

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday – February 20, 2007 - 7:00 PM (Closed Session) 8:00 (Regular Session)
Jefferson Township Middle School Media Center

A. Mrs. Servedio called the meeting to order at 8:04 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Andre <i>(Departed @ 7:50)</i>	_____	<u> X </u>
Mrs. Castiglione	<u> X </u>	_____
Mr. Cerny	<u> X </u>	_____
Mr. Chamberlain	<u> X </u>	_____
Mr. Feldmann	<u> X </u>	_____
Mr. Hanisch	_____	<u> X </u>
Mrs. Hardy	_____	<u> X </u>
Mrs. Mastricola <i>(Arrived @ 7:59)</i>	<u> X </u>	_____
Mrs. Servedio	<u> X </u>	_____
Marieclaire DosSantos	_____	<u> X </u> <i>Student Representative</i>
Craig Fuess	<u> X </u>	_____ <i>Student Representative</i>

D. CLOSED SESSION

Motion by Mrs. Servedio, seconded by Mr. Andre, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of February, 2007 at 7:10 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:59 PM.

E. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

- Dr. Fuch's commented on the 100th Day of School events and activities, a food drive and various activities.

F. PRESENTATIONS

- Highlights of web-cast to Iraq – Col. Jeff Elam reported that ABC Channel 7 will be broadcasting a special program in June titled “Above and Beyond”.

G. COMMENTS FROM THE AUDIENCE *(on Minutes action items only, if applicable)*

None

H. MINUTES OF MEETINGS

H.1 Motion by Mrs. Castiglione, seconded by Mr. Chamberlain, that the minutes of the following meetings be approved as submitted:

January 8, 2007 Regular Minutes

MOTION: Mrs. Castiglione		SECOND: Mr. Chamberlain		
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny			X	
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy				X
Mrs. Masticola	X			
Mrs. Servedio	X			

January 8, 2007 Executive Sessions 1 and 2

MOTION: Mrs. Castiglione		SECOND: Mr. Feldmann		
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny			X	
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy				X
Mrs. Masticola	X			
Mrs. Servedio	X			

January 13, 2007 Special Meeting Board Retreat Minutes

MOTION: Mrs. Castiglione		SECOND: Mr. Chamberlain		
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy				X
Mrs. Masticola	X			
Mrs. Servedio	X			

January 15, 2007 Regular and ES Meeting Minutes

MOTION: Mrs. Castiglione		SECOND: Mr. Feldmann		
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy				X
Mrs. Masticola	X			
Mrs. Servedio	X			

I. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cerny, seconded by Mr. Chamberlain, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.9, as described below:

- I.1** Motion to approve the list of **purchase orders** dated January 31, 2007 in the amount of **\$224,446.55**.
- I.2** Motion to approve the **check journal** as of January 31, 2007 in the amount of **\$4,315,453.57**.

- I.3 Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated December 2006 in the amount of \$28,772.00.
- I.4 Motion to accept the **Treasurer and Secretary’s Report** dated December 2006 as being in balance.
- I.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of December 31, 2006 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- I.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of December 31, 2006, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- I.7 Motion to award the bid for the **window replacement** at Stanlick and Cozy Lake Elementary Schools to R.D. Architectural Products, with a bid in the amount of \$464,800.00 as the lowest responsible bidder. *(Bid Tabulation Sheet attached)*
- I.8 Motion to accept the bid for the **Equipment Disposal** (9 Air Conditioning Units) in the amount of \$11.00 per unit, for a total of \$ 99.00 to Vito’s Service Center, Mr. Vito Magnotti, owner.
- I.9 Motion to approve the **final close out** of the Electrical Contract with Brittashan for the High School/Middle School project dated April 18, 2003 in the total amount of \$78,230.36, including settlement of related litigation pending in Morris County Superior Court.

MOTION: Mr. Cerny	SECOND: Mr. Chamberlain			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy				X
Mrs. Mastricola	X			
Mrs. Servedio	X			

J. PERSONNEL COMMITTEE

Motion by Mrs. Castiglione, seconded by Mrs. Mastricola, to accept the recommendation of the Superintendent to approve and adopt motions J.1 and J.2, as described below:

- J.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

February 20, 2007 – Action

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Virginia Jones	Retirement	Principal			High School	6/30/07	7/1/07	Retired after 28 years in district
B: Instructional								
William Wickey 11-140-100-101-28	Appoint	Long-Term French Teacher Sub	BA / Step 1	\$205/diem**	JTHS	2/13/07	6/30/07	Long-Term Replacement for Resignation
Margaret Willis	Retirement	Kindergarten Teacher			Milton	11/1/06	11/1/06	Retired after 22 years in district
Nancy Rhinesmith	Retirement	Elementary Teacher			White Rock	6/30/07	7/1/07	Retired after 21 years in district
James McCauley	Retirement	Language Arts Teacher			JTMS	6/30/07	7/1/07	Retired after 28 years in district
Yana Seminara	Resignation Date Change	French Teacher			JTHS/JTMS	1/2/07	2/14/07	Replacement Found – Early Release
Diana Fiore	Resignation	Spanish Teacher			JTHS	1/31/07	4/1/07	
SB	Medical Leave	Teacher			Cozy Lake	1/26/07	2/5/07	Utilizing a total of 6.5 sick days
KS	Leave of Absence Date Change	Teacher			JTHS	1/29/07	4/6/07	Disability 1/29/07 – 2/15/07 using 14 sick days - Family Leave 2/16/07-4/6/07
C: Non-Instructional								
Donna Stout 11-190-100-106-00	Appoint	Classroom Aide	Step 1	\$16.04/hr**	Cozy Lake	2/22/07	6/30/07	New Position
Susan Pielich	Increase Hours	Classroom Aide	Step 3	\$16.64**	Milton	1/18/07	6/30/07	From 3 hrs/day to 3.25 hrs/day
Deborah Morris 11-213-100-106-00	Appoint	Resource Classroom Aide	Step 1	\$16.04/HR**	Briggs	3/8/07	6/30/07	Replacement
Diane McClellan 11-000-262-100-26	Transfer	General Aide – Cafeteria	Step 3	\$16.32/hr**	Stanlick	2/26/07	6/30/07	From White Rock to Stanlick 2 hrs/day
Audrey Kazimir 11-213-100-106-00	Increase Hours	Resource Classroom Aide	Step 3	\$16.64/hr**	Briggs	2/6/07	6/30/07	From 16.25 hrs to 19.25 hrs/week – 3 hours at Briggs
Lisa Hagee 11-000-262-100-26	Appoint	General Aide - Cafeteria	Step 1	\$15.72/hr**	White Rock	2/26/07	6/30/07	Replacement
Kimberly Torsiello 11-204-100-106-00	Appoint	Special Education Aide	Step 1	\$16.04/hr**	White Rock	3/12/07	6/30/07	Replacement
BK	Medical Leave	Custodian			Milton	1/23/07	2/23/07	Utilizing a total of 23 sick days
DM	Un-paid Leave Of Absence	Classroom Aide			Briggs	3/5/07	3/9/07	5 days un-paid
PK	Un-paid Leave Of Absence	Classroom Aide			White Rock	2/15/07	2/16/07	2 days un-paid
LK	Medical Leave Paid/Unpaid	Classroom Aide			Drummond	1/8/07	1/24/07	Utilizing 7 sick days and 6 un-paid Days
PK	Medical Leave	Resource Room Aide			White Rock	1/22/07	2/2/07	Utilizing 10 sick Days
SP	Un-paid Leave Of Absence	Kindergarten Aide			Drummond	2/20/07	2/23/07	Total 4 unpaid days
Judith Kulick	Resignation	Resource Room Aide			Briggs	2/1/07	3/3/07	
Diane Harris	Resignation	Special Education Aide			White Rock	2/10/07	3/13/07	
Helen Ricadella	Resignation	Media Aide			Stanlick	2/9/07	3/10/07	
Eamon Mitchell	Resignation	Maintenance Worker			District	2/7/07	3/10/07	
D. Substitutes/Other								
Joseph Guardino	Appoint	Sub Teacher		\$80/diem		2/21/07	6/30/07	
Sean Gorton	Appoint	Sub Teacher		\$80/diem		2/21/07	6/30/07	
E. Extra Duty Pay								
Rebecca Newman	Appoint	Spring Musical Choreographer	Level 1	\$500**	JTHS	2006/07	2006/07	
Patricia Vandigriff	Appoint	Book Club Co-advisor	Level 3	\$900.00**	JTHS	2006/07	2006/07	New Position
Alice Daken	Appoint	Book Club Co-advisor	Level 3	\$900.00**	JTHS	2006/07	2006/07	New Position
Jason Carroll	Appoint	Wind Ensemble	Level 3	\$1800.00**	JTHS	2006/07	2006/07	New Position

Donald Rutsch	Appoint	Volunteer Debate Team Coach		Volunteer	JTHS	1/2/07	6/30/07	Volunteer
Barbara Francavilla 11-401-100-101	Appoint	Instructor Conflict Mediation Training		\$289.50	JTMS	12/21/06	12/21/06	4.5 hours total
Kathleen Cutrona	Appoint	Head Track Coach– Boys	Step 3	\$5899.83**	JTHS	2006/07	2006/07	3 years of service
Kyla Kelly	Appoint	Head Track Coach – Girls	Step 3	\$5899.83**	JTHS	2006/07	2006/07	3 years of service
Danielle Ryan	Appoint	Assistant Track Coach	Step 2	\$3574.05**	JTHS	2006/07	2006/07	2 years of service
Lori Kircher	Appoint	Assistant Track Coach	Step 3	\$4588.43**	JTHS	2006/07	2006/07	15 years of service
John Cinotti	Appoint	Head Golf Coach	Step 3	\$5188.43**	JTHS	2006/07	2006/07	27 years of service
Brian Hough	Appoint	Head Baseball Coach	Step 3	\$6049.83**	JTHS	2006/07	2006/07	7 years of service
Shawn Kielty	Appoint	Assistant Baseball Coach	Step 3	\$4638.43**	JTHS	2006/07	2006/07	16 years of service
Jason Klebez	Appoint	Assistant Baseball Coach	Step 3	\$4038.43**	JTHS	2006/07	2006/07	3 years of service
Edward Levens	Appoint	Head Softball Coach	Step 3	\$7149.83**	JTHS	2006/07	2006/07	29 years of service
Marianne DiRupo	Appoint	Assistant Softball Coach	Step 1	\$3109.67**	JTHS	2006/07	2006/07	0 years of service
James O'Connor	Appoint	Assistant Softball Coach	Step 3	\$4888.43**	JTHS	2006/07	2006/07	21 years of service
Alex Montanez	Appoint	Head Lacrosse Girls Coach	Step 2	\$5275.05**	JTHS	2006/07	2006/07	2 years of service
Susan Tordoff	Appoint	Assistant Lacrosse Girls Coach	Step 3	\$4038.43**	JTHS	2006/07	2006/07	4 years of service
Harry Shortway	Appoint	Head Lacrosse Boys Coach	Step 3	\$5949.83**	JTHS	2006/07	2006/07	5 years of service
Brian Palumbo	Appoint	Assistant Lacrosse Boys Coach	Step 3	\$4138.43**	JTHS	2006/07	2006/07	6 years of service
Matthew Kester	Appoint	Athletic Trainer - Spring	Step 3	\$1500.00**	JTHS	2006/07	2006/07	
Patricia Barile	Appoint	Track Coach	Step 3	\$1913.09**	JTMS	2006/07	2006/07	7 years of service
Kenneth Westberg	Appoint	Track Coach	Step 3	\$1763.09**	JTMS	2006/07	2006/07	4 years of service
Cheryl Kanazik	Appoint	Track Coach	Step 3	\$1763.09**	JTMS	2006/07	2006/07	4 years of service
Joseph Mattessich	Appoint	Spring Weight Room		\$2011.97**	JTHS	2006/07	2006/07	

** Salary based on 2005/2006 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

COURSE REIMBURSEMENTS:

Name	Course Title	College/University	Approval #	Amount
Marius Petric	Implications of Race/Ethnicity in US Schools	Montclair State University	2	\$792.00
Michael Valenti	Statistical Methods	Seton Hall University	1	\$2,361.00

J.2 Motion to approve the following position and job description *(copy available)*:

Volunteer Coaching (Paraprofessional) Aide

MOTION: Mrs. Castiglione	SECOND: Mrs. Masticola			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy				X
Mrs. Masticola	X			
Mrs. Servedio	X			

K. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Masticola, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motion K.1 through K.4, as described below:

K.1 Motion to **reinstate student placement** and professional services, as indicated below:

Student	School	Tuition	Date
M/18-1	Lakeview Learning Center	18,052	Eff. 2/2/07

K.2 Motion to approve the following **overnight field trips**:

- National Cheerleading Championship, Orlando, FL, February 21-25, 2007
- JTHS Marketing students State Level DECA competition, Cherry Hill, NJ, February 28-March 2, 2007
- NJSIAA State Wrestling Championships, Atlantic City, NJ, March 1- 4, 2007
- JTHS Business students FBLA State Competition, Edison, NJ, March 13-14, 2007.
- JTMS 8th Grade GATEWAYS Walkabout, Boston/Salem, MA, April 26- 28, 2007
- JTMS 7th Grade GATEWAYS Whale Watch, Cape Cod, MA, May 17-19, 2007

K.3 Motion to **rescind moratorium** on field trips to New York City and Washington, DC.

K.4 Motion to **adopt resolution** designating the week of February 5 through February 9, 2007 as “National Teen Dating Violence Awareness and Prevention Week”.

MOTION: Mrs. Masticola	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy				X
Mrs. Masticola	X			
Mrs. Servedio	X			

Enrollment as of 1/31/07:

	January 06	January 07
R. F. Drummond	111	107
Milton	185	168
Cozy Lake	308	291
Stanlick	369	387
E.T. Briggs	253	261
White Rock	453	431
Total Elementary	1,679	1,645
JTMS	905	877
JTHS	1,056	1,118
GRAND TOTAL	3,640	3,640
Tuition students received	2	3
Out-of-district placement	50	56
Students -Home Instruction	8	11

L. POLICY COMMITTEE

Motion by Mr. Feldmann, seconded by Mr. Chamberlain, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

L.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Document	Title	Description of Action
0000.001	Regulation	Foreward	New Regulation
0000.01	Bylaw	Adoption Resolution	New Bylaw
0000.02	Bylaw	Introduction	New Bylaw
0176	Bylaw	Collective Bargaining and Contract Approval/Ratification	New Bylaw
2340	Policy	Field Trips	Replaces 2340 Field Trips
3216	Policy	Dress and Grooming (Staff)	Replaces 3216 – Dress and Grooming (Staff)
3216	Regulation	Dress and Grooming (Staff)	New Regulation
5511	Policy	Dress and Grooming (Pupils)	Replaces 5511 – Dress and Grooming (Pupils)
5511	Regulation	Dress and Grooming (Pupils)	New Regulation
5600	Policy	Pupil Conduct/Code of Conduct	Replaces 5600 – Pupil Discipline
8505	Policy	School Nutrition	Replaces 8505 – School Nutrition

MOTION: Mr. Feldmann	SECOND: Mr. Chamberlain			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch				X
Mrs. Hardy				X
Mrs. Masticola	X			
Mrs. Servedio	X			

M. COMMITTEE REPORTS

- **Finance Committee** - Mr. Cerny reported on the preliminary review of the budget. Mrs. Servedio commented on cap implications, timelines and other items.

N. COMMUNICATIONS

None

O. OLD BUSINESS

None

P. NEW BUSINESS

There have been two new committees added to the Board of Education; The Ad Hoc Committee on Legislation and The Town Council Liaison Committee. Board Members willing to serve should contact the Board President.

Q. BOARD MEMBER COMMENTS

- Several Board members commented on White Rock Science Fair, the sleepover at Briggs, and the 7th & 8th grade dance and fashion show. Board members also requested the calendar be added to the weekly Communicator.
- Mr. Cerny asked everyone to educate themselves on legislation and requested community help.
- Mr. Chamberlain commented on different means of raising money other than property taxes.
- Mrs. Servedio announced that the Board Candidate packets are available at the Board Office.

R. COMMENTS FROM THE AUDIENCE

- A representative for the JTEA commented how proud they are to be a part of the Jefferson School system and education is their highest priority.
- Mrs. Servedio stated that the Board also values the Staff and that settlement is of the utmost priority.

S. STUDENT REPRESENTATIVES

- Student Representative Craig Fuess commented on the successful fundraisers and competitions.

T. ADJOURN

Motion by Mrs. Castiglione, seconded by Mr. Feldmann, that the meeting adjourn at 8:56 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary