

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting
Monday
December 16, 2002

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

| C. ROLL CALL: | <u>Present</u> | <u>Absent</u> |
|----------------------|----------------|---------------|
| Mr. Andre | _____ | _____ |
| Mrs. Cammarano | _____ | _____ |
| Mr. Ferguson | _____ | _____ |
| Mr. Hanisch | _____ | _____ |
| Miss Klepp | _____ | _____ |
| Mr. Kraljevich | _____ | _____ |
| Mrs. Muller | _____ | _____ |
| Mr. Tasker | _____ | _____ |
| Mrs. Van Houwe | _____ | _____ |
| Theresa Giamanco | _____ | _____ |
| Ali Mustafa | _____ | _____ |

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

E. PRESENTATIONS

Rita Kaiser - Morris County ESP of the Year Award Proclamation

G. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

November 4, 2002 - Special Meeting
November 11, 2002 - Work Session Meeting
November 18, 2002 - Regular Meeting

H. FINANCE COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.7, as described below:

H.1 Motion to approve the list of **requisitions** dated November 2002 in the amount of \$436,137.31.

H.2 Motion to approve the **bills list** November 2002 in the amount of \$1,081,776.76.

H.3 Motion to accept the **Treasurer and Secretary's Report** dated October 2002.

H.4 Motion to approve the **transfers** dated November 2002.

H.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of November 2002 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

H.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of November 2002, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

H.7 Motion that the Board of Education carry over funds from the **IDEA** grant for fiscal year 2002:

| | |
|------------|------------|
| IDEA Basic | \$5,542.00 |
|------------|------------|

I. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.7, as described below:

I.1 Motion to accept the following **resignation(s)** as indicated below:

Christine Caramanna – White Rock Grade 3 – effective 12/2/02
Michele Sovak – JTHS English Teacher – effective 1/18/03

I.2 Motion to note the following **retirement(s)** as indicated below:

Joan Szymanowski – Milton School Principal’s Secretary effective 1/31/03
Frances Jean Krasco – Bus Driver – effective 1/2/03

I.3 Motion to appoint the **substitutes** for the 2002/03 school year.

TEACHERS – Christine Caramanna, Linda DelRusso, Amber Lynn D’Ambrosio,
and Jayne Pardee

I.4 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Mary Headley – White Rock- Long-term substitute for Anna Arlington, grade 4 at \$177.75 per diem retro to October 28, 2002 through 12/20/02.

Dana Hille - Cozy Lake Grade 2, effective 1/2/03 BA step 2, \$36,100

Estelle Bishop - White Rock Grade 3, effective 1/2/03 BA step 1, \$35,500

Christine Quigley - JTHS English, at \$80 per diem until receipt of standard Certificate at which time pay will be BA+15 step 1, \$36,500

Patricia Dillenkofer - Speech Therapist MA step 15, \$60,900 effective 12/16/02 to begin upon release from present position.

Stacy Trautmann - One to One Aide for student at Jefferson Day Care \$12.05 pr hr effective 12/18/02

Joseph Stegman – 2nd shift custodian at \$13.86 pr hr effective 12/17/02.

Lillian MacRea - Consolidated School Nurse Substitute, at \$80 per diem pending certification, upon date of certificate issuance to be place at BA+15 step 2, \$37,100, salary retro to certificate issuance date

- I.5** Motion to approve payment of \$20 per hour, not to exceed 20 hours, for **curriculum writing** as indicated below:

Steve Gottlieb, Nancy Harris, Deborah Helfand – Middle School Science
Kenneth Kuzmiak, Rosemary McHugh, Donna Tomsey - Middle School Mathematics
Ann Lewis - Middle School Algebra

- I.6** Motion to approve payment to the following employees for **self assessment** activities, to be reimbursed from the IDEA Self Assessment Grant:

| | |
|----------------|-------|
| Barbara Winson | \$380 |
| Sue Rodgers | \$540 |
| Debbie Sisco | \$200 |
| Denyse Edge | \$590 |
| Cecelia Hansen | \$540 |

