

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting
Monday
March 10, 2003

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mrs. Cammarano	_____	_____
Mr. Ferguson	_____	_____
Mr. Hanisch	_____	_____
Miss Klepp	_____	_____
Mr. Kraljevich	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____
Theresa Giamanco	_____	_____
Ali Mustafa	_____	_____

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

- Morris Region Academic Decathlon
- Art in Schools Month
- Athletic Accomplishments
- Pride Celebration Mall Show

E. PRESENTATIONS

Monthly Construction Manager's Report (Presented by Epic Management, Inc.):

F. MINUTES OF MEETINGS

F.1 Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

February 10, 2003 - Work Session Meeting

February 18, 2003 - Regular Meeting

G. FINANCE COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions G.1 through G.6, as described below:

G.1 Motion to approve the list of **requisitions** dated February 2003 in the amount of \$288,749.30.

G.2 Motion to approve the **bills list** dated February 2003 in the amount of \$1,449,955.11.

G.3 Motion to accept the **Treasurer and Secretary's Report** dated January 2002.

G.4 Motion to approve the **transfers** dated February 2003.

G.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of February 2003 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

G.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of February 2003, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

H. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.7, as described below:

H.1 Motion to note retirement of Alice Hardy, White Rock, grade 5, effective 6/30/03 with 29 years of service in Jefferson Township.

H.2 Motion to accept letter of resignation from Sue Agresti, part-time clerical worker Ellen T. Briggs, effective 5/30/02.

H.3 Motion to appoint the **substitutes** for the 2002/03 school year.

TEACHERS – Beth Hoffman

- H.4** Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Occupational Therapist

- H.5** Motion to appoint **EDP's** as indicated below for the 2002/03 school year:

Kenneth Westberg – JTMS Track Coach - \$1,225.63

Payment of **\$20 per hour, not to exceed 20 hours per course**, for curriculum writing for High School Mathematics revision as follows:

William Stager	Sequential Mathematics I
	Sequential Mathematics II
Bertha Holzschuh	Algebra
Sue Miliano	Geometry
James Matsakis	Alegebra II
Ruth Rendle	Trigonometry & Advanced Algebra (H)
Sandra Fisher	Advance Mathematics (H)
Myrna Speert	AP Calculus I
	AP Calculus II
Peter Glusiec	Applications of Mathematics
Bertha Holzschuh	Advanced Computers

Payment of **\$20 per hour, not to exceed 20 hours per course**, for curriculum writing of High School Science revision as follows:

Kevin McCabe	Earth Science Regular
RoseAnn Krygier	Earth Science Academic
Betty Kleinberg	Earth Science Honors
Gino Rose	Biology Regular
Phyllis Smith	Biology Academic
	Biology Honors
Lisa Hopper	Intro to AP Biology Honors
	AP Biology Honors
Robert Quinn	Human Anatomy and Physical Honors
Tony Szwartz	Physical Science Regular
Sarah Martin	Chemistry Academic
Howard Pollison	Chemistry Honors
Jeanne O'Neill	Intro to AP Chemistry Honors
	AP Chemistry Honors
Joseph Guziewicz	Physics Academic
	Physics Honors

H.6 Motion to approve **Joseph Mahoney** – JTHS Math Department - **twenty hour visitation** as part of his CCM EDU 211 Behavior Observation in Education course.

H.7 Motion to approve payment of **mentoring fees**, not to exceed \$550 per mentor, per annum for the 2002/03 school year.

Nancy Boyle and Kathleen Weber from 1/2/03 – 6/30/03

I. EDUCATION COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion I.1 and I.2, as described below:

I.1 Motion to approve **reimbursement** for college credits pursuant to Article XXXIII of the JTEA/JTBOE agreement as indicated below:

NAME	CREDITS	AMOUNT
Engelsman, Taisa	3	\$450.00

I.2 _____ noted the **enrollment** as of 2/28/03:

	Jun-02	Feb-02	Feb-03
R. F. Drummond	114	117	102
Milton	200	194	179
Cozy Lake	331	327	319
Stanlick	228	227	258
E.T. Briggs	405	405	393
White Rock	496	495	480
Total Elementary	1774	1765	1731
JTMS	796	804	871
JTHS	948	956	958
GRAND TOTAL	3518	3525	3560
Tuition students received	0	0	0
Out of district placement	45.5	53	

J. POLICY COMMITTEE

J.1 Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve the **second reading and adopt** the following (Copy available for review.):

<u>Number</u>	<u>Title</u>
9100	Public Relations
9110	Quality Assurance Annual Report
9120	Public Information Program
9130	Public Complaints and Grievances
9140	Public Advisory Committees
9150	School Visitors
9161	Crowd Control
9162	Athletic Code of Conduct
9180	School Volunteers
9181	Volunteer Athletic Coaches
9190	Community Organizations
9191	Booster Clubs
9200	Cooperation Between Parents and School
9210	Parent Organizations
9230	Parental Responsibilities
9240	Rights of Parents
9260	Parental Liability for Vandalism
9270	Home Schooling and Equivalent Education
9280	Parent Conferences
9310	Cooperation with Municipal Agencies
9320	Cooperation with Law Enforcement Agencies
9322	Drug Free School Zones
9323	Notification of Juvenile Offender Case Disposition
9324	Sex Offender Registration and Notification
9340	Cooperation with Public Library
9400	News Media Relations
9541	Student Teachers
9550	Educational Research Projects
9700	Special Interest Groups
9713	Recruitment by Special Interest Groups
9720	Solicitations by Vendors

K. COMMITTEE REPORTS**L. CORRESPONDENCE**

M. **OLD BUSINESS**

O. **NEW BUSINESS**

P. **COMMENTS FROM THE AUDIENCE**

Q. **BOARD MEMBER COMMENTS**

R. **CONFIDENTIAL SESSION**

S. **ADJOURN**