

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting**  
**Monday**  
**October 18, 2004**  
**7:00 PM**

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A. \_\_\_\_\_ called the meeting to order at \_\_\_\_ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

| <b>C. ROLL CALL:</b>     | <u>Present</u> | <u>Absent</u> |
|--------------------------|----------------|---------------|
| Mr. Andre                | _____          | _____         |
| Mr. Cuccio               | _____          | _____         |
| Mr. Erdmann              | _____          | _____         |
| Mr. Hanisch              | _____          | _____         |
| Mrs. Hardy               | _____          | _____         |
| Miss Klepp               | _____          | _____         |
| Mrs. Muller              | _____          | _____         |
| Mr. Tasker               | _____          | _____         |
| Mrs. Van Houwe           | _____          | _____         |
| Miss DeAnna Vander Ploeg | _____          | _____         |
| Mr. James Quigg          | _____          | _____         |

**D. SUPERINTENDENT'S REPORT**

*Good News and Progress in Our Schools.*

**E. PRESENTATIONS**

- National French Week - Eleanor Urciuoli, World Language Supervisor, and 6<sup>th</sup> grade students
- 2005-2006 School Calendar - Dr. Antunes
- Construction Updates for September (Presented by Epic Management, Inc.)
  - Compliance with Building Heating Requirements
  - Anticipated Occupancy of JTHS Media Center
- Student Recognition - The Governor's School on the Environment
- District Field Trips: Policy #2340 and Procedures School Year 2004-2005
- Explanation of Resolution to Repeal Ch. 73, P.L. 2004 – S-1701: (see motion G.11)

**F. MINUTES OF MEETINGS**

**F.1** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the following meeting be approved as submitted:

September 13, 2004 – Work/Action Session Meeting  
September 20, 2004 – Regular Meeting

**G. FINANCE COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions G.1 through G.11, as described below:

**G.1** Motion to approve the list of **requisitions** dated September 2004 in the amount of \$1,221,227.10.

**G.2** Motion to approve the **bills list** dated September 2004 in the amount of \$4,690,716.88.

**G.3** Motion to accept the **Treasurer and Secretary's Report** dated August 31, 2004 as being in balance.

**G.4** Motion to approve the **transfers** dated August 2004 in the amount of \$30,030.00.

**G.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of August 31, 2004 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**G.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of August 31, 2004, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**G.7** Motion to approve the submission of Application for State Aid Funding for FY05 and accept funds in the amount of \$9,675.00 for the **New Jersey Character Education Partnership (NJCEP) Initiative**.

**G.8** Motion to accept funds in the amount of \$2,820.00 for the Federal Teacher Quality Enhancement Grant (mentoring) Program.

**G.9** Motion to approve designation of Lakeland Bank as **Official Depository** for the 2004-05 school year, for the following accounts:

| <u>Account Name</u>        | <u>Signatories</u>                                                                                  |
|----------------------------|-----------------------------------------------------------------------------------------------------|
| Business Office Petty Cash | <i>Board Secretary &amp; Superintendent (Board President)</i>                                       |
| School Nutrition           | <i>Superintendent &amp; Board Secretary</i>                                                         |
| Payroll Agency             | <i>Treasurer of School Moneys (Board Secretary)</i>                                                 |
| Payroll                    | <i>Treasurer of School Moneys (Board Secretary)</i>                                                 |
| Custodial/General          | <i>Board Secretary, Treasurer of School Moneys &amp; Board President<br/>(Board Vice President)</i> |
| Unemployment Trust Fund    | <i>Treasurer of School Moneys &amp; Board Secretary</i>                                             |
| Capital Projects           | <i>Board Secretary, Treasurer of School Moneys &amp; Board President<br/>(Board Vice President)</i> |
| Maintenance Reserve        | <i>Board Secretary, Treasurer of School Moneys &amp; Board President<br/>(Board Vice President)</i> |
| Capital Reserve            | <i>Board Secretary, Treasurer of School Moneys &amp; Board President<br/>(Board Vice President)</i> |

\*Alternate Signatory appears in parenthesis.

**G.10** Motion to approve and accept the four year Lease Purchase Agreement with CompassLearning, Inc. in the amount of \$231,090, subject to review by the Board Attorney.

