

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting**  
**Monday**  
**March 17, 2003**

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A. Mr. Hanisch called the meeting to order at 6:40 PM, and read the Open Meeting Statement.

**CONFIDENTIAL SESSION**

Motion by Mr. Hanisch, seconded by Mrs. Muller, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17<sup>th</sup> day of March, 2003 at 6:40 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (8) to discuss personnel. Action may be taken.
2. The matters discussed or determined in closed session will be disclosed to the public at the earliest possible date.
3. This resolution shall take effect immediately.

Motion carried.

The meeting reconvened to regular session at 8:00 PM.

B. Pledge of Allegiance.

**C. ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Andre	X (arrived at 6:50 PM)	
Mrs. Cammarano	X	
Mr. Ferguson		X
Mr. Hanisch	X	
Miss Klepp	X	
Mr. Kraljevich	X	
Mrs. Muller	X	
Mr. Tasker		X
Mrs. Van Houwe	X	
Theresa Giamanco	X	
Ali Mustafa	X	

**D. SUPERINTENDENT'S REPORT**

*Good News and Progress in Our Schools.*

**E. PRESENTATIONS**

**F. MINUTES OF MEETINGS**

**F.1** Motion by Mrs. Cammarano, seconded by Mrs. Muller, that the minutes of the following meeting be approved as submitted:

February 10, 2003 - Work Session Meeting  
February 18, 2003 - Regular Meeting

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

**G. FINANCE COMMITTEE**

Motion by Mrs. Muller, seconded by Mrs. Cammarano, to accept the recommendation of the Superintendent to approve and adopt motions G.3 through G.6, as described below:

**G.3** Motion to accept the **Treasurer and Secretary's Report** dated January 2002.

**G.4** Motion to approve the **transfers** dated February 2003.

**G.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of February 2003 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

**G.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of February 2003, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

Motion by Mr. Kraljevich, seconded by Miss Klepp, to accept the recommendation of the Superintendent to approve and adopt motions G.1 and G.2, as described below:

**G.1** Motion to approve the list of **requisitions** dated February 2003 in the amount of \$288,749.30.

**G.2** Motion to approve the **bills list** dated February 2003 in the amount of \$1,449,955.11.

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Abstain
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Six in favor. One abstention. Motion carried.

**H. PERSONNEL COMMITTEE**

Motion by Mr. Andre, seconded by Mrs. Muller, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.9, as described below:

- H.1** Motion to note retirement of **Alice Hardy**, White Rock, grade 5, effective 6/30/03 with 29 years of service in Jefferson Township.
- H.2** Motion to note retirement of **Anne-Lise Modafferi**, Bus Driver, effective 7/1/03 with 25 years of service.
- H.3** Motion to note retirement for **Carol Garnevicus**, JTMS Foreign Language Teacher, effective 7/1/03.
- H.4** Motion to accept letter of resignation from **Sue Agresti**, part-time clerical worker Ellen T. Briggs, effective 5/30/02.
- H.5** Motion to approve a leave of absence for **Babette Stewart** beginning 3/17/03 for approximately 3 weeks or upon release from physician.
- H.6** Motion to appoint the **substitutes** for the 2002/03 school year.

TEACHERS – Gregory Geiger and Beth Hoffman

**H.7** Motion to appoint **EDP's** as indicated below for the 2002/03 school year:

Kenneth Westberg – JTMS Track Coach - \$1,225.63

John Tallamy – Vol Asst Baseball Coach – no stipend

Payment of **\$20 per hour, not to exceed 20 hours per course**, for curriculum writing for High School Mathematics revision as follows:

William Stager	Sequential Mathematics I
	Sequential Mathematics II
Bertha Holzschuh	Algebra
Sue Miliano	Geometry
James Matsakis	Algebra II
Ruth Rendle	Trigonometry & Advanced Algebra (H)
Sandra Fisher	Advance Mathematics (H)
Myrna Speert	AP Calculus I
	AP Calculus II
Peter Glusiec	Applications of Mathematics
Bertha Holzschuh	Advanced Computers

Payment of **\$20 per hour, not to exceed 20 hours per course**, for curriculum writing of High School Science revision as follows:

Kevin McCabe	Earth Science Regular
RoseAnn Krygier	Earth Science Academic
Betty Kleinberg	Earth Science Honors
Gino Rose	Biology Regular
Phyllis Smith	Biology Academic
	Biology Honors
Lisa Hopper	Intro to AP Biology Honors
	AP Biology Honors
Robert Quinn	Human Anatomy and Physical Honors
Tony Szwartz	Physical Science Regular
Sarah Martin	Chemistry Academic
Howard Pollison	Chemistry Honors
Jeanne O'Neill	Intro to AP Chemistry Honors
	AP Chemistry Honors
Joseph Guzewicz	Physics Academic
	Physics Honors

**H.8** Motion to approve **Joseph Mahoney** – JTHS Math Department - **twenty hour visitation** as part of his CCM EDU 211 Behavior Observation in Education course.

**H.9** Motion to approve payment of **mentoring fees**, not to exceed \$550 per mentor, per annum for the 2002/03 school year.

Nancy Boyle and Kathleen Weber from 1/2/03 – 6/30/03

During the discussion, Mr. Andre noted Mrs. Hardy’s outstanding service to our district.

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

**I. EDUCATION COMMITTEE**

**I.1** Motion by Mrs. Muller, seconded by Mrs. Cammarano to accept the recommendation of the Superintendent to approve **reimbursement** for college credits pursuant to Article XXXIII of the JTEA/JTBOE agreement as indicated below:

NAME	CREDITS	AMOUNT
Engelsman, Taisa	3	\$450.00

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

**I.2** Mrs. Muller noted the **enrollment** as of 2/28/03:

	<b>Jun-02</b>	<b>Feb-02</b>	<b>Feb-03</b>
R. F. Drummond	114	117	102
Milton	200	194	179
Cozy Lake	331	327	319
Stanlick	228	227	258
E.T. Briggs	405	405	393
White Rock	496	495	480
<b>Total Elementary</b>	<b>1774</b>	<b>1765</b>	<b>1731</b>
JTMS	796	804	871
JTHS	948	956	958
<b>GRAND TOTAL</b>	<b>3518</b>	<b>3525</b>	<b>3560</b>
Tuition students received	0	0	0
Out of district placement	45.5	53	58

**J. POLICY COMMITTEE**

**J.1** Motion by Miss Klepp, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve the **second reading and adopt** the following (Copy available for review.):

<u>Number</u>	<u>Title</u>
9100	Public Relations
9110	Quality Assurance Annual Report
9120	Public Information Program
9130	Public Complaints and Grievances
9140	Public Advisory Committees
9150	School Visitors
9161	Crowd Control
9162	Athletic Code of Conduct
9180	School Volunteers
9181	Volunteer Athletic Coaches
9190	Community Organizations
9191	Booster Clubs
9200	Cooperation Between Parents and School
9210	Parent Organizations
9230	Parental Responsibilities
9240	Rights of Parents
9260	Parental Liability for Vandalism
9270	Home Schooling and Equivalent Education
9280	Parent Conferences
9310	Cooperation with Municipal Agencies
9320	Cooperation with Law Enforcement Agencies
9322	Drug Free School Zones
9323	Notification of Juvenile Offender Case Disposition
9324	Sex Offender Registration and Notification
9340	Cooperation with Public Library
9400	News Media Relations
9541	Student Teachers
9550	Educational Research Projects
9700	Special Interest Groups
9713	Recruitment by Special Interest Groups
9720	Solicitations by Vendors

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

**K. BUILDING NEEDS COMMITTEE**

**K.1** Motion by Mrs. Cammarano, seconded by Mr. Andre, to accept the recommendation of the Superintendent to award the following bids for construction on White Rock and Stanlick Elementary Schools:

<u>CONTRACTOR</u>	<u>BASE BID</u>	<u>PROPOSAL</u>
Rochelle Contracting Co., Inc.	\$4,020,300	1A- Stanlick General Construction
CROSSON Construction Co., Inc.	3,287,500	1B- White Rock General Construction
Sparta Steel Corporation	510,000	2- White Rock/Stanlick Structural Steel
R.T. Guthrie Plumbing & Heating, Inc.	297,000 219,000	3A- Stanlick Plumbing 3B- White Rock Plumbing
ESR Mechanical Contractors, Inc.	1,845,000	4- White Rock/Stanlick HVAC
Vespa Electrical Co., Inc.	520,576	5A- Stanlick Electrical
P.J. Smith Electrical Contractors, Inc.	414,329	5B- White Rock Electrical

During the discussion, Mr. Tosti reviewed Guthrie’s plumbing bid. Mr. Tosti stated that based on current law, it is appropriate for the Board to withdraw Guthrie’s erroneous combined plumbing bid and award Guthrie the two individual plumbing bids.

Roll call vote:	Mr. Andre	- Yes	Mr. Kraljevich	- Yes
	Mrs. Cammarano	- Yes	Mrs. Muller	- Yes
	Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
	Miss Klepp	- Yes		

Motion carried.

**L. COMMITTEE REPORTS** – Policy Committee – Miss Klepp noted that the committee has been reviewing the remaining policies.

**M. CORRESPONDENCE** – None.

**N. OLD BUSINESS** – None.

**O. NEW BUSINESS** – None.

**P. COMMENTS FROM THE AUDIENCE**

Comments were made regarding the following:

- HS weight room and fields
- Pre-school disabled
- Whiteboards

**Q. BOARD MEMBER COMMENTS**

Mrs. Cammarano commented on the passing of Mrs. Dorwart.

Mr. Andre stated the JTHS musical was outstanding.

Mr. Mustafa reviewed the recent athletic achievements.

**R. CONFIDENTIAL SESSION**

Motion by Mrs. Muller, seconded by Mrs. Cammarano, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17<sup>th</sup> day of March, 2003 at 8:23 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (7) to discuss attorney-client matters and negotiations. Action may be taken.
2. The matters discussed or determined in closed session will be disclosed to the public at the earliest possible date.
3. This resolution shall take effect immediately.

Motion carried.

**S. ADJOURN**

Motion by Mrs. Muller, seconded by Miss Klepp, that the meeting adjourn at 10:15 PM.

Respectfully submitted,

Alice Robinson