

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting
Monday
January 20, 2003

A. Mr. Hanisch called the meeting to order at 8:00 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Andre	X	
Mrs. Cammarano	X	
Mr. Ferguson	X	
Mr. Hanisch	X	
Miss Klepp	X	
Mr. Kraljevich	X	
Mrs. Muller	X	
Mr. Tasker	X	
Mrs. Van Houwe	X	
Theresa Giamanco	X	
Ali Mustafa	X	

D. **SUPERINTENDENT'S REPORT**

Dr. Bowen reported the *Good News and Progress in Our Schools*.

E. **PRESENTATIONS**

Construction Update: David Fraytak of Faridy, Veisz, Fraytak, Architects/Planners

- Anticipated Project Schedule
- 2003-2004 School Calendar Considerations
- Project Coordination for Safety & Continuity of Instruction
- Asbestos Abatement Plan/Management/Responsibility
- Other Related Issues

G. MINUTES OF MEETINGS

G.1 Motion by Mrs. Cammarano, seconded by Mr. Andre, that the minutes of the following meeting be approved as submitted:

December 9, 2002 - Work Session Meeting

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Ferguson	- Yes	Mr. Tasker	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Abstain
	Miss Klepp	- Yes		

Eight in favor. One abstention. Motion carried.

G.2 Motion by Mrs. Cammarano, seconded by Mrs. Muller, that the minutes of the following meeting be approved as submitted:

December 16, 2002 - Regular Meeting

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Ferguson	- Yes	Mr. Tasker	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

H. FINANCE COMMITTEE

Motion by Mrs. Muller, seconded by Mrs. Cammarano, to accept the recommendation of the Superintendent to approve and adopt motions H.1, H.3 through H.8, as described below:

H.1 Motion to approve the list of **requisitions** dated December 2002 in the amount of \$377,142.52.

H.3 Motion to accept the **Treasurer and Secretary's Report** dated November 2002.

H.4 Motion to approve the **transfers** dated December 2002.

H.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of December 2002 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

H.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of December 2002, after review of the Board Secretary’s and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

H.7 Motion to refuse NCLB **Title III** English Language Acquisition and Language Enhancement funds in the amount of \$2,029

H.8 Motion to approve the submission of **Extraordinary Aid applications**
(Application Under Development due at County Office by January 31, 2003).

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Ferguson	- Yes	Mr. Tasker	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

H.2 Motion by Mrs. Cammarano, seconded by Mr. Ferguson, to approve the **bills list** December 2002 in the amount of \$1,484,684.75.

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Abstain
	Mr. Ferguson	- Yes	Mr. Tasker	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Eight in favor. One abstention. Motion carried.

I. PERSONNEL COMMITTEE

Motion by Mr. Tasker, seconded by Mrs. Muller, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.8, as described below:

I.1 Motion to accept revision of the following **resignation(s)** as indicated below:

Michele Sovak – JTHS English Teacher – from 1/18/03 to 1/30/03

I.2 Motion to vacate the following **abandonment of position** as indicated below:

Louis Ortiz – Bus Driver – effective 12/20/02

- I.3** Motion to approve Medical Leave of Absence for **Pamela Graham**, JTMS Grade 6 effective 2/6/03, for approximately 3 weeks, will return upon release from her physician.
- I.4** Motion to approve Federal Family Leave Act for **Renee Simler**, JTHS Art teacher effective 1/2/03 for twelve weeks or upon release from her physician.
- I.5** Motion to appoint the **substitutes** for the 2002/03 school year.

TEACHERS – Veronica Attantasio and Jesse VanSaun
 AIDE: Bibi Lakhicharran

- I.6** Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Pamela Kallas – Consolidated Aide – effective 1/2/03 at \$11.75 per hour, 3 hours per day

Cheryl Wood - One to One aide at Cozy Lake – effective retro to 1/2/03 at \$12.05 per hour

Sharon Tate - Long-term sub (Middle School) effective 2/10/03 – 2/27/03, \$177.50 per diem

John Toth - Maintenance Supervisor, effective 1/14/03, \$48,000 prorated

Judith Jahn - Principal’s Secretary Milton School - effective 2/03/03, Group III Step 1 at \$31,066.63

- I.7** Motion to appoint **EDP’s** as indicated below for the winter season:

James Breiten – Asst Swim Team Coach step 1 \$2745.97

Theresa Pawlicki, Stacy Milan, Mary Reid, Mary Ann Cantwell, Joaann Wassmer and Barbara Winson - ABA Instructors at \$40 per hour pending completion of training

- I.8** Motion to approve **student teacher**, Arthur Cerulo, to begin at JTHS 1/21/03 thru 5/8/03 in the Music Department.

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Ferguson	- Yes	Mr. Tasker	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

J. EDUCATION COMMITTEE

Motion by Mrs. Muller, seconded by Mr. Tasker, to accept the recommendation of the Superintendent to approve and adopt motion J.1 through J.3, as described below:

J.1 Motion to approve **reimbursement** for college credits pursuant to Article XXXIII of the JTEA/JTBOE agreement as indicated below:

NAME	CREDITS	AMOUNT
Barile, Patricia	2	\$300.00
McLeod, Mary Ellen	3	\$450.00
Mead, Shannon	3	\$450.00
Correia, Karen	6	\$900.00
Eck, Gregg	2	\$300.00
Kielty, Shawn	2	\$300.00
DiGennaro, P. Joseph	2	\$300.00
Orlak, Joseph	5	\$750.00

J.2 Motion to approve **placement of students** as indicated below for the 2002/03 school year:

F-11 – Special Children’s School effective 1/2/03
 F-16 – Benway School retro to 9/4/02

J.3 Motion to approve the submission of the **Special Education Monitoring Improvement Plan**.

J.4 Mrs. Muller noted the **enrollment** as of 12/30/02:

	Jun-02	Dec-01	Dec-02
Robert F. Drummond	114	113	102
Milton	200	190	175
Cozy Lake	331	324	322
Stanlick	228	221	258
E.T. Briggs	405	395	392
White Rock	496	491	479
Total Elementary	1774	1734	1728
JTMS	796	797	861
JTHS	948	960	958
GRAND TOTAL	3518	3491	3547
Tuition students received	0	0	0
Out of district placement	45.5	53	58

K. POLICY COMMITTEE

K.1 Motion by Miss Klepp, seconded by Mrs. Cammarano, to accept the recommendation of the Superintendent to approve the **first reading** of the following:

<u>Number</u>	<u>Title</u>
5512.01	Harassment, Intimidation and Bullying
7100	Long-Range Facilities Planning
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7320	Lease of School Premises
7410	Maintenance and Repair
7420	Hygienic Management
7430	School Safety
7432	Eye Protection
7433	Hazardous Substances
7434	Smoking on School Premises
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace
7440	Security of School Premises
7450	Property Inventory
7480	Motor Vehicles on School Property
7490	Animals on School Property
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7520	Loan of School Equipment
7610	Vandalism

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Ferguson	- Yes	Mr. Tasker	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

L. COMMITTEE REPORTS – None.

M. CORRESPONDENCE – None.

N. **OLD BUSINESS** – None.

O. **NEW BUSINESS** – None.

P. **COMMENTS FROM THE AUDIENCE**

Comments were made regarding the following:

- Robert F. Drummond Scholarship Fund
- Construction schedule
- School calendar

Q. **BOARD MEMBER COMMENTS**

Comments were made regarding the following:

Miss Giamanco informed the Board that the HS Decathlon will be held on March 1st.

Mr. Mustafa noted that mid terms are this week.

R. **CONFIDENTIAL SESSION**

Motion by Mrs. Muller, seconded by Mr. Tasker, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of January, 2003 at 9:20 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (7) to discuss negotiations. Action may be taken.
2. The matters discussed or determined in closed session will be disclosed to the public at the earliest possible date.
3. This resolution shall take effect immediately.

Motion carried.

The meeting reconvened to regular session at 10:20 PM at which time Mrs. Muller discussed the Robert F. Drummond Scholarship Fund.

S. CONFIDENTIAL SESSION

Motion by Mrs. Muller, seconded by Mr. Kraljevich, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of January, 2003 at 10:21 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (7) to discuss negotiations. Action may be taken.
2. The matters discussed or determined in closed session will be disclosed to the public at the earliest possible date.
3. This resolution shall take effect immediately.

Motion carried.

T. ADJOURN

Motion by Mrs. Muller, seconded by Mrs. Cammarano, that the meeting adjourn at 10:45 PM.

Respectfully submitted,

Alice Robinson
Board Secretary