

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting
Monday
May 5, 2003

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mrs. Cammarano	_____	_____
Mr. Cuccio	_____	_____
Mr. Erdmann	_____	_____
Mr. Hanisch	_____	_____
Miss Klepp	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____
Theresa Giamanco	_____	_____
Ali Mustafa	_____	_____

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

- Groundbreaking Report: Stanlick/White Rock; MS/HS – May 27th at 7:00 PM
- Milton Tri-School PTA Playground Initiative
- Department of Education Release of 2002 HSPA Data
- In-District Proposal: JTMS Multiple Disabilities Self-Contained Class

E. PRESENTATIONS

Monthly Construction Manager's Report (Presented by Epic Management, Inc.)

F. MINUTES OF MEETINGS

F.1 Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

April 14, 2003 - Regular Meeting
April 21, 2003 – Special Meeting
April 28, 2003 – Special Meeting
April 29, 2003 – Reorganization Meeting

G. FINANCE COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions G.1 through G.6, as described below:

G.1 Motion to approve the list of **requisitions** dated April 2003 in the amount of \$11,479,583.37.

G.2 Motion to approve the **bills list** dated April 2003 in the amount of \$991,589.13.

G.3 Motion to accept the **Treasurer and Secretary's Report** dated March 2003.

G.4 Motion to approve the **transfers** dated April 2003.

G.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of April 2003 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

G.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of April 2003, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

H. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.11, as described below:

H.1 Motion to accept resignation of **Cynthia Corbett**, Child Study Team part-time secretary effective 5/30/03.

H.2 Motion to accept resignation of **Alice Robinson**, Business Administrator/Board Secretary effective 8/1/03.

H.3 Motion to note the Job Abandonment of **Erich Bujese**, custodian, effective 4/29/03.

H.4 Motion to note **retirements** as indicated below:

Eleanor Munze, JTHS German teacher effective 7/1/03 with 27 years in Jefferson
Ruth Rendle, JTHS Mathematics teacher effective 7/1/03 with 30 years in Jefferson
Elaine Furfero, ETB Grade 4, effective 7/1/03 with 20 years in Jefferson

H.5 Motion to approve a medical leave of absence for **Janice Leagrea**, JTMS Language Arts teacher effective 4/28/03 for six weeks or upon release from physician utilizing accumulated sick days.

H.6 Motion to approve medical leave of absence for **Christine Nikolis**, High School Business teacher, effective 4/28/03 and returning upon release from physician utilizing accumulated sick days.

H.7 Motion to appoint the **substitutes** for the 2002/03 school year.

TEACHERS – Erin Bayley, Peter Kessler, Sherry Kiernan, Justin Kulick, Harry Shortway, and John Thomas

H.8 Motion to **appoint Faculty and Staff** as indicated below for the 2003/04 school year:

Attachment A Administrators
Attachment B Department Chairpersons
Attachment C Non-union Administrative Staff/Administrative Support Staff
Attachment D Certificated Staff
Attachment E Clerical Staff
Attachment F Custodial/Maintenance Staff
Attachment G Cafeteria Staff
Attachment H Bus Drivers/Mechanics

H.9 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Susanne Porter – Stanlick One to One aide 3.6 hrs per day at \$12.05 per hour effective 4/28/03

Karen Reveal – Stanlick One to One aide 3 hrs per day at \$12.05 per hour effective 4/29/03

Theresa Coderre – JTHS long-term SAC effective 4/29/03 at \$177.50 per diem

Carol Verzi – JTHS Mathematice teacher effective 9/1/03 BA step 11, \$43,800 Salary to be adjusted upon completion of negotiations.

Dale Gaul – ETB .49 part-time secretary effective 5/29/03 at step 4 for 10 months, \$11,551.20

Lisa Kennedy – CST .49 part-time secretary effective 6/1/03 Group 1, step 1 \$12,939.68

Linda Matisak – ETB/JTMS long-term substitute Art teacher at \$177.50 per diem effective retro to 5/7/03

Barbara Runz – JTMS Long-term substitute effective 4/28/03 for Janice Leagrea At \$177.50 per diem.

- _____ Bus Driver
- _____ Bus Driver
- _____ Stanlick General School Aide
- _____ JTHS Mathematics teacher
- _____ Custodian

H.10 Motion to appoint **EDP’s** as indicated below for the 2002/03 school year:

Vanessa Tucker – School Psychologist – 8 hours case work for JTMS at \$28.67 per hour

Denyse Edge – Social Worker – 7.5 hours case work for JTMS at \$32.13 per hour

Sue Rodgers – LDT/C – 9 hours case work for JTMS at \$40.60 per hour

H.11 Motion to **adjust EDP salary** of Brian Palumbo from Assistant Lacrosse step 2 \$3156.04 to step 3 \$3566.10 for the 2002/03 school year.

I. EDUCATION COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion I.1 – I.4, as described below:

I.1 Motion to approve a **Multiple Disabilities** self-contained class at JTMS for 2003/04.

I.2 Motion to approve **placement of students** out of district as indicated below:

- M-16 at Lakeview Learning Center
- M-7 at The Allegro School

I.3 Motion to approve **reimbursement** for college credits pursuant to Article XXXIII of the JTEA/JTBOE agreement as indicated below:

NAME	CREDITS	AMOUNT
Stewart, Christine	3	\$450.00
Tadenev, Tatyana	2	\$300.00

Administrative Reimbursement:

Baggs, Bernard	Reimbursement for Fall '02 Doctoral Program Courses	\$2,000.00
Prystash, Kathleen	Reimbursement for Fall '02 Doctoral Program Courses	\$2,000.00

I.4 _____ noted the **enrollment** as of 4/30/03:

	Jun-02	Apr 02	Apr 03
R. F. Drummond	114	117	
Milton	200	197	
Cozy Lake	331	330	
Stanlick	228	226	
E.T. Briggs	405	407	
White Rock	496	496	
Total Elementary	1774	1773	
JTMS	796	800	
JTHS	948	948	
GRAND TOTAL	3518	3521	
Tuition students received	0	0	0
Out of district placement	45.5	50	

J. AUXILIARY SERVICES COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion J.1, as described below:

J.1 Motion to approve the disposal of **obsolete equipment**, as listed below:

<u>Asset #</u>	<u>Equipment</u>
001438	Olivetti ET 2400 typewriter

K. COMMITTEE REPORTS

L. CORRESPONDENCE

M. OLD BUSINESS

N. **NEW BUSINESS**

O. **COMMENTS FROM THE AUDIENCE**

P. **BOARD MEMBER COMMENTS**

Q. **CONFIDENTIAL SESSION**

R. **ADJOURN**