- I.7** Motion to approve an additional one hour per week for **Lori Vasile**, one to one aide for Visually impaired student in Preschool Inclusion class at Milton School, retro to 11/25/02

J. EDUCATION COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion J.1 and J.2, as described below:

- J.1** Motion to approve Gifted and Talented 7th grade overnight **New England field trip** to take place May 2-4, 2003

- J.2** Motion to approve **reimbursement** for college credits pursuant to Article XXXIII of The JTEA/JTBOE agreement as indicated below:

| NAME | CREDITS | AMOUNT |
|------------------|---------|----------|
| GRADES 1-5 | | |
| Tadenev, Tatyana | 3 | \$450.00 |
| GRADES 9-12 | | |
| Weir, Kathleen | 3 | \$450.00 |

J.4 _____ noted the **enrollment** as of 11/30/02:

| | June 2002 | Nov 2001 | Nov 2002 |
|---------------------------|-------------|-------------|-------------|
| Consolidated | 114 | 112 | 103 |
| Milton | 200 | 189 | 172 |
| Cozy Lake | 331 | 325 | 319 |
| Stanlick | 228 | 221 | 259 |
| E.T. Briggs | 405 | 395 | 392 |
| White Rock | 496 | 489 | 477 |
| Total Elementary | 1774 | 1731 | 1722 |
| JTMS | 796 | 798 | 861 |
| JTHS | 948 | 971 | 959 |
| GRAND TOTAL | 3518 | 3500 | 3542 |
| Tuition students received | 0 | 0 | 0 |
| Out of district placement | 45.5 | 53 | 58 |

K. AUXILIARY SERVICES COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.3, as described below:

K.1 Motion to approve the disposal of **obsolete equipment**, as listed below:

COMPUTERS:

| ASSET # | ASSET # | ASSET # | ASSET # | ASSET # | SERIAL # |
|----------------|----------------|----------------|----------------|----------------|-----------------|
| 000187 | 001706 | 001933 | 003286 | 010374 | 08260277541 |
| 000324 | 001707 | 001934 | 003288 | 010375 | 609D114110 |
| 000325 | 001708 | 001936 | 003289 | 010376 | J4SA98867 |
| 000326 | 001715 | 001937 | 003290 | 010377 | JKPSYN386SX |
| 000327 | 001716 | 001938 | 003291 | 010378 | N8810H020 |
| 000328 | 001717 | 001939 | 003292 | 010379 | N8810H055 |
| 000329 | 001718 | 001940 | 003293 | 010380 | USG2C1G0F0 |
| 000330 | 001723 | 002032 | 003294 | 010381 | WI330HFA2S2128 |
| 000331 | 001724 | 002033 | 003295 | 010382 | 292100000344 |
| 000332 | 001725 | 002034 | 003296 | 010383 | |
| 000334 | 001729 | 002035 | 003298 | 010384 | |
| 000335 | 001759 | 002040 | 003299 | 010385 | |
| 000336 | 001760 | 002041 | 003300 | 010386 | |
| 000337 | 001761 | 002042 | 003301 | 010387 | |
| 000338 | 001766 | 002043 | 003303 | 010388 | |
| 000339 | 001767 | 002048 | 003304 | 010389 | |
| 000340 | 001768 | 002049 | 003305 | 010390 | |
| 000379 | 001769 | 002050 | 003306 | 010391 | |
| 000383 | 001775 | 002051 | 003307 | 010392 | |
| 000537 | 001776 | 002155 | 003308 | 010394 | |
| 000538 | 001777 | 002510 | 003309 | | |

| ASSET # | ASSET # | ASSET # | ASSET # | ASSET # | ASSET # |
|----------------|----------------|----------------|----------------|----------------|----------------|
| 000540 | 001798 | 002563 | 003310 | 010372 | |
| 000542 | 001800 | 002578 | 003311 | 010395 | |
| 000549 | 001801 | 002579 | 003312 | 010397 | |
| 000550 | 001802 | 002580 | 003313 | 010399 | |
| 000551 | 001803 | 002583 | 003315 | | |
| 000850 | 001805 | 002585 | 003316 | | |
| 000851 | 001806 | 002586 | 003317 | | |
| 000852 | 001807 | 002587 | 003318 | | |
| 000853 | 001810 | 002842 | 003319 | | |
| 001123 | 001811 | 003147 | 003320 | | |
| 001267 | 001812 | 003148 | 003321 | | |
| 001495 | 001813 | 003149 | 003322 | | |
| 001497 | 001869 | 003150 | 003323 | | |
| 001504 | 001897 | 003152 | 003324 | | |
| 001515 | 001898 | 003153 | 003325 | | |
| 001551 | 001900 | 003154 | 003326 | | |
| 001576 | 001915 | 003167 | 003327 | | |
| 001577 | 001916 | 003168 | 003382 | | |
| 001606 | 001917 | 003169 | 008821 | | |
| 001618 | 001918 | 003170 | 010237 | | |
| 001639 | 001919 | 003205 | 010238 | | |
| 001640 | 001922 | 003234 | 010352 | | |
| 001641 | 001923 | 003273 | 010354 | | |
| 001642 | 001925 | 003277 | 010355 | | |
| 001643 | 001926 | 003281 | 010356 | | |
| 001699 | 001930 | 003282 | 010357 | | |
| 001705 | 001931 | 003283 | 010363 | | |
| 001778 | 001932 | 003284 | 010364 | | |
| 001796 | 002539 | 003285 | 010371 | | |

TYPWRITERS:**ASSET #**

001229

001581

001264

- K.2** Motion to accept the **donation** of four desktop PC's and six 15" monitors in the amount of \$1,440 to the High School from Accordia/Wells Fargo, in accordance with Policy #1323, Gifts, Grants and Bequests.

L. POLICY COMMITTEE

L.1 Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve the **second reading and adopt** the following (Copy available for review.):

| <u>Number</u> | <u>Title</u> |
|---------------|---|
| 8110 | Attendance Areas |
| 8130 | School Organization |
| 8140 | Pupil Enrollments |
| 8210 | School Year |
| 8220 | School Day |
| 8310 | Public Records |
| 8320 | Personnel Records |
| 8330 | Pupil Records |
| 8420 | Emergency Evacuation |
| 8441 | Care of Injured and Ill Persons |
| 8442 | Reporting Accidents |
| 8451 | Control of Communicable Disease |
| 8453 | AIDS |
| 8461 | Reporting Violence and Vandalism |
| 8462 | Child Abuse and/or Neglect |
| 8464 | Missing Children |
| 8465 | Hate Crimes and Bias Incidents in Schools |
| 8467 | Weapons |
| 8468 | Crisis Response |
| 8470 | Response to Concerted Job Action |
| 8500 | Food Services |
| 8540 | Free and Reduced Rate Meals |
| 8600 | Transportation |
| 8630 | Bus Driver Responsibility |
| 8651 | Community Use of Transportation |
| 8660 | Transportation by Private Vehicle |
| 8670 | Transportation of Disabled Pupils |
| 8690 | Monitoring Devices on School Vehicles |
| 8710 | Property Insurance |
| 8740 | Bonding |
| 8750 | Employee Indemnification |
| 8760 | Pupil Accident Insurance |
| 8810 | Religious Holidays |
| 8820 | Opening Exercises |
| 8860 | Memorials |

L. NEGOTIATIONS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

L.1 Motion to approve an **Agreement** between the Jefferson Township Board of Education and Jefferson Township Administrators' Education Association for the School Year 2002-2003, 2003-2004, 2004-2005; effective July 1, 2002 through June 30, 2005.

M. COMMITTEE REPORTS

N. CORRESPONDENCE

O. OLD BUSINESS

P. NEW BUSINESS

Q. COMMENTS FROM THE AUDIENCE

R. BOARD MEMBER COMMENTS

S. CONFIDENTIAL SESSION

T. ADJOURN