

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session/Regular Meeting
Monday
July 12, 2004

A. Mr. Andre called the meeting to order at 7:20PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

| C. ROLL CALL: | <u>Present</u> | <u>Absent</u> |
|----------------------|------------------------|---------------|
| Mr. Andre | X | |
| Mr. Cuccio | | X |
| Mr. Erdmann | | X |
| Mr. Hanisch | X | |
| Mrs. Hardy | X | |
| Miss Klepp | X | |
| Mrs. Muller | X | |
| Mr. Tasker | X (arrived at 7:21 PM) | |
| Mrs. Van Houwe | X | |

CLOSED SESSION

Motion by Mr. Andre, seconded by Mr. Hanisch, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 12th day of July, 2004 at 7:20 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (4). The general nature of the discussion will involve matters of collective bargaining.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

Motion carried.

The public meeting was called to order at 8:05 PM.

D. SUPERINTENDENT'S REPORT

Dr. Bowen reported the *Good News and Progress in Our Schools*.

- Report on Middle School Master Schedule Steering Committee Plan Of Action
- Report on Districtwide Faculty Attendance
- Acknowledgement of Revised Organizational Chart
- Status of Aide Employment 2004-2005 School Year
- Jefferson Day

E. PRESENTATIONS

- Monthly Construction Manager’s Report (Presented by Epic Management, Inc.)
- New Jersey School Boards Association – Required Ethics Training

F. MINUTES OF MEETINGS

F.1 Motion by Mr. Hanisch, seconded by Mrs. Van Houwe, that the minutes of the following meeting be approved as submitted:

June 14, 2004 - Work Session Meeting

| | | |
|-------------------------------------|----------------------|----------------------|
| Roll call vote: Mr. Andre - Abstain | Miss Klepp - Abstain | Mrs. Van Houwe - Yes |
| Mr. Hanisch- Abstain | Mrs. Muller - Yes | |
| Mrs. Hardy - Yes | Mr. Tasker - Yes | |

Four in favor. Three abstentions. Motion carried.

Motion by Mr. Hanisch, seconded by Miss Klepp, that the minutes of the following meeting be approved as submitted:

June 21, 2004 - Regular Session Meeting

| | | |
|---------------------------------|-----------------------|----------------------|
| Roll call vote: Mr. Andre - Yes | Miss Klepp - Yes | Mrs. Van Houwe - Yes |
| Mr. Hanisch- Yes | Mrs. Muller - Abstain | |
| Mrs. Hardy - Yes | Mr. Tasker - Abstain | |

Five in favor. Two abstentions. Motion carried.

G. FINANCE COMMITTEE

Motion by Mrs. Muller, seconded by Mr. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motions G.1 and G.2, as described below: (Note: Additional fiscal year end closing items, such as the Secretary/Treasurer’s Report, transfers, certification of non-overexpenditures, and supplemental bills list, if any, will be added to the next scheduled Public Board agenda.)

G.1 Motion to approve the list of **requisitions** dated June 29, 2004 in the amount of \$245,192.65.

G.2 Motion to approve the **bills list** dated June 29, 2004 in the amount of \$2,816,493.89.

| | | |
|---------------------------------|-----------------------|----------------------|
| Roll call vote: Mr. Andre - Yes | Miss Klepp - Yes | Mrs. Van Houwe - Yes |
| Mr. Hanisch- Yes | Mrs. Muller - Abstain | |
| Mrs. Hardy - Yes | Mr. Tasker - Yes | |

Six in favor. One abstention. Motion carried.

Motion by Mrs. Muller, seconded by Mr. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motion G.3, as described below:

G.3 Motion to authorize **interest earned** on the investment of unexpended cash balances in the 2003-2004 and 2004-2005 capital projects fund be transferred to the Debt Service.

Roll call vote: Mr. Andre - Yes Miss Klepp - Yes Mrs. Van Houwe - Yes
 Mr. Hanisch- Yes Mrs. Muller - Yes
 Mrs. Hardy - Yes Mr. Tasker - Yes

All in favor. Motion carried.

H. PERSONNEL COMMITTEE

Motion by Mr. Tasker, seconded by Miss Klepp, to accept the recommendation of the Superintendent to approve and adopt motion H.1, as described below:

H.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

| Personnel | | | | | | | | |
|-----------------------------|-------------------------|---|-------------|-------------------------|-----------------|-----------------------|---------------------|---|
| Name | Nature of Action | Position | Step | Salary | Loc. | Date Effective | Date Termin. | Discussion |
| A: Administrators | | | | | | | | |
| Robert Beers | Resignation | Vice-Principal | | | JTMS | | 7/12/04 | Accepted position in another district |
| B: Instructional | | | | | | | | |
| Georgette Atkinson | Resignation | Speech Teacher | | | Cozy Lake | | 6/30/04 | Moving out of area |
| Jennifer Allen | Resignation | Grade 3 teacher | | | WR | | 6/30/04 | Accepted position in another district |
| Christine Harris | Resignation | English Teacher | | | JTHS | | 6/30/04 | Accepted position in another district |
| Michele Santos | Appoint | BSIP Math teacher | 1 | \$39,000 Pro-rated@ 49% | WR | 9/1/04 | 6/30/05 | 19.9/hours/week, no medical benefits |
| Lisa Heckenberger | Rescind | BSIP teacher .49 | 3 | \$20,030 | WR | 9/1/04 | 6/30/05 | |
| Lisa Heckenberger | Appoint | Grade 4 Teacher | 3 | \$40,877 | WR | 9/1/04 | 6/30/05 | New Position |
| Gail DeGraw | Appoint | Bus. Ed. Teacher | 1 | \$40,000 | JTHS | 9/1/04 | 6/30/05 | Replacement |
| B. Instructional | | | | | | | | |
| Katherine Vera-Mena | Appoint | Spanish Teacher | 2 | \$39,877 | JTMS | 9/1/04 | 6/30/05 | |
| France Belleville | Appoint | French Teacher | 8 | \$47,297 | JTMS | 9/1/04 | 6/30/05 | |
| Lorraine Herman | Change of Assignment | From PT BSIP to Full Time BSIP | 4 | \$40,672. | Cozy Lake | 9/1/04 | 6/30/05 | Replacement |
| C: Non-Instructional | | | | | | | | |
| Maria Gamble | Resignation | Bus Driver | | | Transp. | | 7/25/04 | Moving out of state |
| Andrea Hall | Appoint | CST Secretary .49 | 1 | \$13,703.34 | CST | 7/13/04 | 6/30/05 | Replacement |
| Patricia McGill | Appoint | Purchasing Specialist | | \$44,000 | Business Office | 7/19/04 | 6/30/05 | New-In lieu of Office Manager Position |
| Susan Tack | Change of Assignment | From out of district aide to In district student aide | 3 | \$16.00/hr | | 9/1/04 | 6/3/05 | Student is being brought back into the school district. |
| Behar Feti | Appoint | Custodian | 6 | \$17.69/hr | Stan | 7/1/04 | 6/30/05 | Reappointment |

| D: Substitutes/Other | | | | | | | | |
|-----------------------------|---------------|-------------------------|-------------|---------------|-----------------|-----------------|--|-------------------|
| E. Extra Duty Pay | | | | | | | | |
| | | | | | | | Writing Not to exceed hrs stated | |
| Carole Howell | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - French I | |
| Siobhan Carroll | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - French II | |
| Eleanor Urciuoli | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 20 hrs - French III | |
| Siobhan Carroll | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - French IV | |
| Eleanor Urciuoli | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 20 hrs - French V | |
| Karen Lerch | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - German I | |
| Karen Lerch | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - German II | |
| Karen Lerch | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - German III | |
| Karen Lerch | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - German IV | |
| Nanette Diaz | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - Spanish I | |
| Frank Garza | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - Spanish II | |
| Nino Ferro | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - Spanish III | |
| Nino Ferro | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - Spanish IV | |
| Frank Garza | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 22 hrs - Spanish V | |
| Nancy Harris | Appoint | Curriculum Writing | | \$30/ hr | JTMS | 2003/04 | 25 hrs Gifted/Talented 6 th grade | |
| Nancy Harris | Appoint | Curriculum Writing | | \$30/ hr | JTMS | 2003/04 | 25 hrs Gifted/Talented 7 th grade | |
| Nancy Harris | Appoint | Curriculum Writing | | \$30/ hr | JTMS | 2003/04 | 25 hrs Gifted/Talented 8 th grade | |
| Thomas Januszczek | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 25 hrs Robotics II (new course) | |
| Colleen Maxwell | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 25 hrs – Study Skills – Expand & Enrich | |
| Eileen Matak | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 20 hrs – SAT Prep (new course) | |
| Michele Koontz | Appoint | Curriculum Writing | | \$30/ hr | Elementary | 2003/04 | 6 hrs per gr level – Spanish K-5 | |
| Taisa Englesman | Appoint | Curriculum Writing | | \$30/ hr | Elementary | 2003/04 | 6 hrs per gr level – German K-5 | |
| Heather Pinto | Appoint | Curriculum Writing | | \$30/ hr | Elementary | 2003/04 | 5 hrs per gr level – ESL K-5 | |
| Siobhan Carroll | Appoint | Curriculum Writing | | \$30/ hr | JTMS | 2003/04 | 5 hrs per gr level – ESL 6-8 | |
| Frank Garza | Appoint | Curriculum Writing | | \$30/ hr | JTHS | 2003/04 | 5 hrs per gr level – ESL 9-12 | |
| Suzan Maragliano | Appoint | Curriculum Writing | | \$30/ hr | Elementary | 2003/04 | 9 hrs – Language Arts CCCS Alignments K-2 | |
| Linda Hack | Appoint | Curriculum Writing | | \$30/ hr | Elementary | 2003/04 | 9 hrs – Language Arts CCCS Alignments 3-5 | |
| Cheryl Kanazik | Rescind | Spring Intramural | | \$696.76 | JTMS | 2003/04 | Softball – rescinds Oct '03 appointment | |
| David Bresett | Rescind | Spring Intramural | | \$696.76 | JTMS | 2003/04 | Softball – rescinds Oct '03 appointment | |
| David Bresett | Appoint | Spring Intramural | | \$1393.53 | JTMS | 2003/04 | Softball – provided full services | |
| Sherry Lenox | Appoint | Speech Evals. | | \$188.71/diem | CST | 2003/04 | 5 days-3/5;3/26;4/23;5/14 & 5/28 | |
| Summer Work: | | | | | | | Not to exceed hrs listed below: | |
| Debbie Newman | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs. | |
| Carolyn Perkins | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs. | |
| Karen Staples | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs. | |
| Claire Brennan | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs. | |
| Lynne Cilli | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs | |
| Patricia Davey | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs. | |
| Barbara Francavilla | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs | |
| Steve Hannaway | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs | |
| Jerry Memory | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs | |
| Jennifer Markowick | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs | |
| Jerilyn Doherty | Appoint | Summer Counselors | | \$35/ hr | | | 42 hrs | |
| Athletic Coaching | | | | | | | | |
| Anthony Villante | Appoint | Head Football Coach | 13 | \$8206.25 | JTHS | 2004/05 | | |
| Bill Stager | Appoint | Asst. Football Coach | 6 | \$4881.12 | JTHS | 2004/05 | | |
| Athletic Coaching: | Action | Position | Step | Salary | Location | Date Eff | Date Termin | Discussion |
| Eric McNeel | Appoint | Asst. Football Coach | 4 | \$4781.12 | JTHS | 2004/05 | | |
| Jason Klebez | Appoint | Asst. Football Coach | 3 | \$4781.12 | JTHS | 2004/05 | | |
| Matthew Moscatello | Appoint | Asst. Football Coach | 1 | \$3583.35 | JTHS | 2004/05 | | |
| Alex Montanez | Appoint | Asst. Football Coach | 1 | \$3583.35 | JTHS | 2004/05 | | |
| Kyla Shanahan | Appoint | Head Cross Cty Boys | 2 | \$3725.14 | JTHS | 2004/05 | | |
| Lori Kircher | Appoint | Head Cross Cty Girls | 9 | \$4180.37 | JTHS | 2004/05 | | |
| Keri Accavallo | Appoint | Voluntary Assistant | | N/A | JTHS | 2004/05 | | |
| Kurt Heller | Appoint | Asst Boys Soccer | 1 | \$2990.06 | JTHS | 2004/05 | | |
| Patti Austin | Appoint | Head Girls Soccer | 4 | \$5672.91 | JTHS | 2004/05 | | |
| Sharon Rocks | Appoint | Asst. Girls Soccer | 4 | \$3883.10 | JTHS | 2004/05 | | |
| Danielle Rusciano | Appoint | Head Field Hockey | 1 | \$4481.36 | JTHS | 2004/05 | | |
| Kasey Savage | Appoint | Asst. Field Hockey | 4 | \$3883.10 | JTHS | 2004/05 | | |
| Terri McCarney | Appoint | Head Fall Cheerleading | 18 | \$3901.51 | JTHS | 2004/05 | | |
| Susan Tordoff | Appoint | Asst. Fall Cheerleading | 4 | \$1189.06 | JTHS | 2004/05 | | |
| Sharon Ciliento | Appoint | Boys Soccer | 3 | \$1695.28 | JTMS | 2004/05 | | |

| Athletic Coaching: | Action | Position | Step | Salary | Location | Date Eff | Date Termin | Discussion |
|---------------------------|---------------|--------------------|-------------|---------------|-----------------|-----------------|--------------------|-------------------|
| Terry Koontz | Appoint | Girls Soccer | 4 | \$1695.28 | JTMS | 2004/05 | | |
| Patricia Barile | Appoint | Boys Cross Cty | 8 | \$1895.28 | JTMS | 2004/05 | | |
| Kathy Cutrona | Appoint | Girls Cross Cty | 5 | \$1745.28 | JTMS | 2004/05 | | |
| Bill Stager | Appoint | Summer Weight Room | 1 | \$1319.04 | JTHS | 2004 | | |
| Rick Slayton | Appoint | Fall Weight Room | 1 | \$1520.03 | JTHS | 2004/05 | | |

COURSE REIMBURSEMENTS:

| NAME | COURSE | APPROVAL # IN SEQUENCE RECEIVED | AMOUNT |
|----------------------|---|--|---------------|
| Archer, Sandra | Learning to Read | 36 | \$ 389.64 |
| Boyle, Nancy | Styles of Teaching | 72 | \$ 430.00 |
| Patricia Carroll | Disability Awareness | 81 | \$ 880.00 |
| D'Ambrosio, Kathleen | Collaborative Action Research | 68 | \$1,500.00 |
| | Inclusion of the Spec Needs Student in Reg. Classroom | 69 | |
| Graham, Patricia | Succeeding w/Difficult Students | 74 | \$ 335.00 |
| | Teaching Students to Get Along | 95 | \$ 325.00 |
| Harris, Christine | Methods of Research | 66 | \$1,500.00 |
| | Testing and Evaluations | 67 | |
| Hopper, Lisa | Dimensions of Learning | 98 | \$ 245.00 |
| King, Janet | Education Law | 65 | \$ 408.51 |
| McHugh, Rosemary | Succeeding with Difficult Students | 76 | \$ 660.00 |
| | Teaching Students to Get Along | 89 | |
| Lucas, Joan | Foundations of Ed/Admin & Supervision | 97 | \$1,119.00 |
| Notte, John | Using the Internet to Enhance Learning | 101 | \$ 994.10 |
| | Motivating Today's Learner | 102 | |
| Pagano, Joan | Succeeding with Difficult Students | 75 | \$ 660.00 |
| | Teaching Students to Get Along | 91 | |
| Piazza, Megan | Demonstration | 60 | \$ 879.93 |
| Ricadela, Jennifer | Ethical Issues in Human Services Leadership | 83 | \$1,500.00 |
| | Principles of Leadership | 84 | |
| Tomsey, Donna | Succeeding with Difficult Students | 77 | \$ 660.00 |
| | Teaching Students to Get Along | 94 | |

Roll call vote: Mr. Andre - Yes Miss Klepp - Yes Mrs. Van Houwe - Yes
 Mr. Hanisch- Yes Mrs. Muller - Yes
 Mrs. Hardy - Yes Mr. Tasker - Yes

All in favor. Motion carried.

Motion by Mr. Tasker, seconded by Mr. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motion H.2, as described below:

H.2 WHEREAS, after a comprehensive search for a qualified candidate to serve the school district as Superintendent of Schools, the Board determined to appoint Dr. Gary Bowen to the position, and the parties have worked exceptionally well during his years of service to the School District; and

WHEREAS, Dr. Bowen and the Board have entered into discussions which have resulted in the preparation of a proposed successor contract of employment for Dr. Bowen; and

WHEREAS, in order to satisfy the requirements of N.J.S.A. 18a:17-15, the prior contract dated June 27, 2002 must be rescinded, to enable the Board and Dr. Bowen to enter a successor contract for five years; and

WHEREAS, Dr. Bowen consents to such rescission for the purpose of entering a successor agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson Township Board of Education as follows:

That the June 27, 2002 contract between Dr. Bowen and the Board is hereby rescinded so that the Board and Dr. Bowen can enter into a successor agreement.

| | | |
|---------------------------------|-------------------|----------------------|
| Roll call vote: Mr. Andre - Yes | Miss Klepp - Yes | Mrs. Van Houwe - Yes |
| Mr. Hanisch- Yes | Mrs. Muller - Yes | |
| Mrs. Hardy - Yes | Mr. Tasker - Yes | |

All in favor. Motion carried.

Motion by Mr. Tasker, seconded by Mr. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motion H.3, as described below:

H.3 WHEREAS, after a comprehensive search for a qualified candidate to serve the school district as Superintendent of Schools, the Board determined to appoint Dr. Gary Bowen to the position, and the parties have worked exceptionally well during his years of service to the School District; and

WHEREAS, Dr. Bowen and the Board have entered into discussions which have resulted in the preparation of a proposed successor contract of employment for Dr. Bowen; and

WHEREAS, the contract has been presented to the Board for its review and formal acceptance.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson Township Board of Education as follows:

That the contract is approved and accepted and that the Board President and Secretary be and are hereby authorized and empowered to execute the agreement dated July 12, 2004, between the Board and Dr. Gary Bowen, establishing the terms and conditions of Dr. Bowen’s continued employment as Superintendent of Schools.

| | | |
|---------------------------------|-------------------|----------------------|
| Roll call vote: Mr. Andre - Yes | Miss Klepp - Yes | Mrs. Van Houwe - Yes |
| Mr. Hanisch- Yes | Mrs. Muller - Yes | |
| Mrs. Hardy - Yes | Mr. Tasker - Yes | |

All in favor. Motion carried.

Motion by Mr. Tasker, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve and adopt motion H.4, as described below:

H.4 Acknowledgement of the revised organizational chart (See Policy #1110) for the purpose of proceeding with personnel and operational needs.

Roll call vote: Mr. Andre - Yes Miss Klepp - Yes Mrs. Van Houwe - Yes
 Mr. Hanisch- Yes Mrs. Muller - Yes
 Mrs. Hardy - Yes Mr. Tasker - Yes

All in favor. Motion carried.

I. EDUCATION COMMITTEE

Motion by Mr. Hanisch, seconded by Mr. Tasker, to accept the recommendation of the Superintendent to approve and adopt motion I.1 through I.2, as described below:

I.1 Motion to approve a change of student out of district placement as indicated below:

M-11-4 to Celebrate the Children – tuition 04-05 extended school year \$3,140 effective 7/1/04 through 8/30/04.

I.2 Motion to approve The Commission for the Blind and Visually Impaired Request to Provide Services Contract for 2004-2005 Academic School Year (9/1/04 – 6/30/05) as described below:

| STUDENT | LEVEL OF SERVICE | COST |
|----------------|-------------------------|-------------|
| F/13-4 | Level 1 | \$ 1,035 |
| M/3-8 | Level 1 | \$ 1,035 |
| M/10-8 | Level 1 | \$ 1,035 |
| M/16-9 | Level 1 | \$ 1,035 |
| F/3-11 | Level 1 | \$ 1,035 |
| M/5-6 | Level 3 | \$10,280 |

Roll call vote: Mr. Andre - Yes Miss Klepp - Yes Mrs. Van Houwe - Yes
 Mr. Hanisch- Yes Mrs. Muller - Yes
 Mrs. Hardy - Yes Mr. Tasker - Yes

All in favor. Motion carried.

I.3 Mrs. Muller noted the **enrollment** as of 6/30/04:

| | June 03 | June 04 |
|---------------------------|----------------|----------------|
| R. F. Drummond | 100 | 99 |
| Milton | 181 | 217 |
| Cozy Lake | 314 | 281 |
| Stanlick | 260 | 259 |
| E.T. Briggs | 398 | 380 |
| White Rock | 484 | 490 |
| Total Elementary | 1,737 | 1,726 |
| JTMS | 870 | 889 |
| JTHS | 952 | 991 |
| GRAND TOTAL | 3,559 | 3,606 |
| Tuition students received | 0 | 1 |
| Out of district placement | 58 | 56 |

J. POLICY COMMITTEE

Motion by Mrs. Hardy, seconded by Mr. Tasker, to accept the recommendation of the Superintendent to approve and adopt motion J.1, as described below:

J.1 Motion to approve the **first reading** of the following:

| <u>Number</u> | <u>Title</u> |
|---------------|---|
| 1110 | ORGANIZATIONAL CHART |
| 1510 | RIGHTS OF PERSONS WITH HANDICAPS OR DISABILITIES/ POLICY ON NON-DISCRIMINATION |
| 1523 | COMPREHENSIVE EQUITY PLAN |
| 1550 | AFFIRMATIVE ACTION PROGRAM FOR EMPLOYMENT AND CONTRACT PRACTICES/EMPLOYMENT PRACTICES PLAN |
| 2312 | CLASS SIZE |
| 2415 | NO CHILD LEFT BEHIND PROGRAMS |
| 2415.01 | ACADEMIC STANDARDS, ACADEMIC ASSESSMENTS AND ACCOUNTABILITY |
| 2415.02 | TITLE I – FISCAL RESPONSIBILITIES |
| 2415.03 | HIGHLY QUALIFIED TEACHERS |
| 2415.04 | PARENTAL INVOLVEMENT |
| 2415.05 | PUPIL SURVEYS, ANALYSIS AND/OR EVALUATIONS |
| 2415.06 | UNSAFE SCHOOL CHOICE OPTION |
| 2464 | GIFTED AND TALENTED PUPILS |
| 3281 | INAPPROPRIATE STAFF CONDUCT |
| 3322 | STAFF MEMBER’S USE OF CELLULAR TELEPHONES |
| 3437 | MILITARY LEAVE |
| 4281 | INAPPROPRIATE STAFF CONDUCT |
| 4322 | STAFF MEMBER’S USE OF CELLULAR TELEPHONES |
| 5331 | ANAPHYLAXIS TO FOOD |
| 5460 | HIGH SCHOOL GRADUATION |
| 5512 | HAZING |
| 6810 | FINANCIAL OBJECTIVES |
| 6820 | FINANCIAL REPORTS |
| 7420 | HYGIENIC MANAGEMENT |
| 8140 | PUPIL ENROLLMENTS |
| 8431 | PREPAREDNESS FOR TOXIC HAZARD |

J.1 continued:

| <u>Number</u> | <u>Title</u> |
|---------------|-----------------------------------|
| 8451 | CONTROL OF COMMUNICABLE DISEASE |
| 8453 | HIV/AIDS |
| 8462 | CHILD ABUSE AND/OR NEGLECT |
| 8465 | HATE CRIMES AND BIAS-RELATED ACTS |
| 7510 | USE OF SCHOOL FACILITIES |

Roll call vote: Mr. Andre - Yes Miss Klepp - Yes Mrs. Van Houwe - Yes
 Mr. Hanisch- Yes Mrs. Muller - Yes
 Mrs. Hardy - Yes Mr. Tasker - Yes

All in favor. Motion carried.

K. BUILDING NEEDS COMMITTEE

Motion by Mr. Tasker, seconded by Mr. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motion K.1, as described below:

K.1 Motion to approve the following **change orders** for the HS/MS construction project:

| <u>Contract #</u> | <u>Change Order #</u> | <u>Contractor</u> | <u>Amount</u> | |
|---|-----------------------|-----------------------------|---------------|---|
| Base Bid | 1 | Bristol Environmental, Inc. | \$ 3,400.00 | Wrap/cut/remove approx. 57 pipe elbows |
| Base Bid | 2 | Bristol Environmental, Inc. | \$ 2,800.00 | Removal of approx. 42 sq. ft. of chalkboard mastic |
| Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8 | 19 | TAK Construction | \$ 5,650.00 | Supply & install precast concrete manhole |
| Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8 | 20 | TAK Construction | \$ 17,523.45 | Additional grading and storm sewer work between HS & MS |
| Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8 | 21 | TAK Construction | \$ 852.12 | Additional sheetrock and framing around chairlift at the MS |
| Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8 | 22 | TAK Construction | \$ 4,342.80 | Additional work to pipe in storm line, block C and block B |

K.1 continued:

| <u>Contract #</u> | <u>Change Order #</u> | <u>Contractor</u> | <u>Amount</u> | |
|---|-----------------------|------------------------|---------------|--|
| Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8 | 23 | TAK Construction | \$ 38,000.00 | Extra formwork, concrete and anchor bolt work at block D and block B |
| Base Bid | 9 | A. Pflugh | \$ 8,578.00 | Relocation of unit ventilator in existing Biology Classroom E108 |
| Base Bid | 10 | A. Pflugh | \$ 24,981.45 | Furnish & install material for new breaching required for domestic water heaters |
| E1 | 4 | Brittashan Enterprises | \$ 10,411.78 | Additional stairwell lights |
| E1 | 5 | Brittashan Enterprises | \$ 10,512.16 | Power, light and fire alarm to the elevator at the MS |
| E1 | 6 | Brittashan Enterprises | \$ 10,949.97 | Existing electrical upgrade with new system |
| E1 | 7 | Brittashan Enterprises | \$ 13,291.07 | Provide and install additional heat detectors and duct mounted smoke detectors |
| E1 | 8 | Brittashan Enterprises | \$ 12,265.94 | Provide additional clock speakers and intercom equipment blocks J and E |

Roll call vote: Mr. Andre - Yes Miss Klepp - Yes Mrs. Van Houwe - Yes
 Mr. Hanisch- Yes Mrs. Muller - Abstain
 Mrs. Hardy - Yes Mr. Tasker - Yes

Six in favor. One abstention. Motion carried.

L. AUXILIARY COMMITTEE

Motion by Mrs. Van Houwe, seconded by Mr. Tasker, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

L.1 Motion to approve the disposal of **obsolete equipment**, in accordance with Policy #7300, Disposition of Property, as listed below:

| <u>Asset #</u> | <u>Building</u> | <u>Equipment</u> |
|----------------|-----------------|------------------|
| 002494 | JTHS | Fax/Printer |

| | | | |
|-----------------|------------------|-------------------|----------------------|
| Roll call vote: | Mr. Andre - Yes | Miss Klepp - Yes | Mrs. Van Houwe - Yes |
| | Mr. Hanisch- Yes | Mrs. Muller - Yes | |
| | Mrs. Hardy - Yes | Mr. Tasker - Yes | |

All in favor. Motion carried.

M. COMMITTEE REPORTS

Technology Committee – Mrs. Van Houwe reported on the status of computer and security equipment and necessary bid specifications.

Policy Committee – Mrs. Hardy reported on the policy update meeting.

N. CORRESPONDENCE

Mr. Andre discussed attendance at the Eagle Scout Awards.

O. OLD BUSINESS – None.

P. NEW BUSINESS – None.

Q. COMMENTS FROM THE AUDIENCE

Comments were made regarding the following:

- Open Public Meetings – Sunshine Law
- Construction Readiness 9/20/2004
- Contingency funds available
- Suggest policy update regarding use of new gyms
- Appointment of Aides
- Public information access form
- Middle School scheduled meetings

R. BOARD MEMBER COMMENTS

Mrs. Muller attended Jefferson Day and commended all involved for a job well done.

S. ADJOURN

Motion by Mr. Tasker, seconded Mrs. Muller, that the meeting adjourn at 9:52 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary