

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting
Monday
February 10, 2003

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

| C. ROLL CALL: | <u>Present</u> | <u>Absent</u> |
|----------------------|----------------|---------------|
| Mr. Andre | _____ | _____ |
| Mrs. Cammarano | _____ | _____ |
| Mr. Ferguson | _____ | _____ |
| Mr. Hanisch | _____ | _____ |
| Miss Klepp | _____ | _____ |
| Mr. Kraljevich | _____ | _____ |
| Mrs. Muller | _____ | _____ |
| Mr. Tasker | _____ | _____ |
| Mrs. Van Houwe | _____ | _____ |
| Theresa Giamanco | _____ | _____ |
| Ali Mustafa | _____ | _____ |

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

E. PRESENTATIONS

Construction Manager's Report:

David Fraytak - Faridy Veisz Fraytak
Bill Morris - Epic Management
Gary Leverage - ER & M Associates
John Scheri - Hatch, Mott, MacDonald

G. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

January 13, 2003 - Work Session Meeting

January 20, 2003 - Regular Meeting

H. FINANCE COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.6, as described below:

H.1 Motion to approve the list of **requisitions** dated January 2003 in the amount of \$441,022.90.

H.2 Motion to approve the **bills list** January 2003 in the amount of \$1,530,980.81.

H.3 Motion to accept the **Treasurer and Secretary's Report** dated December 2002.

H.4 Motion to approve the **transfers** dated January 2003.

H.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of January 2003 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

H.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of January 2003, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

I. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.9, as described below:

I.1 Motion to note retirement of **Katherine Sacchiero**, JTMS Music teacher effective 6/30/03 with 23 years of service in Jefferson Township.

I.2 Motion to approve Disability Leave of Absence for **Lorraine A. Herman**, JTMS Grade 2 BSIP Teacher Cozy Lake from May 5, 2003 through June 30, 2003.

J. EDUCATION COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion J.1 through J.3, as described below:

J.1 Motion to approve **reimbursement** for college credits pursuant to Article XXXIII of the JTEA/JTBOE agreement as indicated below:

| NAME | CREDITS | AMOUNT |
|---------------------|---------|----------|
| Archer, Sandra | 3 | \$450.00 |
| Cantoni, Cheryl | 6 | \$900.00 |
| Connors, Amy | 3 | \$450.00 |
| Daly, Colleen | 3 | \$450.00 |
| Guziewicz, Joseph | 3 | \$450.00 |
| Hansen, Cecilia | 3 | \$450.00 |
| Hardcastle, Barbara | 3 | \$450.00 |
| King, Janet | 3 | \$450.00 |
| Slayton, Richard | 6 | \$900.00 |
| Sparling, Jodi | 3 | \$450.00 |

J.2 Motion to approve **placement of students** as indicated below for the 2002/03 school year:

M-8 – Chancellor Academy II effective 2/5/03

J.3 Motion to approve **Grade 8 overnight class trip** to Washington, D.C. for May 5, 6, 7 & 8, 2003

J.4 _____ noted the **enrollment** as of 1/30/03:

| | Jun-02 | Jan-02 | Jan-03 |
|---------------------------|---------------|---------------|---------------|
| Consolidated | 114 | 117 | 102 |
| Milton | 200 | 191 | 178 |
| Cozy Lake | 331 | 326 | 322 |
| Stanlick | 228 | 225 | 259 |
| E.T. Briggs | 405 | 400 | 392 |
| White Rock | 496 | 493 | 482 |
| Total Elementary | 1774 | 1752 | 1735 |
| JTMS | 796 | 801 | 872 |
| JTHS | 948 | 953 | 958 |
| GRAND TOTAL | 3518 | 3506 | 3565 |
| Tuition students received | 0 | 0 | 0 |
| Out of district placement | 45.5 | 53 | 59 |

K. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion K.1 and K.2, as described below:

K.1 Motion to accept the recommendation of the Superintendent to approve the **second reading and adopt** the following (Copy available for review.):

| <u>Number</u> | <u>Title</u> |
|---------------|--|
| 5512.01 | Harassment, Intimidation and Bullying |
| 7100 | Long-Range Facilities Planning |
| 7101 | Educational Adequacy of Capital Projects |
| 7102 | Site Selection and Acquisition |
| 7130 | School Closing |
| 7243 | Supervision of Construction |
| 7250 | School and Facility Names |
| 7300 | Disposition of Property |
| 7320 | Lease of School Premises |
| 7410 | Maintenance and Repair |
| 7420 | Hygienic Management |
| 7430 | School Safety |
| 7432 | Eye Protection |
| 7433 | Hazardous Substances |
| 7434 | Smoking on School Premises |
| 7435 | Alcoholic Beverages on School Premises |
| 7436 | Drug Free Workplace |
| 7440 | Security of School Premises |
| 7450 | Property Inventory |
| 7480 | Motor Vehicles on School Property |
| 7490 | Animals on School Property |
| 7510 | Use of School Facilities |
| 7513 | Recreational Use of Playgrounds |
| 7520 | Loan of School Equipment |
| 7610 | Vandalism |

K.2 Motion to accept the recommendation of the Superintendent to approve the **first reading** of the following: (Copy available for review.):

| <u>Number</u> | <u>Title</u> |
|---------------|--|
| 9100 | Public Relations |
| 9110 | Quality Assurance Annual Report |
| 9120 | Public Information Program |
| 9130 | Public Complaints and Grievances |
| 9140 | Public Advisory Committees |
| 9150 | School Visitors |
| 9161 | Crowd Control |
| 9162 | Athletic Code of Conduct |
| 9180 | School Volunteers |
| 9181 | Volunteer Athletic Coaches |
| 9190 | Community Organizations |
| 9191 | Booster Clubs |
| 9200 | Cooperation Between Parents and School |
| 9210 | Parent Organizations |
| 9230 | Parental Responsibilities |
| 9240 | Rights of Parents |
| 9260 | Parental Liability for Vandalism |
| 9270 | Home Schooling and Equivalent Education |
| 9280 | Parent Conferences |
| 9310 | Cooperation with Municipal Agencies |
| 9320 | Cooperation with Law Enforcement Agencies |
| 9322 | Drug Free School Zones |
| 9323 | Notification of Juvenile Offender Case Disposition |
| 9324 | Sex Offender Registration and Notification |
| 9340 | Cooperation with Public Library |
| 9400 | News Media Relations |
| 9541 | Student Teachers |
| 9550 | Educational Research Projects |
| 9700 | Special Interest Groups |
| 9713 | Recruitment by Special Interest Groups |
| 9720 | Solicitations by Vendors |

M. COMMITTEE REPORTS

N. CORRESPONDENCE

O. OLD BUSINESS

P. **NEW BUSINESS**

Q. **COMMENTS FROM THE AUDIENCE**

R. **BOARD MEMBER COMMENTS**

S. **CONFIDENTIAL SESSION**

T. **ADJOURN**