

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting
Monday
January 13, 2003

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mrs. Cammarano	_____	_____
Mr. Ferguson	_____	_____
Mr. Hanisch	_____	_____
Miss Klepp	_____	_____
Mr. Kraljevich	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____
Theresa Giamanco	_____	_____
Ali Mustafa	_____	_____

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

E. PRESENTATIONS

Renaming and Dedication Ceremony of the Robert F. Drummond School
 Resolution to Rename Consolidated School (see L.1, Community Relations)

1/20/03 Construction Update: David Fraytak of Faridy, Veisz, Fraytak, Architects/Planners

G. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

December 9, 2002 - Work Session Meeting

December 16, 2002 - Regular Meeting

H. FINANCE COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.8, as described below:

H.1 Motion to approve the list of **requisitions** dated December 2002 in the amount of \$377,142.52.

H.2 Motion to approve the **bills list** December 2002 in the amount of \$1,484,684.75.

H.3 Motion to accept the **Treasurer and Secretary's Report** dated November 2002.

H.4 Motion to approve the **transfers** dated December 2002.

H.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of December 2002 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

H.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of December 2002, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

H.7 Motion to refuse NCLB **Title III** English Language Acquisition and Language Enhancement funds in the amount of \$2,029

H.8 Motion to approve the submission of **Extraordinary Aid applications**.

I. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.8, as described below:

I.1 Motion to accept revision of the following **resignation(s)** as indicated below:

Michele Sovak – JTHS English Teacher – from 1/18/03 to 1/30/03

I.2 Motion to note the following **abandonment of position** as indicated below:

Louis Ortiz – Bus Driver – effective 12/20/02

I.3 Motion to approve Medical Leave of Absence for **Pamela Graham**, JTMS Grade 6 effective 2/6/03, for approximately 3 weeks, will return upon release from her physician.

I.4 Motion to approve Federal Family Leave Act for **Renee Simler**, JTHS Art teacher effective 1/2/03 for twelve weeks or upon release from her physician.

I.5 Motion to appoint the **substitutes** for the 2002/03 school year.

TEACHERS – Jesse VanSaun AIDE: Bibi Lakhicharran

I.6 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Pamela Kallas – Consolidated Aide – effective 1/2/03 at \$11.75 per hour, part-time

_____ One to One aide at Cozy Lake

_____ Long-term sub (Middle School)

John Toth - _____

I.7 Motion to appoint **EDP’s** as indicated below for the winter season:

James Breiten – Asst Swim Team Coach

_____ Head Cheerleading Coach - Winter

_____ ABA Instructor

I.8 Motion to approve **student teacher**, Arthur Cerulo, to begin at JTHS 1/21/03 thru 5/8/03 in the Music Department.

J. EDUCATION COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion J.1 through J.4, as described below:

J.1 Motion to approve **reimbursement** for college credits pursuant to Article XXXIII of the JTEA/JTBOE agreement as indicated below:

NAME	CREDITS	AMOUNT
Barile, Patricia	2	\$300.00
McLeod, Mare Ellen	3	\$450.00
Mead, Shannon	3	\$450.00
Correia, Karen	6	\$900.00
Eck, Gregg	2	\$300.00
Kielty, Shawn	2	\$300.00
DiGennaro, P. Joseph	2	\$300.00
Orlak, Joseph	5	\$750.00

J.2 Motion to approve **placement of students** as indicated below for the 2002/03 school Year:

F-11 – Special Children’s School effective 1/2/03

J.3 Motion to approve the submission of the **Special Education Monitoring Corrective Action Plan**.

J.4 _____ noted the **enrollment** as of 12/30/02:

	Jun-02	Dec-01	Dec-02
Consolidated	114	113	102
Milton	200	190	175
Cozy Lake	331	324	322
Stanlick	228	221	258
E.T. Briggs	405	395	392
White Rock	496	491	479
Total Elementary	1774	1734	1728
JTMS	796	797	861
JTHS	948	960	958
GRAND TOTAL	3518	3491	3547
Tuition students received	0	0	0
Out of district placement	45.5	53	58

K. POLICY COMMITTEE

K.1 Motion by _____, seconded by _____, to accept the recommendation the Superintendent to approve the **first reading** of the following:

<u>Number</u>	<u>Title</u>
5512.01	Harassment, Intimidation and Bullying
7100	Long-Range Facilities Planning
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7320	Lease of School Premises
7410	Maintenance and Repair
7420	Hygienic Management
7430	School Safety
7432	Eye Protection
7433	Hazardous Substances
7434	Smoking on School Premises
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace
7440	Security of School Premises
7450	Property Inventory
7480	Motor Vehicles on School Property
7490	Animals on School Property
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7520	Loan of School Equipment
7610	Vandalism

L. COMMUNITY RELATIONS COMMITTEE

Motion by _____, seconded by _____, to dedicate and rename the Consolidated School to the Robert F. Drummond School in recognition of 41 years of dedication and unselfish service to the students of Jefferson Township Public Schools and the community-at-large.

M. COMMITTEE REPORTS

N. CORRESPONDENCE

O. OLD BUSINESS

P. **NEW BUSINESS**

Q. **COMMENTS FROM THE AUDIENCE**

R. **BOARD MEMBER COMMENTS**

S. **CONFIDENTIAL SESSION**

T. **ADJOURN**