaries of Supervisors for the 2007/08 School Year as indicated below:

NAME	POSITION	07/08 SALARY
	Supervisors	
Robin Knutelsky	Supervisor of Language Arts	\$92,161
Marius Petric	Supervisor of Mathematics	\$90,951

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4, as described below:

L.1 Motion to approve student placements and professional services, as indicated below:

Student	School	Tuition	Date
F/11-6	Commission for the Blind & Visually Impaired Level of Service = 1	\$1,400	9/1/07 – 6/30/08

L.2 Motion to **terminate student placement** and professional services, as indicated below:

Student	School	Tuition	Effective Date
M/12-8	Chapel Hill Academy	\$36,920/year	10/31/07
F/10-3	Upper Deerfield Township	\$10,750/year	10/16/07
M/9-2	Upper Deerfield Township	\$10,750/year	10/16/07
M/8-1	Upper Deerfield Township	\$10,750/year	10/16/07
M/8-1	Upper Deerfield Township	\$10,750/year	10/16/07

L.3 Motion to adopt a resolution recognizing the week of December 3-7, 2007 as National **Inclusion** Week:

WHEREAS, inclusion is a process by which schools, local education authorities, and other interested groups develop their cultures, policies, and practices to include pupils; and

WHEREAS, schools, local education authorities, and other interested groups should actively seek to remove barriers of learning and participation for pupils;

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Township Board of Education

- (1) Recognizes the week of December 3-7, 2007 as National **Inclusion** Week; and
- (2) Calls upon state and local officials, schools, local education authorities, and other interested groups to develop and implement strategies, activities, and programs that promote inclusion.

L.4 Motion to approve an overnight field trip for the Jefferson Township **High School Chamber Choir** to participate in the Regional Chamber Choir Tour, April 3-12, 2008 to Springfield and Chicago, Illinois and Branson and St. Louis, Missouri, at no cost to the Board.

L.5 Enrollment as of 10/31/07:

	Oct. 06	Oct. 07
R. F. Drummond	104	124
Milton	163	183
Cozy Lake	296	283
Stanlick	377	365
E.T. Briggs	264	262
White Rock	435	412
Total Elementary	1,639	1,629
JTMS	885	869
JTHS	1,124	1,125
GRAND TOTAL	3,648	3,623
Tuition students received	3	4
Out-of-district placement	57	50
Students -Home Instruction	4	7

M. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 and M.2, as described below:

M.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
3218	Regulation	Substance Abuse	Replace 3218r Substance Abuse
4218	Regulation	Substance Abuse	New Regulation
5111	Regulation	Eligibility of Resident/Non-resident Pupils	New Regulation
5116	Policy	Education of Homeless Children	New Policy
5116	Regulation	Education of Homeless Children	New Regulation
5130	Regulation	Withdrawal From School	New Regulation

M.2 Motion to approve the **Second Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
2260	Regulation	Affirmative Action Program for School and Classroom Practices Complaint Procedure	New Regulation
4211	Regulation	Attendance	New Regulation
7420	Regulation	Handling and Disposal of Body Wastes and Fluids	New Regulation
7420.1	Regulation	Bloodborne Pathogens Exposure Control Plan	New Regulation
8335	Policy	Family Education Rights and Privacy Act	New Policy
8461	Policy	Reporting Violence, Vandalism, and Alcohol, and Other Drugs	Replaces 8461 Reporting Violence and Vandalism
8461	Regulation	Reporting Violence, Vandalism, and Alcohol, and Other Drugs	New Regulation
9560	Policy	Administration of Surveys	New Policy

N. COMMUNICATIONS

O. OLD BUSINESS

P. NEW BUSINESS

- Electronic distribution of agenda to Board members.
- Lease purchase options: technology replace/recycle computers.

Q. BOARD MEMBER COMMENTS

R. STUDENT REPRESENTATIVES

S. COMMENTS FROM THE AUDIENCE

T. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of November, 2007 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. This matter will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

U. ADJOURN