

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Monday, May 8, 2017 6:30 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township High School Media Center**

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**A.** Mrs. Van Ness, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B.** Pledge of Allegiance.

**C. ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u>X</u>	<u>      </u>
Mrs. Gould	<u>X</u>	<u>      </u>
Mr. Millar	<u>      </u>	<u>X</u>
Mrs. Senatore	<u>X</u>	<u>      </u>
Mr. Smith	<u>X</u>	<u>      </u>
Mr. Stewart	<u>X</u>	<u>      </u>
Mrs. Wildermuth	<u>X</u>	<u>      </u>
Mrs. Poulas, Vice President	<u>X</u>	<u>      </u>
Mrs. Van Ness, President	<u>X</u>	<u>      </u>
Miss Alyssa Feldmann, <i>Student Representative</i>	<u>X</u>	<u>      </u>
Miss Samantha Novak, <i>Student Representative</i>	<u>      </u>	<u>X</u>

**D. CLOSED SESSION**

Motion by Mr. Cuccio, seconded by Mrs. Wildermuth, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 8th day of May, 2017 at 6:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:19 PM.

**E. SUPERINTENDENT'S REPORT**

- Dr. Tierney reported on the Good News and Progress in Our Schools

**F. PRESENTATIONS**

- Patrick Tierney, Superintendent; Jeanne Howe, Assistant Superintendent; and Dora Zeno, Business Administrator jointly presented the 2017-2018 Budget.

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

- None

**H. STUDENT REPRESENTATIVES**

- Student Representative Alyssa Feldmann reported spring sports are in full swing and students are excited about the upcoming proms and various other end of year activities.

**I. COMMITTEE REPORTS**

- **Education Committee** – Mrs. Senatore reported the Committee met on May 1 and discussed approval of completed ESL Three Year Program Plan for school years 2017-2020, approval of completed curricula, PARCC portfolio reviews, climate survey, MCVSD enrollment, and approval of day and overnight field trips.
- **Policy and Personnel Committee** – Mrs. Poulas noted the Committee met on May 1 and discussed Open Positions, District Transfers, Substitute Nurse Daily Rate, Negotiations updates, Grievances and employee updates.
- **Building Needs and Finance Committee** – Mr. Cuccio reported the Committee met on May 8 and reviewed the contractor qualifications regarding HVAC work at the high school, lease purchase bid results, National School Lunch Program Administrative Review results, 2017-2018 Proposed Budget and the status of the RFP for Board Attorney RFP.
- **Negotiations Committee** – Mr. Smith reported salary guides are currently under construction.

**J. MINUTES OF MEETINGS**

Motion by Mrs. Gould, seconded by Mrs. Senatore, that the minutes of the following meetings be approved as submitted:

April 10, 2017 Regular Meeting Minutes

April 10, 2017 Executive Session Minutes

MOTION: Mrs. Gould	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.18, as described below:

**K.1 WHEREAS**, the Jefferson Board of Education, in the County of Morris, New Jersey approves the 2017-2018 school district budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$59,818,445
Special Revenue Fund	680,720
Debt Service Fund	1,862,707
<b>Total</b>	<b>\$62,361,872</b>

**NOW THEREFORE BE IT RESOLVED**, that there should be raised a total General Fund Tax Levy of \$41,487,430 and Debt Service \$1,862,707 for the ensuing School Year (2017-2018).

**K.2 WHEREAS**, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2018-2019	\$ 23,777
Banked Cap Expiring in 2019-2020	\$ 461,918
2% Allowable Tax Levy Adjustment	\$ 803,956
Base 2016-2017	\$ 40,197,779
<b>Total Available Tax Levy</b>	<b>\$ 41,487,430</b>

And

**WHEREAS**, The Board has approved that there should be raised for the General Fund a tax levy of \$41,487,430,

**NOW THEREFORE BE IT RESOLVED** that the Jefferson Board of Education, in the County of Morris, New Jersey includes in the local tax levy the accumulated and unexpired Banked Cap taxing authority of \$485,695.

**K.3 RESOLVED**, that the Jefferson Board of Education approves the following Capital Outlay Project for the 2017-2018 School Year, of which \$578,783 is a withdrawal from Capital Reserve Fund:

Description	DOE Project Number	Estimated Total Cost
HVAC Upgrade @ High School Auditorium	2380-020-17-1000	\$ 651,800

**K.4 RESOLVED**, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 school year; and

**WHEREAS**, maximum expenditure amount allotted for travel and expense reimbursement for the 2016-2017 was \$116,259, and

**WHEREAS**, travel and expense reimbursement has reached a total amount of \$54,444 as of March 1, 2017

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2017-2018 at the sum of \$124,324, and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

**K.5 WHEREAS**, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and

**WHEREAS**, the tentative budget includes the following appropriations:

Account Code	Description	\$\$
11-000-213-300	Health - School Physician	\$ 29,400
11-000-216-320	Purchased Student Related Support Services	\$ 25,900
11-000-217-320	Purchased Professional Extraordinary Services	\$ 40,700
11-000-218-320-390	Student Guidance Services - Medical Screenings	\$ 20,020
11-000-219-320	Purchased Prof-Ed Services – Educational/Medical Services Provided to Students	\$181,950

Account Code	Description	\$\$
11-000-219-390	Other Purchased Prof & Tech Services - Student Evaluations	\$ 31,055
11-000-223-320	Purchased Professional Development Services - Speakers	\$ 22,100
11-000-230-331	Legal Services	\$135,000
11-000-230-332	Auditor Fees	\$ 32,000
11-000-230-334	Architect/Engineer Services	\$ 40,000
11-000-230-339	Other Professional Services	\$ 7,500
11-150-100-320	Hospital Based Homebound Instruction	\$ 20,000
	<b>Total</b>	<b>\$585,625</b>

And

**WHEREAS**, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

**WHEREAS**, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

**NOW THEREFORE BE IT RESOLVED**, that the Jefferson Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2017-2018 school year.

**K.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of March 31, 2017, after review of the Board Secretary’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**K.7** Motion to approve the **purchase order** list dated April 30, 2017 in the amount of **\$136,567.24**.

**K.8** Motion to approve the **check journal** as of April 30, 2017 in the amount of **\$4,976,170.26**. This includes items totaling **\$814,858.11** that were previously approved on the Vendor Bill List dated April 11, 2017.

Fund	Amount
General Fund (10)	\$ 7,467.00
General Current Expense (11)	\$ 4,880,807.35
Special Revenue Funds (20)	\$ 87,895.91
<b>Total</b>	<b>\$ 4,976,170.26</b>

**K.9** Motion to approve the **vendors’ bills list** for release on May 9, 2017, in the amount of **\$505,567.10**.

**K.10** Motion to approve the funds **transfers** in the 2016-2017 Fiscal Year, dated April 30, 2017 in the amount of **\$95,631.93**.

**K.11** Motion that the Board of Education approve the **certification(s)** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of March 31, 2017, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**K.12** Motion to approve resolution to authorize waiver, which will not require Lakeland Andover School to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from Jefferson Township Public Schools in accordance with N.J.A.C. 6A:23-4(a)ii and iii during the 2017-2018 school year.

**K.13** Motion to approve the closing of following to the High School Retired Classes Escrow Account and transfer remaining balances to the High School Student Activity Principal’s account.

Account Sub-category	Balance to transfer
Class of 1982	\$ 0.08
Class of 1986	\$ 0.02
Class of 1987	\$ 97.90
Class of 1997	\$ 16.62
Class of 2003	\$ 0.15
Class of 2004	\$ 0.14
Class of 2007	\$ 48.35

**K.14** Motion to award a **Four Year Lease bid** in the amount of \$ 867,110.00, to acquire various technology equipment, facilities and transportation equipment to Signature Public Funding at an interest rate of 1.81%. (*Bid breakdown sheet attached*)

**K.15** Motion to award **bid #2018-004**, for **Sports Equipment and Supplies** (unit costs remain constant; however, quantities/items may vary depending upon participation and actual items purchased) (*Bid Breakdown Sheet attached*)

Vendor	Amount Awarded
BSN Sports/Sports Supply	\$ 15,838.25
Longstreth Sporting Goods	\$ 793.30
MF Athletic	\$ 199.90
Metuchen Center	\$ 12,161.03
R & R Sporting Goods	\$ 6,552.68
Riddell/BRG Sports/All American Sports	\$ 9,168.94
Triple Crown Sports	\$ 3,558.20

**K.16** Motion to accept the following **donation** from the Milton Tri-PTA, awarded to the Cozy Lake School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
3 iPads with Applecare warranty	\$ 1,194.00
21 Samsung Virtual Reality Android Phones and Headsets	\$ 3,391.50

**K.17** Motion to approve **Bus Stop Agreements** between the Jefferson Township Board of Education and the following day care facilities for the 2017-2018 school year. (copies available for review):

- |                      |                             |
|----------------------|-----------------------------|
| Alpine Montessori    | Jefferson Child Care Center |
| Country Day School   | Loving & Learning           |
| Elements of Learning | My School                   |
| First Impressions    | Quality Time                |

**K.18** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, Employees listed in Attachment C, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, Attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, Attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*Appendix C*).

MOTION: Mr. Cuccio	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

**L. PERSONNEL COMMITTEE**

Motion by Mrs. Poulas, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4, as described below:

**L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
<b>B. INSTRUCTIONAL</b>								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Francis Kelly 11-140-100-101-000	Appoint	Spanish Teacher 10-80-80/ast	BA+15/ Step 13	\$58,613.00	JTHS	9/1/17	6/30/18	
Casey Quinn 11-140-100-101-290	Appoint	Health & Physical Education Teacher – LTS 10-80-80/atl		\$200/diem	JTHS	3/31/17	6/6/17	Replacing MD
Carol Gargone	Appoint	Bedside Instruction		\$42.45/hour	District	4/21/17	6/30/17	
Amy Stettler	Appoint	Bedside Instruction		\$42.45/hour	District	3/16/17	6/30/17	
Susan Carlsen	Retirement	Special Education Teacher 10-30-30/bvk			Briggs	6/30/17	7/1/17	Retiring after 17 years of service
Britney Allison 11-209-100-101-000	Transfer/Account Code Change	Special Education Teacher 10-10-10/boj			Stanlick	7/1/17	6/30/18	
Jean Anderson 11-213-100-101-000	Assignment Change/Account Code Change	Special Education Teacher 10-10-10/aip			Stanlick	7/1/17	6/30/18	Resource
Jamie Baker 11-214-100-101-000	Assignment Change/Account Code Change	Kindergarten Teacher 10-40-40/caj			Milton	7/17/17	6/30/18	Kindergarten ASD
Kathryn Bednarz 11-213-100-101-000	Transfer/Account Code Change	Special Education Teacher 10-7070/ajh			JTMS	7/1/17	6/30/18	
Jonathan Boyle 11-140-100-101-000	Transfer/Account Code Change	Social Studies Teacher 10-80-80/asj			JTHS	7/1/17	6/30/18	
Alexander Brex 11-140-100-101-000	Assignment Change	Spanish Teacher 10-80-80/cab			JTHS	7/1/17	6/30/18	.20 FTE
Alexander Brex 11-130-100-101-000	Assignment Change	Spanish Teacher 10-70-70/cad			JTMS	7/1/17	6/30/18	.80 FTE

Joanna Bruggeman 11-120-100-101-000	Transfer/Assignment Change	Elementary Teacher 10-60-60/ah		White Rock	7/1/17	6/30/18	Grade 4
Maria Clarizio 11-140-100-101-000	Transfer/Account Code Change	English Teacher 10-80-80/arc		JTHS	7/1/17	6/30/18	
Christine Couser 11-130-100-101-000	Assignment Change	Math Teacher 10-70-70/aai		JTMS	7/1/17	6/30/18	Grade 7
David DeVries 11-140-100-101-000	Transfer/Account Code Change	Art Teacher 10-80-80/ata		JTHS	7/1/17	6/30/18	
Antoinette Downes 11-000-219-104-000	Transfer	LDTC 10-70-70/adh		JTMS	7/1/17	6/30/18	
Denyse Edge 11-000-219-104-000	Transfer	Social Worker 10-10-10/acv		Briggs/Stallick	7/1/17	6/30/18	
Karen Frelinghuysen 11-120-100-101-000	Transfer/Account Code Change	Art Teacher 10-30-30/aav		Briggs/Stallick	7/1/17	6/30/18	
Megan Grisi 11-120-100-101-000	Transfer	Elementary Teacher 10-30-30/agg		Briggs	7/1/17	6/30/18	Grade 1
Philip Guarraia 11-000-219-104-000	Transfer	School Psychologist 10-60-60/bij		White Rock	7/1/17	6/30/18	
Lori Johansson 11-120-100-101-000	Assignment Change	Elementary Teacher 10-50-50/ahh		Cozy Lake	7/1/17	6/30/18	Grade 2
Kristen Kandel 11-000-219-104-000	Transfer	School Psychologist 10-80-80/add		JTHS	7/1/17	6/30/18	
Jenna Kelly 11-120-100-101-000	Transfer/Account Code Change	Elementary Teacher 10-30-30/app		Briggs	7/1/17	6/30/18	Grade 1
Ashley Larena 11-120-100-101-000	Transfer/Account Code Change	Special Education 10-10-10/age		JTMS	7/1/17	6/30/18	
Claude Larson 11-130-100-101-000	Assignment Change	Science Teacher 10-70-70/bwm		JTMS	7/1/17	6/30/18	Grade 8
Lorraine McLoughlin 11-120-100-101-000	Transfer	BSIP Teacher 10-60-60/caf		White Rock	7/1/17	6/30/18	BSIP/Math
Sarah Miceli 11-130-100-101-000	Assignment Change	Math Teacher 10-70-70/aog		JTMS	7/1/17	6/30/18	SCP Math
Denise Morando 11-130-100-101-000	Transfer/Account Code Change	Art Teacher 1070-70/aqs		JTMS	7/1/17	6/30/18	
Rosemarie Papisavas 11-130-100-101-000	Assignment Change	English Teacher 10-70-70/apw		JTMS	7/1/17	6/30/18	SCP ELA
Alyssa Parola 11-120-100-101-000	Transfer/Account Code Change	Elementary Teacher 10-10-10/agi		Stanlick	7/1/17	6/30/18	Grade 5
Sean Quinn 11-140-100-101-000	Assignment Change	Spanish Teacher 10-80-80/cac		JTHS	7/1/17	6/30/18	.20 FTE
Sean Quinn 11-130-100-101-000	Assignment Change	Spanish Teacher 10-70-70/cae		JTMS	7/1/17	6/30/18	.80 FTE
Renee Rogan 11-213-100-101-000	Transfer/Account Code Change	Special Education Teacher 10-70-70/bxr		JTMS	7/1/17	6/30/18	
Yolanda Sanchez 11-000-219-104-000	Transfer	Social Worker 1080-80/acy		JTHS	7/1/17	6/30/18	
Niemah Scherlacher 11-000-219-104-000	Transfer	LDTC 10-10-10/adj		Briggs/Stallick	7/1/17	6/30/18	
Heather Smith 11-130-100-101-000	Assignment Change	Science Teacher 10-70-70/bjc		JTMS	7/1/17	6/30/18	Grade 7
Kelly Tarsitano 11-130-100-101-000	Assignment Change	English Teacher 10-70-70/bms		JTMS	7/1/17	6/30/18	Grade 7
Marcus Thompson 11-140-100-101-000	Transfer/Account Code Change	Social Studies Teacher 10-80-80/cah		JTHS	7/1/17	6/30/18	
Kelly Trapani 11-102-100-101-000	Transfer	Elementary Teacher 10-10-10/agg		Stanlick	7/1/17	6/30/18	Grade 4
Kenneth Westberg 11-130-100-101-000	Assignment Change	Social Studies Teacher 10-70-70/apb		JTMS	7/1/17	6/30/18	Grade 7
JC	Leave of Absence	10-80-80/ajc		JTHS	4/26/17	4/29/17	Leave of Absence
SC	Medical Leave	10-70-70/ach		JTMS	5/12/17	6/22/17	Utilizing 28 personal illness days
MD	Adjusted Medical Leave	10-80-80/atl		JTHS	1/30/17	6/6/17	Utilizing 83 personal illness days
CH	Adjusted Medical Leave	10-70-70/aqq		JTMS	4/4/17	4/22/17	Utilizing 2 family illness days, 2 personal days and 5 unpaid days
DH	Adjusted Medical Leave	10-70-70/bwi		JTMS	3/21/17	4/20/17	Utilizing 17 personal illness days
KH	Medical Leave	10-60-60/aiv		White Rock	6/2/17	6/22/17	Utilizing 14 personal illness days
TJ	Medical Leave	10-80-80/ate		JTHS	5/22/17	5/27/17	Utilizing 2 personal days and 3 personal illness days
RP	Family Leave	10-80-80/arl		JTMS	4/4/17	4/27/17	Utilizing 3.5 family illness days, 1 personal day and 8 unpaid days

**\*\*14/15 salary guide until such time as negotiations have been completed**

<b>C. NON-INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Katrina Thompson 11-000-260-105-000	Appoint	Secretary/Group III 11-90-92/alr	13	<del>\$51,495.00</del> \$51,465	Facilities	7/5/17	6/30/18	
Samantha Lapszynski 11-000-217-106-000	Appoint	Special Education Aide 09-50-50/bzd	1	\$19.65/hour	Cozy Lake	4/19/17	6/30/17	Replacing S. Knox 3.75 hours per day No benefits
Cathryn Caruso 11-204-100-106-000	Account Code Change	Special Education Aide 09-10-10/bwk			Stanlick	4/28/17	6/30/17	
Cathryn Caruso 11-204-100-106-000	Additional Hours	Special Education Aide 09-10-10/bwk			Stanlick	6/15/17	6/16/17	Not to exceed 3.5 hours for 5 <sup>th</sup> grade field trip
Monica Johnson 11-204-100-106-000	Additional Hours	Special Education Aide 09-80-80/bzv			JTHS	5/24/17	5/25/17	Not to exceed 3.5 hours for field trip
Susan Porter 11-000-217-106-000	Additional Hours	Special Education Aide 09-10-10/bnw			Stanlick	4/26/17	4/27/17	Not to exceed 1 hour for choir performance
Laura Ryan 11-000-217-106-000	Additional Hours	Special Education Aide 09-70-70/bov			JTMS	4/20/17	6/2/17	Not to exceed 16.5 hours for Open Gym on 4/20, 5/2, 5/4, 5/5, 5/11, 5/18, 5/23, 5/24, 5/25, 5/31 and 6/1/17
Hannah Storbeck 11-000-217-106-000	Additional Hours	Special Education Aide 09-70-70/bzr			JTMS	4/20/17	6/2/17	Not to exceed 16.5 hours for Open Gym on 4/20, 5/2, 5/4, 5/5, 5/11, 5/18, 5/23, 5/24, 5/25, 5/31 and 6/1/17
Irene Wojcik 11-209-100-106-000	Additional Hours	Special Education Aide 09-70-70/bju			JTMS	4/20/17	6/2/17	Additional 3.5 hours per day for transition 4/20, 5/2, 5/4, 5/9, 5/11, 5/15, 5/16, 5/18, 5/22, 5/23, 5/25, and 6/1/17
Karen Wurster 11-000-217-106-000	Account Code Change	Special Education Aide 09-10-10/bdc			Stanlick	4/28/17	6/30/17	
Karen Wurster 11-000-217-106-000	Additional Hours	Special Education Aide 09-10-10/bdc			Stanlick	4/26/17	4/28/17	Not to exceed 7 hours for training with behaviorist
Phyllis Haines 11-000-240-105-000	Transfer	Secretary/Group IV 12-90-92/cag			Transportation	7/1/17	6/30/18	.51 FTE, 12 month
Phyllis Haines 11-000-240-105-000	Transfer	Secretary/Group III 10-10-10/aer			Stanlick	7/1/17	6/30/18	.49 FTE 10 month
Lisa Kennedy 11-000-240-105-000	Transfer	Secretary/Group IV 12-70-70/afc			JTMS	7/1/17	6/30/18	
Yolanda Talmadge 1-000-240-105-000	Transfer	Secretary/Group IV 12-10-12/aes			Stanlick	7/1/17	6/30/18	
Denise Cooper	Retirement	Transportation Secretary 11-90-92/alq			Transportation	6/30/17	7/1/17	Retiring after 22 years of service
Joseph Yuhas	Resignation	Supervisor of Custodial Staff 12-90-92/bzg			Facilities	8/31/17	9/1/17	
DC	Medical Leave	11-90—92/alq			Transportation	5/30/17	6/30/17	Utilizing 11 personal illness days, 1.5 personal days and 11.5 vacation days
AV	Adjusted Medical Leave	11-80-82/aky			JTHS	2/16/17	6/1/17	Utilizing 61 personal illness days, 2 personal days and 9 vacation days

\*\*14/15 salary guide until such time as negotiations have been completed

<b>D. SUBSTITUTES/OTHER</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Alexandra Conforth	Appoint	Substitute Teacher		\$90/diem	District	5/9/17	6/30/17	
Frank Orofino	Appoint	Substitute Teacher		\$90/diem	District	5/9/17	6/30/17	
Megan Roeloffs	Appoint	Substitute Teacher		\$90/diem	District	5/9/17	6/30/17	
Hannah Smith	Appoint	Substitute Teacher		\$90/diem	District	5/9/17	6/30/17	
Alexandra Conforth	Appoint	Substitute Aide		\$15/hour	District	5/9/17	6/30/17	
Dana Procida	Appoint	Substitute Aide		\$15/hour	District	4/24/17	6/30/17	
Karen Wurster	Appoint	Substitute Aide		\$15/hour	District	5/5/17	6/30/17	
Kellie Moran	Appoint	Substitute Nurse		\$150/diem	District	5/9/17	6/30/17	Pending certification
Weslea Laakso	Appoint	Substitute Bus Driver		\$20/hour	District	5/9/17	6/30/17	Pending certification

<b>E. STUDENT INTERN/TEACHER</b>								
<b>Name</b>	<b>School</b>	<b>Program</b>	<b>Subject</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>	
Katrina Fairclough	Rowan University	Practicum	Special Education	Stanlick	9/5/17	10/30/17	200 hours	
Scott Weiland	William Paterson University	Practicum	Special Education	JTHS	9/18/17	12/11/17		

<b>F. EXTRA DUTY PAY</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>	
Jaycee Cahill	Appoint	Grade 8 Gateways Trip Nurse	\$825.00	JTMS	4/5/17	4/8/17	\$150 per day and \$125 for every evening after 6:00PM	



Jaycee Cahill	Appoint	Grade 7 Gateways Trip Nurse	\$825.00	JTMS	5/31/17	6/3/17	\$150 per day and \$125 for every evening after 6:00PM
Barbara Francavilla	Appoint	HIB School Counselor	\$60.12/hour	JTMS	6/22/17	6/30/17	NJ State reporting requirements Not to exceed 6 hours
Lyndsay Laconti	Appoint	HIB School Counselor	\$35.29/hour	Stanlick	6/22/17	6/30/17	NJ State reporting requirements Not to exceed 6 hours
Lyndsay Laconti	Appoint	HIB School Counselor	\$255.88/diem	Stanlick	6/22/17	6/30/17	Completion of ASCA Model Program requirements Not to exceed 1 day
Joanne Martino	Appoint	HIB School Counselor	\$62.31/hour	JTHS	6/22/17	6/30/17	NJ State reporting requirements Not to exceed 6 hours
Lauren Provost	Appoint	HIB School Counselor	\$39.50/hour	White Rock	6/22/17	6/30/17	NJ State reporting requirements Not to exceed 6 hours
Lauren Provost	Appoint	HIB School Counselor	\$286.38/diem	White Rock	6/22/17	6/30/17	Completion of ASCA Model Program requirements Not to exceed 1 day
Elizabeth West	Appoint	HIB School Counselor	\$45.99/hour	Briggs	6/22/17	6/30/17	NJ State reporting requirements Not to exceed 6 hours
Elizabeth West	Appoint	HIB School Counselor	\$333.42/diem	Briggs	6/22/17	6/30/17	Completion of ASCA Model Program requirements Not to exceed 1 day
Dana Williams	Appoint	HIB School Counselor	\$40.68/hour	Cozy Lake	6/22/17	6/30/17	NJ State reporting requirements Not to exceed 6 hours
Dana Williams	Appoint	HIB School Counselor	\$294.92/diem	Cozy Lake	6/22/17	6/30/17	Completion of ASCA Model Program requirements Not to exceed 1 day

**\*\*14/15 salary guide until such time as negotiations have been completed**

<b>G. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-00</b>							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Jessica Hoertel	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/8/17	6/9/17	1 night
Joanna Reiss	Rescind	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/8/17	6/9/17	1 night

<b>H. SUMMER STAFF APPOINTMENTS</b>							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Kayla Alkon	Appoint	School Counselor (Summer)	\$255.88/day	JTHS	6/22/17	8/31/17	Not to exceed 4 days
Siobhan Carroll	Appoint	School Counselor (Summer)	\$395.09/day	JTMS	6/22/17	8/31/17	Not to exceed 2 days
Kari Ellingsen	Appoint	School Counselor (Summer)	\$255.88/day	JTMS	6/22/17	8/31/17	Not to exceed 2 days
Kevin Flotard	Appoint	School Counselor (Summer)	\$255.88/day	JTHS	6/22/17	8/31/17	Not to exceed 4 days
Robin Montegari	Appoint	School Counselor (Summer)	\$271.10/day	JTHS	6/22/17	8/31/17	Not to exceed 4 days
Oksana Rusynko	Appoint	School Counselor (Summer)	\$266.03/day	JTMS	6/22/17	8/31/17	Not to exceed 2 days
Karen Staples	Appoint	School Counselor (Summer)	\$538.06/day	JTHS	6/22/17	8/31/17	Not to exceed 4 days
Tara Torkos	Appoint	School Counselor (Summer)	\$260.96/day	JTHS	6/22/17	8/31/17	Not to exceed 4 days
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	\$35.29/hr.	JTHS	7/1/17	8/31/16	Not to exceed 1 day
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	\$35.29/hr.	JTHS	7/1/17	8/31/16	Not to exceed 4 days Review physicals to comply with HIPPA Laws
Teresa Niziol	Appoint	Summer Physicals Secretary	\$20.74/hr.	JTHS	7/1/17	8/31/16	Not to exceed 1 day at 4.5 hrs./day

<b>I. SUMMER EVALUATION PERSONNEL</b>							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Kristen Afflerbach	Appoint	Special Education Teacher: Summer CST Meetings	\$35.99/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Jean Anderson	Appoint	Special Education Teacher: Summer CST Meetings	\$46.79/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Jean Anderson	Appoint	General Education Teacher: Summer CST Meetings	\$46.79/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Amanda Araneo	Appoint	Speech Evaluations and Summer CST Meetings	\$255.88/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Kristen Argondizzo	Appoint	PT Evaluations and Summer CST Meetings	\$431.18/diem	District	7/1/17	8/31/17	Not to exceed 5 days
Sherry Bavosa	Appoint	Special Education Teacher: Summer CST Meetings	\$38.81/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Sherry Bavosa	Appoint	General Education Teacher: Summer CST Meetings	\$38.81/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Dolores Bennett	Appoint	General Education Teacher: Summer CST Meetings	\$52.11/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Aimee Boardman	Appoint	General Education Teacher: Summer CST Meetings	\$38.09/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Lauren Boucher	Appoint	OT Evaluations and Summer CST Meetings	\$425.16/diem	District	7/1/17	8/31/17	Not to exceed 5 days
Michele Carline	Appoint	Special Education Teacher: Summer CST Meetings	\$38.10/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours

Michele Carline	Appoint	General Education Teacher: Summer CST Meetings	\$38.10/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Sherry Cella	Appoint	Special Education Teacher: Summer CST Meetings	\$43.01/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Sherry Cella	Appoint	General Education Teacher: Summer CST Meetings	\$43.01/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Christine Cinnamon	Appoint	Special Education Teacher: Summer CST Meetings	\$46.73/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Christine Cinnamon	Appoint	General Education Teacher: Summer CST Meetings	\$46.73/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Stephanie Cioppa	Appoint	Psychological Evaluations and Summer CST Meetings	\$271.10/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Meredith Cruz	Appoint	Social History Evaluations and Summer CST Meetings	\$255.88/diem	District	7/1/17	8/31/17	Not to exceed 25 days
Amy Davidowich	Appoint	Special Education Teacher: Summer CST Meetings	\$38.81/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Bethany Dixon	Appoint	Speech Evaluations and Summer CST Meetings	\$271.10/diem	District	7/1/17	8/31/17	Not to exceed 15 days
Antoinette Downes	Appoint	Educational Evaluations and Summer CST Meetings	\$412.82/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Denyse Edge	Appoint	Social History Evaluations and Summer CST Meetings	\$493.06/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Jennifer Escolano	Appoint	General Education Teacher: Summer CST Meetings	\$46.06/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Megan Grisi	Appoint	Special Education Teacher: Summer CST Meetings	\$36.69/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Megan Grisi	Appoint	General Education Teacher: Summer CST Meetings	\$36.69/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Alyssa Guagenti	Appoint	Special Education Teacher: Summer CST Meetings	\$38.09/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Philip Guarraia	Appoint	Psychological Evaluations and Summer CST Meetings	\$488.06/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Danielle Honstetter	Appoint	Psychological Evaluations and Summer CST Meetings	\$488.06/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Carrie Hutchinson	Appoint	Special Education Teacher: Summer CST Meetings	\$38.11/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Julie Kozakewich	Appoint	Special Education Teacher: Summer CST Meetings	\$38.79/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Christina LaMonica	Appoint	General Education Teacher: Summer CST Meetings	\$34.59/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Paula Langner	Appoint	General Education Teacher: Summer CST Meetings	\$40.54/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Edward Lee	Appoint	Psychological Evaluations and Summer CST Meetings	\$271.10/diem	District	7/1/17	8/31/17	Not to exceed 25 days
Lorraine McLoughlin	Appoint	General Education Teacher: Summer CST Meetings	\$64.85/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Stacy Milan	Appoint	Special Education Teacher: Summer CST Meetings	\$39.61/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Stacy Milan	Appoint	General Education Teacher: Summer CST Meetings	\$39.61/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Dana Millar	Appoint	Special Education Teacher: Summer CST Meetings	\$37.39/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Dana Millar	Appoint	General Education Teacher: Summer CST Meetings	\$37.39/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Eileen Murnane	Appoint	Special Education Teacher: Summer CST Meetings	\$53.27/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Eileen Murnane	Appoint	General Education Teacher: Summer CST Meetings	\$53.27/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Kristin Oyen	Appoint	Special Education Teacher: Summer CST Meetings	\$34.59/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Kristin Oyen	Appoint	General Education Teacher: Summer CST Meetings	\$34.59/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Mauricio Penilla	Appoint	General Education Teacher: Summer CST Meetings	\$34.59/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Vanessa Petersen	Appoint	Psychological Evaluations and Summer CST Meetings	\$431.18/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Tanya Piekarz	Appoint	General Education Teacher: Summer CST Meetings	\$41.45/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Kathryn Pietrowski	Appoint	Special Education Teacher: Summer CST Meetings	\$36.69/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Kathryn Pietrowski	Appoint	General Education Teacher: Summer CST Meetings	\$36.69/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Suzanne Rodgers	Appoint	Educational Evaluations and Summer CST Meetings	\$533.06/diem	District	7/1/17	8/31/17	Not to exceed 25 days
Teresa Roman	Appoint	Educational Evaluations and Summer CST Meetings	\$339.26/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Christina Ruiz	Appoint	General Education Teacher: Summer CST Meetings	\$35.99/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours

Yolanda Sanchez	Appoint	Social History Evaluations and Summer CST Meetings	\$395.09/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Niemah Scherlacher	Appoint	Educational evaluations and Summer CST Meetings	\$493.06/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Kimberly Serzan	Appoint	General Education Teacher: Summer CST Meetings	\$34.59/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Patricia Silverstein	Appoint	General Education Teacher: Summer CST Meetings	\$67.32/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Cheryl Spencer	Appoint	Speech Evaluations and Summer CST Meetings	\$386.21/diem	District	7/1/17	8/31/17	Not to exceed 7 days
Patricia Szuszkowski	Appoint	Special Education Teacher: Summer CST Meetings	\$38.84/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Kelly Tarsitano	Appoint	General Education Teacher: Summer CST Meetings	\$34.59/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Brittany Thomas	Appoint	General Education Teacher: Summer CST Meetings	\$35.29/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Brittany Thomas	Appoint	Special Education Teacher: Summer CST Meetings	\$35.29/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Susan Tordoff	Appoint	Educational Evaluations and Summer CST Meetings	\$472.43/diem	District	7/1/17	8/31/17	Not to exceed 10 days
Patricia Vandigriff	Appoint	General Education Teacher: Summer CST Meetings	\$49.73/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Halei Van Dyke	Appoint	Special Education Teacher: Summer CST Meetings	\$33.89/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Halei Van Dyke	Appoint	General Education Teacher: Summer CST Meetings	\$33.89/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Katherine Van Ness	Appoint	OT Evaluations and Summer CST Meetings	\$276.18/diem	District	7/1/17	8/31/17	Not to exceed 5 days
Victoria Wermert	Appoint	Speech Evaluations and Summer CST Meetings	\$266.03/diem	District	7/1/17	8/31/17	Not to exceed 7 days
Lisa Young	Appoint	Special Education Teacher: Summer CST Meetings	\$65.54/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours
Lisa Young	Appoint	General Education Teacher: Summer CST Meetings	\$65.54/hr.	District	7/1/17	8/31/17	Not to exceed 10 hours

**L.2** Motion to establish the **substitute rate** for the following positions, effective July 1, 2017:

Nurse \$200/diem

**L.3** Motion to approve the recommendation of the Superintendent, that the Board of Education accept the settlement of the matter before the Public Employment Relations Committee, docketed as Jefferson Township Board of Education and Jefferson Township Education Association, PERC Docket # CU-2016-033, and the Business Administrator and the Superintendent are authorized to take the necessary steps to effectuate its terms.

**L.4** Motion to approve Resolution of the Jefferson Township Board of Education to accept the Employee Separation Agreement, as described below:

**BE IT RESOLVED** that the Jefferson Township Board of Education (“Board”) hereby approves the attached Employment Separation Agreement and Release with Employee #1394; and

**BE IT FURTHER RESOLVED** that the Board hereby accepts Employee #1394’s irrevocable resignation effective June 30, 2017; and

**BE IT FURTHER RESOLVED** that the Board authorizes the Board President and the Business Administrator/Board Secretary to execute the Employment Separation Agreement and Release on behalf of the Board; and to take such further steps as may be necessary to effectuate the within Employment Separation Agreement and Release and carry out this action of the Board.

MOTION: Mrs. Poulas	SECOND: Mr. Cuccio			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Senatore, seconded by Mr. Smith, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.7, as described below:

**M.1** Motion to **approve student placement** for the **2016-2017** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
F/7-1	Mountain Lakes/Lake Drive School	\$1,283.00	4/24/17-6/30/17

**M.2** Motion to approve the following **day field trips**:

School/Group/Activity	Location	Dates
Milton School, Grade K, Orientation Field Trip	Cozy Lake School	May 30, 2017
JTMS, Grade 6 Field Trip	Kinnelon Cinema, Butler, NJ & Camp Jefferson, Lake Hopatcong, NJ	May 31, 2017
Cozy Lake School, Grade 2, Orientation Field Trip	White Rock School	June 1, 2017
Stanlick School, Grade 5, Visitation to JTMS	Jefferson Township Middle School	June 2, 2017
White Rock School, Grade 5, Visitation to JTMS	Jefferson Township Middle School	June 5, 2017
JTHS, Chorus, Broadway Musical Trip	The Imperial Theatre, New York City, NY	June 7, 2017
Stanlick School, Grade 5 Band Trip, Stonybrook Band Festival	Stonybrook School, Kinnelon, NJ	June 14, 2017
JTMS, Grade 8 Field Trip	Camp Jefferson, Lake Hopatcong, NJ	June 20, 2017

**M.3** Motion to approve the following **overnight field trips**:

School/Group/Activity	Location	Dates
JTHS, Chamber Choir, Annual Performance Tour	San Francisco – Los Angeles, CA	April 1-9, 2018

**M.4** Approval of English as a Second Language (ESL) Three Year Program Plan for school years 2017-2020.

**M.5** Motion to approve the following 2016-2017 Curricula:

- a. Science, Grades K-5
- b. Visual Arts K-12
- c. Special Education K-12

**M.6** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) April 10, 2017 through May 8, 2017.

**RESOLVED**, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported April 10, 2017 through May 8, 2017, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	1	1	0
Stanlick	2	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	0	0	0
JTHS	1	0	0

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

**M.7 Motion to recognize Emergency school bus evacuation drills of April 5, April 18 and April 27, 2017.**

High School/Middle School April 27, 2017		
Route #	Time	Observed By
#HM01	7:30 am	Curtona
#HM02	7:15 am	Hayzler
#HM04	7:21 am	Cutrona
#HM05	7:23 am	Cooke
#HM06	7:27 am	Gage
#HM07	7:24 am	Hayzler
#HM09	7:25 am	Cutrona
#HM11	7:23 am	Cutrona
#HM12	7:20 am	Hayzler
#HM13	7:18 am	Hayzler
#HM14	7:20 am	Curtona
#HM15	7:23 am	Hayzler
#HM16	7:17 am	Hayzler
#HM17	7:17 am	Hayzler
#HM18	7:23 am	Papa
#HM19	7:20 am	Papa
#HM20	7:25 am	Papa
#HM21		
#HM22	7:20 am	Papa
#HM23	7:13 am	Papa
#HM24	7:26 am	Papa
#HM25	7:20 am	Papa
#HM27	7:23 am	Papa
#HM28	7:19 am	Papa
#HM29	7:20 am	Papa
#HM30	7:20 am	Papa
#HM31	7:30 am	Hayzler
#HM32	7:20 am	Papa
#HM33	7:25 am	Papa
#HM34	7:20 am	Hayzler
#HM35	7:20 am	Cooke
#HM36	7:18am	Papa
#HM37	7:15 am	Papa
#HM38	7:20 am	Papa
#HMV1	7:17 am	Papa

E.T. Briggs/Stanlick Schools April 18, 2017		
Route #	Time	Observed By
#H1	8:15 am	Venturino
#H2	8:20 am	Jones
#H3	8:20 am	Venturino
#H4	8:28 am	Venturino
#H5	8:21 am	Jones
#H6	8:28 am	Venturino
#H7	8:23 am	Venturino
#H8	8:24 am	Lipton
#H9	8:24 am	Venturino
#H11	8:24 am	Jones
#H12	8:25 am	Venturino
#H13	8:17 am	Valenti
#H15	8:26 am	Venturino

Milton/Cozy Lake/White Rock Schools April 5, 2016		
Route #	Time	Observed By
#M1	8:12 am	Arias
#M2	8:10 am	Reid
#M3	8:15 am	DeBrito
#M4	8:12 am	Milan
#M5	8:10 am	Arias
#M8	8:15 am	Arias
#M9	8:15 am	Reid
#M10	8:09 am	Arias
#M11	8:20 am	Arias
#M12	8:11 am	Arias
#M13	8:10 am	Arias
#M14	8:15 am	Arias
#M15	8:08 am	Milan
#M16	8:15 am	Tiedemann
#V1AM	8:30 am	Milan
#V1MD	12:15 pm	Milan
#V2AM	8:12 am	Milan
#V2MD	12:15 pm	Hunter
#V3AM	8:12 am	Milan
#V3MD	12:15 pm	Milan

MOTION: Mrs. Senatore	SECOND: Mr. Smith			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

**Enrollment as of 4/28/17:**

	<b>April 2016</b>	<b>April 2017</b>
Milton	154	167
Cozy Lake	206	188
Arthur Stanlick	344	324
E.T. Briggs	288	297
White Rock	387	359
<b>Total Elementary</b>	<b>1,379</b>	<b>1,335</b>
JTMS	766	777
JTHS	1,009	999
<b>GRAND TOTAL</b>	<b>3,154</b>	<b>3,111</b>
Tuition students received	5	7
Out-of-district placement	41	34

**N. POLICY COMMITTEE**

Motion by Mrs. Poulas, seconded by Cuccio, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

**N.1 Motion to approve the Second Reading of the following *(copy available for review)***

<b>File Code</b>	<b>Title</b>	<b>Action</b>
0000.01	Introduction	Revised
2320p	Independent Study Programs	Abolished
2415.06p	Unsafe School Choice Option	Revised
2460p	Special Education	Revised
2460r	Special Education	Revised
2460.1r	Special Education – Location, Identification, and Referral	Revised
2460.8r	Special Education – Free and Appropriate Public Education	Revised
2460.9r	Special Education – Transition from Early Intervention Programs to Preschool Programs	Revised
2460.15r	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff	New
2460.16r	Special Education – Instructional Material to Blind or Print-Disabled Students	Revised
2464p	Gifted and Talented Students	Revised
2467p	Surrogate Parents and Foster Parents	Revised
2622p	Student Assessment	Revised
3160p	Physical Examination	Revised
3160r	Physical Examination	Revised
4160p	Physical Examination	Revised
4160r	Physical Examination	Revised
5111p	Eligibility of Resident/Nonresident Pupil	Revised
5111r	Eligibility of Resident/Nonresident Pupil	Revised
5116p	Education of Homeless Children	Revised
5116r	Education of Homeless Children	Revised
5118p	Non-Resident Students	Revised
5440p	Honoring Pupil Achievement	Revised
5460p	High School Graduation	Revised
5465p	Early Graduation	Abolished
6150p	Tuition Income	Revised
7446p	School Security Program	Revised
8350p	Records Retention	New

MOTION: Mrs. Poulas	SECOND: Mr. Cuccio			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

**O. COMMUNICATIONS**

- None

**P. PUBLIC COMMENTS**

- An audience member commented the funds being raised for booster clubs are very low in comparison to past years. As a result, less funds will be available for student scholarships.

**Q. OLD BUSINESS**

- None

**R. NEW BUSINESS**

- None

**S. BOARD MEMBER COMMENTS**

- Several Board members commented on the middle school play “*Suessical, The Musical*”.
- Mrs. Gould reported Human Rights Ad Hoc Committee met and had an excellent meeting, noting the diverse composition of it’s members.
- Mrs. Poulas noted Teacher Appreciation Month. She thanked the PTA and parents alike for the donations.
- Mrs. Van Ness reported the district is preparing for its end of year close out.

**T. ADJOURN**

Motion by Mrs. Gould, seconded by Mrs. Senatore that the meeting adjourn at 8:24 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

*Lease Purchase Bid Results – Appendix A*

<b>Respondent</b>	<b>Index like term ICE Swap Rates, ICE Benchmark Administration USD Rates 1100</b>	<b>Purchase Option Penalty (% of outstanding principal balance )</b>	<b>Rate Bid</b>	<b>Additional Fee / True Yield</b>	<b>Recommend</b>
Signature Public Funding, NY	Per specification. Hold rate till June 16, 2017	103%	1.81%	\$750 fee Yield <b>1.860%</b>	
JP Morgan Chase	2 yr. Swap rate Bloomberg as at 4/28/17	No call first year. Make whole-break or 4 basis point premium	1.921%	None	
TD Bank Equipment Finance NJ	Rate hold for 60 days.	Yield maintenance	1.6488%	\$4,335.50 origination fee Yield 1.974%	
Key Government Finance, NY	Rate hold to 6/7/17 then indexed to 2yr T's	1.0% fist 12 months 0.50% months 13-24 No fee months 25-48	2.06%	Escrow fee for 6 months \$500/1/2 yr.	



Appendix B – Bid 2018-004

**BID TABULATION SHEET**  
**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Bid Title: Sports Equipment & Supply Bid**

**Bid No: 2018-004**

**Bid Date: March 15, 2017**

VENDOR & ADDRESS	PRESENT	BID BOND	AFFIRM.	BRC	PCD	AFFIDAVIT	NON-	STATEMENT	CONTRACT	IRAN	TOTAL	BID
		GUAR.	ACTION			DISBARRED	COLLUSION	OWNER	VENDOR	DISC.	AMOUNT	REF.
								DISCLOSURE	? ASK	FORM	AWARDED	#
Aluminum Athletic Equipment Co. 1000 Enterprrise Drive Royersford, PA 19468 Attn: Daniel McCann 610-825-6565 <a href="mailto:dan.mccann@myaaeworld.com">dan.mccann@myaaeworld.com</a>	No	√	√ √	√	√	√	√	√	√	√	\$ -	170160
BSN Sports & Passon Sports Sports Supply Corp. Attn: Bill 715 Twining Road, Suite 101 Dresher, PA 19025-1832 800-445-9446 <a href="mailto:passonsbid@bsnsports.com">passonsbid@bsnsports.com</a>	No	√	√ √	√	√	√	√	√	√	√	\$15,838.25	3076547-17
Longstreth Sporting Goods 78 Wells Road Spring City, PA 19475 Attn: Carol Gilligan	No	√	√ √	√	√	√	√	√	√	√	\$ 793.30	
M F Athletic Attn: Jen Lachapelle 1600 Division Road W. Warwick, RI 02893 800-556-7464 x 145 <a href="mailto:jennifer.lachapelle@mfathletic.com">jennifer.lachapelle@mfathletic.com</a>	No	Check \$136.16	√ √	√	√	√	√	√	√	√	\$ 199.90	No Free Samples





*Appendix C*

<b>Name</b>	<b>Event Date</b>	<b>Location</b>	<b>Seminar/Function</b>	<b>Registration Fee \$</b>	<b>Transportation</b>	<b>Travel/ Miles</b>	<b>Lodging per day (not to exceed)</b>	<b># Nights</b>	<b>Meal Cost per day (not to exceed)</b>	<b># Meal Days</b>	<b>Total Expense (not including parking/ tolls/miscellaneous fees)</b>
Chudley, Louis	6/5-6/7	Ocean Township, NJ	Asbestos Operations & Maintenance and Designated Person	\$ 545.00	Own	540	-	-	-	-	\$ 545.00
Mitchell, Laura	6/13	Parsippany, NJ	Self –Regulation in Children; Keeping the Body, Mind and Emotions on Task in Children with Autism or Sensory Disorders	\$ 199.99	Own	30	-	-	-	-	\$ 199.99
Tierney, Patrick	6/5-6/7	Ocean Township, NJ	Asbestos Operations & Maintenance and Designated Person	\$ 545.00	Own	540	-	-	-	-	\$ 545.00
Vichengrad, Blake	6/5-6/7	Ocean Township, NJ	Asbestos Operations & Maintenance and Designated Person	\$ 545.00	Own	540	-	-	-	-	\$ 545.00

*All Meals are prorated 75% on travel days*