

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday – April 16, 2007 - 7:00 PM (Closed Session) 8:00 PM (Regular Session)
Jefferson Township Middle School Media Center

- A. Mrs. Servedio called the meeting to order at 8:06 PM, and read the Open Meeting Statement.
- B. Pledge of Allegiance.

A moment of silence was observed for the victims of the Virginia Tech shootings.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Andre	<u>X</u>	_____
Mrs. Castiglione	<u>X</u>	_____
Mr. Cerny	<u>X</u>	_____
Mr. Chamberlain	<u>X</u>	_____
Mr. Feldmann	<u>X</u>	_____
Mr. Hanisch	<u>X</u>	_____
Mrs. Hardy	<u>X</u>	_____
Mrs. Masticola (arrived at 7:08)	<u>X</u>	_____
Mrs. Servedio	<u>X</u>	_____
MarieClaire DosSantos	<u>X</u>	_____ <i>Student Representative</i>
Craig Fuess	<u>X</u>	_____ <i>Student Representative</i>

D. CLOSED SESSION

Motion by Mrs. Servedio, seconded by Mr. Feldmann, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of April, 2007 at 7:06 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:59 PM.

E. SUPERINTENDENT'S REPORT

Dr. Fuchs reported on the Good News and Progress in Our Schools, which included Teacher of the Year - Barbara Reidel (Speech).

F. PRESENTATIONS

- Recognition of Bowling, Ice Hockey and Wrestling Athletic Teams and Coaches – J. DiColo, Athletic Director.
- Security Audit - presentation of findings – Seraph Inc., by Andy Demidont. Major issues highlighted:
 - Doors not operating as designed
 - Periodic external sweeps (keep notes/log)
 - Vendors must be accompanied while on school premises.
 - All staff properly trained and wearing ID’s.
 - Have an emergency plan in place

G. RECESS

Motion by Mrs. Servedio, seconded by Mrs. Masticola, that the Board of Education move to a brief recess at 8:22 PM.

MOTION: Mrs. Servedio	SECOND: Mrs. Masticola			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Servedio	X			

The meeting reconvened to public session at 8:29 PM.

H. MINUTES OF MEETINGS

H.1 Motion by Mrs. Castiglione, seconded by Mr. Hanisch, that the minutes of the following meetings be approved as submitted:

March 5, 2007 Special Meeting Minutes

MOTION: Mrs. Castiglione	SECOND: Mr. Hanisch			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Servedio			X	

Motion by Mrs. Castiglione, seconded by Mr. Cerny, that the minutes of the following meetings be approved as submitted:

March 12, 2007 Work Session Minutes

March 12, 2007 Executive Session (1)

March 12, 2007 Executive Session (2)

MOTION: Mrs. Castiglione	SECOND: Mr. Cerny			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain			X	
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy			X	
Mrs. Mastricola	X			
Mrs. Servedio	X			

Motion by Mrs. Castiglione, seconded by Mr. Chamberlain, that the minutes of the following meetings be approved as submitted:

March 19, 2007 Regular Session Minutes

March 19, 2007 Executive Session

MOTION: Mrs. Castiglione	SECOND: Mr. Chamberlain			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre			X	
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann			X	
Mr. Hanisch			X	
Mrs. Hardy			X	
Mrs. Mastricola	X			
Mrs. Servedio	X			

Motion by Mrs. Castiglione, seconded by Mrs. Hardy, that the minutes of the following meetings be approved as submitted:

March 26, 2007 Special Meeting – Budget Presentation

March 26, 2007 Executive Session (1)

MOTION: Mrs. Castiglione	SECOND: Mrs. Hardy			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre			X	
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Servedio	X			

I. COMMENTS FROM THE AUDIENCE *(on Minutes action items only, if applicable)*

None

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Andre, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.12, as described below:

