

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting
Monday
October 18, 2004

A. Mr. Andre called the public portion of the meeting to order at 8:10 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

Present

Absent

Mr. Andre	X
Mr. Cuccio	X (arrived at 7:55 PM)
Mr. Erdmann	X
Mr. Hanisch	X
Mrs. Hardy	X
Miss Klepp	X (arrived at 7:15 PM)
Mrs. Muller	X (arrived at 7:44 PM) (departed at 9:39 PM)
Mr. Tasker	X (arrived at 7:26 PM) (departed at 9:39 PM)
Mrs. Van Houwe	X
Miss DeAnna Vander Ploeg	X
Mr. James Quigg	X

CLOSED SESSION (Prior to public portion)

Motion by Mr. Erdmann, seconded by Mr. Hanisch, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of October, 2004 at 7:04 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (3) and (7). The general nature of the discussion will involve Matters confidential by law, matters of personal privacy and litigation, anticipated litigation or contract negotiations and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

Motion carried.

The public meeting was called to order at 8:10 PM.

D. **SUPERINTENDENT'S REPORT**

Good News and Progress in Our Schools.

E. PRESENTATIONS

- National French Week - Eleanor Urciuoli, World Language Supervisor, and 6th grade students
- 2005-2006 School Calendar - Dr. Antunes
- Construction Updates for September (Presented by Epic Management, Inc.)
 - Compliance with Building Heating Requirements
 - Anticipated Occupancy of JTHS Media Center – Dr. Thornton
- Student Recognition - The Governor’s School on the Environment
- District Field Trips: Policy #2340 and Procedures School Year 2004-2005
- Explanation of Resolution to Repeal Ch. 73, P.L. 2004 – S-1701: (see motion G.11)

F. MINUTES OF MEETINGS

F.1 Motion by Mrs. Hardy, seconded by Mr. Tasker, that the minutes of the following meeting be approved as submitted:

September 13, 2004 – Work/Action Session Meeting

Roll call vote: Mr. Andre	- Abstain	Miss Klepp	- Yes
Mr. Erdmann	- Yes	Mrs. Muller	- Yes
Mr. Cuccio	- Yes	Mr. Tasker	- Yes
Mr. Hanisch	- Yes	Mrs. Van Houwe	- Abstain
Mrs. Hardy	- Yes		

Seven in favor. Two abstentions. Motion carried.

F.2 Motion by Mrs. Hardy, seconded by Mr. Tasker, that the minutes of the following meeting be approved as submitted:

September 20, 2004 – Regular Meeting

Roll call vote: Mr. Andre	- Yes	Miss Klepp	- Yes
Mr. Erdmann	- Yes	Mrs. Muller	- Yes
Mr. Cuccio	- Yes	Mr. Tasker	- Yes
Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
Mrs. Hardy	- Yes		

All in favor. Motion carried.

G. FINANCE COMMITTEE

Motion by Mrs. Muller, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions G.1 and G.2, as described below:

G.1 Motion to approve the list of **requisitions** dated September 2004 in the amount of \$1,221,227.10.

G.2 Motion to approve the **bills list** dated September 2004 in the amount of \$4,690,716.88.

Roll call vote: Mr. Andre	- Yes	Miss Klepp	- Yes
Mr. Erdmann	- Yes	Mrs. Muller	- Abstain
Mr. Cuccio	- Yes	Mr. Tasker	- Yes
Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
Mrs. Hardy	- Yes		

Eight in favor. One abstention. Motion carried.

Motion by Mrs. Muller, seconded by Mr. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motions G.3 through G.11, as described below:

- G.3** Motion to accept the **Treasurer and Secretary's Report** dated August 31, 2004 as being in balance.
- G.4** Motion to approve the **transfers** dated August 2004 in the amount of \$30,030.00.
- G.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of August 31, 2004 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- G.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of August 31, 2004, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- G.7** Motion to approve the submission of Application for State Aid Funding for FY05 and accept funds in the amount of \$9,675.00 for the **New Jersey Character Education Partnership (NJCEP) Initiative**.
- G.8** Motion to accept funds in the amount of \$2,820.00 for the Federal Teacher Quality Enhancement Grant (mentoring) Program.

G.9 Motion to approve designation of Lakeland Bank as **Official Depository** for the 2004-05 school year, for the following accounts:

<u>Account Name</u>	<u>Signatories</u>
Business Office Petty Cash	<i>Board Secretary & Superintendent (Board President)</i>
School Nutrition	<i>Superintendent & Board Secretary</i>
Payroll Agency	<i>Treasurer of School Moneys (Board Secretary)</i>
Payroll	<i>Treasurer of School Moneys (Board Secretary)</i>
Custodial/General	<i>Board Secretary, Treasurer of School Moneys & Board President (Board Vice President)</i>
Unemployment Trust Fund	<i>Treasurer of School Moneys & Board Secretary</i>
Capital Projects	<i>Board Secretary, Treasurer of School Moneys & Board President (Board Vice President)</i>
Maintenance Reserve	<i>Board Secretary, Treasurer of School Moneys & Board President (Board Vice President)</i>
Capital Reserve	<i>Board Secretary, Treasurer of School Moneys & Board President (Board Vice President)</i>

*Alternate Signatory appears in parenthesis.

G.10 Motion to approve and accept the four year Lease Purchase Agreement with CompassLearning, Inc. in the amount of \$231,090, subject to review by the Board Attorney.

G.11 Motion to accept and approve the following **resolution to repeal Ch. 73, P.L. 2004 (S-1701)**:

WHEREAS, pursuant to Article 8, Section 4, Paragraph 1 of the New Jersey Constitution, the provision of a thorough and efficient system of education is the responsibility of the State Legislature; and

WHEREAS, school expenditures are primarily driven by state and federal mandates and “fixed costs”; and

WHEREAS, local property taxes are the major source of revenue for public education in New Jersey; and

WHEREAS, the State has failed to fully fund its school aid statutes for three consecutive years, increasing the burden on local property taxpayers; and

WHEREAS, S-1701 (Ch. 73, P.L. 2004), signed into law on July 1, 2004, alters school district financial practices and, in fact, could result in property tax increases; and

WHEREAS, S-1701 will force local school districts to adopt imprudent practices and will diminish communities’ discretion over the financial operations of their schools; and

WHEREAS, S-1701 will force school districts to reduce free balance (surplus) in 2004-05 and 2005-06, resulting in temporary property tax decreases that will not be sustainable and which will result in property tax increases in 2006-07; and

WHEREAS, this reduction of surplus to perilously low levels could force districts to cut education programs and could increase costs by possibly contributing to the lowering of bond ratings; and

G.11 continued:

WHEREAS, S-1701 will require school districts to decrease their capital reserve accounts, forcing them to defer necessary maintenance and repairs, to cut education programs, or to borrow funds; and

WHEREAS, S1701 reduces the spending growth limit, or cap, on school district operating budgets, infringing on school districts' ability in the future to meet the state's Core Curriculum Content Standards; and

WHEREAS, S1701 imposes unnecessary administrative spending limits on New Jersey school districts, limiting local discretion over the staffing necessary to meet the State and local education goals and penalizing school districts that may be saving taxpayer money in other areas; and

WHEREAS, S-1701 will require school districts to obtain the Commissioner of Education's approval before transferring funds between budgetary line items, impeding their ability to make optimal use of funds and moving a simple budgeting decision from the community into state bureaucratic channels; and

WHEREAS, S-1701 reduces the Spending Growth Limitation Adjustment (SGLA) for hazardous busing services, making it increasingly difficult for school districts to provide a service designated to ensure student safety; and

WHEREAS, S1701 eliminates the SGLA for early childhood program aid and demonstrably effective program aid, further limiting local school boards' ability to provide necessary education programs and services; and

WHEREAS, S1701 restricts the submission of second ballot finance questions at the Annual School Election, thereby infringing on a community's ability to determine educational program expenditures for its children.

THEREFORE BE IT RESOLVED that the Jefferson Township Board of Education urges the State Legislature to repeal Ch. 73, P.L. 2004 (S-1701) immediately; and be it further

RESOLVED that the Jefferson Township Board of Education urges the State Legislature to fully fund the Comprehensive Educational Improvement and Financing Act and related school aid formulas.

Roll call vote: Mr. Andre	- Yes	Miss Klepp	- Yes
Mr. Erdmann	- Yes	Mrs. Muller	- Yes
Mr. Cuccio	- Yes	Mr. Tasker	- Yes
Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
Mrs. Hardy	- Yes		

All in favor. Motion carried.

H. PERSONNEL COMMITTEE

Motion by Mr. Tasker, seconded by Mr. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motions H.1 and H.2, as described below:

H.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Personnel								
	Nature of					Date	Date	
Name	Action	Position	Step	Salary	Loc.	Effective	Termin.	Discussion
A: Administrators								
None								

B: Instructional								
Peter Tumillo	Retirement	Music Teacher			JTHS	6/30/04	6/30/04	Retiring after 26 years
Curt Pakutka	Appoint	Long-term Sub	1	\$195/diem	JTHS	10/18/04		Phys Ed replacement
Kristie Rowe	Resignation	Grade 3			WR	12/04/04	12/04/04	
C: Non-Instructional								
Nancy Diamandas	Leave of Abs.	Hall Monitor			JTHS	10/1/04	10/31/04	Unpaid medical leave
June McNamara	Salary Adjustment	Part-time Clerk	1	\$8,695.55	ETB	9/1/04	6/30/05	From .21 to .29
Denise Lagomarsino	Increase of Hours	Media Aide	3	\$15.69/hr	ETB	9/20/04	6/30/05	From 10 hrs to 19 ¼ per week
John Conklin	Appoint	Custodian	1	\$15.94/hr	JTHS	10/11/04	6/30/05	
Jose Montes-Ramirez	Appoint	Custodian	1	\$15.94/hr	Stanlick	10/18/04	6/30/05	
Jeanne Hantsen	Increase of Hours	Classroom Aide	1	\$16.00/hr	Stanlick	9/1/04	6/30/05	From 6 to 6.33 hrs per day
Jeanne Hantsen	Appoint	Transp. Aide	1	\$15.69/hr		9/1/04	6/30/05	2.25 hrs per day
Frances Palazzolo	Appoint	Hall Monitor	1	\$15.09/hr	JTMS	10/19/04	6/30/05	New Position
Robert Fleming	Appoint	Network Admin.		\$63,000/yr		11-1-04	6/30/05	New Position – Contract subject to Atty review
D: Substitutes/Other								
Vicki Iannotta	Reappointment	Sub Teacher		\$80/diem		9/1/04	6/30/05	
Leigh Allocca	Reappointment	Sub Teacher		\$80/diem		9/1/04	6/30/05	
Andrea Hall	Appoint	Sub Clerical		\$7.50/hr		10/12/04	6/30/05	
Patricia Ziobro	Appoint	Sub Teacher		\$80/diem		10/12/04	6/30/05	
Jarret Unick	Appoint	Sub Teacher		\$80/diem		10/12/04	6/30/05	
Christine Henriquez	Appoint	Sub Teacher		\$80/diem		10/12/04	6/30/05	
Aleta Eisbacher	Appoint	Sub Teacher		\$80/diem		10/12/04	6/30/05	
Melissa Haggert	Appoint	Sub Teacher		\$80/diem		10/19/04	6/30/05	
Vanessa Sanchez	Appoint	Sub Bus Driver		\$14/hr		10/19/05	6/30/05	
Marilyn Beyel	Appoint	Sub Aide		\$6.78/hr		10/19/04	6/30/05	
E. Extra Duty Pay – All salaries subject to adjustment upon final ratification of JTEA Contract								
Cheryl Kanazik	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Kenneth Westberg	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
W.Leigh VanHouten	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Jennifer Costabile	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Janet King	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Kevin Moore	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Sharon Ciliento	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Carol Fern	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Kathryn Landsman	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Kenneth Kuzmiak	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Nancy Harris	Appoint	Chaperone		\$100/diem	JTMS	10/13/04	10/15/04	Stokes Field Trip
Sharon Clayton	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Sharon Ciliento	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip

E. Extra Duty Pay (continued) – All salaries subject to adjustment upon final ratification of JTEA Contract								
W. Leigh VanHouten	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Kevin Moore	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Kathryn Landsman	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Kenneth Kuzmiak	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Cheryl Kanazik	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Christina Hardin	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Kenneth Westberg	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Jessica Hoertel	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Nancy Harris	Appoint	Chaperone		\$100/diem	JTMS	10/25/04	10/27/04	Stokes Field Trip
Kenneth Westberg	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Sharon Ciliento	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Carol Fern	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Pamela Graham	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Theresa Koontz	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Monica Heller	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Jennifer Costabile	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Kevin Moore	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Kathleen D'Ambrosio	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Nancy Harris	Appoint	Chaperone		\$100/diem	JTMS	10/27/04	10/29/04	Stokes Field Trip
Babette Stewart	Appoint	Chaperone		N/A	JTMS	10/27/04	10/29/04	" " " " Days Only
Jennifer Walsh	Appoint	Summer Work		\$35/hr	JTHS	7/1/04	8/30/04	Sport Physicals
Gail DeGraw	Appoint	Interact Club	Level 1		JTHS	2004/05		
Karen Vanderbok	Appoint	SEER		\$305.77	JTHS	2004/05		
Kevin McCabe	Appoint	Jr Class Advisor		\$1,409.62*	JTHS	2004/05		*Salary split
Lynne Cilli	Appoint	Red Cross	Level 1		JTHS	2004/05		
Lynne Cilli	Appoint	FEA	Level 1		JTHS	2004/05		
Lori Kircher	Appoint	TATU	Level 1		JTHS	2004/05		
Kristen Smith	Appoint	Set/Stage		\$364.14	JTHS	2004/05		
Margaret Willis	Appoint	Public Relations		\$770.15	Milton	2004/05		
Helen Remshifski	Appoint	Public Relations		\$770.15	Drummond	2004/05		
Diane Smart	Appoint	Public Relations		\$770.15	ETB	2004/05		
Denise Morando	Appoint	Public Relations		\$770.15	Cozy Lake	2004/05		
Diane Constantino	Appoint	Public Relations		\$770.15	Stanlick	2004/05		
Claire Brennan	Appoint	Public Relations		\$770.15	Wht Rock	2004/05		
Mary Ann Marchiano and Virginia Osborne	Appoint	Public Relations		\$770.15*	JTMS	2004/05		*Salary split
Richard Barriers	Appoint	Select Band	Level 3		JTMS	2004/05		
Barbara Donnelly	Appoint	Summer Eval.		\$17.50	CST	9/16/04		Legal/summer eval.
Dalyce Boyer	Appoint	Summer Eval.		\$980.00	CST	9/02/04	9/10/04	Legal/summer eval.
Denyse Edge	Appoint	Summer Eval.		\$70.00	CST	9/10/04		Legal/summer eval.
Barbra Winson	Appoint	Summer Eval.		\$122.50	CST	6/25/04	7/30/04	Legal/summer eval.
Beth Dailey	Appoint	Summer Eval.		\$17.50	CST	8/26/04	8/27/04	Legal/summer eval.
Tanya Hartig	Appoint	Summer Eval.		\$35.00	CST	9/14/04		Legal/summer eval.
Vanessa Tucker	Appoint	Summer Eval.		\$192.50	CST	9/14/04		Legal/summer eval.
Kay Richards	Appoint	Summer Eval.		\$140.00	CST	7/30/04	8/23/04	Legal/summer eval.
Denyse Edge	Appoint	Summer Eval.		\$525.00	CST	8/23/04	9/2/04	Legal/summer eval.
Suzanne Rodgers	Appoint	Summer Eval.		\$210.00	CST	9/2/04		Legal/summer eval.
Sharon Clayton	Appoint	Art		\$364.14	JTMS	2004/05		For musical
Cheryl Cantoni	Appoint	Choreographer		\$364.14	JTMS	2004/05		For musical
Jessica Hoertel	Appoint	Costumes		\$364.14	JTMS	2004/05		For musical
David Bresett	Appoint	Lighting		\$364.14	JTMS	2004/05		For musical
Sharon Ciliento	Appoint	Props		\$364.14	JTMS	2004/05		For musical
Jennifer Costabile	Appoint	Pub/Tickets		\$200.47	JTMS	2004/05		For musical
Sharon Clayton	Appoint	Scenery/Set		\$364.14	JTMS	2004/05		For musical
Cheryl Cantoni	Appoint	Drama Club		\$305.77	JTMS	2004/05		
Joan Lucas	Appoint	Music Director		\$1,644.35	JTMS	2004/05		For musical Voc/Instr.
Cheryl Cantoni	Appoint	Drama Director		\$2004.69	JTMS	2004/05		For musical
Cheryl Cantoni	Appoint	Drama		\$1,584.71	JTMS	2004/05		Per production stipend
Sharon Ciliento	Appoint	8 th Gr Advisor		\$241.70	JTMS	2004/05		
Sharon Clayton	Appoint	8 th Gr Advisor		\$241.70	JTMS	2004/05		
Cheryl Cantoni	Appoint	8 th Gr Advisor		\$241.70	JTMS	2004/05		
Janet King	Appoint	8 th Gr Advisor		\$241.70	JTMS	2004/05		
Richard Barrieres	Appoint	Jazz Band		\$305.77	JTMS	2004/05		
Jessica Hoertel	Appoint	Jr. Great Books		\$951.49	JTMS	2004/05		
Kathy D'Ambrosio	Appoint	Jr. Great Books		\$951.49	JTMS	2004/05		
Cheryl Cantoni	Appoint	Lighting		\$152.88	JTMS	2004/05		For Talent Show
Serina Alfano	Appoint	Lighting		\$152.88	JTMS	2004/05		For Talent Show
Joan Lucas	Appoint	Talent Show		\$218.23	JTMS	2004/05		

E. Extra Duty Pay (continued) – All salaries subject to adjustment upon final ratification of JTEA Contract							
Richard Barrieres	Appoint	Talent Show		\$218.23	JTMS	2004/05	
Marlene Lubin	Appoint	Literary Mag.		\$269.61	JTMS	2004/05	
Teri Haight	Appoint	Literary Mag.		\$269.61	JTMS	2004/05	
Kathryn Landsman	Appoint	Student Council		\$1,212.97	JTMS	2004/05	
Joan Lucas	Appoint	Select Choir		\$305.77	JTMS	2004/05	
Kathleen D'Ambrosio	Appoint	Typing Club		\$305.77	JTMS	2004/05	
Sharon Clayton	Appoint	Yearbook		\$831.05	JTMS	2004/05	
Cheryl Cantoni	Appoint	Yearbook		\$831.05	JTMS	2004/05	
Kathleen D'Ambrosio	Appoint	Young Astro.		\$2,283.82	JTMS	2004/05	
Cheryl Kanazik	Appoint	Environmental		\$385.71	JTMS	2004/05	
Athletic Coaches:							
Lori Kircher	Salary Adjustment	Head X-Cty Girls		\$4,430.77	JTHS	2004/05	Exp Stipend Added
Sharon Ciliento	Appoint	Fall Intramurals		\$667.68	JTMS	2004/05	
Jessica Hoertel	Appoint	Fall Intramurals		\$667.68	JTMS	2004/05	
Amy Thomson	Appoint	Winter Intra.		\$2,283.82	JTMS	2004/05	
David Bresett	Appoint	Spring Intra.		\$1,453.45	JTMS	2004/05	

COURSE REIMBURSEMENTS:

NAME	COURSE	APPROVAL #	AMOUNT
Stewart, Christine	Reading Clinic Practicum Assessment & Evaluation	2 and 3	\$1,381.50
Krygier, Rose Ann	High Performing Teacher Learning Styles/Multiple Intelligences	6 and 7	\$1,500.00
Rowens, Heather	Using Internet to Enhance Teaching/Learning Motivating Todays Learner	8 and 9	\$1,500.00
Morando, Denise	Motivating Todays Learner Using Internet to Enhance Teaching/Learning	17 and 20	\$1,500.00
Smith, Phyllis	The High Performing Teacher Learning Styles/Multiple Intelligences	18 and 19	\$1,500.00
Pasake, Susan	The High Performing Teacher Learning Styles/Multiple Intelligences	21 and 22	\$1,500.00
Harris, Nancy	Independent Study in Environment Studies	23	\$ 970.11
Moore, Kevin	Independent Study in Environment Studies	24	\$ 970.11
VanHouten, W. Leigh	Independent Study in Environment Studies	25	\$ 970.11
Manziona, Denise	Teachers Discover & Integrate Multimedia	26	\$ 550.00
Hugo, Catherine	Using Internet to Enhance Teaching/Learning Inclusion of Special Needs Students in Class	38 and 39	\$ 670.00
Markowick, Jennifer	Using Internet to Enhance Teaching/Learning Inclusion of Special Needs Students in Class	41 and 42	\$ 710.00
Richards, Kay	Using Internet to Enhance Teaching/Learning Inclusion of Special Needs Students in Class	43 and 44	\$ 670.00
Scherlacher, Niemah	Using Internet to Enhance Teaching/Learning Inclusion of Special Needs Students in Class	45 and 46	\$ 670.00
Baggs, Bernard In accordance w/JTAEA Contract	Intermediate Statistics	5	\$2,269.00

H.2 Motion to approve the following job description (*Copy available for review*):

Middle School Team Coordinator

Roll call vote: Mr. Andre - Yes	Miss Klepp - Yes
Mr. Erdmann - Yes	Mrs. Muller - Yes
Mr. Cuccio - Yes	Mr. Tasker - Yes
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

All in favor. Motion carried.

I. EDUCATION COMMITTEE

Motion by Mr. Hanisch, seconded by Mrs. Muller, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.7, as described below:

I.1 Motion to approve placement of student out of district as indicated below:

Student	School	Tuition	Dates
F-17-3	Mt. Olive Board of Education	\$13,957.00	9/1/04-6/30/05
F-17-3	Employment Pathways	\$ 4,181.00	9/1/04-6/30/05

I.2 Motion proclaiming **National French Week**, November 5-11, 2004 by the Jefferson Township Board of Education.

I.3 Motion proclaiming **School Violence Awareness Week**, October 17-23, 2004 by the Jefferson Township Board of Education

I.4 Motion to approve submission of the 2004/05 **QAAR** report to the Morris County Superintendent.

I.5 Motion to approve submission of the NJ Department of Education Statement of Assurance and Intent Mentoring Plan for 2004/2005. (*Copy available for review*)

I.6 Motion to approve curriculum revisions as follows (*Copy available for review*):

Visual Arts – grades 6 – 8
 Keyboarding – grade 6
 Computer Applications – grade 7
 Desktop Publishing – grade 8

I.7 Motion to acknowledge the World Language Action Plan. (*Copy available for review*)

Roll call vote: Mr. Andre - Yes	Miss Klepp - Yes
Mr. Erdmann - Yes	Mrs. Muller - Yes
Mr. Cuccio - Yes	Mr. Tasker - Yes
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

All in favor. Motion carried.

I.8 Mr. Hanisch noted the **enrollment** as of 9/30/04:

	June 04	Sept 04
R. F. Drummond	99	106
Milton	217	186
Cozy Lake	281	283
Stanlick	259	367
E.T. Briggs	380	246
White Rock	490	481
Total Elementary	1,726	1,669
JTMS	889	919
JTHS	991	1,019
GRAND TOTAL	3,606	3,607
Tuition students received	1	1
Tuition district placement	56	42 + (3 Residential)

J. BUILDING NEEDS COMMITTEE

Motion by Mr. Tasker, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.6, as described below:

J.1 Motion to approve the following **change orders** for the Stanlick/WR construction project:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>	
4	3	ESR, Inc.	\$11,000.00	Replacement of damaged ATC boards
4	4	ESR, Inc.	\$10,901.00	Additional ductwork for rooms A10 & A21

J.2 Motion to approve the following **change orders** for the HS/MS construction project:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>	
Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8	30	TAK Construction	\$ 6,277.00	Roof drain tie-ins at MS
Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8	31	TAK Construction	\$ 3,171.00	Replacement of the green house glass
Base Bid	16	A. Pflugh	\$ 3,358.00	Furnish and install side wall registers and aluminum exterior panels removed during asbestos abatement

J.2 continued:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>	
E1	11	Brittashan Enterprises	\$30,756.85	Cost to repair electrical feeders damaged by TAK Construction
(NOTE: This will be back-charged to TAK Construction no moneys will be incurred by the owner)				
E1	12	Brittashan Enterprises	\$ 3,669.74	Provide fusible switches for kitchen HVAC units
E1	13	Brittashan Enterprises	\$ 6,884.23	Provide and install 6 additional emergency light fixtures
E1	14	Brittashan Enterprises	\$ 1,287.48	Provide new lighting in existing general office passage (C-115)
E1	15	Brittashan Enterprises	\$ 2,778.77	Provide Electrical work associated with the drying cabinets in 3 science rooms
E1	16	Brittashan Enterprises	\$ 4,435.14	Installation of gas solenoid boxes, wiring, key switches & emergency push buttons for prep rooms

J.3 Motion to accept and award the Cozy Lake School Sewage Pumping Station and Force Main bid to Maple Construction Co., in the amount of \$257,740.00 based on the recommendation of the Project Engineer, Hatch Mott MacDonald, subject to review by the Board Attorney and receipt of NJDEP confirmation that the project is exempt from the additional requirements of the Highlands Water Protection and Planning Act and final execution of the agreements for the permanent utility easement and temporary construction easements necessary to construct the project. *(Bid Breakdown Sheet attached)*

J.4 Motion to adopt a resolution to enter into a cooperative pricing system agreement for electricity generation services as a participant in Alliance for Competitive Energy Services (ACES), effective October 18, 2004 through May 2009.

J.5 Motion to approve the renewal of the NJDOE Application for **Alternate Use of Toilet Facilities** for the 2004-05 school year for Rooms 3, 5, 7, 11 and 12 at Milton School and Rooms 101, 102, 103 and 105 at Drummond School.

J.6 Motion to approve the renewal Application of the NJDOE **Substandard or Dual Use** for the 2004-05 school year of the following rooms:

<u>School</u>	<u>Room</u>	<u>Substandard</u>	<u>Dual</u>
Briggs	101		X
Briggs	122		X
Briggs	123		X

Roll call vote: Mr. Andre	- Yes	Miss Klepp	- Yes
Mr. Erdmann	- Yes	Mrs. Muller	- Abstain
Mr. Cuccio	- Yes	Mr. Tasker	- Yes
Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
Mrs. Hardy	- Yes		

Eight in favor. One abstention. Motion carried.

K. NEGOTIATIONS COMMITTEE

Motion by Mr. Hanisch, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motion K.1, as described below:

K.1 Motion to approve an **Agreement** between the Jefferson Township Board of Education and Jefferson Township Education Association (JTEA) to ratify the Extra Duty Pay (EDP) Guide for School Years 2004-2005 and 2005-2006 (*Copy available for review*).

Roll call vote: Mr. Andre	- Yes	Miss Klepp	- Abstain
Mr. Erdmann	- Yes	Mrs. Muller	- Yes
Mr. Cuccio	- Yes	Mr. Tasker	- Abstain
Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
Mrs. Hardy	- Yes		

Seven in favor. Two abstentions. Motion carried.

L. COMMITTEE REPORTS

Policy Committee – Mrs. Hardy reported the committee is continuing to review policies.

M. COMMUNICATIONS – None.

N. OLD BUSINESS – None.

O. NEW BUSINESS – None.

P. COMMENTS FROM THE AUDIENCE

Comments were made regarding the following:

- Website
- Trip Policy

Q. BOARD MEMBER COMMENTS – None.

CLOSED SESSION

Motion by Mr. Andre, seconded by Mr. Hanisch, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of October, 2004 at 9:39 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (3). The general nature of the discussion will involve matters of personal privacy.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

Motion carried.

R. ADJOURN

Motion by Mr. Andre, seconded Mr. Hanisch, that the meeting adjourn at 10:45 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary