

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Special Meeting
Tuesday
August 5, 2003

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **CONFIDENTIAL SESSION**

<u>D. ROLL CALL:</u>	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mrs. Cammarano	_____	_____
Mr. Cuccio	_____	_____
Mr. Erdmann	_____	_____
Mr. Hanisch	_____	_____
Miss Klepp	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____

E. **PRESENTATIONS**

Al Claus, Epic Construction – *Preliminary Construction Report for Timely Needs*
(Full, monthly construction report to the Board of Education will be presented in public session August 11, 2003)

F. **PERSONNEL COMMITTEE**

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions F.1 through F.5 , as described below:

F.1 Motion to accept resignations as indicated below:

John Cammarata – JTHS Phys Ed teacher effective 9/29/03. If a replacement is found employee will be released at that time.

Lori J. Vasile – Milton School One to One Aide effective 9/29/03. If a replacement is found employee will be released at that time.

Tammie Ullrich – White Rock Grade 5 effective 10/2/03. If a replacement is found employee will be release at that time.

F.2 Motion to **rescind June 30, 2003 appointment** of Sandra Stanton as JTMS Special education teacher. Mrs. Stanton's husband has been transferred to Chicago.

F.3 Motion to appoint Gary R. Bowen, Ed.D. as **Acting School Business Administrator/Board Secretary** effective 8/1/03 through 8/17/03 and as required in the absence of the Interim School Business Administrator.

F.4 Motion to Increase Bid Threshold and Appoint James L. Riehman as a **Qualified Purchasing Agent** in accordance with the following **Resolution**:

***Increasing Bid Threshold and Appointing a Qualified Purchasing Agent
Subject to the Provisions of N.J.S.A. 18A:18A-1 et seq.***

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$25,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, James L. Riehman possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Jefferson Township Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of Jefferson Township Board of Education, in the County of Morris, in the State of New Jersey hereby increases its bid threshold to \$25,000; and be it further

RESOLVED, that the governing body hereby appoints James L. Riehman as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C.5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of James L. Riehman's certification to the Director of the Division of Local Government Services.

I, James L. Riehman, Interim Secretary of the Jefferson Township Board of Education, in the County of Morris, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the governing body of the Jefferson Township Board of Education, County of Morris, State of New Jersey at a regular meeting of said governing body held on August 5, 2003.

James L. Riehman, Interim Board Secretary

F.5 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A.:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq., for those employees listed below: (All appointments are contingent upon receipt of proper certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts. * denotes mentoring required)

_____ **Elementary Principal**

_____ **School Business Administrator/Board Secretary**

G. ADJOURN