- J.1** Motion to approve the list of **purchase orders** dated March, 2007 in the amount of **\$194,699.83**.
- J.2** Motion to approve the **check journal** as of March, 2007 in the amount of **\$4,554,980.94**.
- J.3** Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated February 2007 in the amount of **\$673,311.00**.
- J.4** Motion to accept the **Treasurer and Secretary's Report** dated February 2007 as being in balance.
- J.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of February 28, 2007 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- J.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of February 28, 2007, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- J.7** Motion to reject the bid for the **High School Walkway** (Parent drop off) in the amount of \$56,000 submitted by AC Construction, as not being responsive to the bid requirements (no back up documentation was submitted with the bid), as per Board Attorney review. *(Bid Breakdown sheet attached)*
- J.8** Motion to award the bid for the **High School Walkway** (Parent drop off) in the amount of \$57,000 to Apex Enterprises of Union, as the lowest responsible bidder, as per Board Attorney review. Source of funds, \$51,500, referendum, \$5,500 from general fund. *(Bid Breakdown sheet attached)*
- J.9** Motion to accept the **donation** of funds to the Jefferson Township High School from the Jefferson Township Babe Ruth League for fencing along the first baseline and dugouts, with an estimated cost of \$3,110, in accordance with Policy # 1323, Gifts, Grants and Bequests.
- J.10** Motion to approve the Resolution to participate in the **Joint Transportation Agreement** for the 2007-2008 school year with Sussex County Regional Cooperative *(copy available for review)*.

J.11 Motion to approve the date of April 30, 2007 at 8:00 PM in the Jefferson Township Middle School Media Center for the **Annual Organization Meeting**.

J.12 Motion to accept **matching grant** from People’s Education for Focused Instruction materials. Grant amount is \$7,771.05.

MOTION: Mr. Andre	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Servedio	X			

K. PERSONNEL COMMITTEE

Motion by Mr. Hanisch, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motion K.1 through K.2, as described below:

K.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Karl Mundi 11-000-240-103-00-00	Appoint	Principal		\$130,000***	High School	7/1/07	6/30/08	Replacement for Virginia Jones
B: Instructional								
Antoinette Downes 11-000-219-104-00-00	Appoint	Learning Disabilities Teacher-Consultant (LDT-C)	MA+30 Step 12	\$60,559.00**	District	9/1/07	6/30/08	Replacement for Theresa Pawlicki
Cynthia Brighton	Resignation	LLD Teacher			High School	4/2/07	6/6/07	
Keith Straub	Resignation	Math Teacher			Middle School	6/30/07	7/1/07	
Mary Warner	Retirement	Special Education Teacher			White Rock	6/30/07	7/1/07	8 years in district
Mary Worster	Retirement	Special Education Teacher			White Rock	6/30/07	7/1/07	10 years in district
Carol Drake	Retirement	Elementary Teacher			White Rock	6/30/07	7/1/07	10 years in district
Diane Di Lemmo	Retirement	Music Teacher			Middle School	6/30/07	7/1/07	17 years in district
Barbara Donnelly	Appoint	Homebound Teacher		\$31.00/hr	District	4/30/07	6/30/07	
Lisa Wiater	Appoint	Homebound Teacher		\$31.00/hr	District	4/17/07	6/30/07	
Monica Koerner	Appoint	Homebound Teacher		\$31.00/hr	District	4/17/07	6/30/07	
Sherry Arnowitz	Increase of Hours	Child Study Team		\$384.22/diem (Corrected Amount)	District	4/17/07	6/22/07	To limit number of summer hours for psychological evaluations. Not to exceed 10 days.
Niemah Scherlacher	Increase of Hours	Child Study Team		\$317.68/diem (Corrected Amount)	District	4/17/07	6/22/07	To limit number of summer hours for educational evaluations. Not to exceed 10 days.
PK	Medical Leave	English Teacher			High School	9/4/07	12/14/07	Utilizing 30 sick and 39 unpaid days
JH	Medical	Teacher of Handicap			Milton School	6/11/07	11/26/07	Utilizing 10 sick

	Leave							and 52 unpaid days
C: Non-Instructional								
Milagros Castro 11-212-100-106-00	Appoint	Special Ed Aide	1	\$16.04/hr*	Middle School	4/17/07	6/30/07	BD Class-PM 17.5 hrs/wk
Sheryl Kristofferson 11-212-100-106-00	Appoint	Special Ed Aide	1	\$16.04/hr*	Middle School	4/23/07	6/30/07	BD Class-AM 17.5 hrs/wk
Richard Sanchez 11-000-261-100	Appoint	Maintenance Worker	3	\$19.86/hr*	District	4/17/07	6/30/07	Replacement
DW	Medical Leave	Special Ed. Aide			Middle School	4/16/07	5/25/07	30 days total - 11 sick days and 19 unpaid days
BK	Medical Leave	Custodian			Milton	3/20/07	5/29/07	Utilizing a total of 49 sick days
DG	Medical Leave	Secretary			Stanlick	3/30/07	4/20/07	Utilizing 15 sick days
PL	Unpaid Leave	Special Ed. Aide			Milton	3/21/07	3/27/07	Total 5 days unpaid
Peter Milelli	Termination	Custodian			District	4/10/07	4/11/07	Abandonment of position
Timothy Noah	Termination	Custodian			High School	4/25/07	4/26/07	
Anthony Prince	Resignation	Maintenance			District	4/21/07	4/22/07	
D. Substitutes/Other								
Mary Anzano	Appoint	Sub Classroom Aide		\$10/hr	District	4/17/07	6/30/07	
David Moskowitz	Appoint	Sub Teacher		\$80/diem	District	4/17/07	6/30/07	
Randall Porter	Appoint	Sub Teacher		\$80/diem	District	4/17/07	6/30/07	
Maria Cuadrado	Appoint	Sub Teacher		\$80/diem	District	4/17/07	6/30/07	
Shane Sharpley	Appoint	Sub Teacher		\$80/diem	District	4/17/07	6/30/07	
Valerie Towers	Appoint	Sub Teacher		\$80/diem	District	4/17/07	6/30/07	
Mark Fanslau	Appoint	Sub Custodian		\$12.50/hr	District	4/10/07	6/30/07	
E. Extra Duty Pay								
David Hawkins	Appoint	Volunteer Track Paraprofessional Aide		Volunteer	JTHS	2006/07	2006/07	

** Salary based on 2005/2006 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

*** Salary based on 2006/2007 salary guide; will be adjusted pending negotiations.

K.2 Motion to establish the rate of pay for a long-term substitute custodian to Step 1 of the Custodian Guide, after 20 days in a fiscal year, summer helpers exempt.

MOTION: Mr. Hanisch	SECOND: Mrs. Hardy			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain		X		
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Servedio	X			

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Masticola , seconded by Mrs. Castiglione , to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.7, as described below:

L.1 Motion to **delete** Intro to AP Calculus effective 6/30/07.

L.2 Motion to change the following course titles:

OLD COURSE TITLE	NEW COURSE TITLE
Introduction to AP US History	US History /Advanced Honors
Introduction to AP Biology	Scientific Biology
Introduction to AP Chemistry	Scientific Chemistry

- L.3** Motion to approve the **Three Year Technology Plan – 2007-2010** for submission to Department of Education.
- L.4** Motion to approve the 8th grade overnight **field trip** to Philadelphia, PA from May 30th to June 2nd, 2007.
- L.5** Motion to add to the approved field trip list the **NJ Consortium for Gifted and Talented Programs**. (Sites change annually).
- L.6** Motion to **terminate student placement** and professional services, as indicated below:

Student	School	Tuition	Date
F/16-7	Hunterdon Learning Center		Eff. 3/27/07
M/18-1	Lakeland Andover		Eff. 4/6/07

- L.7** Motion to approve **exchange student**, J.P. from Germany, for enrollment at the Jefferson Township High School for the 2007-2008 school year. Host family is in full compliance with Policy 5111.

MOTION: Mrs. Mastricola	SECOND: Mrs. Castiglione			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Servedio	X			

- L.8** Motion by Mrs. Servedio, seconded by Mr. Feldmann to designate Friday, May 25, 2007 as a **snow day** for all staff, with the exception of essential personnel, custodians, maintenance and mechanics. (Please refer to New Business)

MOTION: Mrs. Servedio	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre	X			
Mrs. Castiglione	X			
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Servedio	X			

L.9 Enrollment as of 3/30/07:

	March 06	March 07
R. F. Drummond	117	107
Milton	187	173
Cozy Lake	311	288
Stanlick	366	383
E.T. Briggs	251	259
White Rock	453	427
Total Elementary	1,685	1,637
JTMS	902	881
JTHS	1,059	1,115
GRAND TOTAL	3,646	3,633
Tuition students received	2	4
Out-of-district placement	56	55
Students -Home Instruction	11	8

