

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting Agenda
Monday – October 9, 2006 - 8:00 PM
Jefferson Township Middle School Media Center

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>	
Mr. Andre	_____	_____	
Mrs. Castiglione	_____	_____	
Mr. Cerny	_____	_____	
Mr. Chamberlain	_____	_____	
Mr. Feldmann	_____	_____	
Mr. Hanisch	_____	_____	
Mrs. Hardy	_____	_____	
Mrs. Mastricola	_____	_____	
Mrs. Servedio	_____	_____	
Mariclaire DosSantos	_____	_____	<i>Student Representative</i>
Craig Fuess	_____	_____	<i>Student Representative</i>

D. **ACTING SUPERINTENDENT'S REPORT**

Good News and Progress in Our Schools.

E. **PRESENTATIONS**

- School Nursing Services Plan for 2006-07
- 2005-06 Student Performance Objectives Attainment Report
- 2006-07 Student Performance Objectives
- 2005-06 Violence and Vandalism Report
- QAAR (*October 16, 2006*)

F. **COMMENTS FROM THE AUDIENCE** (*on agenda action items only, if applicable*)

G. **MINUTES OF MEETINGS**

G.1 Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

September 6, 2006	Special Meeting
September 8, 2006	Special Meeting
September 11, 2006	Work Session Meeting
September 18, 2006	Regular Meeting
September 21, 2006	Special Meeting
September 27, 2006	Special Meeting

H. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Acting Superintendent to approve and adopt motions H.1 through H.11, as described below:

H.1 Motion to approve the list of **purchase orders** dated September 30, 2006 in the amount of **\$1,145,123.52**.

H.2 Motion to approve the **check journal** as of September 30, 2006 in the amount of **\$4,589,209.23**.

H.3 Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated August 2006 in the amount of \$ _____. *(To be circulated with Regular Meeting Agenda)*

H.4 Motion to accept the **Treasurer and Secretary's Report** dated August 2006 as being in balance. *(To be circulated with Regular Meeting Agenda)*

H.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of August 31, 2006 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

H.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of August 31, 2006, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

H.7 Motion to approve the following resolution for Submission of **Comprehensive Maintenance Plan**:

Whereas, the Department of Education required New Jersey School Districts to submit three year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the documents for the various school facilities of the Jefferson Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Jefferson Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Jefferson School District in compliance with Department of Education requirements.

H.8 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Acting Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

