

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday – May 15, 2006
Jefferson Township Middle School Media Center

- A. Mrs. Servedio called the meeting to order at 8:08 PM, and read the Open Meeting Statement.
- B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Andre		X
Mrs. Castiglione		X
Mr. Chamberlain	X	
Mr. Feldmann	X (departed at 9:55 PM)	
Mr. Hanisch	X	
Mrs. Hardy	X	
Mrs. Masticola	X (departed at 9:40 PM)	
Mrs. Servedio	X	
Mr. Trignano	X (departed at 9:10 PM)	
Manny Fanarjian	X	
Nicole Yatsonsky	X	

CLOSED SESSION

Motion by Mrs. Hardy, seconded by Mr. Trignano, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of May, 2006 at 7:09 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1). The general nature of the discussion will involve matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:00 PM.

D. **SUPERINTENDENT'S REPORT**

Dr. Bowen reported the *Good News and Progress in Our Schools*.

E. **PRESENTATIONS**

- Recognition of 2006 Jefferson Township Teacher of the Year – Mrs. Sharon Bock
- Recognition of Miss Nicole Yatsonsky and Mr. Manny Fanarjian as the Jefferson Township Board of Education Student Representatives
- District Professional Development Committee Presentation – Dr. Thornton

F. COMMENTS FROM THE AUDIENCE – None.

G. MINUTES OF MEETINGS

G.1 Motion that the minutes of the following meeting be approved as submitted:

April 10, 2006 – Work Session Meeting

April 17, 2006 – Regular Meeting

MOTION: Mr. Hanisch		SECOND: Mrs. Hardy		
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione				X
Mr. Chamberlain			X	
Mr. Feldmann			X	
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Servedio	X			
Mr. Trignano	X			

H. FINANCE AND BUILDING NEEDS COMMITTEE

Motion accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.10, as described below:

H.1 Motion to approve the list of **purchase orders** dated April 2006 in the amount of \$99,411.41.

H.2 Motion to approve the **check journal** for the month of April 2006 in the amount of \$3,975,931.72.

H.3 Motion to accept the **Treasurer and Secretary’s Report** dated March 31, 2006 as being in balance.

H.4 Motion to approve the **transfer** of funds in the 2005-2006 Fiscal Year, dated March 2006 in the amount of \$445,636.98.

H.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of March 31, 2006 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

H.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of March 31, 2006, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

H.7 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

H.8 Motion to approve the following **change order** for the HS/MS construction project pursuant to the final recommendation of Faridy Veisz Fraytak, P.C., Architect of Record:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>	
Base Bid	7	Sparta Steel Corp.	\$ 4,638.00	Furnish and install steel tube columns and beam at Door E109 for door to open 180 degrees, per inspector
Base Bid	8	Sparta Steel Corp.	\$ -6,489.41	Deduct for work performed by A. Pflugh, Inc. due to incorrectly installed steel
Base Bid	9	Sparta Steel Corp.	\$ -1,028.00	Deduct for corrections/adjustments to the steel beam and struts for folding partition by the General Contractor
Base Bid	10	Sparta Steel Corp.	\$ -1,188.00	Deduct for backcharge for General Construction work performed to patch soffit at Block C exterior courtyard where steel tie-in occurred at new Media Center addition

H.9 Motion to appoint New Jersey School Boards Association to conduct a Superintendent Search on behalf of the Jefferson Township Board of Education at a cost of \$5,000.

H.10 Motion to accept the recommendation of the Superintendent to submit the revised proposed 2006-07 defeated school district budget to the County Superintendent:

General Fund	\$45,920,109	With a Tax Levy of \$31,568,517
Special Revenue Fund	\$ 813,135	
Debt Service Fund	\$ 2,246,149	With a Tax Levy of \$ 2,084,677
Total 2006-07 Budget	\$48,979,393	

Utilizing Special Growth Limitation Adjustments (SGLA's) of:

Change in Enrollment	\$ 276,243
Pupil Transportation Costs	\$ 12,000
Special Education Costs	\$ 455,235
Banked CAP	\$ 0

MOTION: Mrs. Masticola		SECOND: Mr. Hanisch		
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione				X
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Servedio	X			
Mr. Trignano	X			

I. PERSONNEL COMMITTEE

Motion to accept the recommendation of the Superintendent to approve and adopt motions I.1 and I.2, as described below:

I.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Joseph Kraemer	Appoint	Acting Superintendent		\$42/Diem	District	6/1/06	7/31/06	
B: Instructional								
Sharon Noel	Resignation	Teacher			JTHS	7/1/06	6/30/06	
Mindy Kirschner	Rescind 2006/07 appointment	Speech Specialist			Cozy Lake	5/15/06		Accepted another Position
C: Non-Instructional								
Michele Rehm	Appoint	Bus Driver	1	\$15.57	Transp.	5/16/06	6/30/06	Replacement

- I.2** Motion that the Board terminate the employment of the employees identified on Confidential A and B, effective immediately.

MOTION: Mrs. Hardy		SECOND: Mr. Feldmann		
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione				X
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Servedio	X			
Mr. Trignano	X			

J. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion to accept the recommendation of the Superintendent to approve and adopt motions J.1 and J.2, as described below:

- J.1** Motion proclaiming **Special Education Week**, May 13-20, 2006 by the Jefferson Township Board of Education.

- J.2** Motion to approve the amended Annual Field Trip List to include *(copy attached)*:

Junior Solar Sprints - JCP&L, Morristown, NJ

MOTION: Mr. Trignano		SECOND: Mrs. Hardy		
Name	Ayes	Nays	Abstain	Absent
Mr. Andre				X
Mrs. Castiglione				X
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mr. Hanisch	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Servedio	X			
Mr. Trignano	X			

J.3 Mrs. Hardy noted the enrollment as of 4/30/06:

	June 05	April 06
R. F. Drummond	104	119
Milton	204	189
Cozy Lake	276	308
Stanlick	367	367
E.T. Briggs	246	252
White Rock	484	452
Total Elementary	1,681	1,687
JTMS	905	903
JTHS	1,006	1,062
GRAND TOTAL	3,592	3,652
Tuition students received	2	2
Out-of-district placement	49	56
Students -Home Instruction		13

K. COMMITTEE REPORTS

Negotiations – JTEA – Mr. Hanisch reported that there is a negotiation meeting on Thursday.

Finance Committee – Mr. Andre thanked Mrs. Merz and the Jefferson Township Council for their role in the defeated budget process.

L. COMMUNICATIONS – None.

M. OLD BUSINESS – None.

N. NEW BUSINESS

Joanne Borin, NJSBA, will meet with the Board on 6/12/06 to develop district goals.

O. BOARD MEMBER COMMENTS

Mrs. Masticola commented on the success and talent of the Middle School Band Concert.

Mrs. Hardy and Mr. Feldmann commented on the Cozy Lake School PTA appreciation dinner.

Mrs. Servedio noted this would be Dr. Bowen’s final Board meeting and thanked him for his years of service.

P. STUDENT REPRESENTATIVE COMMENTS

It was noted that the top 20 high school students were announced. The upcoming events include a Cinco de Mayo fundraiser, Talent Expo, Comedy Night, Band Concert, Movie Night, and TATU. Advanced Placement tests have been completed.

Q. COMMENTS FROM THE AUDIENCE

Comments were made regarding the following:

- Suggestion that appointment of Aides be accelerated
- Teacher Appreciation Day events
- Dr. Bowen was thanked
- The Parent-Teacher Association was thanked
- Upcoming fourth and fifth grade concerts at White Rock School
- The Bike Safety Program success

CLOSED SESSION

Motion by Mr. Trignano, seconded by Mr. Hanisch, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of May, 2006 at 8:58 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, matters of funding impairment, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

The meeting was called to public session at 10:01 PM.

R. ADJOURN

Motion by Mrs. Servedio, seconded by Mr. Hanisch, that the meeting adjourn at 10:02 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary