

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday – April 17, 2006
Jefferson Township Middle School Media Center

A. Mr. Andre called the meeting to order at 8:01 PM, and read the Open Meeting Statement.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Andre	X	
Mr. Cuccio		X
Mr. Erdmann	X	
Mr. Hanisch	X	
Mrs. Hardy	X	
Mrs. Mastricola	X	
Mrs. Servedio	X	
Mr. Trignano	X	
Mrs. Van Houwe	X	
Manny Fanarjian		X
Nicole Yatsonsky	X	

CLOSED SESSION

Motion by Mr. Andre, seconded by Mr. Trignano, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of April, 2006 at 7:11 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1). The general nature of the discussion will involve matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:59 PM.

D. SUPERINTENDENT’S REPORT

Dr. Bowen reported the *Good News and Progress in Our Schools*

E. PRESENTATIONS / ANNOUNCEMENTS / RECOGNITION / DISCUSSION ITEMS

F. COMMENTS FROM THE AUDIENCE (on agenda items only, if applicable) – None.

G. MINUTES OF MEETINGS

G.1 Motion by Mrs. Van Houwe, seconded by Mrs. Servedio, that the minutes of the following meeting be approved as submitted:

March 6, 2006 – Special Meeting

Roll call vote: Mr. Andre - Yes	Mrs. Mastricola - Yes
Mr. Erdmann - Yes	Mrs. Servedio - Yes
Mr. Hanisch - Yes	Mr. Trignano - Abstain
Mrs. Hardy - Abstain	Mrs. Van Houwe - Yes

Six in favor. Two abstentions. Motion carried.

Motion by Mrs. Van Houwe, seconded by Mrs. Servedio, that the minutes of the following meeting be approved as submitted:

March 13, 2006 – Work Session Meeting

Roll call vote: Mr. Andre - Yes	Mrs. Mastricola - Abstain
Mr. Erdmann - Yes	Mrs. Servedio - Yes
Mr. Hanisch - Yes	Mr. Trignano - Yes
Mrs. Hardy - Yes	Mrs. Van Houwe - Yes

Seven in favor. One abstention. Motion carried.

Motion by Mrs. Van Houwe, seconded by Mr. Trignano, that the minutes of the following meetings be approved as submitted:

March 20, 2006 – Regular Meeting

Roll call vote: Mr. Andre - Yes	Mrs. Mastricola - Yes
Mr. Erdmann - Abstain	Mrs. Servedio - Abstain
Mr. Hanisch - Yes	Mr. Trignano - Yes
Mrs. Hardy - Yes	Mrs. Van Houwe - Yes

Six in favor. Two abstentions. Motion carried.

Motion by Mrs. Van Houwe, seconded by Mr. Trignano, that the minutes of the following meetings be approved as submitted:

March 29, 2006 – Special Meeting

Roll call vote: Mr. Andre - Yes	Mrs. Mastricola - Yes
Mr. Erdmann - Yes	Mrs. Servedio - Yes
Mr. Hanisch - Yes	Mr. Trignano - Yes
Mrs. Hardy - Yes	Mrs. Van Houwe - Yes

All in favor. Motion carried.

H. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Servedio, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.10, as described below:

- H.1** Motion to approve the list of **purchase orders** dated March 2006 in the amount of \$220,091.38
- H.2** Motion to approve the **check journal** for the month of March 2006 in the amount of \$4,063,354.82
- H.3** Motion to accept the **Treasurer and Secretary's Report** dated February 28, 2006 as being in balance.
- H.4** Motion to approve the **transfer** of funds in the 2005-2006 Fiscal Year, dated February 2006 in the amount of \$54,061.76
- H.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of February 28, 2006 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- H.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of February 28, 2006, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- H.7** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

- H.8** Motion to approve the Resolution to participate in the **Joint Transportation Agreement** for the 2006-2007 school year with Sussex County Regional Cooperative (*copy available for review*).

H.9 Motion to approve the Application for Extraordinary Aid for the FY 2005-2006 school year as on file

in the office of the Business Administrator and the Directory of Special Services.

H.10 Motion to approve the date of May 2, 2006 at 7:00 PM in the Jefferson Township Middle School Media Center for the Annual Organization Meeting.

Roll call vote: Mr. Andre - Yes	Mrs. Mastricola - Yes
Mr. Erdmann - Yes	Mrs. Servedio - Yes
Mr. Hanisch - Yes	Mr. Trignano - Yes
Mrs. Hardy - Yes	Mrs. Van Houwe - Yes

All in favor. Motion carried.

I. PERSONNEL COMMITTEE

Motion by Mr. Hanisch, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.3, as described below:

I.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A: Administrative								
B: Instructional								
Jeanne O'Neill	Retirement	Teacher			JTHS	7/1/06	6/30/06	20 years in Jefferson
Angela Feldmann	Retirement	Teacher			JTMS	7/1/06	6/30/06	28.5 years in Jefferson
Cathleen Hille	Retirement	Teacher			WR	7/1/06	6/30/06	16 years in Jefferson
PJ	Leave of Absence	Teacher			JTMS	4/24/06	5/19/06	Utilizing accumulated sick days
Mindy Kirschner	Appoint	Speech Language Specialist (60%)	MA/12	\$32,286.60* prorated	District	9/1/06	6/30/07	* Salary to be adjusted upon completion of negotiations.
Joyce Bethune	Appoint	Long-term Sub		\$205/diem	ETB/Stan	2/2/06	6/30/06	Replacement
C: Non-Instructional								
Brenda Fletcher	Retirement	Confidential Secretary			HR Dept.	7/1/06	6/30/06	32 years in Jefferson
RV	Leave of Absence	Grounds Keeper			Facilities	3/31/06	6/23/06	12 week Family Leave
TB	Leave of Absence	Custodian			Stanlick	3/28/06	4/28/06*	*upon release from Dr Using accumulated sick days.
Alice Cassara	Salary Adjustment	LLD Aide	Step 2	\$16.34/hr	Milton	9/1/05	6/30/06	From step 1 \$16.02/hr
D: Substitutes								
Danja Wilpert	Appoint	Sub Teacher		\$80/diem	District	2005/06	2005/06	
Audrey Dworak	Appoint	Sub Teacher		\$80/diem	District	2005/06	2005/06	
Jayne Pardee	Appoint	Sub Teacher		\$80/diem	District	2005/06	2005/06	
Jayne Pardee	Appoint	Sub Aide		\$10/hr	District	2005/06	2005/06	
E: EDP'S								
Serina Alfano	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Siobhan Carroll	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Sharon Clayton	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Sharon Ciliento	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Kathleen D'Ambrosio	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Pamela Graham	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Teri Haight	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	
Christina Hardin	Appoint	Grade 8 Chaperone		\$100/diem	JTMS	5/31/06	6/2/06	

J.5 Mrs. Hardy noted the enrollment as of 3/31/06:

	June 05	March 06
R. F. Drummond	104	117
Milton	204	187
Cozy Lake	276	311
Stanlick	367	366
E.T. Briggs	246	251
White Rock	484	453
Total Elementary	1,681	1,685
JTMS	905	902
JTHS	1,006	1,059
GRAND TOTAL	3,592	3,646
Tuition students received	2	2
Out-of-district placement	49	56
Students -Home Instruction		11

K. COMMITTEE REPORTS

Negotiations – JTEA – Mr. Hanisch reported that negotiations are ongoing.

L. COMMUNICATIONS

Correspondence was received regarding the following:

- SCI Report

M. OLD BUSINESS – None.

N. NEW BUSINESS – None.

O. BOARD MEMBER COMMENTS

Mr. Andre commented that the School Board Election is April 18, 2006. He then noted that it is the last official Board meeting for Mr. Cuccio, Mr. Erdmann and Mrs. Van Houwe.

P. STUDENT REPRESENTATIVE COMMENTS

Nicole Yatsonsky commented on the spring sports status.

Q. COMMENTS FROM THE AUDIENCE

Comments were made regarding the following:

- A comment was made regarding an election phone chain
- Superintendent resignation and appointment process
- The outgoing Board Members were thanked for their service
- Administrative turnover and stability
- Congratulations to Dr. Bowen

R. ADJOURN

Motion by Mr. Erdmann, seconded by Mr. Trignano, that the meeting adjourn at 8:29 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary