

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday – January 15, 2007 - 7:00 PM (Goal Setting) 8:00 (Regular Session)
Jefferson Township Middle School Media Center

A. Mrs. Servedio called the meeting to order at 7:06 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Andre		<u>X</u>
Mrs. Castiglione	<u>X</u>	
Mr. Cerny	<u>X</u>	
Mr. Chamberlain	<u>X</u>	
Mr. Feldmann	<u>X</u>	
Mr. Hanisch		<u>X</u>
Mrs. Hardy	<u>X</u>	
Mrs. Mastricola	<u>X</u>	
Mrs. Servedio	<u>X</u>	
Mariclaire DosSantos	<u>X</u>	<i>Student Representative</i>
Craig Fuess		<u>X</u> <i>Student Representative</i>

D. SUPERINTENDENT'S REPORT

Dr. Fuchs reported on the *Good News and Progress in Our Schools*.

E. PRESENTATIONS

- Jefferson Township School District Goal Setting – Ms. Cathie Sousa, NJSBA

F. COMMENTS FROM THE AUDIENCE (on Minutes action items only, if applicable)

None

G. MINUTES OF MEETINGS

G.1 Motion by Mrs. Castiglione, seconded by Mr. Chamberlain, that the minutes of the following meeting be approved as submitted:

December 11, 2006 Work/Regular Session

MOTION: Mrs. Castiglione	SECOND: Mr. Chamberlain			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Servedio	X			

H. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cerny, seconded by Mr. Chamberlain, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.10, as described below:

- H.1** Motion to approve the list of **purchase orders** dated December 31, 2006 in the amount of **\$393,804.10**.
- H.2** Motion to approve the **check journal** as of December 31, 2006 in the amount of **\$4,081,032.01**.
- H.3** Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated November 2006 in the amount of **\$264,708.06**.
- H.4** Motion to accept the **Treasurer and Secretary's Report** dated November 2006 as being in balance.
- H.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of November 30, 2006 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- H.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of November 30, 2006, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- H.7** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

H.8 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property.

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
M/S Storage	n/a	9 Lennox A/C units, Model H52904210Y40PT, 208-230 Volts
High School Weight Room	#4678	Sports Art Treadmill, Serial # 3100122K005

H.9 Motion to accept the **donation** from C&R Audio Visual, LLC to the Jefferson Township High School the following items, in accordance with Policy # 1323, Gifts, Grants and Bequests.

<u>Equipment</u>	<u>Mfg/SKU</u>	<u>Est. Price</u>
Videoconferencing unit	Polycom VSX 7400	\$6,700.00
Video cart	VFI C2736	\$ 800.00
40" LCD Monitor	Samsung 400P	\$3,789.00
LCD mount	Chief PTS-2241	\$ 499.00

H.10 Motion to approve the appointment of SERAPH, Inc., to provide **professional services**, at a cost not to exceed \$7,525, for security consulting and training. Cost based upon \$1,075 per facility, 7 facilities.

MOTION: Mr. Cerny		SECOND: Mr. Chamberlain			
Name	Ayes	Nays	Abstain	Absent	
Mr. Andre				X	
Mrs. Castiglione	X				
Mr. Cerny	X				
Mr. Chamberlain	X				
Mr. Feldmann	X				
Mr. Hanisch				X	
Mrs. Hardy	X				
Mrs. Mastricola	X				
Mrs. Servedio	X				

I. PERSONNEL COMMITTEE

Motion by Mrs. Castiglione, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions I.1, as described below:

I.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
B: Instructional								
Yana Seminara	Resignation	French Teacher			JTHS/JTMS	1/2/07	3/3/07	

William Koch* 11-140-100-101-0000	Appoint	Health & Physical Education Teacher	BS Step 1	\$40,980**	JTMS	1/23/07	6/30/07	Replacement-Health appointment pending certification
KW	Medical Leave	Elementary Teacher			White Rock	1/2/07	1/19/07	Utilizing 14 sick days
C: Non-Instructional								
D: Substitutes/Other								
Donna Nimmo	Appoint	Sub Teacher		\$80.00/day		9/1/06	6/30/07	
Badhika Ganta	Appoint	Sub Teacher		\$80.00/day		1/16/07	6/30/07	
June McNamara	Appoint	Sub Teacher		\$80.00/day		9/1/06	12/29/06	
Dina Letizia	Appoint	Sub Classroom Aide		\$10.00/hr		1/16/07	6/30/07	
Donna Nimmo	Appoint	Sub Classroom Aide		\$10.00/hr		9/1/06	6/30/07	
June McNamara	Appoint	Sub Classroom Aide		\$10.00/hr		9/1/06	6/30/07	
Donna Nimmo	Appoint	Sub Clerical		\$11.50/hr		9/1/06	6/30/07	
June McNamara	Appoint	Sub Clerical		\$11.50/hr		9/1/06	6/30/07	
E. Extra Duty Pay								
Kathleen Cutrona	Rescind	Debate Club Advisor	Level 1		JTMS	2006/07	2006/07	
Lorraine Gastrock	Appoint	Debate Club Advisor	Level 1	\$400.00**	JTMS	12/15/06	6/30/07	

F: Student Teachers						
Name	College	Grade	Loc.	Date Effective	Date Termin.	Discussion
Michele-Elise Goodhue	College of St. Elizabeth	2	CL	1/16/07	4/27/07	

** Salary based on 2005/2006 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

MOTION: Mrs. Castiglione	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Servedio	X			

J. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Mastricola, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motion J.1 through J.6, as described below:

J.1 Motion to **terminate student placement** and professional services, as indicated below:

Student	School	Tuition	Date
M/16-8	Bonnie Brae	N/A	12/1/06
M/18-1	Lakeview Learning Center	N/A	Eff. 2/2/07
M/9-9	George Washington School	N/A	Eff. 1/1/07
F/10-7	Windsor School	N/A	1/15/07

J.2 Motion to approve **student placements** and professional services, as indicated below:

Student	School	Tuition	Date
M/16-8	Chancellor Academy	\$252.41/day	12/18/06-6/21/07
F/17-8	Kids Peace	\$186 per diem	118 days eff. 12/8/06
F/10-7	Windsor Learning Center	\$234.48	1/16/07

- J.3** Motion to approve The Commission for the Blind and Visually Impaired Request to **Increase Services** for the 2006-07 Academic School Year (December 1, 2006 – June 30, 2007) from Level 2 services (\$3,700) to Level 3 services (\$10,450):

Student	Level Of Service	Cost
M/6-2	Level 3	\$ 10,450

- J.4** Motion to approve **The Commission for the Blind and Visually Impaired** Request for Services for the 2006-07 Academic School Year (December 1, 2006 – June 30, 2007).

Student	Level Of Service	Cost
M/5-8	Level 1	\$ 1,300

- J.5** Motion to approve the **amended Annual Field Trip List** to include: *(copy attached)*

Great Swamp National Wildlife Refuge - Harding, New Jersey *(as a substitute for Waterloo Village, which is currently closed)*

MOTION: Mrs. Masticola		SECOND: Mrs. Hardy			
Name	Ayes	Nays	Abstain	Absent	
Mr. Andre				X	
Mrs. Castiglione	X				
Mr. Cerny	X				
Mr. Chamberlain	X				
Mr. Feldmann	X				
Mr. Hanisch				X	
Mrs. Hardy	X				
Mrs. Masticola	X				
Mrs. Servedio	X				

Motion by Mr. Cerny, seconded by Mr. Chamberlain, to accept the recommendation of the Superintendent to approve and adopt motion K.6, as described below:

- J.6** Motion to approve eight student athletes and two coaches to attend the **Freshman Invitational Indoor Track Classic** on January 22, 2007, at the 168th Street Armory in New York City in compliance with other statutes.

MOTION: Mr. Cerny		SECOND: Mr. Chamberlain			
Name	Ayes	Nays	Abstain	Absent	
Mr. Andre				X	
Mrs. Castiglione	X				
Mr. Cerny	X				
Mr. Chamberlain	X				
Mr. Feldmann	X				
Mr. Hanisch				X	
Mrs. Hardy	X				
Mrs. Masticola	X				
Mrs. Servedio	X				

Enrollment as of 12/31/06:

	December 05	December 06
R. F. Drummond	116	106
Milton	178	165
Cozy Lake	308	294
Stanlick	368	383
E.T. Briggs	254	262
White Rock	452	431
Total Elementary	1,676	1,641
JTMS	907	881
JTHS	1,057	1,118
GRAND TOTAL	3,640	3,640
Tuition students received	2	3
Out-of-district placement	50	57
Students -Home Instruction	8	4

K. COMMITTEE REPORTS

- **Community Relations** – Mrs. Masticola reported on the Jan. 11, 2007 meeting.
- **Policy Committee** – The next Policy meeting will be held Jan. 17, 2007.

L. COMMUNICATIONS

- A thank you letter was read regarding sick day bank contributions.

M. OLD BUSINESS

- It was suggested that each school submit a monthly progress report. General consensus felt that the current reporting process from the Superintendent’s office and Good News and Progress was sufficient.
- A question was raised as to whether the dugouts at the High School were complete and if a thank you letter had been sent. Both were confirmed.

N. NEW BUSINESS

- An issue regarding the State’s recently adopted legislature on school holidays was addressed. A suggestion was made to send letter to Governor’s office stating opposition.
- A request was received to allow students to travel to NYC. It was suggested that the policy on the embargo on NYC should be revisited. The Board took action on a specific trip. See Item K.6.

O. BOARD MEMBER COMMENTS

- It was mentioned that high school drivers be reminded of license privileges and statute of limiting the number of non-relative passengers.
- The Wroblewski family was recognized for their patriotism.
- It was noted that the vision screening students are receiving at Stanlick School is excellent.
- Several Board Members noted that the annual Board Retreat was worthwhile and enlightening.
- A request was made to identify sports where students who are not transported by district vehicles.
- An inquiry was made to consider the birthday cutoff date for children eligible for kindergarten.

P. COMMENTS FROM THE AUDIENCE

- Out of State field trips consideration was well received by public present.
- Clarification on in-class support at Briggs School was requested. It was stated that previous in class support was not mandated by IEP's. Staff redirected to Resource Center due to additional eligible students.

Q. STUDENT REPRESENTATIVES

- Student Representative Marieclaire DosSantos commented that the District already enforces the policy of non-relative passengers in students driving and parking at the High School. She mentioned that the police department conducts random checks. She offered congratulations to the Hockey and Bowling Teams and TATU Club.

R. CLOSED SESSION

Motion by Mrs. Servedio seconded by Mr. Feldmann, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of January, 2007 at 10:04 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. This matter will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 10:37 PM.

S. ADJOURN

Motion by Mrs. Castiglione, seconded by Mr. Hanisch, that the meeting adjourn at 10:37 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary