

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting Agenda
Monday – April 10, 2006 - 6:30 PM
Jefferson Township Middle School Media Center

A. _____ called the meeting to order at _____ PM, and read the Open Meeting Statement.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mr. Cuccio	_____	_____
Mr. Erdmann	_____	_____
Mr. Hanisch	_____	_____
Mrs. Hardy	_____	_____
Mrs. Mastricola	_____	_____
Mrs. Servedio	_____	_____
Mr. Trignano	_____	_____
Mrs. Van Houwe	_____	_____
Manny Fanarjian	_____	_____
Nicole Yatsonsky	_____	_____

D. SUPERINTENDENT’S REPORT

Good News and Progress in Our Schools – April 17, 2006

E. PRESENTATIONS / ANNOUNCEMENTS / RECOGNITION / DISCUSSION ITEMS

F. COMMENTS FROM THE AUDIENCE *(on agenda items only, if applicable)*

G. MINUTES OF MEETINGS

G.1 Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

- March 6, 2006 – Special Meeting
- March 13, 2006 – Work Session Meeting
- March 20, 2006 – Regular Meeting
- March 29, 2006 – Special Meeting

H. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.11, as described below:

H.1 Motion to approve the list of **purchase orders** dated March 2006 in the amount of \$220,091.38

- H.2** Motion to approve the **check journal** for the month of March 2006 in the amount of \$4,063,354.82
- H.3** Motion to accept the **Treasurer and Secretary’s Report** dated February 28, 2006 as being in balance.
- H.4** Motion to approve the **transfer** of funds in the 2005-2006 Fiscal Year, dated February 2006 in the amount of \$54,061.76
- H.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of February 28, 2006 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- H.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of February 28, 2006, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- H.7** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:
- WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and
- WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and
- WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and
- WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
- RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it
- RESOLVED**, That the expense is justified and therefore reimbursable *(copy attached)*.
- H.8** Motion to approve the Resolution to participate in the **Joint Transportation Agreement** for the 2006-2007 school year with Sussex County Regional Cooperative *(copy available for review)*.
- H.9** Motion to approve the Application for Extraordinary Aid for the FY 2005-2006 school year as on file in the office of the Business Administrator and the Directory of Special Services.
- H.10** Motion to approve the Interlocal Services Agreement by and between the Township of Jefferson and the Jefferson Township Board of Education Relative to the Construction and Financing of the Stanlick School Sewer Treatment Plant (STP) *(copy available for review)*.

H.11 Motion to approve the date of May 2, 2006 at 7:00 PM in the Jefferson Township Middle School Media Center for the Annual Organization Meeting.

I. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.3, as described below:

I.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A: Administrative								
B: Instructional								
Jeanne O'Neill	Retirement	Teacher			JTHS	7/1/06	6/30/06	20 years in Jefferson
Angela Feldmann	Retirement	Teacher			JTMS	7/1/06	6/30/06	28.5 years in Jefferson
Cathleen Hille	Retirement	Teacher			WR	7/1/06	6/30/06	16 years in Jefferson
W. Leigh VanHouten	Retirement	Teacher			JTMS	7/1/06	6/30/06	36 years in Jefferson
PJ	Leave of Absence	Teacher			JTMS	4/24/06	5/19/06	Utilizing accumulated sick days
Mindy Kirschner	Appoint	Speech Language Specialist (60%)	MA/12	\$32,286.60* prorated	District	9/1/06	6/30/07	* Salary to be adjusted upon completion of negotiations.
Joyce Bethune	Appoint	Long-term Sub		\$205/diem	ETB/Stan	2/2/06	6/30/06	Replacement
C: Non-Instructional								
Brenda Fletcher	Retirement	Confidential Secretary			HR Dept.	7/1/06	6/30/06	32 years in Jefferson
RV	Leave of Absence	Grounds Keeper			Facilities	3/31/06	6/23/06	12 week Family Leave
TB	Leave of Absence	Custodian			Stanlick	3/28/06	4/28/06*	*upon release from Dr Using accumulated sick days.
Alice Cassara	Salary Adjustment	LLD Aide	Step 2	\$16.34/hr	Milton	9/1/05	6/30/06	From step 1 \$16.02/hr
D: Substitutes								
Danja Wilpert	Appoint	Sub Teacher		\$80/diem	District	2005/06	2005/06	
Audrey Dworak	Appoint	Sub Teacher		\$80/diem	District	2005/06	2005/06	
Jayne Pardee	Appoint	Sub Teacher		\$80/diem	District	2005/06	2005/06	
Jayne Pardee	Appoint	Sub Aide		\$10/hr	District	2005/06	2005/06	
E: EDP'S								
Serina Alfano	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Siobhan Carroll	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Sharon Clayton	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Sharon Cillento	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Kathleen D'Ambrosio	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Pamela Graham	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Teri Haight	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Christina Hardin	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Nancy Harris	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Monica Heller	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Jessica Hoertel	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Cheryl Kanazik	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Janet King	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Kenneth Kuzmiak	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Claude Larsen	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Ann Lewis	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Louis Migliacci	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Cheryl Miskimon	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	

Name	Nature of Action	Position	Deg/Step	Salary	Loc	Date Effective	Date Term.	Discussion
E: EDP'S (cont.)								
Kevin Moore	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Brian Schuckmann	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Keith Straub	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Leigh VanHouten	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Kenneth Westberg	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Sharon Messerle	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Spring Coaches								
Kathy Cutrona	Appoint	Head Track Boys	Step 3	\$5,899.83	JTHS	2005/06	2005/06	
Kyla Shanahan	Appoint	Head Track Girls	Step 3	\$5,899.83	JTHS	2005/06	2005/06	
Matthew Levine	Appoint	Asst B/G Track	Step 6	\$4,138.43	JTHS	2005/06	2005/06	
Danielle Rusciano	Appoint	Asst B/G Track	Step 2	\$3,574.05	JTHS	2005/06	2005/06	
Lori Kircher	Appoint	Asst B/G Track	Step 15	\$4,588.43	JTHS	2005/06	2005/06	
John Cinotti	Appoint	Head Golf	Step 27	\$5,188.43	JTHS	2005/06	2005/06	
Brian Hough	Appoint	Head Baseball	Step 7	\$6,049.83	JTHS	2005/06	2005/06	
Shawn Kieilty	Appoint	Asst Baseball	Step 16	\$4,638.43	JTHS	2005/06	2005/06	
Jason Klebez	Appoint	Asst Baseball	Step 3	\$4,038.43	JTHS	2005/06	2005/06	
Ernest Fisher	Appoint	Volunteer/Baseball	N/A	N/A	JTHS	2005/06	2005/06	
Ed Levens	Appoint	Head Softball	Step 29	\$7,149.83	JTHS	2005/06	2005/06	
Gregg Eck	Appoint	Asst Softball	Step 20	\$4,838.43	JTHS	2005/06	2005/06	
Jim O'Connor	Appoint	Asst Softball	Step 21	\$4,888.43	JTHS	2005/06	2005/06	
Alex Montanez	Appoint	Head Lacrosse Girls	Step 2	\$5,275.05	JTHS	2005/06	2005/06	
Sue Tordoff	Appoint	Asst Lacrosse Girls	Step 4	\$4,038.42	JTHS	2005/06	2005/06	
Harry Shortway	Appoint	Head Lacrosse Boys	Step 5	\$5,949.83	JTHS	2005/06	2005/06	
Brian Palumbo	Appoint	Asst Lacrosse Boys	Step 6	\$4,138.43	JTHS	2005/06	2005/06	
James Reid	Appoint	Volunteer/Lacrosse	N/A	N/A	JTHS	2005/06	2005/06	
Diane Savacool	Appoint	Athletic Trainer	N/A	\$1,500	JTHS	2005/06	2005/06	
Patricia Barile	Appoint	Track	Step 7	\$1,913.09	JTMS	2005/06	2005/06	
Ken Westberg	Appoint	Track	Step 4	\$1,763.09	JTMS	2005/06	2005/06	
Cheryl Kanazik	Appoint	Track	Step 4	\$1,763.09	JTMS	2005/06	2005/06	
Tony Villante	Appoint	Spring Weight Room	N/A	\$2,011.97	JTHS	2005/06	2005/06	

I.2 Motion to approve the appointment of Arthur J. Saliceti as Interim Principal of Milton and Cozy Lake Schools for a period of nine days, April 10, 11, 12, 13, 24, 25, 26, 27 and 28, 2006, at a per diem rate of \$500.

I.3 Motion to approve the appointment of Joseph Kulick as Interim Vice-Principal of the Middle School, effective April 10, 2006 through June 23, 2006, four days per week at a per diem rate of \$450.

J. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.4, as described below:

J.1 Motion to rescind student placement and professional services, as indicated below:

Student	School	Tuition	Date
M/13-2	Special Children's School	\$25,888 + \$7,000	3/27/06

J.2 Motion to approve tuition student received, as shown below, plus related services as needed at \$35 per hour for speech and \$40 per hour for occupational therapy:

Student/Class	School	Tuition	Date
F/16-9 MD	Dover	\$28,971 prorated	4/24/06 or 5/1/06 for the remainder of 2005/06 school year

J.3 Motion to approve a contract for Supported Employment Services, as indicated below:

Student	School	Tuition	Date
F-21/8	Employment Horizons	\$660/month - Job Coaching, training, supervision & supportive services	April 2006 – June 2006

J.4 Motion to approve the amended Annual Field Trip List to include *(copy attached)*:

New Jersey Craftsmen Fair, Ledgewood Mall, NJ – High School Students

J.5 _____ noted the enrollment as of 3/31/06:

	June 05	March 06
R. F. Drummond	104	117
Milton	204	187
Cozy Lake	276	311
Stanlick	367	366
E.T. Briggs	246	251
White Rock	484	453
Total Elementary	1,681	1,685
JTMS	905	902
JTHS	1,006	1,059
GRAND TOTAL	3,592	3,646
Tuition students received	2	2
Out-of-district placement	49	56
Students -Home Instruction		11

K. COMMITTEE REPORTS

L. COMMUNICATIONS

M. OLD BUSINESS

N. NEW BUSINESS

O. BOARD MEMBER COMMENTS

P. STUDENT REPRESENTATIVE COMMENTS

Q. COMMENTS FROM THE AUDIENCE

R. ADJOURN