**G.11** Motion to accept and approve the following **resolution to repeal Ch. 73, P.L. 2004 (S-1701)**:

**WHEREAS**, pursuant to Article 8, Section 4, Paragraph 1 of the New Jersey Constitution, the provision of a thorough and efficient system of education is the responsibility of the State Legislature; and

**WHEREAS**, school expenditures are primarily driven by state and federal mandates and “fixed costs”; and

**WHEREAS**, local property taxes are the major source of revenue for public education in New Jersey; and

**WHEREAS**, the State has failed to fully fund its school aid statutes for three consecutive years, increasing the burden on local property taxpayers; and

**WHEREAS**, S-1701 (Ch. 73, P.L. 2004), signed into law on July 1, 2004, alters school district financial practices and, in fact, could result in property tax increases; and

**WHEREAS**, S-1701 will force local school districts to adopt imprudent practices and will diminish communities’ discretion over the financial operations of their schools; and

**WHEREAS**, S-1701 will force school districts to reduce free balance (surplus) in 2004-05 and 2005-06, resulting in temporary property tax decreases that will not be sustainable and which will result in property tax increases in 2006-07; and

**WHEREAS**, this reduction of surplus to perilously low levels could force districts to cut education programs and could increase costs by possibly contributing to the lowering of bond ratings; and

**G.11 continued:**

**WHEREAS**, S-1701 will require school districts to decrease their capital reserve accounts, forcing them to defer necessary maintenance and repairs, to cut education programs, or to borrow funds; and

**WHEREAS**, S1701 reduces the spending growth limit, or cap, on school district operating budgets, infringing on school districts' ability in the future to meet the state's Core Curriculum Content Standards; and

**WHEREAS**, S1701 imposes unnecessary administrative spending limits on New Jersey school districts, limiting local discretion over the staffing necessary to meet the State and local education goals and penalizing school districts that may be saving taxpayer money in other areas; and

**WHEREAS**, S-1701 will require school districts to obtain the Commissioner of Education's approval before transferring funds between budgetary line items, impeding their ability to make optimal use of funds and moving a simple budgeting decision from the community into state bureaucratic channels; and

**WHEREAS**, S-1701 reduces the Spending Growth Limitation Adjustment (SGLA) for hazardous busing services, making it increasingly difficult for school districts to provide a service designated to ensure student safety; and

**WHEREAS**, S1701 eliminates the SGLA for early childhood program aid and demonstrably effective program aid, further limiting local school boards' ability to provide necessary education programs and services; and

**WHEREAS**, S1701 restricts the submission of second ballot finance questions at the Annual School Election, thereby infringing on a community's ability to determine educational program expenditures for its children.

**THEREFORE BE IT RESOLVED** that the Jefferson Township Board of Education urges the State Legislature to repeal Ch. 73, P.L. 2004 (S-1701) immediately; and be it further

**RESOLVED** that the Jefferson Township Board of Education urges the State Legislature to fully fund the Comprehensive Educational Improvement and Financing Act and related school aid formulas.

**H. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions H.1 and H.2, as described below:

**H.1** Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, \* denotes mentoring required)

| <b>Personnel</b>         |                  |          |      |        |      |                |              |            |
|--------------------------|------------------|----------|------|--------|------|----------------|--------------|------------|
| Name                     | Nature of Action | Position | Step | Salary | Loc. | Date Effective | Date Termin. | Discussion |
| <b>A: Administrators</b> |                  |          |      |        |      |                |              |            |
| None                     |                  |          |      |        |      |                |              |            |

|                                                                                                        |                   |                 |   |             |          |          |          |                                                |
|--------------------------------------------------------------------------------------------------------|-------------------|-----------------|---|-------------|----------|----------|----------|------------------------------------------------|
| <b>B: Instructional</b>                                                                                |                   |                 |   |             |          |          |          |                                                |
| Peter Tumillo                                                                                          | Retirement        | Music Teacher   |   |             | JTHS     | 6/30/04  | 6/30/04  | Retiring after 26 years                        |
| Curt Pakutka                                                                                           | Appoint           | Long-term Sub   | 1 | \$195/diem  | JTHS     | 10/18/04 |          | Phys Ed replacement                            |
| Kristie Rowe                                                                                           | Resignation       | Grade 3         |   |             | WR       | 12/04/04 | 12/04/04 |                                                |
| <b>C: Non-Instructional</b>                                                                            |                   |                 |   |             |          |          |          |                                                |
| Kristine Burd                                                                                          | Resignation       | Sp Ed Aide      |   |             | ETB      | 9/23/04  | 9/23/04  |                                                |
| Nancy Diamandas                                                                                        | Leave of Abs.     | Hall Monitor    |   |             | JTHS     | 10/1/04  | 10/31/04 | Unpaid medical leave                           |
| June McNamara                                                                                          | Salary Adjustment | Part-time Clerk | 1 | \$8,695.55  | ETB      | 9/1/04   | 6/30/05  | From .21 to .29                                |
| Denise Lagomarsino                                                                                     | Increase of Hours | Media Aide      | 3 | \$15.69/hr  | ETB      | 9/20/04  | 6/30/05  | From 10 hrs to 19 ¾ per week                   |
| John Conklin                                                                                           | Appoint           | Custodian       | 1 | \$15.94/hr  | JTHS     | 10/11/04 | 6/30/05  |                                                |
| Jose Montes-Ramirez                                                                                    | Appoint           | Custodian       | 1 | \$15.94/hr  | Stanlick | 10/18/04 | 6/30/05  |                                                |
| Jeanne Hantsen                                                                                         | Increase of Hours | Classroom Aide  | 1 | \$16.00/hr  | Stanlick | 9/1/04   | 6/30/05  | From 6 to 6.33 hrs per day                     |
| Jeanne Hantsen                                                                                         | Appoint           | Transp. Aide    | 1 | \$15.69/hr  |          | 9/1/04   | 6/30/05  | 2.25 hrs per day                               |
| Frances Palazzolo                                                                                      | Appoint           | Hall Monitor    | 1 | \$15.09/hr  | JTMS     | 10/19/04 | 6/30/05  | New Position                                   |
| Robert Fleming                                                                                         | Appoint           | Network Admin.  |   | \$63,000/yr |          | 11-1-04  | 6/30/05  | New Position – Contract subject to Atty review |
| <b>D: Substitutes/Other</b>                                                                            |                   |                 |   |             |          |          |          |                                                |
| Vicki Iannotta                                                                                         | Reappointment     | Sub Teacher     |   | \$80/diem   |          | 9/1/04   | 6/30/05  |                                                |
| Leigh Allocca                                                                                          | Reappointment     | Sub Teacher     |   | \$80/diem   |          | 9/1/04   | 6/30/05  |                                                |
| Andrea Hall                                                                                            | Appoint           | Sub Clerical    |   | \$7.50/hr   |          | 10/12/04 | 6/30/05  |                                                |
| Patricia Ziobro                                                                                        | Appoint           | Sub Teacher     |   | \$80/diem   |          | 10/12/04 | 6/30/05  |                                                |
| Jarret Unick                                                                                           | Appoint           | Sub Teacher     |   | \$80/diem   |          | 10/12/04 | 6/30/05  |                                                |
| Christine Henriquez                                                                                    | Appoint           | Sub Teacher     |   | \$80/diem   |          | 10/12/04 | 6/30/05  |                                                |
| Aleta Eisbacher                                                                                        | Appoint           | Sub Teacher     |   | \$80/diem   |          | 10/12/04 | 6/30/05  |                                                |
| Melissa Haggert                                                                                        | Appoint           | Sub Teacher     |   | \$80/diem   |          | 10/19/04 | 6/30/05  |                                                |
| Vanessa Sanchez                                                                                        | Appoint           | Sub Bus Driver  |   | \$14/hr     |          | 10/19/05 | 6/30/05  |                                                |
| Marilyn Beyel                                                                                          | Appoint           | Sub Aide        |   | \$6.78/hr   |          | 10/19/04 | 6/30/05  |                                                |
| <b>E. Extra Duty Pay – All salaries subject to adjustment upon final ratification of JTEA Contract</b> |                   |                 |   |             |          |          |          |                                                |
| Cheryl Kanazik                                                                                         | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Kenneth Westberg                                                                                       | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| W. Leigh VanHouten                                                                                     | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Jennifer Costabile                                                                                     | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Janet King                                                                                             | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Kevin Moore                                                                                            | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Sharon Ciliento                                                                                        | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Carol Fern                                                                                             | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Kathryn Landsman                                                                                       | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Kenneth Kuzmiak                                                                                        | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Nancy Harris                                                                                           | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/13/04 | 10/15/04 | Stokes Field Trip                              |
| Sharon Clayton                                                                                         | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Sharon Ciliento                                                                                        | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| W. Leigh VanHouten                                                                                     | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Kevin Moore                                                                                            | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Kathryn Landsman                                                                                       | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Kenneth Kuzmiak                                                                                        | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Cheryl Kanazik                                                                                         | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Christina Hardin                                                                                       | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Kenneth Westberg                                                                                       | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Jessica Hoertel                                                                                        | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Nancy Harris                                                                                           | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/25/04 | 10/27/04 | Stokes Field Trip                              |
| Kenneth Westberg                                                                                       | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/27/04 | 10/29/04 | Stokes Field Trip                              |
| Sharon Ciliento                                                                                        | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/27/04 | 10/29/04 | Stokes Field Trip                              |
| Carol Fern                                                                                             | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/27/04 | 10/29/04 | Stokes Field Trip                              |
| Pamela Graham                                                                                          | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/27/04 | 10/29/04 | Stokes Field Trip                              |
| Theresa Koontz                                                                                         | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/27/04 | 10/29/04 | Stokes Field Trip                              |
| Monica Heller                                                                                          | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/27/04 | 10/29/04 | Stokes Field Trip                              |
| Jennifer Costabile                                                                                     | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/27/04 | 10/29/04 | Stokes Field Trip                              |
| Kevin Moore                                                                                            | Appoint           | Chaperone       |   | \$100/diem  | JTMS     | 10/27/04 | 10/29/04 | Stokes Field Trip                              |

| E. Extra Duty Pay (continued) – All salaries subject to adjustment upon final ratification of JTEA Contract |         |                            |         |             |           |          |          |                        |
|-------------------------------------------------------------------------------------------------------------|---------|----------------------------|---------|-------------|-----------|----------|----------|------------------------|
| Kathleen D'Ambrosio                                                                                         | Appoint | Chaperone                  |         | \$100/diem  | JTMS      | 10/27/04 | 10/29/04 | Stokes Field Trip      |
| Nancy Harris                                                                                                | Appoint | Chaperone                  |         | \$100/diem  | JTMS      | 10/27/04 | 10/29/04 | Stokes Field Trip      |
| Babette Stewart                                                                                             | Appoint | Chaperone                  |         | N/A         | JTMS      | 10/27/04 | 10/29/04 | " " " " Days Only      |
| Jennifer Walsh                                                                                              | Appoint | Summer Work                |         | \$35/hr     | JTHS      | 7/1/04   | 8/30/04  | Sport Physicals        |
| Gail DeGraw                                                                                                 | Appoint | Interact Club              | Level 1 |             | JTHS      | 2004/05  |          |                        |
| Karen Vanderbok                                                                                             | Appoint | SEER                       |         | \$305.77    | JTHS      | 2004/05  |          |                        |
| Kevin McCabe                                                                                                | Appoint | Jr Class Advisor           |         | \$1,409.62* | JTHS      | 2004/05  |          | *Salary split          |
| Lynne Cilli                                                                                                 | Appoint | Red Cross                  | Level 1 |             | JTHS      | 2004/05  |          |                        |
| Lynne Cilli                                                                                                 | Appoint | FEA                        | Level 1 |             | JTHS      | 2004/05  |          |                        |
| Lori Kircher                                                                                                | Appoint | TATU                       | Level 1 |             | JTHS      | 2004/05  |          |                        |
| Kristen Smith                                                                                               | Appoint | Set/Stage                  |         | \$364.14    | JTHS      | 2004/05  |          |                        |
| Margaret Willis                                                                                             | Appoint | Public Relations           |         | \$770.15    | Milton    | 2004/05  |          |                        |
| Helen Remshifski                                                                                            | Appoint | Public Relations           |         | \$770.15    | Drummond  | 2004/05  |          |                        |
| Diane Smart                                                                                                 | Appoint | Public Relations           |         | \$770.15    | ETB       | 2004/05  |          |                        |
| Denise Morando                                                                                              | Appoint | Public Relations           |         | \$770.15    | Cozy Lake | 2004/05  |          |                        |
| Diane Constantino                                                                                           | Appoint | Public Relations           |         | \$770.15    | Stanlick  | 2004/05  |          |                        |
| Claire Brennan                                                                                              | Appoint | Public Relations           |         | \$770.15    | Wht Rock  | 2004/05  |          |                        |
| Mary Ann Marchiano and Virginia Osborne                                                                     | Appoint | Public Relations           |         | \$770.15*   | JTMS      | 2004/05  |          | *Salary split          |
| Richard Barriers                                                                                            | Appoint | Select Band                | Level 3 |             | JTMS      | 2004/05  |          |                        |
| Barbara Donnelly                                                                                            | Appoint | Summer Eval.               |         | \$17.50     | CST       | 9/16/04  |          | Legal/summer eval.     |
| Dalyce Boyer                                                                                                | Appoint | Summer Eval.               |         | \$980.00    | CST       | 9/02/04  | 9/10/04  | Legal/summer eval.     |
| Denyse Edge                                                                                                 | Appoint | Summer Eval.               |         | \$70.00     | CST       | 9/10/04  |          | Legal/summer eval.     |
| Barbra Winson                                                                                               | Appoint | Summer Eval.               |         | \$122.50    | CST       | 6/25/04  | 7/30/04  | Legal/summer eval.     |
| Beth Dailey                                                                                                 | Appoint | Summer Eval.               |         | \$17.50     | CST       | 8/26/04  | 8/27/04  | Legal/summer eval.     |
| Tanya Hartig                                                                                                | Appoint | Summer Eval.               |         | \$35.00     | CST       | 9/14/04  |          | Legal/summer eval.     |
| Vanessa Tucker                                                                                              | Appoint | Summer Eval.               |         | \$192.50    | CST       | 9/14/04  |          | Legal/summer eval.     |
| Kay Richards                                                                                                | Appoint | Summer Eval.               |         | \$140.00    | CST       | 7/30/04  | 8/23/04  | Legal/summer eval.     |
| Denyse Edge                                                                                                 | Appoint | Summer Eval.               |         | \$525.00    | CST       | 8/23/04  | 9/2/04   | Legal/summer eval.     |
| Suzanne Rodgers                                                                                             | Appoint | Summer Eval.               |         | \$210.00    | CST       | 9/2/04   |          | Legal/summer eval.     |
| Sharon Clayton                                                                                              | Appoint | Art                        |         | \$364.14    | JTMS      | 2004/05  |          | For musical            |
| Cheryl Cantoni                                                                                              | Appoint | Choreographer              |         | \$364.14    | JTMS      | 2004/05  |          | For musical            |
| Jessica Hoertel                                                                                             | Appoint | Costumes                   |         | \$364.14    | JTMS      | 2004/05  |          | For musical            |
| David Bresett                                                                                               | Appoint | Lighting                   |         | \$364.14    | JTMS      | 2004/05  |          | For musical            |
| Sharon Ciliento                                                                                             | Appoint | Props                      |         | \$364.14    | JTMS      | 2004/05  |          | For musical            |
| Jennifer Costabile                                                                                          | Appoint | Pub/Tickets                |         | \$200.47    | JTMS      | 2004/05  |          | For musical            |
| Sharon Clayton                                                                                              | Appoint | Scenery/Set                |         | \$364.14    | JTMS      | 2004/05  |          | For musical            |
| Cheryl Cantoni                                                                                              | Appoint | Drama Club                 |         | \$305.77    | JTMS      | 2004/05  |          |                        |
| Joan Lucas                                                                                                  | Appoint | Music Director             |         | \$1,644.35  | JTMS      | 2004/05  |          | For musical Voc/Instr. |
| Cheryl Cantoni                                                                                              | Appoint | Drama Director             |         | \$2004.69   | JTMS      | 2004/05  |          | For musical            |
| Cheryl Cantoni                                                                                              | Appoint | Drama                      |         | \$1,584.71  | JTMS      | 2004/05  |          | Per production stipend |
| Sharon Ciliento                                                                                             | Appoint | 8 <sup>th</sup> Gr Advisor |         | \$241.70    | JTMS      | 2004/05  |          |                        |
| Sharon Clayton                                                                                              | Appoint | 8 <sup>th</sup> Gr Advisor |         | \$241.70    | JTMS      | 2004/05  |          |                        |
| Cheryl Cantoni                                                                                              | Appoint | 8 <sup>th</sup> Gr Advisor |         | \$241.70    | JTMS      | 2004/05  |          |                        |
| Janet King                                                                                                  | Appoint | 8 <sup>th</sup> Gr Advisor |         | \$241.70    | JTMS      | 2004/05  |          |                        |
| Richard Barrieres                                                                                           | Appoint | Jazz Band                  |         | \$305.77    | JTMS      | 2004/05  |          |                        |
| Jessica Hoertel                                                                                             | Appoint | Jr. Great Books            |         | \$951.49    | JTMS      | 2004/05  |          |                        |
| Kathy D'Ambrosio                                                                                            | Appoint | Jr. Great Books            |         | \$951.49    | JTMS      | 2004/05  |          |                        |
| Cheryl Cantoni                                                                                              | Appoint | Lighting                   |         | \$152.88    | JTMS      | 2004/05  |          | For Talent Show        |
| Serina Alfano                                                                                               | Appoint | Lighting                   |         | \$152.88    | JTMS      | 2004/05  |          | For Talent Show        |
| Joan Lucas                                                                                                  | Appoint | Talent Show                |         | \$218.23    | JTMS      | 2004/05  |          |                        |
| Richard Barrieres                                                                                           | Appoint | Talent Show                |         | \$218.23    | JTMS      | 2004/05  |          |                        |
| Marlene Lubin                                                                                               | Appoint | Literary Mag.              |         | \$269.61    | JTMS      | 2004/05  |          |                        |
| Teri Haight                                                                                                 | Appoint | Literary Mag.              |         | \$269.61    | JTMS      | 2004/05  |          |                        |
| Kathryn Landsman                                                                                            | Appoint | Student Council            |         | \$1,212.97  | JTMS      | 2004/05  |          |                        |
| Joan Lucas                                                                                                  | Appoint | Select Choir               |         | \$305.77    | JTMS      | 2004/05  |          |                        |
| Kathleen D'Ambrosio                                                                                         | Appoint | Typing Club                |         | \$305.77    | JTMS      | 2004/05  |          |                        |
| Sharon Clayton                                                                                              | Appoint | Yearbook                   |         | \$831.05    | JTMS      | 2004/05  |          |                        |
| Cheryl Cantoni                                                                                              | Appoint | Yearbook                   |         | \$831.05    | JTMS      | 2004/05  |          |                        |
| Kathleen D'Ambrosio                                                                                         | Appoint | Young Astro.               |         | \$2,283.82  | JTMS      | 2004/05  |          |                        |
| Cheryl Kanazik                                                                                              | Appoint | Environmental              |         | \$385.71    | JTMS      | 2004/05  |          |                        |

| <b>Athletic Coaches:</b> |                   |                  |  |            |      |         |                   |
|--------------------------|-------------------|------------------|--|------------|------|---------|-------------------|
| Lori Kircher             | Salary Adjustment | Head X-Cty Girls |  | \$4,430.77 | JTHS | 2004/05 | Exp Stipend Added |
| Sharon Ciliento          | Appoint           | Fall Intramurals |  | \$667.68   | JTMS | 2004/05 |                   |
| Jessica Hoertel          | Appoint           | Fall Intramurals |  | \$667.68   | JTMS | 2004/05 |                   |
| Amy Thomson              | Appoint           | Winter Intra.    |  | \$2,283.82 | JTMS | 2004/05 |                   |
| David Bresett            | Appoint           | Spring Intra.    |  | \$1,453.45 | JTMS | 2004/05 |                   |

**COURSE REIMBURSEMENTS:**

| <b>NAME</b>                                         | <b>COURSE</b>                                                                               | <b>APPROVAL #</b> | <b>AMOUNT</b> |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------|-------------------|---------------|
| Stewart, Christine                                  | Reading Clinic Practicum<br>Assessment & Evaluation                                         | 2 and 3           | \$1,381.50    |
| Krygier, Rose Ann                                   | High Performing Teacher<br>Learning Styles/Multiple Intelligences                           | 6 and 7           | \$1,500.00    |
| Rowens, Heather                                     | Using Internet to Enhance Teaching/Learning<br>Motivating Todays Learner                    | 8 and 9           | \$1,500.00    |
| Morando, Denise                                     | Motivating Todays Learner<br>Using Internet to Enhance Teaching/Learning                    | 17 and 20         | \$1,500.00    |
| Smith, Phyllis                                      | The High Performing Teacher<br>Learning Styles/Multiple Intelligences                       | 18 and 19         | \$1,500.00    |
| Pasake, Susan                                       | The High Performing Teacher<br>Learning Styles/Multiple Intelligences                       | 21 and 22         | \$1,500.00    |
| Harris, Nancy                                       | Independent Study in Environment Studies                                                    | 23                | \$ 970.11     |
| Moore, Kevin                                        | Independent Study in Environment Studies                                                    | 24                | \$ 970.11     |
| VanHouten, W. Leigh                                 | Independent Study in Environment Studies                                                    | 25                | \$ 970.11     |
| Manziona, Denise                                    | Teachers Discover & Integrate Multimedia                                                    | 26                | \$ 550.00     |
| Hugo, Catherine                                     | Using Internet to Enhance Teaching/Learning<br>Inclusion of Special Needs Students in Class | 38 and 39         | \$ 670.00     |
| Markowick, Jennifer                                 | Using Internet to Enhance Teaching/Learning<br>Inclusion of Special Needs Students in Class | 41 and 42         | \$ 710.00     |
| Richards, Kay                                       | Using Internet to Enhance Teaching/Learning<br>Inclusion of Special Needs Students in Class | 43 and 44         | \$ 670.00     |
| Scherlacher, Niemah                                 | Using Internet to Enhance Teaching/Learning<br>Inclusion of Special Needs Students in Class | 45 and 46         | \$ 670.00     |
| Baggs, Bernard<br>In accordance w/JTAEA<br>Contract | Intermediate Statistics                                                                     | 5                 | \$2,269.00    |

**H.2** Motion to approve the following job description (*Copy available for review*):

Middle School Team Coordinator

**I. EDUCATION COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.7, as described below:

**I.1** Motion to approve placement of student out of district as indicated below:

| <b>Student</b> | <b>School</b>                | <b>Tuition</b> | <b>Dates</b>   |
|----------------|------------------------------|----------------|----------------|
| F-17-3         | Mt. Olive Board of Education | \$13,957.00    | 9/1/04-6/30/05 |
| F-17-3         | Employment Pathways          | \$ 4,181.00    | 9/1/04-6/30/05 |

**I.2** Motion proclaiming **National French Week**, November 5-11, 2004 by the Jefferson Township Board of Education.

- I.3** Motion proclaiming **School Violence Awareness Week**, October 17-23, 2004 by the Jefferson Township Board of Education
- I.4** Motion to approve submission of the 2004/05 **QAAR** report to the Morris County Superintendent.
- I.5** Motion to approve submission of the NJ Department of Education Statement of Assurance and Intent Mentoring Plan for 2004/2005. *(Copy available for review)*
- I.6** Motion to approve curriculum revisions as follows *(Copy available for review)*:

Visual Arts – grades 6 – 8  
 Keyboarding – grade 6  
 Computer Applications – grade 7  
 Desktop Publishing – grade 8

- I.7** Motion to acknowledge the World Language Action Plan. *(Copy available for review)*

- I.8** \_\_\_\_\_ noted the **enrollment** as of 9/30/04:

|                            | <b>June 04</b> | <b>Sept 04</b>       |
|----------------------------|----------------|----------------------|
| R. F. Drummond             | 99             | 106                  |
| Milton                     | 217            | 186                  |
| Cozy Lake                  | 281            | 283                  |
| Stanlick                   | 259            | 367                  |
| E.T. Briggs                | 380            | 246                  |
| White Rock                 | 490            | 481                  |
| <b>Total Elementary</b>    | <b>1,726</b>   | <b>1,669</b>         |
| JTMS                       | 889            | 919                  |
| JTHS                       | 991            | 1,019                |
| <b>GRAND TOTAL</b>         | <b>3,606</b>   | <b>3,607</b>         |
| Tuition students received  | 1              | 1                    |
| Tuition district placement | 56             | 42 + (3 Residential) |

**J. BUILDING NEEDS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.6, as described below:

- J.1** Motion to approve the following **change orders** for the Stanlick/WR construction project:

| <u>Contract #</u> | <u>Change Order #</u> | <u>Contractor</u> | <u>Amount</u> |                                         |
|-------------------|-----------------------|-------------------|---------------|-----------------------------------------|
| 4                 | 3                     | ESR, Inc.         | \$11,000.00   | Replacement of damaged ATC boards       |
| 4                 | 4                     | ESR, Inc.         | \$10,901.00   | Additional ductwork for rooms A10 & A21 |



**J.2** Motion to approve the following **change orders** for the HS/MS construction project:

| <u>Contract #</u>                                                                                        | <u>Change Order #</u> | <u>Contractor</u>      | <u>Amount</u> |                                                                                                                       |
|----------------------------------------------------------------------------------------------------------|-----------------------|------------------------|---------------|-----------------------------------------------------------------------------------------------------------------------|
| Base Bid and<br>Alt's GC1, 2, 3,<br>4, 5, 6 & 8                                                          | 30                    | TAK Construction       | \$ 6,277.00   | Roof drain tie-ins at<br>MS                                                                                           |
| Base Bid and<br>Alt's GC1, 2, 3,<br>4, 5, 6 & 8                                                          | 31                    | TAK Construction       | \$ 3,171.00   | Replacement of the<br>green house glass                                                                               |
| Base Bid                                                                                                 | 16                    | A. Pflugh              | \$ 3,358.00   | Furnish and install<br>side wall registers and<br>aluminum exterior<br>panels removed<br>during asbestos<br>abatement |
| E1                                                                                                       | 11                    | Brittashan Enterprises | \$30,756.85   | Cost to repair<br>electrical feeders<br>damaged by TAK<br>Construction                                                |
| <b>(NOTE: This will be back-charged to TAK Construction<br/>no moneys will be incurred by the owner)</b> |                       |                        |               |                                                                                                                       |
| E1                                                                                                       | 12                    | Brittashan Enterprises | \$ 3,669.74   | Provide fusible<br>switches for kitchen<br>HVAC units                                                                 |
| E1                                                                                                       | 13                    | Brittashan Enterprises | \$ 6,884.23   | Provide and install 6<br>additional emergency<br>light fixtures                                                       |
| E1                                                                                                       | 14                    | Brittashan Enterprises | \$ 1,287.48   | Provide new lighting<br>in existing general<br>office passage (C-<br>115)                                             |
| E1                                                                                                       | 15                    | Brittashan Enterprises | \$ 2,778.77   | Provide Electrical<br>work associated with<br>the drying cabinets in<br>3 science rooms                               |
| E1                                                                                                       | 16                    | Brittashan Enterprises | \$ 4,435.14   | Installation of gas<br>solenoid boxes,<br>wiring, key switches<br>& emergency push<br>buttons for prep<br>rooms       |

- J.3** Motion to accept and award the Cozy Lake School Sewage Pumping Station and Force Main bid to Maple Construction Co., in the amount of \$257,740.00 based on the recommendation of the Project Engineer, Hatch Mott MacDonald, subject to review by the Board Attorney and receipt of NJDEP confirmation that the project is exempt from the additional requirements of the Highlands Water Protection and Planning Act and final execution of the agreements for the permanent utility easement and temporary construction easements necessary to construct the project. *(Bid Breakdown Sheet attached)*
- J.4** Motion to adopt a resolution to enter into a cooperative pricing system agreement for electricity generation services as a participant in Alliance for Competitive Energy Services (ACES), effective October 18, 2004 through May 2009.
- J.5** Motion to approve the renewal of the NJDOE Application for **Alternate Use of Toilet Facilities** for the 2004-05 school year for Rooms 3, 5, 7, 11 and 12 at Milton School and Rooms 101, 102, 103 and 105 at Drummond School.
- J.6** Motion to approve the renewal Application of the NJDOE **Substandard or Dual Use** for the 2004-05 school year of the following rooms:

| School | Room | Substandard | Dual |
|--------|------|-------------|------|
| Briggs | 101  |             | X    |
| Briggs | 122  |             | X    |
| Briggs | 123  |             | X    |

**K. NEGOTIATIONS COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion K.1, as described below:

- K.1** Motion to approve an **Agreement** between the Jefferson Township Board of Education and Jefferson Township Education Association (JTEA) to ratify the Extra Duty Pay (EDP) Guide for School Years 2004-2005 and 2005-2006 *(Copy available for review)*.

**L. COMMITTEE REPORTS**

**M. COMMUNICATIONS**

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. COMMENTS FROM THE AUDIENCE**

**Q. BOARD MEMBER COMMENTS**

**R. ADJOURN**