

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Special Meeting Agenda

Tuesday, July 25, 2017 7:00 PM

Jefferson Township Board of Education Central Office

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	_____
Mrs. Gould	_____	_____
Mr. Martorelli	_____	_____
Mr. Millar	_____	_____
Mrs. Senatore	_____	_____
Mr. Stewart	_____	_____
Mrs. Wildermuth	_____	_____
Mrs. Poulas, Vice President	_____	_____
Mrs. Van Ness, President	_____	_____

D. **COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes' duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

E. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions E.1 and E.2, as described below:

E.1 Motion to approve the following job description:

- Payroll Coordinator

E.2 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Michelle Bacchetta* 11-120-100-101-290	Appoint	Elementary Teacher – LTS 10-10-10/ahr		\$200/diem	Stanlick	9/1/17	11/23/17	Less than 60 days Replacing K. Ohland
Kimberly Bassolino 11-130-100-101-000	Appoint	Science Teacher 10-70-70/aqa	MA Step 10	\$60,778	JTMS	9/1/17	6/30/18	Replacing C. Bellew
Katelyn Cannarozzi* 11-140-100-101-000	Appoint	Physical Education & Health Teacher 10-80-80/atl	BA Step 1	\$52,784	JTHS	9/1/17	6/30/18	Replacing M. DiRupo
Colleen Megna 11-120-100-101-290	Appoint	Elementary Teacher - LTS 10-30-30/ahd	BA Step 1	\$52,784	Briggs	9/1/17	6/30/18	Replacing R. Keyser
Amy Pearce 11-209-100-101-000	Appoint	Special Education Teacher 10-80-80/btf	MA Step 10	\$60,778	JTHS	9/1/17	6/30/18	Replacing B. Allison
Anthony Porreca 11-000-219-104-000	Appoint	School Psychologist 10-40-40/adc	MA+15 Step 9	\$60,482	Milton	9/1/17	6/30/18	Replacing E. Lee
Amanda Quinn 11-120-100-101-290	Appoint	Elementary Teacher – LTS 10-10-10/agf		\$200/diem	Stanlick	9/1/17	10/7/17	Less than 60 days Replacing M. Ziobro
Kevin Silverstein* 11-130-100-101-000	Appoint	Physical Education & Health Teacher 10-70-70/aph	BA Step 1	\$52,784	JTMS	9/1/17	6/30/18	Replacing S. Kielty
Lauren Sylvester* 11-120-100-101-290	Appoint	Elementary Teacher – LTS 10-60-60/ahu	BA+15 Step 2	\$53,384	White Rock	9/1/17	6/30/18	Replacing M. Ciolino
AL	Medical Leave	10-60-60/a iy			JTMS	10/2/17	2/1/18	Utilizing 29 personal illness days, 4 family illness days and 44 unpaid days

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Joni Millier 11-000-251-104-000	Appoint	Payroll Coordinator 12-90-92/cao		\$73,000	Board Office	9/1/17	6/30/18	Start date may be sooner upon release from current district
Jennifer Sannazzaro 11-000-217-106-000	Appoint	Special Education Aide 09-50-0/bwq	Step 1	\$21.04/hr.	Briggs	9/1/17	6/30/18	Replacing N. Fabiano 3.5 hours/day; no benefits

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Sean MacLeod	Resignation	Custodian 12-80-82/alf			JTHS	7/14/17	7/15/17	
Dawn Melchoni	Retirement	Payroll Secretary 11-90-92/aep			Board Office	8/31/17	9/1/17	Retiring after 22 years of service
DM	Medical Leave	11-90-92/aep			Board Office	7/14/17	8/1/17	Utilizing 12 personal illness days

D. SUMMER STAFF APPOINTMENTS								
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion	
Robert Szuzkowski	Appoint	Summer Custodian	\$13.00/hr.	District	6/26/17	8/31/17		

E. EXTENDED SCHOOL YEAR								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion	
Jennifer Kraljevich	Appoint	Substitute Nurse	\$34.59/hr.	White Rock	7/20/17	8/1/17	As Needed	

**14/15 salary guide until such time as negotiations have been completed

F. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 25th day of July, 2017 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at ____ PM.

G. PUBLIC COMMENTS

- Please refer to Section D “Public participation shall be governed by the following rules (Per District Policy #0167)”

H. BOARD MEMBER COMMENTS

I. ADJOURN