

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Monday, July 10, 2017 7:00 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township Board of Education Central Office**

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**A.** Mrs. Van Ness, called the meeting to order at 7:40 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftp.org](http://www.Jefftp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B.** Pledge of Allegiance.

**C. ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	<u>  X  </u>
Mrs. Gould	<u>  X  </u>	_____
Mr. Millar	_____	<u>  X  </u>
Mrs. Senatore	<u>  X  </u>	_____
Mr. Stewart	<u>  X  </u>	_____
Mrs. Wildermuth	_____	<u>  X  </u>
Mrs. Poulas, Vice President	<u>  X  </u>	_____
Mrs. Van Ness, President	<u>  X  </u>	_____

**D. CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mrs. Gould, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 10<sup>th</sup> day of July, 2017 at 7:01 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:31 PM.

**E. SUPERINTENDENT'S REPORT**

- Dr. Tierney reported on the Good News and Progress in Our Schools including end of year activities and graduation.

**F. PRESENTATIONS**

- None

**G. COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

- None

**H. INTERVIEW FOR BOARD VACANCY**

Mr. James Martorelli, applicant for the Board vacancy, commented that his goal is to be an objective Board member and is looking forward to learning about the process.

**APPOINTMENT TO FILL BOARD VACANCY**

Motion by Mrs. Gould, seconded by Mrs. Poulas, to appoint Mr. James Martorelli the **unexpired term** through the next Organization meeting on the Jefferson Township Board of Education.

MOTION: Mrs. Gould	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**Oath of Office** was administered to newly appointed Board of Education member **James Martorelli** by Board Secretary Zeno and he joined the other members at the table.

**I. COMMITTEE REPORTS**

- **Education Committee** – Mrs. Senatore noted the Committee met on June 27 and reviewed overnight Field Trips, an update on Elementary Report Card Revision, Communication Skills to be offered at the high school as an independent study, and summer assignments.
- **Personnel and Policy Committee** – Mrs. Gould reported the Committee met on June 27 and discussed open positions in the district, policies listed on the agenda were in the second reading, status of district grievances, a proposal that the Board establish an EDP for grant writing, and Regulation 5511 (Student Dress Code)
- **Negotiations Committee** – Mrs. Van Ness reported the Committee met on June 27 and discussed Contracts for At Wills, Building & Grounds, Business Administrator, Assistant Business Administrator and Superintendent. Also discussed were the Head Custodian at MS & HS and maintenance staff cell phone allowance.

**J. MINUTES OF MEETINGS**

Motion by Mr. Stewart, seconded by Mrs. Poulas, that the minutes of the following meetings be approved as submitted:

June 12, 2017 Regular Meeting Minutes

June 12, 2017 Executive Session Minutes

MOTION: Mr. Stewart	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli			X	
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mrs. Van Ness, seconded by Mrs. Senatore, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.15, as described below:

- K.1** Motion to approve the **purchase order** list dated June 2017 in the amount of **\$193,714.69**.
- K.2** Motion to approve the **vendors’ bills list** for release on July 11, 2017, in the amount of ~~\$577,033.75~~ **\$640,987.20**.
- K.3** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of May 31, 2017, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- K.4** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of May 31, 2017, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- K.5** Motion to approve agreement with Prime Healthcare Services – Saint Clare’s, LLC to provide certain healthcare services to the district at discounted rates for 2017-2018.
- K.6** Motion to submit and accept **FY18 Individuals With Disabilities Education Act (IDEA)** Consolidated Grant Original Application in the amount of:

Basic	\$ 664,779
Preschool	\$ 30,650

- K.7** Motion to accept the following **donation** from the Milton Tri-PTA, awarded to the Cozy Lake School and Milton School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Two 8 x 12 Wooden Storage Sheds for PE and Outdoor Recess Equipment (Milton & Cozy Lake)	\$ 3,844.00
Fifteen Document Cameras to project student projects and items for class discussion/discovery (Milton & Cozy Lake)	\$ 1,200.00
Portable Speaker w/wireless microphone for reading program (Cozy Lake)	\$ 375.00
Subscription to ESGI Kindergarten Assessment Program (Milton)	\$ 736.00
Triple Ball Toss for Playground (Milton)	\$ 606.00

- K.8** Motion to accept the following **donation** from the Consolidated Tri-PTA, awarded to the Stanlick School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Language Arts easels (17)	\$ 4,321.00
iPhone and View Master Starter Headsets (10)	\$ 1,964.07

- K.9** Motion to accept the following **donation** from the Morris County Sheriff’s Department, awarded to the Jefferson Township High School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Robot in non-functioning condition (2) – received as non-operational, now operational	\$ 4,000.00

- K.10** Motion to approve the Application of the NJDOE **Change of Use** for the 2017-2018 school year of the following rooms:

School	Room	Original Use	Proposed Use
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Middle School

A6

Health Room

CST Office

**K.11** Motion to approve the Application of the NJDOE **Temporary or Dual Use** for the 2017-2018 school year of the following rooms:

<u>School</u>	<u>Room</u>	<u>Temporary</u>	<u>Dual</u>
Briggs	119		X
Cozy Lake	118		X
Milton	7, 10		X

**K.12** Motion to approve the **renewal** of the NJDOE Application for **Alternate Use of Toilet Facilities** for the 2017-2018 school year for rooms 3, 4, 5, 6, 10, 11, 12, 14 and 15 at Milton School.

**K.13** Motion to award auction of school bus listed below for \$22,000, as per sales agreement with the Hunterdon County Education Services Commission. *(Bid breakdown sheet attached)*

<u>Vehicle ID</u>	<u>Year</u>	<u>Description</u>	<u>Highest Offer</u>
4DRBUAAP65A983603	2007	54 Passenger IC Corp	\$ 13,500.00
4DRBUAFP36B261204	2005	54 Passenger IC Corp	\$ 8,500.00

**K.14** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Facilities	005153	Ride on Tennant T7
Facilities	3161	Tennant 5680
Facilities	590	Tennant Nobels Carpet Extractor
Facilities	567	NSS Wrangler 200
Facilities	1544	NSS Wrangler 200
Facilities	4073	Tomcat 20HD Edge
Briggs	0298, 0270, 0376, 0441 & 0942	TV Cabinets

**K.15** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable *(Appendix A)*.

MOTION: Mrs. Van Ness	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**L. PERSONNEL COMMITTEE**

Motion by Mrs. Gould, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.4, as described below:

**L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jeanne Howe 11-000-230-100-000	Salary Adjustment	Assistant Superintendent 08-90-92/bws		\$173,042	District	7/1/17	6/30/18	
Rita Oroho-Giacchi 11-000-251-104-000	Salary Adjustment	Assistant Business Administrator 08-90-90/btk		\$99,041	District	7/1/17	6/30/18	
Dora Zeno 11-000-251-104-000	Salary Adjustment	Business Administrator/Board Secretary 15-90-92/abe		\$188,852	District	7/1/17	6/30/18	

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Danielle Bikofsky 11-000-216-101-000	Appoint	Speech Language Specialist 10-50-50/ads	MA Step 5	\$53,205	Cozy Lake	9/1/17	6/30/18	Replacing A. Araneo
Jennifer Foley 11-130-100-101-000	Appoint	English Language Arts Teacher 10-70-70/apv	BA Step 6	\$54,999	JTMS	9/1/17	6/30/18	
Laureen Golden 11-130-100-101-000	Appoint	English Language Arts Teacher 10-70-70/aop	BA+15 Step 5	\$54,999	JTMS	9/1/17	6/30/18	Replacing G. Walker
Susan Lindsay 11-230-100-101-000	Appoint	Reading Specialist 10-30-30/ajt	MA Step 11	\$62,753	Briggs	9/1/17	6/30/18	Replacing RK
Christine Lyons* 11-130-100-101-000	Appoint	Spanish Teacher 10-70-70/azg	BA Step 6	\$54,999	JTMS	9/1/17	6/30/18	Replacing R. Fugger
Candace Margiotta-Ross 11-140-100-101-000	Appoint	Family & Consumer Science Teacher 10-80-80/asz	BA Step 21	\$79,942	JTHS	10/16/17	6/30/18	Replacing T. Liuzzi. Start date may be sooner upon release from current district
Gabrielle Meade 11-120-100-101-000	Appoint	Elementary Teacher 10-30-30/bod	BA Step 2	\$53,384	Briggs	9/1/17	6/30/18	
Brianna Reggiani* 11-120-100-101-000	Appoint	Elementary Teacher 10-30-30/agq	BA Step 1	\$52,784	Briggs	9/1/17	6/30/18	
Jessica Tanis 11-120-100-101-000	Appoint	Elementary Teacher 10-30-30/agp	BA Step 6	\$54,999	Briggs	9/1/17	6/30/18	
Michael Fernandes 11-140-100-101-000	Extra Hours	Athletic Trainer 10-80-80/ats		\$33.89/hr.**	JTHS	5/30/17	6/8/17	Not to exceed 25 hours
Heather Smith 11-130-100-101-000	Rescind Assignment Change	Science Teacher 10-70-70/bjc			JTMS	9/1/17	6/30/18	Grade 7

Amanda Araneo	Resignation	Speech Language Specialist 10-50-50/ads			Cozy Lake	6/30/17	7/1/17	
Cheryl Bellew	Resignation	Science Teacher 10-70-70/aqa			JTMS	6/30/17	7/1/17	
Rachel Fugger	Resignation	Spanish Teacher 10-70-70/azg			JTMS	6/30/17	7/1/17	
Kyla Kelly	Resignation	Physical Education/Health Teacher 10-80-80/atm			JTHS	6/30/17	7/1/17	
Edward Lee	Resignation	School Psychologist 10-40-40/adc			Milton	6/30/17	7/1/17	
Teresa Liuzzi	Resignation	Family & Consumer Science Teacher 10-80-80/asz			JTHS	6/30/17	7/1/17	
MC	Medical Leave	10-60-60/ahu			White Rock	9/1/17	10/25/17	Utilizing 37 personal illness days
MC	Family Leave	10-60-60/ahu			White Rock	10/25/17	6/30/18	Unpaid