October 9, 2006 – Work Session Meeting Agenda

SM	Leave of Absence	Teacher			Stanlick	11/27/06	1/11/07	Disability 11/27/06 – 1/11/07 using 27 sick days – Non-disability Leave 1/12/07 – 6/30/07
Carolyn Cacace	Resignation	Adapted Physical Education Teacher				8/22/06	10/20/06	
Kelly Daly 11-130-100-101	Credit/Salary Correction	English Teacher	BA +15 Step 1	\$41,980**	JTMS	9/1/06	6/30/07	From BA Step 1 to BA +15 Step 1
MW	Medical Leave	Elementary Teacher			Milton	9/25/06	11/2/06	Utilizing 28 Sick days
Liz Mangold 11-110-100-101-00	Appoint	Long-Term Sub	BA / Step 1	\$205/diem**	Milton	9/25/06	11/2/06	Leave Replacement for MW
C: Non-Instructional								
DP	Medical Leave	Classroom Aide			White Rock	9/25/06	11/2/06	Exhausting 27 sick days
John Weigel	Termination	Maintenance			District	10/25/06	10/25/06	
D: Substitutes/Other								
Linda Whitehead	Appoint	Sub Classroom Aide		\$10.00/hr		10/10/06	6/30/07	
Paula Langer	Appoint	Sub Classroom Aide		\$10.00/hr		10/10/06	6/30/07	
Lauren Proctor	Appoint	Sub Teacher		\$80/diem		2006/07	2007/07	
Cassie Goobic	Appoint	Sub Teacher		\$80/diem		10/10/06	6/30/07	
E. Extra Duty Pay								
Suzanne Rodgers	Hours Adjustment	LDT-C		\$50.10/hour		7/21/06	7/21/06	CST Summer Work: Additional 2 hours
Jennifer Markowick 20-432-100-101-00	Appoint	Conflict Mediation Training		\$448.57/diem	White Rock	10/7/06		Character Education Funding to be used
Claire Brennan 20-432-100-101-00	Appoint	Conflict Mediation Training		\$423.85/diem	White Rock	10/7/06		Character Education Funding to be used
Jason Carroll	Appoint	Writing Music-Marching Band		\$1,500.00	JTHS/MS	2006/07	2006/07	
Jason Carroll	Appoint	Writing Music-Percussion		\$1,500.00	JTHS/MS	2006/07	2006/07	
Jason Carroll	Appoint	Writing Drill-Marching Band		\$1,500.00	JTHS/MS	2006/07	2006/07	
Wendy Towers	Appoint	Stokes Chaperone		\$100/night	JTMS	9/27/06	9/29/06	2 nights
Pamela Graham	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 10/30/06	9/27/06 11/1/06	4 nights
Sharon Ciliento	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 9/27/06	9/27/06 9/29/06	4 nights
Jessica Hoertel	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 9/27/06	9/27/06 9/29/06	4 nights
Jennifer Escolano	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 9/27/06 10/30/06	9/27/06 9/29/06 11/1/06	6 nights
Kevin Moore	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 9/27/06 10/30/06	9/27/06 9/29/06 11/1/06	6 nights
Vincent Stasio	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 10/30/06	9/27/06 11/1/06	4 nights
Kenneth Kuzmiak	Appoint	Stokes Chaperone		\$100/night	JTMS	9/27/06 10/30/06	9/29/06 11/1/06	4 nights
Kenneth Westberg	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 9/27/06 10/30/06	9/27/06 9/29/06 11/1/06	6 nights
Nancy Harris	Appoint	Stokes Chaperone		\$100/night	JTMS	9/27/06 9/29/06 10/30/06	9/27/06 9/29/06 11/1/06	6 nights
Louis Migliacci Jr	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06	9/27/06	2 nights
Serina Alfano	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 9/27/06	9/27/06 9/29/06	4 nights
Kathleen D'Ambrosio	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06 10/30/06	9/27/06 11/1/06	4 nights
Monica Heller	Appoint	Stokes Chaperone		\$100/night	JTMS	10/30/06	11/1/06	4 nights
Theresa Koontz	Appoint	Stokes Chaperone		\$100/night	JTMS	10/30/06	11/1/06	2 nights
Siobhan Carroll	Appoint	Stokes Chaperone		\$100/night	JTMS	10/30/06	11/1/06	2 nights
Claude Larson	Appoint	Stokes Chaperone		\$100/night	JTMS	10/30/06	11/1/06	2 nights
Gail Eisey	Appoint	Stokes Chaperone		\$100/night	JTMS	10/30/06	11/1/06	2 nights
Janet King	Appoint	Stokes Chaperone		\$100/night	JTMS	9/27/06	9/29/06	2 nights
Deborah Helfand	Appoint	Stokes Chaperone		\$100/night	JTMS	9/27/06	9/29/06	2 nights
Hsiao-Chen Tsai	Appoint	Stokes Chaperone		\$100/night	JTMS	9/25/06	9/27/06	2 nights
Jeanne Howe	Appoint	Stokes Chaperone		\$300/night	JTMS	9/27/06 10/31/06	9/28/06 11/1/06	2 nights

October 9, 2006 – Work Session Meeting Agenda

John Severs	Appoint	Stokes Chaperone		\$300/night	JTMS	9/25/06 9/28/06	9/26/06 9/29/06	2 nights
Margaret Widgren	Appoint	Stokes Chaperone		\$300/night	JTMS	9/26/06 10/30/06	9/27/06 11/1/06	2 nights
Kathleen Cutrona	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Pamela Graham	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Lorraine Gastrock	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Jennifer Escolano	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Jessica Hoertel	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Kathy D'Ambrosio	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Teri Haight	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Sharon Clayton	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Sharon Ciliento	Appoint	Academic Team Coordinator	Level 4	\$2,500**	JTMS	2006/07	2006/07	
Dave Bresett	Appoint	Elective Team Coordinator	Level 4	\$2,800**	JTMS	2006/07	2006/07	
Mary Marchiano	Appoint	Publicity	Level 1	\$400.50**	JTMS	2006/07	2006/07	Co-Publicity
Virginia Osborne	Appoint	Publicity	Level 1	400.50**	JTMS	2006/07	2006/07	Co-Publicity
Sharon Ciliento	Appoint	8 th Grade Advisor	Level 3	\$566.67**	JTMS	2006/07	2006/07	Co-Advisor
Sharon Clayton	Appoint	8 th Grade Advisor	Level 3	\$566.67**	JTMS	2006/07	2006/07	Co-Advisor
Janet King	Appoint	8 th Grade Advisor	Level 3	\$566.67**	JTMS	2006/07	2006/07	Co-Advisor
Joan Lucas	Appoint	Showcase	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Lauren Kulick	Appoint	Showcase	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Lauren Kulick	Appoint	Jazz Band	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Lauren Kulick	Appoint	Select Band	Level 3	\$1768.00**	JTMS	2006/07	2006/07	
Lauren Kulick	Appoint	Ensemble Night	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Christina Hardin	Appoint	Math Counts!	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Theresa Koontz	Appoint	Student Council	Level 2	\$1261.00**	JTMS	2006/07	2006/07	
David Bresett	Appoint	Spring Intramurals	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Sharon Ciliento	Appoint	Prop Crew	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Pamela Graham	Appoint	American Red Cross	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Marlene Lubin	Appoint	Literary Magazine	Level 2	\$500.00**	JTMS	2006/07	2006/07	
Elizabeth Jermyn	Appoint	Literary Magazine	Level 2	\$500.00**	JTMS	2006/07	2006/07	
Serina Alfano	Appoint	Drama Club	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Serina Alfano	Appoint	Lighting Musical	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Cheryl Miskimon	Appoint	Spring Musical	Level 3	\$3,785.00**	JTMS	2006/07	2006/07	
Cheryl Miskimon	Appoint	Choreographer-Spring Musical	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Joan Lucas	Appoint	Spring Musical-Vocal Director	Level 3	\$1,710**	JTMS	2006/07	2006/07	
Cheryl Miskimon	Appoint	Yearbook	Level 3	\$864.50**	JTMS	2006/07	2006/07	Co-Advisor
Sharon Clayton	Appoint	Yearbook	Level 3	\$864.50**	JTMS	2006/07	2006/07	Co-Advisor
David Bresett	Appoint	Craftman's Club	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Sharon Clayton	Appoint	Art Crew (Spring Musical)	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Virginia Callaghan	Appoint	Sewing Club	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Claude Larson	Appoint	Horticultural Club	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Kathleen D'Ambrosio	Appoint	Winter Intramurals	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Sharon Ciliento	Appoint	Winter Intramurals	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Jessica Hoertel	Appoint	Environmental Club	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Barbara Francavilla	Appoint	Anti-Bullying Club	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Barbara Francavilla	Appoint	Peer Leaders	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Karen Correia	Appoint	Art Club	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Jennifer Escolano	Appoint	Pub/Tickets (Spring Musical)	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Sharon Ciliento	Appoint	Fall Intramurals	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Jessica Hoertel	Appoint	Fall Intramurals	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Joan Lucas	Appoint	Select Choir	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Sharon Clayton	Appoint	Scenery/Stage	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Serina Alfano	Appoint	Lighting (Showcase)	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Joan Lucas	Appoint	Touring Choir	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Jessica Hoertel	Appoint	Costume Crew (Spring Musical)	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Serina Alfano	Appoint	Lighting (Spring Musical)	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Janet King	Appoint	Game Show	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Kathleen Cutrona	Appoint	Debate Club	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Kathleen D'Ambrosio	Appoint	Law Adventure (Mock Trial)	Level 1	\$400.00**	JTMS	2006/07	2006/07	
Lorraine Gastrock	Appoint	Geography Bee	Level 1	\$400.00**	JTMS	2006/07	2006/07	
E. Coaches								
Danielle Rusciano	Salary Correction	Head Field Hockey Coach	Step 3	\$5,275.05**	JTHS	2006/07	2006/07	Was approved at \$5,899.83 on 8/21/06
Terry McCarney	Appoint	Head Cheerleading	Step 3	\$4,079.57	JTHS	2006/07	2006/07	19 years of service
Joe DiGennaro	Appoint	Head Basketball Boys	Step 3	\$7174.71	JTHS	2006/07	2006/07	11 years of service
Frank Dwornikoski (*)	Appoint	Assistant Basketball Boys	Step 3	\$5760.62	JTHS	2006/07	2006/07	26 years of service
Brian Hough	Appoint	Assistant Basketball Boys	Step 3	\$4860.62	JTHS	2006/07	2006/07	8 years of service
Jim O'Connor	Appoint	Head Basketball Girls	Step 3	\$7774.71	JTHS	2006/07	2006/07	23 years of service

Gregg Eck	Appoint	Assistant Basketball Girls	Step 3	\$5560.62	JTHS	2006/07	2006/07	22 years of service
Nancy Harris	Appoint	Assistant Basketball Girls	Step 3	\$4910.62	JTHS	2006/07	2006/07	9 years of service
TBA	Appoint	Head Bowling	Volunteer		JTHS	2006/07	2006/07	
Matt Moscatello	Appoint	Head Wrestling	Step 2	\$5899.83	JTHS	2006/07	2006/07	2 years of service
Anthony Gonzalez	Appoint	Assistant Wrestling	Step 1	\$3109.67	JTHS	2006/07	2006/07	1 year of service
Darren Bruseo	Appoint	Assistant Wrestling	Volunteer		JTHS	2006/07	2006/07	
Placeholder	Appoint	Assistant Ice Hockey	Volunteer		JTHS	2006/07	2006/07	
John Notte	Appoint	Head Indoor Track	Step 3	\$7149.83	JTHS	2006/07	2006/07	29 years of service
Sue Tordoff	Appoint	Head Ski	Step 3	\$4188.43	JTHS	2006/07	2006/07	7 years of service
Brian Palumbo	Appoint	Head Swimming	Step 3	\$6049.83	JTHS	2006/07	2006/07	7 years of service
James Breiten (*)	Appoint	Assistant Swimming	Step 3	\$4038.43	JTHS	2006/07	2006/07	4 years of service
Matt Kester	Appoint	Athletic Trainer	Step 3	\$1500.00	JTHS	2006/07	2006/07	
Placeholder	Appoint	Winter Weight Room		\$1580.83	JTHS	2006/07	2006/07	

** Salary based on 2005/2006 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

COURSE REIMBURSEMENTS:

Name	Course Title	College/University	Approval #	Amount
Marius Petric	Mathematics Education Leadership	Montclair State University	1	\$1,569.60

I.3 Motion to approve the Nursing Services Plan for 2006/2007.

J. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Acting Superintendent to approve and adopt motions J.1 through J.8, as described below:

J.1 Motion to approve submission of the 2006/07 **QAAR** report to the Morris County Superintendent.

J.2 Motion to approve the 2006/07 **Student Performance Objectives**.

J.3 Motion to approve the 2005-06 Violence and Vandalism report and proclaiming **School Violence Awareness Week**, October 15-21, 2006 by the Jefferson Township Board of Education.

J.4 Motion to accept the 2006-07 **Emergency Management Plan** for the Jefferson Township School District (*Viper Manuals for the Jefferson Township Police Department*)

J.5 Motion to **rescind student placement** and professional services, as indicated below:

Student	School	Tuition	Date
M/7.5	Wanaque Public School	\$10,537.20	9/6/06-6/22/07

J.6 Motion to approve **student placements** and professional services, as indicated below:

Student	School	Tuition	Date
M/7.5	West Milford Public School	10,585.80	9/5/06-6/25/07

J.7 Motion to approve the **amended field trip** list to include May 24 to May 29, 2007 Jefferson Township High School for Chamber Choir Spring Tour for performances in Niagara Falls and Toronto, Canada, requiring band members to be absent from school on May 24 through May 29, 2007.

(copy attached)

J.8 _____ noted the enrollment as of 9/30/06:

	June 06	September 06
R. F. Drummond	117	103
Milton	193	163
Cozy Lake	308	296
Stanlick	363	373
E.T. Briggs	251	264
White Rock	452	438
Total Elementary	1,684	1,637
JTMS	905	883
JTHS	1,059	1,130
GRAND TOTAL	3,648	3,650
Tuition students received	2	3
Out-of-district placement	57	57
Students -Home Instruction	12	4

K. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Acting Superintendent to approve and adopt motion K.1, as described below:

K.1 Motion to approve the **second reading and adoption** of the following *(copy available for review)*:

<u>Number</u>	<u>Title</u>
0147	Board Member Compensation and Expenses
3440	Job Expenses
4440	Job Expenses

L. COMMITTEE REPORTS

M. COMMUNICATIONS

N. OLD BUSINESS

O. NEW BUSINESS

P. BOARD MEMBER COMMENTS

Q. COMMENTS FROM THE AUDIENCE

R. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 9th day of October, 2006 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve _____
2. This matter will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

S. ADJOURN