

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**  
**Regular Session Meeting**  
**Monday**  
**June 21, 2004**

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- A. Mr. Andre called the meeting to order at 7:12 PM, and read the Open Meeting Statement.
- B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Andre	X	
Mr. Cuccio	X (arrived at 8:40 PM)	
Mr. Erdmann	X	
Mr. Hanisch	X	
Mrs. Hardy	X	
Miss Klepp	X	
Mrs. Muller		X
Mr. Tasker		X
Mrs. Van Houwe	X	

**CLOSED SESSION**

Motion by Mr. Andre, seconded by Mr. Erdmann, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21<sup>st</sup> day of June, 2004 at 7:12 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (7) and (8). The general nature of the discussion will involve matters of litigation, anticipated litigation or contract negotiation and attorney-client matters and employment, evaluation, termination of employees.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

Motion carried.

The public meeting was called to order at 8:14 PM.

**D. SUPERINTENDENT'S REPORT**

Dr. Bowen reported the *Good News and Progress in Our Schools*.

**E. PRESENTATIONS**

- 2004-2005 Surplus impact on Budget, presented by Mrs. Mylchreest

**F. MINUTES OF MEETINGS**

**F.1** Motion by Mr. Erdmann, seconded by Mrs. Van Houwe, that the minutes of the following meetings be approved as submitted:

April 13, 2004 - Work Session Meeting

Roll call vote:	Mr. Andre	- Yes	Mrs. Hardy	- Abstain
	Mr. Erdmann	- Yes	Miss Klepp	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes

Five in favor. One abstention. Motion carried.

Motion by Mr. Erdmann, seconded by Mr. Hanisch, that the minutes of the following meetings be approved as submitted:

Roll call vote:	Mr. Andre	- Yes	Mrs. Hardy	- Abstain
	Mr. Erdmann	- Yes	Miss Klepp	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes

Five in favor. One abstention. Motion carried.

April 19, 2004 - Regular Session Meeting

Motion by Mr. Erdmann, seconded by Mr. Hanisch, that the minutes of the following meetings be approved as submitted:

April 26, 2004 - Annual Organization Meeting

Roll call vote:	Mr. Andre	- Yes	Mrs. Hardy	- Yes
	Mr. Erdmann	- Yes	Miss Klepp	- Abstain
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes

Five in favor. One abstention. Motion carried.

Motion by Mr. Erdmann, seconded by Mr. Hanisch, that the minutes of the following meetings be approved as submitted:

May 10, 2004 - Work Session Meeting

Roll call vote:	Mr. Andre	- Yes	Mrs. Hardy	- Yes
	Mr. Erdmann	- Yes	Miss Klepp	- Yes
	Mr. Hanisch	- Abstain	Mrs. Van Houwe	- Yes

Five in favor. One abstention. Motion carried.

Motion by Mr. Erdmann, seconded by Mr. Hanisch, that the minutes of the following meetings be approved as submitted:

May 17, 2004 - Regular Session Meeting

Roll call vote: Mr. Andre - Yes Mrs. Hardy - Yes  
 Mr. Erdmann - Yes Miss Klepp - Yes  
 Mr. Hanisch - Yes Mrs. Van Houwe - Yes

All in favor. Motion carried.

**G. FINANCE COMMITTEE**

Motion by Mr. Erdmann, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve and adopt motions G.1 through G.11, as described below:

**G.1** Motion to approve the list of **requisitions** dated May 2004 in the amount of \$155,604.31.

**G.2** Motion to approve the **bills list** dated May 2004 in the amount of \$2,363,079.27.

**G.3** Motion to accept the **Treasurer and Secretary's Report** dated April 30, 2004.

**G.4** Motion to approve the **transfers** dated May 2004.

**G.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of May 31, 2004 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**G.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of April 30, 2004, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**G.7** Motion to approve the Tax Payment Schedule for the 2004/2005 school year, as shown below:

<u>Month</u>	<u>Year</u>	<u>Current Expense</u>	<u>Debt Service</u>
July	2004	\$ 2,337,239.58	
August	2004	\$ 2,337,239.58	
September	2004	\$ 2,337,239.58	\$1,307,304.10
October	2004	\$ 2,337,239.58	
November	2004	\$ 2,337,239.58	\$ 30,300.82
December	2004	\$ 2,337,239.58	
January	2005	\$ 2,337,239.58	
February	2005	\$ 2,337,239.58	
March	2005	\$ 2,337,239.58	\$ 361,962.08
April	2005	\$ 2,337,239.58	
May	2005	\$ 2,337,239.58	
June	2005	\$ 2,337,239.62	



**B: Instructional - (continued)**

LK	Leave of Absence	Phys Ed/Health			JTHS			Disability leave 10/25/04-12/3/04 using 23 accumulated sick days Family leave act 12/4/04-1/3/05
Karen J. Vanderbok	Appoint	Multiple Disabilities Tchr	9	\$45,246	JTHS	9/1/04	6/30/05	New Position
Nanette Diaz	Appoint	Spanish Tchr	10	\$50,195	JTHS	9/1/04	6/30/05	Replacement
Joy Toriello	Appoint	Grade 3 Tchr	1	\$39,000	Stan	9/1/04	6/30/05	Leave replacement
Michelle Klinger	Appoint	Grade 3 Tchr	1	\$39,000	Stan	9/1/04	6/30/05	Replacement

Dustin Cardoza	Appoint	Behavioral Disabilities Tchr	6	\$44,400	ETB	9/1/04	6/30/05	New position
Kara Kulesa	Appoint	Speech Specialist	1	\$41,000	Stan	9/1/04	6/30/05	Replacement
Matthew Moscatello	Appoint	Phys Ed/Health	1	\$41,000	JTHS	9/1/04	6/30/05	Replacement
Brian Williams	Appoint	Elem Tchr	1	\$41,000	Cozy	9/1/04	6/30/05	Replacement
Kelly Boyton	Appoint	Elem Tchr	1	\$39,000	Cozy	9/1/04	6/30/05	Replacement
Brooke Peterson	Appoint	Grade 3 Tchr	1	\$40,000	Stan	9/1/04	6/30/05	Replacement
Danielle Rusciano	Appoint	Phys Ed/Health	1	\$39,000	JTMS	9/1/04	6/30/05	Replacement
Teri Haight	Appoint	Language Arts	5	\$41,505	JTMS	9/1/04	6/30/05	Reappointment
Susan Tordoff	Change of Assignment	LDT/C	11	\$49,343	JTHS	9/1/04	6/30/05	Lateral contract move from Teacher of Handicapped to LDT/C
Rene Gadelha	Appoint	Language Arts	4	\$42,672	JTHS	9/1/04	6/30/05	Replacement
Alice Daken	Appoint	Language Arts	1	\$41,000	JTHS	9/1/04	6/30/05	New Position
Denise Shalonis	Appoint	Occup. Therapist	2	\$41,877	CST	9/1/04	6/30/05	Replacement
Darren Bruseo	Appoint	Gr 6 Science	5	\$43,504	JTMS	9/1/04	6/30/05	Leave Replacement for 2004/05
Alex Montanez	Appoint	Resource Center Tchr	1	\$39,000	JTHS	9/1/04	6/30/05	Replacement
Carole Howell	Appoint	World Lang. Tchr	16	\$58,618	JTMS	9/1/04	6/30/05	Replacement Grade 6-7-8
Patty Szuszkowski	Appoint	PSD Tchr		\$1,300		8/2/04	8/27/04	Extended School Year Program
Sara Murray	Appoint	PSD Tchr		\$1,300		8/2/04	8/27/04	Extended School Year Program
Jen Ricadela	Appoint	Severe Disabilities Tchr		\$1,300		8/2/04	8/27/04	Extended School Year Program
Michele Sprague	Appoint	Severe Disabilities Tchr		\$1,300		8/2/04	8/27/04	Extended School Year Program
Barbara Winson	Appoint	Speech Therapist		\$1,300		8/2/04	8/27/04	Extended School Year Program
Sherry Lenox	Appoint	Speech Therapist		\$1,300		8/2/04	8/27/04	Extended School Year Program
Lillian MacRae	Appoint	School Nurse		\$1,550		8/2/04	8/27/04	Extended School Year Program
Anne-Marie Ambjor	Appoint	Physical Therapist		\$68/pr hr		8/2/04	8/27/04	Extended School Year Program not to exceed 60 hours
Mike Zimmerman	Appoint	Occupational Therapist		\$1,300		8/2/04	8/27/04	Extended School Year Program
Anne-Marie Ambjor	Appoint	Physical Therapist		\$68/pr hr		9/1/04	6/30/05	Not to exceed 26 hours per week
Beth Dailey	Appoint	LDT/C		\$35/pr hr		7/1/04	8/31/04	70 hrs Initial/Re-Evaluations
Denyse Edge	Appoint	Social Worker		\$35/pr hr		7/1/04	8/31/04	57 hrs Initial/Re-Evaluations
Dalyce Boyer	Appoint	Social Worker		\$35/pr hr		7/1/04	8/31/04	84 hrs Initial/Re-evaluations
Linda Glica	Appoint	Speech		\$35/pr hr		7/1/04	8/31/04	24 hrs Initial/Re-Evaluations
Phil Guarraia	Appoint	School Psychologist		\$35/pr hr		7/1/04	8/31/04	40 hrs Initial/Re-Evaluations
Cathy Hugo	Appoint	Social Worker		\$35/pr hr		7/1/04	8/31/04	60 hrs Initial/Re-Evaluations
Sherry Lenox	Appoint	Speech		\$35/pr hr		7/1/04	8/31/04	24 hrs Initial/Re-Evaluations
Theresa Pawlicki	Appoint	LDT/C		\$35/pr hr		7/1/04	8/31/04	16 hrs Initial/Re-Evaluations
Kay Richards	Appoint	School Psychologist		\$35/pr hr		7/1/04	8/31/04	42 hrs Initial/Re-Evaluations
Suzanne Rodgers	Appoint	LDT/C		\$35/pr hr		7/1/04	8/31/04	46 hrs Initial/Re-Evaluations
Niemah Scherlacher	Appoint	LDT/C		\$35/pr hr		7/1/04	8/31/04	16 hrs Initial/Re-Evaluations
Vanessa Tucker	Appoint	School Psychologist		\$35/pr hr		7/1/04	8/31/04	73 hrs Initial/Re-Evaluations
Barbara Winson	Appoint	Speech Therapist		\$35/pr hr		7/1/04	8/31/04	42 hrs Initial/Re-Evaluations
Jean Anderson	Appoint	Tchr of Hdcp		\$35/pr hr		7/1/04	8/31/04	10 meetings for IEP'S
Amy Bush	Appoint	Tchr of Hdcp		\$35/pr hr		7/1/04	8/31/04	06 meetings for IEP's
Christine Cinnamon	Appoint	Tchr of Hdcp		\$35/pr hr		7/1/04	8/31/04	06 meetings for IEP's
Barbara Donnelly	Appoint	Tchr of Hdcp		\$35/pr hr		7/1/04	8/31/04	08 meetings for IEP's
Maureen Fahrer	Appoint	Tchr of Hdcp		\$35/pr hr		7/1/04	8/31/04	04 meetings for IEP's
Jodie Sparling	Appoint	Tchr of Hdcp		\$35/pr hr		7/1/04	8/31/04	20 meetings for IEP's
Patricia Carroll	Appoint	Tchr		\$35/pr hr		7/1/04	8/31/04	14 meetings for IEP's
Cathy Duda	Appoint	Tchr		\$35/pr hr		7/1/04	8/31/04	10 meetings for IEP's
Linda Glica	Appoint	Tchr		\$35/pr hr		7/1/04	8/31/04	06 meetings for IEP's
Lisa Heckenberger	Appoint	Tchr		\$35/pr hr		7/1/04	8/31/04	08 meetings for IEP's
Ellen Olivieri	Appoint	Tchr		\$35/pr hr		7/1/04	8/31/04	10 meetings for IEP's
Lynne Scognamiglio	Appoint	Tchr		\$35/pr hr		7/1/04	8/31/04	08 meetings for IEP's
<b>C: Non-Instructional</b>								
Harry VanNatta	Retirement	Custodian				5/1/04	5/1/04	Retiring after 22 years
Lisa Kennedy	Appoint	CST Secretary	2	\$34,396		7/1/04	6/30/05	Replacement

Donna Vanderploeg	Appoint	Curr Ofc Sec	\$36,996		7/1/04	6/30/05	Replacement
<b>C: Non-Instructional (Continued)</b>							
Matthew Signorello	Appoint	Summer Tech	\$10.83/hr		6/14/04	8/30/04	Computer cleaning & set-up
Michael Harris	Appoint	Summer Tech	\$10.83/hr		6/14/04	8/30/04	Computer cleaning & set-up
Susan Tack	Appoint	Out of District Aide	\$15.40/hr		9/1/04	6/30/05	To meet requirements of student IEP
Susanne Porter	Appoint	Spec Ed Aide	\$500		8/2/04	8/27/04	For extended school year program
Donna Marie Spaan	Appoint	Spec Ed Aide	\$500		8/2/04	8/27/04	For extended school year program
Stacy Trautmann	Appoint	Spec Ed Aide	\$500		8/2/04	8/27/04	For extended school year program
Connie Barile	Appoint	Spec Ed Aide	\$500		8/2/04	8/27/04	For extended school year program
Anne Towers	Appoint	Spec Ed Aide	\$500		8/2/04	8/27/04	For extended school year program
Mary Reid	Appoint	Spec Ed Aide	\$500		8/2/04	8/27/04	For extended school year program
Cheryl Wood	Appoint	Spec Ed Aide	\$500		8/2/04	8/27/04	For extended school year program
Donna Castelonia	Appoint	Spec Ed Aide	\$500		8/2/04	8/27/04	For extended school year program
Connie Barile	Appoint	Bus Aide	\$150		8/2/04	8/27/04	For extended school year program
Donna Castelonia	Appoint	Bus Aide	\$150		8/2/04	8/27/04	For extended school year program
Helen Remshifski	Appoint	Secretary	\$1,500		8/2/04	8/27/04	For extended school year program
Cindy Cataldo	Appoint	Bus Driver	\$23.91/hr		8/2/04	8/27/04	For extended school year program
Shirley Buchanan	Appoint	Bus Driver	\$23.91/hr		8/2/04	8/27/04	For extended school year program
Linda Burns	Appoint	Sub Bus Driver	\$23.91/hr		8/2/04	8/27/04	For extended school year program
Janet Tanis	Appoint	Sub Bus Driver	\$23.91/hr		8/2/04	8/27/04	For extended school year program
Helen Vindici	Appoint	Sub Bus Driver	\$20.91/hr		8/2/04	8/27/04	For extended school year program
Susan Talmadge	Appoint	Sub Bus Driver	\$15.30/hr		8/2/04	8/27/04	For extended school year program
<b>D: Substitutes/Other</b>							
Barbara Allemand	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Rosemary Bush	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Lisa Carroll	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Cora Lee Coelho	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Jerry Corsaro	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Cecelia Donkersloot	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Barbara Duym	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Susan Farley	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Jeanne Hantson	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Pam Kallas	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Lisa Kasica	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Bibi Lakhicharran	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Barbara McSorley	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Linda Malloy	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Noreen O'Neill	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Jayne Pardee	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Helen Ricadela	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Patricia Romano	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Sue Peterson	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Stacy Trautmann	Appoint	Sub secretary	\$7.50/hr		7/1/04	6/30/05	
Brenda Weir	Appoint	Sub Secretary	\$7.50/hr		7/1/04	6/30/05	
Nusret Alilov	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Thomas Courtney	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Al Feti	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Frank Frazzano Jr.	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Barbara Giancola	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Robert Gomes	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Steve Hannaway	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Roseann Herud	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Dwayne Koning	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Jerome Lucas	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Frank McBride	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Ken Meyers	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Stephanie Riker	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Richard Sheridan	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Nishant Vyas	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
Adrian Zaimaj	Appoint	Sub custodian	\$10.83/hr		7/1/04	6/30/05	
<b>E. Extra Duty Pay</b>							
Laura Ajaj	Appoint	Curriculum Writing	\$30/hr				20 hrs writing – Algebra II
Sandra Fisher	Appoint	Curriculum Writing	\$30/hr				20 hrs writing-Algebra II Honors
Kyla Shanahan	Rescind	8 <sup>th</sup> gr chaperone	\$100/day				Coaching conflicts
Steve Gottlieb	Appoint	8 <sup>th</sup> gr chaperone	\$100/day				Philadelphia Trip May 19-21, 2004
Christine Stewart	Appoint	8 <sup>th</sup> gr chaperone	\$100/day				Philadelphia Trip May 19-21, 2004
Cheryl Cantoni	Appoint	Mentoring Meeting	\$55/day				Mentoring workshop 8/03

Sharon Clayton	Appoint	Mentoring Meeting	\$55/day				Mentoring workshop 8/03
<b>E. Extra Duty Pay</b>							
Kathleen Mansbery	Appoint	Mentoring Meeting	\$55/day				Mentoring workshop 8/03
Rosemary McHugh	Appoint	Mentoring Meeting	\$55/day				Mentoring workshop 8/03
Jeanne O'Neill	Appoint	State Science Day	\$468.35		2003/04	5/18/04	
Joe Guziewicz	Appoint	State Science Day	\$468.35		2003/04	5/18/04	
Lisa Hopper	Appoint	State Science Day	\$468.35		2003/04	5/18/04	
Brenda Smith	Appoint	Curriculum Writing	\$30/pr hr				12 hrs 6-7-8 grade Keyboarding/Computer applications & Desktop Publishing curriculum
Karen Correia	Appoint	Curriculum Writing	\$30/pr hr				12 hrs 6-7-8 grade Art Curriculum
Cathleen Hille	Rescind	Public Relations	\$738.40	WR	2003/04		Went on a Leave of absence
Cathleen Hille	Appoint	Public Relations	\$349.20	WR	2003/04		Completed 1 <sup>st</sup> half of assignment
Sharon Bock	Appoint	Public Relations	\$349.20	WR	2003/04		Completed 2 <sup>nd</sup> half of assignment

Course Reimbursements NAME	COURSE	APPLICATION #	AMOUNT
Archer, Sandra	Independent Study	48	\$ 660.36
Cheryl Cantoni	Shakespeare Studies	34	\$1,500.00
	Histories of Europe Dictators	35	
Correia, Karen	Models of Effective Teaching	16	\$ 600.00
	Effective Classroom Management	17	
Costabile, Jennifer	Applied Development Psychology	40	\$1,110.36
Courtney, Jan	The High Performing Teacher	4	\$ 600.00
	Learning Styles	5	
D'Arco, Patricia	The High Performing Teacher	2	\$ 600.00
	Learning Styles	3	
Engelsman, Taisa	Business German I	43	\$1,419.60
	Adv. Conversation & Composition	45	
Harris, Nancy	Curriculum Supervision	33	\$1,050.00
Helfand, Deborah	Air Resources Management	41	\$1,500.00
	Principles of Curriculum Develop.	42	
Hille, Cathleen	Leadership in Learning Comm.	47	\$ 559.50
Todd, Holzchuh Bertha	The High Performing Teacher	13	\$ 600.00
	Learning Styles	19	
Hough, Brian J.	The High Performing Teacher	8	\$ 600.00
	Learning Styles	9	
McLeod, Maryellen	Collaborative Action Research	28	\$1,500.00
	Incl of Sp Needs Students	29	
Migliacci, Louis	Foundations of Curriculum	10	\$1,050.00
	Secondary School Curriculum	12	
Moore, Colleen	Learning Styles	14	\$ 600.00
	The High Performing Teacher	15	
Ottavinia, Amy	Learning Styles	6	\$ 600.00
	The High Performing Teacher	7	
Smid, Melissa	Change through Action Research	57	\$1,500.00
	Principles of Leadership	58	
Sparling, Jodie	Strat. For Dev. Social, Emot. & Rec. for students w/exceptionalities	22	\$ 600.00
	Behavior Management	50	
Stewart, Babette	Syles of Teaching	37	\$ 600.00
	Classroom Assessment Techniques	49	
Tadenev, Tatyana	Incl. Of Spec Needs Stud. in Class	26	\$ 600.00
	Collaborative Action Research	27	
Vandigriff, Patricia	Learning Styles	23	\$1,500.00
	The High Performing Teacher	24	

Weir, Kathleen	Studies of the Arts & Literature	18	\$ 564.00
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Course Reimbursements Administrator Name	COURSE	AMOUNT
Baggs, Bernard	Cybernetic Research Principles of Public Sector Bargaining	\$4,235.00

**H.2** Motion to approve Job Descriptions as indicated below for use in the Jefferson Township Public School District as developed by the Evaluation & Revision Committee. (Copies available for review)

- ESL Bilingual Education Teacher
- Health & Physical Education Teacher
- Technical Coordinator
- Assistant To Technical Coordinator
- Central Media Distribution Teacher
- Elective Team Coordinator MS
- Academic Team Leader
- Purchasing Specialist
- K-12 Subject Area Teacher
- Media Specialist
- School Social Worker
- Special Education Aide
- Speech Language Specialist
- Technical Support Assistant
- Technology Teacher
- Guidance Counselor
- Substance Awareness Coordinator
- Confidential Secretary
- Secretary Level I
- Secretary Level III
- Secretary Level IV
- Elementary Education Teacher
- LDT/C
- School Psychologist
- Special Education Teacher
- Hall Monitor
- Classroom Aide
- Cafeteria Aide





All in favor. Motion carried.

**I.6** Mr. Hanisch noted the **enrollment** as of 5/31/04:

	<b>Jun-03</b>	<b>May 03</b>	<b>May 04</b>
R. F. Drummond	100	100	99
Milton	181	181	217
Cozy Lake	314	318	281
Stanlick	260	261	261
E.T. Briggs	398	398	380
White Rock	484	483	493
<b>Total Elementary</b>	<b>1,737</b>	<b>1,741</b>	<b>1,731</b>
JTMS	870	870	890
JTHS	952	953	991
<b>GRAND TOTAL</b>	<b>3,559</b>	<b>3,564</b>	<b>3,612</b>
Tuition students received	0	0	1
Out of district placement	58	58	<b>57</b>

**J. BUILDING NEEDS COMMITTEE**

Motion by Mr. Cuccio, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve and adopt motions J.1 and J.2, as described below:

**J.1** Motion to approve the following **change orders** for the HS/MS construction project:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>	
Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8	18	TAK Construction	\$ 1,200.00	Complete Block G roof
E1	2	Brittashan Enterprises	\$ 5,783.17	Additional lighting in gym
E1	3	Brittashan Enterprises	\$ 4,801.00	Electrical work associated with MS guidance area air conditioning

**J.2** Motion to approve the following **change orders** for the Stanlick/WR construction project:

5A	10	Vespa Electric	\$ 5,759.	Flow switch wiring, modules & connec- tion to fire alarm panels
5A	11	Vespa Electric	\$ 1,101.	Labor & Materials to permanently hook-up water heater

**J.2 continued:**

5A	12	Vespa Electric	\$ 3,193.	Labor & Materials to provide appropriate lighting around the skylights
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Roll call vote: Mr. Andre	- Yes	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
Mr. Cuccio	- Yes	Mrs. Hardy	- Yes		
Mr. Erdmann	- Yes	Miss Klepp	- Yes		

All in favor. Motion carried.

**K. AUXILIARY COMMITTEE**

Motion by Mrs. Van Houwe, seconded by Mr. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

**K.1** Motion to approve the appointment of Wm. Connolly & Co., Inc, Insurance Agent of Record, per agreement, for the 2004-05 school year.

**K.2** Motion to approve the Resolution to participate in the **Joint Transportation Agreement** for the 2004-2005 school year with Educational Services Commission of Morris County.

**K.3** Motion to reject the low bid from H.A. De Hart & Son for the purchase of six 54-passenger **school buses**. Their bid did not meet the written specifications in many critical areas.

**K.4** Motion to award the bid for the purchase of six 54-passenger **school buses** in the amount of \$336,300.00 to AmTran Bus Sales.

**K.5** Motion to approve the disposal of **obsolete equipment**, in accordance with Policy #7300, Disposition of Property, as listed below:

The following obsolete equipment is the Middle School’s former metal woodshop equipment (non-useable):

Asset # 000647, 000677, 000679, 000690, 000691

**K.6** Motion to approve the **food service management** company renewal between the Jefferson Township Board of Education and Sodexho Management, Inc. for the 2004-2005 school year. This motion is based on the Board finding that the prior services of this contractor have been and are being provided in an effective and efficient manner. This contract, as quoted, includes a management fee of .0355 cents and an administrative fee of .066 cents per pattern meal and meal equivalent. Sodexho Management, Inc. guarantees a return of \$150,000 terms and conditions of the food service management contract between Jefferson Township Board of Education and **Sodexho Management, Inc.** for the 2004/2005 school year. This guarantee is contingent upon the following:

- A. Profit guaranteed will be reduced as attrition of district food service employees occurs. This amount shall be equal to the remaining year budgeted wages and benefits costs for that employee from the date of separation through the end of that calendar year. Replacement for such vacancies, may be made if necessary, and would be Sodexho employees.
- B. Lunch prices of \$1.85, \$2.00, \$2.25 and Breakfast prices of \$1.00, \$1.10, \$1.30, representing no increase for the 2004-2005 school year.
- C. Closed campuses for lunch
- D. Reimbursement rates not less than \$0.32, \$1.00 and \$1.30 for breakfast
- E. Reimbursement rates not less than \$0.25, \$1.89 and \$2.29 for lunch
- F. A minimum of 180 feeding days for the 2004-2005 school year

Meal equivalents should be the result of dividing the total of Gross Sales exclusive of Pattern Meal sales (but inclusive of cash for adult meals, a la carte food and beverage sales, milk program income, snack bar, catering, vending, conferences, food service in-kind meals, or any other functions) by one and 50/100 dollars (\$1.50.)

- K.7** Motion to approve the terms and conditions of the custodial management contract between Jefferson Township Board of Education and **Aramark** for the 2004/2005 school year, effective July 1, 2004, in the total annual amount of \$266,169, in accordance with Option #1 of the letter from Scott Beers dated June 2, 2004. Effective October 1, 2004, the district agrees to equally share in the cost and expense of the third manager at a monthly cost of \$3,797, which is included in the total annual amount. (Copy available for review)
- K.8** Motion to accept the **donation** of \$5,000 to Ellen T. Briggs/Stanlick/Robert F. Drummond Schools of \$5,000 allocated for supplies and programs from the Jefferson Consolidated PTA, in accordance with Policy #1323, Gifts, Grants and Bequests.
- K.9** Motion to accept the **donation** of the items listed below, along with their estimated value (\$3,427.38 total), to White Rock Elementary School from the Milton Tri-School PTA, in accordance with Policy #1323, Gifts, Grants and Bequests:

<u>Item</u>	<u>Value</u>
Two Trombones	\$ 400.00
<i>Time for Kids Magazine</i>	127.98
Batteries and Fertilized Eggs	50.00
Food for Project Challenge	300.00
Various Genres of Liter	150.00
World Music Drumming Package	2,399.40

**K.10** Motion to accept the **donation** of the items listed below, along with their estimated value, to Jefferson Township High School from Mr. Ron Kota, in accordance with Policy #1323, Gifts, Grants and Bequests:

<u>Item</u>	<u>Value</u>
Specimens and Minerals	\$2,200.00

**K.11** Motion to approve Kiddie Academy of Jefferson as an **approved Day Care Center** for the 2004/2005 school year.

**K.12** Motion to accept the Department of Education’s preliminary review of the Cozy Lake Pumping Station and agree to the following: (Copy available for review)

1. The Department’s determination on spaces inconsistent with the facilities efficiency standards or the applicable programmatic model in the district’s approved Long-range facilities plan is Not Applicable because the Department has determined that the project is consistent with the District’s long-range facilities plan, is not subject to educational adequacy review, does not increase the gross square footage of the school facility, and that the building system costs are eligible.
2. The District will be the agency selected to construct the school facilities project
3. The District elects to construct its school facilities project State funding share support through a Grant
4. The District accepts the preliminary eligible costs (PEC) of \$224,000 (40%) State Share and \$336,000 (60%) District share, as final eligible costs (FEC), and will not appeal it.

Roll call vote: Mr. Andre - Yes      Mr. Hanisch - Yes      Mrs. Van Houwe - Yes  
 Mr. Cuccio - Yes      Mrs. Hardy - Yes  
 Mr. Erdmann - Yes      Miss Klepp - Yes

All in favor. Motion carried.

**L. COMMITTEE REPORTS** – None.

**M. CORRESPONDENCE**

Mr. Andre received a letter from the Bicentennial Committee requesting time capsule contribution.

A petition was presented to name the weight room in honor of 2<sup>nd</sup> Marine Lt. John Thomas Wroblewski.

A letter was received regarding the fire alarms at the HS and MS – there is a fire watch on a 24/7 basis.

**N. OLD BUSINESS** – None.

**O. NEW BUSINESS** – A Steering Committee will be appointed to oversee the revised JTMS/JTHS master schedule implementation. Mr. Baggs, Mrs. Kraus and Dr. Thornton will interpret the research results.

**P. COMMENTS FROM THE AUDIENCE**

Comments were made regarding the following:

- Excel class
- Class size
- Eight grade graduation
- Special Education aides

**Q. BOARD MEMBER COMMENTS - None.**

**R. ADJOURN**

Motion by Mr. Cuccio, seconded Mr. Hanisch, that the meeting adjourn at 9:10 PM.

Respectfully submitted,

Dora E. Mylchreest  
Board Secretary