

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting
Monday
December 9, 2002

A. _____ called the meeting to order at ___ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mrs. Cammarano	_____	_____
Mr. Ferguson	_____	_____
Mr. Hanisch	_____	_____
Miss Klepp	_____	_____
Mr. Kraljevich	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____
Theresa Giamanco	_____	_____
Ali Mustafa	_____	_____

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.
Renaming Consolidated School

E. PRESENTATIONS

District Wide Plan for Improving Student Performance on Standardized Tests - *Dr. Antunes,*
Mr. Cleary and Dr. Thornton

G. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

- November 4, 2002 - Special Meeting
- November 11, 2002 - Work Session Meeting
- November 18, 2002 - Regular Meeting

H. FINANCE COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.8, as described below:

- H.1** Motion to approve the list of **requisitions** dated November 2002 in the amount of \$436,137.31.
- H.2** Motion to approve the **bills list** November 2002 in the amount of \$1,081,776.76.
- H.3** Motion to accept the **Treasurer and Secretary's Report** dated October 2002.
- H.4** Motion to approve the **transfers** dated November 2002.
- H.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of November 2002 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- H.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of November 2002, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- H.7** Motion that the Board of Education carry over funds from the **IASA** grant, Title IV, in the amount of \$5,080.49 for fiscal year 2002.
- H.8** Motion that the Board of Education carry over funds from the **IDEA** grant for fiscal year 2002:

IDEA Basic	\$5,542.00
IDEA Preschool	\$ 814.00

I. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.7, as described below:

I.1 Motion to accept the following **resignation(s)** as indicated below:

Christine Caramanna – White Rock Grade 3 – effective 12/2/02
Michele Sovak – JTHS English Teacher – effective 1/18/03

I.2 Motion to note the following **retirement(s)** as indicated below:

Joan Szymanowski – Milton School Principal’s Secretary effective 1/31/03
Frances Jean Krasco – Bus Driver – effective 1/2/03

I.3 Motion to appoint the **substitutes** for the 2002/03 school year.

TEACHERS – Christine Caramanna, Linda DelRusso, Amber Lynn D’Ambrosio,
and Jayne Pardee

I.4 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Mary Headley – White Rock- Long-term substitute for Anna Arlington, grade 4 at \$177.75 per diem retro to October 28, 2002 through 12/20/02.

_____ Cozy Lake Grade 2
Estelle Bishop - White Rock Grade 3, effective 1/2/03 BA step 1, \$35,500

_____ JTHS English
Patricia Dillenkofer - Speech Therapist MA step 15, \$60,900 effective 12/16/02
to begin upon release from present position.

_____ One to One Aide Cozy Lake
_____ One to One Aide for student at Jefferson Day Care

Joseph Stegman – 2nd shift custodian at \$13.86 pr hr effective 12/17/02.

I.5 Motion to approve payment of \$20 per hour, not to exceed 20 hours, for **curriculum writing** as indicated below:

Steve Gottlieb, Nancy Harris, Deborah Helfand – Middle School Science
Kenneth Kuzmiak, Rosemary McHugh, Donna Tomsey - Middle School Mathematics
Ann Lewis - Middle School Algebra

I.6 Motion to appoint **EDP's** as indicated below for the winter season:

_____ Volunteer coaches
 _____ Winter Cheerleading Coach

I.7 Motion to approve payment to the following employees for **self assessment** activities, to be reimbursed from the IDEA Self Assessment Grant:

Barbara Winson	\$380
Sue Rodgers	\$540
Debbie Sisco	\$200
Denyse Edge	\$590
Cecelia Hansen	\$540

I.8 Motion to approve an additional one hour per week for **Lori Vasile**, one to one aide for Visually impaired student in Preschool Inclusion class at Milton School, retro to 11/25/02

J. EDUCATION COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion J.1 through J.3, as described below:

J.1 Motion to approve Gifted and Talented 7th grade overnight **New England field trip** to take place May 2-4, 2003

J.2 Motion to approve **reimbursement** for college credits pursuant to Article XXXIII of The JTEA/JTBOE agreement as indicated below:

NAME	CREDITS	AMOUNT
GRADES 1-5		
Tadenev, Tatyana	3	\$450.00
GRADES 9-12		
Weir, Kathleen	3	\$450.00

J.3 Motion to approve **placement of students** as indicated below for the 2002/03 school Year:

J.4 _____ noted the **enrollment** as of 10/31/02:

	June 2002	Nov 2001	Nov 2002
Consolidated	114	112	103
Milton	200	189	172
Cozy Lake	331	325	319
Stanlick	228	221	259
E.T. Briggs	405	395	392
White Rock	496	489	477
Total Elementary	1774	1731	1722
JTMS	796	798	861
JTHS	948	971	959
GRAND TOTAL	3518	3500	3542
Tuition students received	0	0	0
Out of district placement	45.5	53	58

K. AUXILIARY SERVICES COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.3, as described below:

K.1 Motion to approve the disposal of **obsolete equipment**, as listed below:

COMPUTERS:

ASSET #	ASSET #	ASSET #	ASSET #	ASSET #	SERIAL #
000187	001706	001933	003286	010374	08260277541
000324	001707	001934	003288	010375	609D114110
000325	001708	001936	003289	010376	J4SA98867
000326	001715	001937	003290	010377	JKPSYN386SX
000327	001716	001938	003291	010378	N8810H020
000328	001717	001939	003292	010379	N8810H055
000329	001718	001940	003293	010380	USG2C1G0F0
000330	001723	002032	003294	010381	WI330HFA2S2128
000331	001724	002033	003295	010382	
000332	001725	002034	003296	010383	
000334	001729	002035	003298	010384	
000335	001759	002040	003299	010385	
000336	001760	002041	003300	010386	
000337	001761	002042	003301	010387	
000338	001766	002043	003303	010388	
000339	001767	002048	003304	010389	
000340	001768	002049	003305	010390	
000379	001769	002050	003306	010391	
000383	001775	002051	003307	010392	
000537	001776	002155	003308	010394	
000538	001777	002510	003309		

ASSET #	ASSET #	ASSET #	ASSET #	ASSET #	SERIAL #
000540	001798	002563	003310	010372	
000542	001800	002578	003311	010395	
000549	001801	002579	003312	010397	
000550	001802	002580	003313	010399	
000551	001803	002583	003315	292100000344	
000850	001805	002585	003316		
000851	001806	002586	003317		
000852	001807	002587	003318		
000853	001810	002842	003319		
001123	001811	003147	003320		
001267	001812	003148	003321		
001495	001813	003149	003322		
001497	001869	003150	003323		
001504	001897	003152	003324		
001515	001898	003153	003325		
001551	001900	003154	003326		
001576	001915	003167	003327		
001577	001916	003168	003382		
001606	001917	003169	008821		
001618	001918	003170	010237		
001639	001919	003205	010238		
001640	001922	003234	010352		
001641	001923	003273	010354		
001642	001925	003277	010355		
001643	001926	003281	010356		
001699	001930	003282	010357		
001705	001931	003283	010363		
001778	001932	003284	010364		
001796	002539	003285	010371		

TYPWRITERS:**ASSET #**

001229

001581

001264

- K.2** Motion to accept the **donation** of four desktop PC's and six 15" monitors in the amount of \$1,440 to the High School from Accordia/Wells Fargo, in accordance with Policy #1323, Gifts, Grants and Bequests.

L. POLICY COMMITTEE

L.1 Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve the **second reading and adopt** the following (Copy available for review.):

<u>Number</u>	<u>Title</u>
8110	Attendance Areas
8130	School Organization
8140	Pupil Enrollments
8210	School Year
8220	School Day
8310	Public Records
8320	Personnel Records
8330	Pupil Records
8420	Emergency Evacuation
8441	Care of Injured and Ill Persons
8442	Reporting Accidents
8451	Control of Communicable Disease
8453	AIDS
8461	Reporting Violence and Vandalism
8462	Child Abuse and/or Neglect
8464	Missing Children
8465	Hate Crimes and Bias Incidents in Schools
8467	Weapons
8468	Crisis Response
8470	Response to Concerted Job Action
8500	Food Services
8540	Free and Reduced Rate Meals
8600	Transportation
8630	Bus Driver Responsibility
8651	Community Use of Transportation
8660	Transportation by Private Vehicle
8670	Transportation of Disabled Pupils
8690	Monitoring Devices on School Vehicles
8710	Property Insurance
8740	Bonding
8750	Employee Indemnification
8760	Pupil Accident Insurance
8810	Religious Holidays
8820	Opening Exercises
8860	Memorials

L. NEGOTIATIONS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

L.1 Motion to approve an **Agreement** between the Jefferson Township Board of Education and Jefferson Township Administrators' Education Association for the School Year 2002-2003, 2003-2004, 2004-2005; effective July 1, 2002 through June 30, 2005.

M. COMMITTEE REPORTS

N. CORRESPONDENCE

O. OLD BUSINESS

P. NEW BUSINESS

Q. COMMENTS FROM THE AUDIENCE

R. BOARD MEMBER COMMENTS

S. CONFIDENTIAL SESSION

T. ADJOURN