

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Reorganization Meeting
April 29, 2003

- 1. Pledge to the flag.
- 2. _____ called the meeting to order at _____ PM, and read the Open Meeting Statement.

3. Certification of Election Results:

Sim Van Houwe - 784
Warren Erdmann - 177
Frank Cuccio - 93

BUDGET: Yes - 607 No – 550

- 4. Mrs. Robinson administered the Oath of Office to Mr. Cuccio, Mr. Erdmann and Mrs. Van Houwe

5. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mrs. Cammarano	_____	_____
Mr. Cuccio	_____	_____
Mr. Erdmann	_____	_____
Mr. Hanisch	_____	_____
Miss Klepp	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____
Theresa Giamanco	_____	_____
Ali Mustafa	_____	_____

6. Nominations for President

Motion by _____, seconded by _____, to nominate _____ for **President** of the Jefferson Township Board of Education.

Motion by _____, seconded by _____, to **close nominations** for President of the Jefferson Township Board of Education.

7. Nominations for Vice President

Motion by _____, seconded by _____, to nominate _____ for **Vice President** of the Jefferson Township Board of Education.

Motion by _____, seconded by _____, to **close nominations** for Vice President of the Jefferson Township Board of Education.

8. Motion by _____, seconded by _____, that the Jefferson Township Board of Education will hold their 2003-04 **Meetings** in accordance with the scheduled dates shown on the Reorganization Attachment A.

9. Motion by _____, seconded by _____, to appoint Elizabeth Hickey to serve as **Treasurer of School Moneys** for the 2003-04 school year.

10. Motion by _____, seconded by _____, that the New Jersey Herald, Newton, New Jersey and the Daily Record, Morristown, New Jersey be designated as the **Official Newspapers** of the Jefferson Township Board of Education, for the ensuing year; and further, that the Aim Community News, serving the Township of Jefferson, also be designated as an Official Newspaper of the Jefferson Township Board of Education for the 2003-04 school year.

11. Motion by _____, seconded by _____, the following banks be designated as **Official Depositories** for the 2003-04 school year and to approve the authorized signatures in accordance with Reorganization Attachment B.

- Bank of New York
- PNC Bank
- Commerce Bank
- Lakeland State Bank
- Fleet Bank
- First Union Bank
- Cash Management of NJ
- Valley National Bank
- Wachovia Bank

12. Motion by _____, seconded by _____, to adopt, based on the recommendation of the Superintendent of Schools, the existing **K-12 curriculum, program and services** for the Jefferson Township School District for the 2003-04 school year, or until such time that this Board amends same.
13. Motion by _____, seconded by _____, to adopt, based on the recommendation of the Superintendent of Schools, that all previous written **by-laws and policies** of this Board of Education be continued in force until such time that this Board amends same.
14. Motion by _____, seconded by _____, to adopt, based on the recommendation of the Superintendent of Schools, the existing **K-12 textbooks** for the Jefferson Township School District for the 2003-04 school year, or until such time that this Board amends same.
15. Motion by _____, seconded by _____, that Alice Robinson, Board Secretary/Business Administrator be appointed **Purchasing Agent and Public Agency Compliance Officer** and is authorized to prepare advertisements, advertise for and receive bids and award contracts pursuant to NJSA 18A:18A-3a, 7a and 37a for the 2003-04 school year.
16. Motion by _____, seconded by _____, to approve the appointment of **Ferraioli, Wielkotz, Cerullo & Cuva, P.A.**, School Auditors for the 2003-04 school year..
17. Motion by _____, seconded by _____, to approve the appointment of **Robert Tosti of Knox, Naughton, Kott, Fraser & Krauss**, Board Attorney and Negotiator for the 2003-04 school year.
18. Motion by _____, seconded by _____, to approve the appointment of **Faridy, Veisz and Fraytak**, Architect of Record for the 2003-04 school year.
19. Motion by _____, seconded by _____, to approve the appointment of **Hatch Mott MacDonald**, Consulting Engineers of Record for the 2003-04 school year.
20. Motion by _____, seconded by _____, to approve the appointment of **McManimon & Scotland**, Bond Attorney of Record for the 2003-04 school year.
21. Motion by _____, seconded by _____, to approve the appointment of **Jean-Paul Bonnet of Skylands Medical Group**, School Medical Inspector of Record for the 2003-04 school year.
22. Motion by _____, seconded by _____, to approve the appointment of **Epic Construction Management**, Construction Manager of Record for the 2003-04 school year.

- 23. Motion by _____, seconded by _____, to approve the appointment of **Wm. Connolly & Co., Inc.**, Insurance Agent of Record for the 2003-04 school year.
- 24. Motion by _____, seconded by _____, to approve the appointment of **Cosentini Associates**, Computer Consultant of Record for the 2003-04 school year.
- 25. Motion by _____, seconded by _____, to approve purchasing for the 2003-04 school year through the **State Contract** vendors and **Morris County Co-op** Contracts vendors listed below:

STATE CONTRACT VENDORS

Ackerson Drapery	84596
Commercial Interiors	84608
Orange Carpet	84597
Allied Equipment	83995
Hertz Furniture	49401
Longo Associates	83998
Paxton Paterson	84017
Tanner North Jersey	84010
ABC School Supply	86120
Beckley Cardy	86556
Cascade School Supply	86091
Herbert Farkas Co.	86129
J. L. Hammett Co.	86090
Kaplan School Supply	86119
Lakeshore Learning Materials	86117
Premier Agendas, Inc.	86154
S & S Arts and Crafts	86094
School Specialties	86118
Tanner North Jersey	86113
Danka Office Imaging	53604
Imagistics International	53584
Stewart Industries, Inc.	53591
Xerox Corporation	53586
Apple Computer	81253
Dell Marketing	81267
Edwards & Associates	81201
MicroWarehouse	81186
Transnet Corp.	81194
Sherwin Williams	47700
Air Brake & Equipment	40880
Atlantic Detroit	40979
Condit Ford	41025
Deluxe Sales & Service	40568
Diesel Truck Service	40951
Dover Brake & Clutch	41008

STATE CONTRACT VENDORS (con't)

Dover Diesel Service	40971
Equipment Sales	40892
G&H Services, Inc.	40900
HT Sales	40993
Lawson Products, Inc.	41304
Mid-Atlantic Truck Center	40991
Royal Communications	54382
Staples Business Advantage	49012
Verizon NJ	43338
AT&T	43337
Avaya	42285
Cooper	49402
Goodyear	49404

MORRIS COUNTY CO-OP CONTRACTS

#1	#2 Fuel Oil
#18	Tree Removal & Trimming Services
#22	D.P.W. Uniforms/Work Shoes & Boots
#25	Janitorial Supplies
#29	Pest Control Services
#30	Office Paper Supplies
#34	Tree Spraying Services
#40	Maintenance Contract for Typewriters

26. ADJOURN

Reorganization Attachment A

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Schedule of Meetings

May 2003 - April 2004

*CONFERENCE MEETING

*REGULAR MEETING

Monday, May 5, 2003	Monday, May 12, 2003
Monday, June 9, 2003	Monday, June 16, 2003
Monday, July 14, 2003	Monday, July 21, 2003
Monday, August 11, 2003	Monday, August 18, 2003
Monday, September 8, 2003	Monday, September 15, 2003
Monday, October 13, 2003	Monday, October 20, 2003
Monday, November 10, 2003	Monday, November 17, 2003
Monday, December 8, 2003	Monday, December 15, 2003
Monday, January 12, 2004	Monday, January 19, 2004
Monday, February 9, 2004	Tuesday, February 17, 2004**
Monday, March 8, 2004	Monday, March 15, 2004
Tuesday, April 13, 2004**	Monday, April 19, 2004

NOTE: All meetings will be held at 8:00 PM in the Jefferson Township Middle School Library, Weldon Road (Milton), Oak Ridge, NJ 07438.

***Each month there are two meetings scheduled, the conference meeting and the regular meeting, however the Board may vote at either meeting.**

****Meeting will be held on Tuesday due to school being closed on Monday.**

Reorganization Attachment B
Checking Account Numbers/Required Signatories

<u>Account Number</u>	<u>Account Name/Signatories</u>
6101061653	Business Office Petty Cash/Board Secretary & Superintendent (Board President)
554011183	JTHS Athletic Events Account/Principal & Vice Principal
554000610	JTHS Activity Account/Principal & Vice Principal
554011361	Scholarship Fund Account/Principal & Vice Principal
554011019	JTHS Retired HS Classes/Principal & Vice Principal
6101061343	JTMS Activity Fund/Principal & Secretary
6101061246	E.T. Briggs Activity Fund/Principal & Secretary
205006388	Consolidated Activity Fund/Principal & Secretary
554007380	White Rock Activity Fund/Principal & Secretary
554009855	Milton Activity Fund/Principal & Secretary
554009820	Cozy Lake Activity Fund/Principal & Secretary
6101063451	Stanlick Activity Fund/Principal & Secretary
6101061645	Hot Lunch Account/Superintendent & Board Secretary
6101060762	Agency/Treasurer of School Moneys (Board Secretary)
6101061416	Payroll/Treasurer of School Moneys (Board Secretary)
610106163	Bond & Coupon/Board Secretary, Treasurer of School Moneys & Board President (Board Vice President)
6101081158	General/Board Secretary, Treasurer of School Moneys & Board President (Board Vice President)
6105540653	Unemployment Trust Fund

***Alternate Signatory appears in parenthesis.**