\*Requires Mentoring

\*\*14/15 salary guide until such time as negotiations have been completed

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Richard Buske 11-000-270-160-000/ 11-000-261-100-000	Appoint	Mechanic, Level II 12-90-92/bsv 12-90-92/alp	Step 3	\$33.52/hour	Transportation	7/19/17	6/30/18	Replacing R. Arcuri
Joseph Baldwin 11-000-266-100-130	Salary Adjustment	Security Technician 12-90-92/bxp		\$64,219	District	7/1/17	6/30/18	
Louis Chuddley 11-000-260-100-000	Salary Adjustment	Building Services Coordinator 12-90-92/bzn		\$88,465	District	7/1/17	6/30/18	
William Eagen 11-000-230-110-000	Salary Adjustment	Treasure of School Monies 12-00-92/bly		\$6,856	District	7/1/17	6/30/18	
Kimberly Fleming 11-000-230-105-000	Salary Adjustment	Confidential Secretary 08-90-92/aeb		\$65,000	District	7/1/17	6/30/18	
Robert Fleming 11-000-252-100-000	Salary Adjustment	Technology Coordinator 08-80-82/bta		\$115,411	District	7/1/17	6/30/18	
Manal Fouad 11-000-251-105-000	Salary Adjustment	Benefits Coordinator 12-90-92/aem		\$62,698	District	7/1/17	6/30/18	
Richard Gherardi 11-000-252-100-000	Salary Adjustment	Network Administrator 12-80-82/btb		\$101,833	District	7/1/17	6/30/18	
Donna Guarino 11-000-251-105-000	Salary Adjustment	Human Resources Coordinator 058-90-92/bey		\$73,980	District	7/1/17	6/30/18	
Mary Judge 11-000-230-105-000	Salary Adjustment	Administrative Assistant 08-90-92/aej		\$74,999	District	7/1/17	6/30/18	
Patricia McGill 11-000-251-105-000	Salary Adjustment	Purchasing Specialist 08-90-92/aeq		\$65,490	District	7/1/17	6/30/18	
Alan Meacham 11-000-252-100-000	Salary Adjustment	Technology Support Assistant 08-80-82/btc		\$80,300	District	7/1/17	6/30/18	
Jennifer Renninger 11-000-251-105-000	Salary Adjustment	Confidential Secretary 08-90-92/aeo		\$56,954	District	7/1/17	6/30/18	
Tracy Shatzel 11-000-251-105-000	Salary Adjustment	Confidential Secretary 08-90-92/ael		\$66,000	District	7/1/17	6/30/18	
Karen Slusark 11-000-240-105-000	Salary Adjustment	Educational Technology Analyst 12-90-92/bxz		\$56,513	District	7/1/17	6/30/18	
Blake Vichengrad 11-000-260-100-000	Salary Adjustment	Supervisor of Facilities and Custodial Staff 12-90-92/gzh		\$115,000	District	7/1/17	6/30/18	Plus merit
Shannon Wilson 11-000-270-160-000	Salary Adjustment	Transportation Supervisor 08-90-92/bfz		\$92,907	District	7/1/17	6/30/18	
Nicole Fabiano	Resignation	Special Education Aide 09-50-50/bwq			Cozy Lake	6/30/17	7/1/17	
Bryan Puterbaugh 11-000-270-160-000 (.80) 11-000-261-100-000 (.20)	Rescind	Mechanic II 12-90-92/alp 12-90-92/bsv	Step 1	\$29.82/hr.	Transportation	7/5/17	6/30/18	Replacing R. Arcuri
DS	Medical Leave	10-90-90/bfk				6/15/17	6/22/17	Utilizing 5 personal illness days

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<b>D. EXTRA DUTY PAY</b>								
Name	Nature of Action	Position	Level	Salary**	Loc.	Date Effective	Date Termini.	Discussion
Rachel Brown	Appoint	Yearbook	4	\$3689.00	JTHS	9/1/17	6/30/18	
Sherry Cella	Appoint	Yearbook Co-Advisor (1 of 2)	3	\$1084.50	JTMS	9/1/17	6/30/18	
Candace Margiotta-Ross	Appoint	Culinary Club	1	\$646.00	JTHS	10/16/17	6/30/18	
Cheryl Bellew	Rescind	Detention Monitor Co-Advisor: 1 of 3	4	\$1188.00	JTMS	9/1/17	6/30/18	
Cheryl Bellew	Rescind	Grade 8 Team co-Advisor: 2 of 3 (1 of 2)	3	\$361.50	JTMS	9/1/17	6/30/18	
Rachel Brown	Rescind	Yearbook Co-Advisor	4	\$1844.50	JTHS	9/1/17	6/30/18	
Teresa Liuzzi	Rescind	Culinary Club	1	\$646.00	JTHS	9/1/17	6/30/18	
Teresa Liuzzi	Rescind	Yearbook Co-Advisor	4	\$1844.50	JTHS	9/1/17	6/30/18	
Patricia Szuszkowski	Rescind	Yearbook Co-Advisor (1 of 2)	3	\$1084.50	JTMS	9/1/17	6/30/18	

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<b>E. 2017-18 SCHOOL YEAR COACHING STAFF</b>								
<b>FALL</b>								
Name	Nature of Action	Position	Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Katelyn Cannarozzi*	Appoint	Assistant Field Hockey	N/A	N/A	JTHS	7/1/17	6/30/18	Volunteer
Shannon Chapman	Salary Correction	Head XC Boys/Girls	3	\$6002.71	JTHS	7/1/17	6/30/18	4 years of service
Christopher Eastman	Salary Correction	Assistant XC Boys/Girls	3	\$4497.05	JTHS	7/1/17	6/30/18	1 year of service

\* Represents out of district coach

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<b>F. SUMMER STAFF APPOINTMENTS</b>								
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion	
Ian Cantwell	Appoint	Summer Custodian	\$13.00/hr.	District	6/26/17	8/31/17		
Robert Luongo	Appoint	Summer Custodian	\$13.00/hr.	District	6/26/17	8/31/17		
James McDermid	Appoint	Summer Custodian	\$13.00/hr.	District	6/26/17	8/31/17		
Douglas Pearson	Appoint	Summer Custodian	\$13.00/hr.	District	6/26/17	8/31/17		
James Smith	Appoint	Summer Custodian	\$13.00/hr.	District	6/26/17	8/31/17		
Anthony Tantillo	Appoint	Summer Custodian	\$13.00/hr.	District	6/26/17	8/31/17		

<b>G. EXTENDED SCHOOL YEAR</b>								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion	
Bethany Dixon	Additional Hours	Speech Language Specialist	\$37.39/hr.	White Rock	7/5/17	8/1/17	Extra ESY hours not to exceed 14 hours	
Halei Van Dyke*	Additional Hours	Special Education Teacher	\$33.89/hr.	White Rock	7/5/17	8/1/17	Additional 1 hour per day not to exceed 20 hours	
Edward Lee	Rescind	Psychologist	\$271.10/diem	White Rock	7/5/17	8/1/17	Not to exceed 10 days	

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<b>H. CURRICULUM WRITING</b>								
11-000-221-104-20								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Maximum Hours	
Alyssa Parola	Appoint	ELA, Grade 5	\$37.14/hr.	Stanlick	7/1/17	6/30/18	20 hours	
Lisa Young	Rescind	ELA, Grade 5	\$37.14/hr.	Stanlick	7/1/17	6/30/18	20 hours	

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<b>I. SUMMER EVALUATION PERSONNEL</b>								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion	
Danielle Honstetter	Additional Days	Psychological Evaluations and Summer CST Meetings	\$488.06/diem	District	7/1/17	8/31/17	Not to exceed 12 days total	
Vanessa Petersen	Additional Days	Psychological Evaluations and Summer CST Meetings	\$431.18/diem	District	7/1/17	8/31/17	Not to exceed 16 days total	
Niemah Scherlacher	Additional Days	Educational evaluations and Summer CST Meetings	\$493.06/diem	District	7/1/17	8/31/17	Not to exceed 16 days total	
Stephanie Cioppa	Rescind	Psychological Evaluations and Summer CST Meetings	\$271.10/diem	District	7/1/17	8/31/17	Not to exceed 10 days	

**L.2 WHEREAS,** Dr. Patrick R. Tierney and the Board have entered into discussions which have resulted in the preparation of a proposed successor contract of employment for Dr. Tierney; and

**WHEREAS**, in order to satisfy the statutory requirements, the prior contract dated December 15, 2015 must be rescinded to enable the Board and Dr. Tierney to enter into a successor contract for five years; and

**WHEREAS**, Dr. Tierney consents to such rescission for the purpose of entering a successor agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Jefferson Township Board of Education as follows:

That the December 15, 2015 contract between Dr. Tierney and the Board is hereby rescinded so that the Board and Dr. Tierney can enter into a successor agreement as memorialized below; and

**WHEREAS**, in order to continue the professional relationship, Dr. Tierney and the Board have entered into discussions which have resulted in the preparation of a successor contract of employment for Dr. Tierney; and

**WHEREAS** in order to satisfy the requirements of N.J.S.A. 18A:17-15, the Board and Patrick R. Tierney have agreed to a contract term of five years, effective July 1, 2017 through June 30, 2022 at the salary levels specified in the contract;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Jefferson Township Board of Education as follows:

- (1) The Board formally reappoints Patrick R. Tierney, Ed.D. to the position of Superintendent of Schools, and further
- (2) The Board authorizes the President and Board Secretary to execute the attached contract of employment which has been agreed to by the parties and has been approved by the Interim Executive County Superintendent.

**L.3** Motion to approve an **Agreement** between the Jefferson Township Board of Education and the Jefferson Township Education Association (JTEA), having been advised of ratification by the JTEA, for school years 2015-2016, 2016-2017, 2017-2018; effective July 1, 2015 through June 30, 2018.

- L.4** Motion to approve the following job descriptions:
- Custodian (Revision)
  - Head Custodian

MOTION: Mrs. Gould	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Senatore, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.8, as described below:



**M.1** Motion to **rescind student placement** for the **2017-2018** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/17-7	Northern Hills Sussex	\$99,155.30	9/6/17

**M.2** Motion to approve **student received** for the 2016-2017 school year, as indicated below:

Student	School	Tuition	Effective
F/18-6	Saddle Brook School District	\$1,760.00	5/25/17-6/30/17

**M.3** Motion to **approve student placement** for the **2016-2017** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
F/14-11	Waterford Township Board of Education	\$3,046.05	4/18/17 – 6/30/17
<del>F/10-6</del>	<del>Mt. Olive School District</del>	<del>\$8,154.74</del>	<del>1/17/17-6/30/17</del>
<del>F/12-3</del>	<del>Mt. Olive School District</del>	<del>\$8,154.74</del>	<del>1/17/17-6/30/17</del>

**M.4** Motion to **approve student placement** for the **2017-2018** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
F/3-10	Mountain Lakes – Lake Drive Support Program	\$1,280.00	7/5/17-8/1/17
F/3-10	Mountain Lakes – Lake Drive Support Program	\$24,320.00	9/6/17-6/30/18
F/7-6	Mountain Lakes – Lake Drive Support Program	\$3,320.00	9/6/17-6/30/18
M/6-6	Mountain Lakes – Lake Drive Support Program	\$6,080.00	9/6/17-6/30/18

**M.5** Motion to approve the following **overnight trips**:

School/Group/Activity	Location	Dates
JTHS Baseball Team, - Spring Training	Fort Pierce, FL	March 13-18, 2018
JTHS PDP Leaders – Leadership Training Retreat	Sacred Heart Center, Newton, NJ	September 17-19, 2017

**M.6** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) June 12, 2017 through July 10, 2017.

**RESOLVED**, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from June 12, 2017 through July 10, 2017, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	1	0	0
Stanlick	2	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	2	0	0
JTHS	2	0	0

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

**M.7** Motion to accept the Annual Harassment, Intimidation and Bullying Self-Evaluation for SY17.

**M.8** Motion to accept the Annual District Summary Progress Report – Wellness Policy 8505 for SY17.

MOTION: Mrs. Senatore	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**Enrollment as of 6/21/17:**

	<b>June 2016</b>	<b>June 2017</b>
Milton	158	173
Cozy Lake	206	188
Arthur Stanlick	344	324
E.T. Briggs	288	298
White Rock	386	359
<b>Total Elementary</b>	<b>1,382</b>	<b>1,342</b>
JTMS	765	777
JTHS	1,006	1,000
<b>GRAND TOTAL</b>	<b>3,153</b>	<b>3,119</b>
Tuition students received	5	8
Out-of-district placement	42	35

**N. POLICY COMMITTEE**

Motion by Mrs. Gould, seconded by Mrs. Senatore, to accept the recommendation of the Superintendent to approve motions N.1 and N.2, as described below:

**N.1** Motion to approve the **First Reading** of the following (copy available for review):

<b>File Code</b>	<b>Title</b>	<b>Action</b>
5511R	Dress Code	Revised

**N.2** Motion to approve the **Second Reading** of the following (copy available for review)

<b>File Code</b>	<b>Title</b>	<b>Action</b>
5230P	Late Arrival and Early Dismissal	Revised
5420P	Reporting Student Progress	Revised
5420R	Reporting Student Progress	Revised
5530R	Substance Abuse	Revised
5600R	Student Discipline/Code of Conduct	Revised
1240P	Evaluation of the Superintendent	Revised
1240R	Evaluation of the Superintendent	Revised
1511P	Board of Education Website Accessibility	New
3126P	District Mentoring Plan	Revised
3126R	District Mentoring Plan	Revised
3221P	Evaluation of Teachers	Revised
3221R	Evaluation of Teachers	Revised
3222P	Evaluation of Teaching Staff Member, Excluding Teachers and Administrators	Revised
3222R	Evaluation of Teaching Staff Member, Excluding Teachers and Administrators	Revised
3223P	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	Revised
3223R	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	Revised
3224P	Evaluation of Principals, Vice Principals and Assistant Principals	Revised
3224R	Evaluation of Principals, Vice Principals and Assistant Principals	Revised
3240P	Professional Development for Teachers and School Leaders	Revised
3240R	Professional Development for Teachers and School Leaders	Revised
5610P	Suspension	Revised
5610R	Suspension	Revised
5620P	Expulsion	Revised
7424P	Bed Bugs	New
7424R	Bed Bugs	New
7461P	District Sustainability Policy	New
8505 P	Local Wellness Policy/Nutrient Standards for Meals and Other Foods	Revised
8550 P	Unpaid Meal Charges/Outstanding Food Service Charges	Revised

MOTION: Mrs. Gould		SECOND: Mrs. Senatore		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**N.3** Motion by Mr. Stewart, seconded by Mrs. Gould, to accept the findings and uphold the recommendation of the Superintendent regarding HIB #13.

MOTION: Mr. Stewart		SECOND: Mrs. Gould		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli			X	
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore			X	
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth				X

**O. COMMUNICATIONS**

- Ms. Zeno read a thank you note from Student Representative Alyssa Feldmann.

**P. OLD BUSINESS**

- None

**Q. NEW BUSINESS**

- With the addition of Mr. Martorelli to the Board, it will be necessary to restructure the Board Committees.

**R. PUBLIC COMMENTS**

- None

**S. BOARD MEMBER COMMENTS**

- Mrs. Senatore noted the ESY Program has begun at White Rock School.
- Mr. Stewart is looking forward to another successful year in September.
- Mrs. Gould attended the wake of a student’s mother and fellow community member.
- Mr. Martorelli noted he is excited to begin his involvement with the Board.
- Mrs. Poulas wished everyone a great summer.
- Mrs. Van Ness thanked Mr. Martorelli for his interest in becoming a Board member and is looking forward to working with him. She also remarked on the opposite weather conditions for the middle school and high school graduations.

**T. ADJOURN**

Motion by Mrs. Senatore, seconded by Mrs. Gould that the meeting adjourn at 8:03 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
Breznak, Christina	10/27	New Brunswick, NJ	50 <sup>th</sup> Annual Conference on Reading and Writing	\$ 180.00	Own	120	-	-	-	-	\$ 180.00
Howe, Jeanne	7/19 & 8/2	New Brunswick, NJ	Streamline RTI with Google Apps and K-6 Standards Based Report Cards 2.0	\$ 250.00	Own	206	-	-	-	-	\$ 250.00
Zeno, Dora	9/21-9/25	Denver, CO	ASBO International Annual Conference	\$ 695.00	\$414.40	74	\$274.25	4	\$69	5	\$ 2,235.84

*All Meals are prorated 75% on travel days*