M. POLICY COMMITTEE

Motion by Mrs. Hardy, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motion M.1, as described below:

M.1 Motion to approve the Second Reading and Adoption of the following *(copy available for review)*

File Code	Document	Title	Description of Action
2340	Regulation	Field Trips	New Regulation
2412	Policy	Home Instruction Due to Health Conditions	Replaces 2412 – Home Instruction
2412	Regulation	Home Instruction Due to Health Conditions	New Regulation
2417	Policy	Pupil Intervention and Referral Services	Replaces 2417 – Pupil Intervention and Referral Services
2417	Regulation	Pupil Intervention and Referral Services	New Regulation
3125	Policy	Employment of Teaching Staff Members	Replace 3125 – Employment of Teaching Staff Members
3142	Policy	Nonrenewal of Nontenured Teaching Staff Members	Replaces 3142 – Nonrenewal of Nontenured Teaching Staff Members
3142	Regulation	Nonrenewal of Nontenured Teaching Staff Members	New Regulation
4125	Policy	Employment of Support Staff Members	Replaces 4125 – Employment of Support Staff Members
4146	Policy	Nonrenewal of Nontenured Support Staff Members	Replaces 4246 – Nonrenewal of Nontenured Support Staff Members
4146	Regulation	Nonrenewal of Nontenured Support Staff Members	New Regulation
5200	Policy	Attendance (Pupils)	Replaces 5200 – Attendance
5200	Regulation	Attendance (Pupils)	New Regulation
5512	Regulation	Hazing	New Regulation
5514	Regulation	Pupil Use of Vehicles	New Regulation
5530	Policy	Substance Abuse	Replaces 5530 – Substance Abuse
5530	Regulation	Substance Abuse	New Regulation
5600	Regulation	Pupil Discipline/Code of Conduct	New Regulation
7420.2	Regulation	Chemical Hygiene Plan	New Regulation

MOTION: Mrs. Hardy	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Andre			X	
Mrs. Castiglione			X	
Mr. Cerny	X			
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Servedio	X			

N. COMMITTEE REPORTS

- **Finance Committee** – Mr. Andre reported that the committee will meet on April 24th.

O. COMMUNICATIONS

Mrs. Masticola noted the Eagle Scout Awards will be May 6th. Mrs. Hardy will be attending.

P. OLD BUSINESS

None

Q. NEW BUSINESS

Mrs. Servedio suggested May 25th be designated as a “snow day” for all staff, with the exception of essential personnel. Also discussed was the definition of essential personnel. (Please refer to page 8, item L.8)

R. BOARD MEMBER COMMENTS

- Several Board Members wished Mr. Andre and Mr. Hanisch well and thanked them for their service to the District.
- Mrs. Castiglione welcomed Mr. Mundi (High School Principal) to the district.
- Mrs. Hardy hoped the election turnout would improve.
- Mrs. Servedio asked that Mr. Andre and Mr. Hanisch attend the Annual Organization Meeting. She also commented on the facts regarding the Superintendent’s salary.

S. STUDENT REPRESENTATIVES

- **Student Representative** Marieclaire DosSantos commented on spring break, May 25th “snow day”, and congratulated the new Principal. She also questioned why the AP Calculus class was being dropped. Dr. Fuchs clarified the standards. The Board has made what it feels is a fair offer.
- **Student Representative** Craig Fuess spoke about the spring play, the recent security audit and prom. He also offered congratulations to the new Principal.

T. COMMENTS FROM THE AUDIENCE

- Comments were made regarding AP Math courses. It was noted that pre-calculus courses are being reviewed as are other AP courses.
- Teachers were thanked for their time and dedication.
- The Board was reminded of the importance of concluding negotiations. Mrs. Servedio noted that the Board recognizes that negotiation is of the utmost priority.
- Comments were made regarding teachers not wishing to be invited to the prom.

U. ADJOURN

Motion by Mr. Hanisch, seconded by Mr. Feldmann, that the meeting adjourn at 10:14 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary