

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, September 11, 2017 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. Van Ness, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	<u> X </u>
Mrs. Gould	<u> X </u>	_____
Mr. Martorelli <i>(Arrived @ 6:40PM)</i>	<u> X </u>	_____
Mr. Millar	_____	<u> X </u>
Mrs. Senatore	<u> X </u>	_____
Mr. Stewart	<u> X </u>	_____
Mrs. Wildermuth	<u> X </u>	_____
Mrs. Poulas, Vice President	<u> X </u>	_____
Mrs. Van Ness, President	<u> X </u>	_____

D. CLOSED SESSION

Motion by Mrs. Gould, seconded by Mrs. Poulas, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 11th day of September, 2017 at 6:33 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 6:38 PM.

E. SUPERINTENDENT'S REPORT

- Dr. Tierney reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

- Ms. Charlene Peterson, New Jersey School Boards Association Representative presented the Board Goals. A resolution will be placed on the October agenda.

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- None

H. COMMITTEE REPORTS

- **Education Committee** – Mrs. Senatore reported the Committee met on September 5th and discussed a RtI Update, approval of Athletic Department Operational Manual, approval of revised curricula, approval of completed curricula, and approval of day field trips. The Committee also discussed support of Mallory’s Army, an effort to raise awareness about bullying and teen suicide. It was decided that until further information could be shared, the district would not be supporting the cause at this time.
- **Policy and Personnel Committee** – Mrs. Poulas stated the Committee met on September 5th and highlighted the minutes, as follows: Open Positions as of 9/1/2017, a recent increase in enrollment and demographics resulting in the need for additional kindergarten teacher (ETB), and a review of the instructional new hires since 8/15/2017.

I. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mrs. Poulas, that the minutes of the following meetings be accepted as submitted:

August 14, 2017 Regular Meeting Minutes

August 14, 2017 Executive Session Minutes

MOTION: Mrs. Gould	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore			X	
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.12, as described below:

- J.1** Motion to approve the **purchase order** list dated August 2017 in the amount of **\$2,333,068.28**.
- J.2** Motion to approve the **check journal** as of August 2017 in the amount of **\$3,621,969.45**.

Fund	Amount
General (10/11)	\$ 3,164,241.88
Capital Outlay (12)	\$ 371,619.24
Special Revenue Funds (20)	\$ 86,108.33
Total	\$ 3,621,969.45

- J.3** Motion to approve the funds **transfers** in the 2017-2018 Fiscal Year, dated August 2017 in the amount of **\$228,103.41**.
- J.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of July 31, 2017, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- J.5** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of July 31, 2017, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the

appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

J.6 Motion to approve **volunteer** band equipment truck drivers to acquire, drive and return rental truck from Jefferson Township High School to all marching band competitions and away football games for the 2017-2018 school year.

James Murdter Richard McMahon
 Christopher Natale Richard Barrieres

J.7 Motion to approve the Memorandum of Understanding for the School Meal Program with the Morris County School of Technology for students attending the part time afternoon vocational shops program for the 2017-2018 school year.

J.8 Motion to accept the following **donation** from the Jefferson Youth Lacrosse Association, awarded to the Jefferson Township High School Boys’ and Girls’ Lacrosse Programs, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Equipment and Team Apparel for Boys’ and Girls’ Lacrosse Programs	\$ 2,500.00

J.9 Motion to approve **change order #GC-01** for the HS Auditorium HVAC project to the contract for Pattmann Plumbing, Heating & Air Conditioning for the additional labor and material, as described below:

Original Contract Amount	\$ 562,000.00
Contract sum prior to this change order	\$ 562,000.00
Additional labor and materials for ¼” steel plate on existing W21 beam over stage opening	\$ 3,153.00
Final Contract Amount	\$ 565,153.00

J.10 Motion to approve the addition to the **School Student Activity Account** lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Table Tennis
Gay Straight Alliance
Biotechnology Research Club
Computer Science Club

J.11 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Stanlick	334	Library Security System
Stanlick	3427	electronic typewriter
White Rock	1387, 1419	televisions

J.12 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

A motion was made by Mrs. Gould, seconded by Mrs. Van Ness, to **table agenda item J.12, Line Item 1, travel expenditures** (*Appendix A*), pending further review and discussion.

MOTION: Mrs. Gould		SECOND: Mrs. Van Ness			
Name	Ayes	Nays	Abstain	Absent	
Mr. Cuccio				X	
Mrs. Gould	X				
Mr. Martorelli			X		
Mr. Millar				X	
Mrs. Poulas	X				
Mrs. Senatore	X				
Mr. Stewart	X				
Mrs. Van Ness	X				
Mrs. Wildermuth	X				

MOTION: Mrs. Wildermuth		SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent	
Mr. Cuccio				X	
Mrs. Gould	X				
Mr. Martorelli			X		
Mr. Millar				X	
Mrs. Poulas	X				
Mrs. Senatore	X				
Mr. Stewart	X				
Mrs. Van Ness	X				
Mrs. Wildermuth	X				

K. PERSONNEL COMMITTEE

Motion by Mrs. Van Ness, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve and adopt motions K.1 and K.2, as described below:

K.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
John DiColo	Retirement	Director of Athletics 15-80-82/abp			District	12/31/17	1/1/18	Retiring after 19.5 years of service
KV	Intermittent Medical Leave	25-90-92/ayf			District	9/1/17	6/30/18	Using undetermined number of personal illness days

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

Catherine Artress 11-110-100-101-000	Appoint	Kindergarten Teacher 10-30-30/bvs	BA Step 5	\$53,984	Briggs	10/30/17	6/30/18	New position; not budgeted Enrollment Increase
Tracey Autrey 11-213-100-101-000	Appoint	Special Education Teacher 10-60-60/aix	BA+15 Step 5	\$54,999	White Rock	9/1/17	6/30/18	Replacing M. Hallock
Christina Bryant 11-140-100-101-000	Appoint	English Teacher 10-80-80/aqz	BA Step 3	\$53,384	JTHS	9/1/17	6/30/18	Replacing B. Nash
Kimberly Kolodny* 11-213-100-101-000	Appoint	Special Education Teacher 10-80-80/bxn	MA Step 12	\$64,587	JTHS	9/1/17	6/30/18	Replacing N. Wildermuth
Darlene Kotteles 11-213-100-101-290	Appoint	Special Education Teacher (LTS) 10-70-70/cat		\$200/diem	JTMS	9/1/17	11/18/17	Replacing RR
Jessica Moore 11-120-100-101-000	Appoint	Elementary Teacher 10-10-10/aga	BA Step 2	\$53,384	Stanlick	9/1/17	6/30/18	Replacing D. Tomaiko
Julie Rienzi 11-000-219-104-000	Appoint	LDT-C 10-60-60/adi	MA+15 Step 10	\$61,897	White Rock	9/12/17	6/30/18	Emergent Hire Replacing T. Roman
Nicole Wildermuth 11-000-219-104-000	Appoint	Structured Learning Experience Coordinator 10-80-80/btx	BA Step 2	\$53,384	JTHS	9/1/17	6/30/18	Replacing L. Thomas
Anthony Szwartz	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/17	6/30/18	
Teresa Roman	Resignation	Learning Disabilities Teacher Consultant 10-60-60/adi			White Rock	10/31/17	11/1/17*	*Or sooner
Stephanie Shamy	Resignation	English Teacher 10-80-80/ard			JTHS	8/15/17	8/16/17	
Denise Tomaiko	Resignation	Elementary Teacher 10-10-10/aga			Stanlick	8/18/17	8/19/17	
Lauren Thomas	Resignation	Structured Learning Experience Coordinator 10-80-80/btx			JTHS	8/25/17	8/26/17	
Nicole Wildermuth	Resignation	Special Education Teacher 10-80-80/bxn			JTHS	8/31/17	9/1/17	Accepted another position in district
Tricia Lindstedt 11-140-100-101-000	Transfer/Assignment Change	English Teacher 10-80-80/aqz			JTHS	9/1/17	6/30/18	Replacing C. Bryant
Christina Bryant 11-130-100-101-000	Transfer/Assignment Change	Language Arts Teacher 10-70-70/bnj			JTMS	9/1/17	6/30/18	Replacing T. Lindstedt
Kacey Michaylo 11-140-100-101-000	Assignment Change	English Teacher 10-80-80/ard			JTHS	9/1/17	6/30/18	Replacing S. Shamy
KA	Medical Leave	10-80-80/bma			JTHS	11/27/17	1/20/18	Utilizing 33 personal illness days
KA	Family Leave	10-80-80/bmx			JTHS	1/22/17	4/21/18	Utilizing 58 unpaid days
NC	Medical Leave	10-50-50/ahe			Cozy Lake	10/18/17	12/13/17	Utilizing 36 personal illness days
MP	Intermittent Medical Leave	10-80-80/ass			JTHS	9/1/17	6/30/18	Using undetermined number of personal illness days

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Susan Ferry 11-214-100-106-000	Appoint	Special Education Aide 09-60-60/bbf	Step 1	\$21.04/hr.	White Rock	9/1/17	6/30/18	Replacing H. Roberts 3.5 hrs./day; no benefits
Alyssa Hausmann 11-000-217-106-000	Appoint	Special Education Aide 09-70-70/bds	Step 1	\$21.04/hr.	JTMS	9/11/17	6/30/18	Replacing B. Kaschak 3.5/hr./day; no benefits
Bryna Hubert 11-190-100-106-000	Appoint	Kindergarten Aide 09-40-40/bwe	Step 1	\$20.68/hr.	Milton	9/1/17	6/30/18	Replacing J. Small 3.5 hrs./day; no benefits
Dawn Iadarola 11-000-217-106-000	Appoint	Special Education Aide 09-30-30/bmx	Step 1	\$21.04/hr.	Briggs	9/1/17	6/30/18	Replacing M. Nadler 3.5 hrs./day; no benefits
Robert Luongo 11-000-262-100-260	Appoint	Custodian 12-90-92/bxt	Step 1	\$46,966.40	JTHS	9/1/17	6/30/18	Replacing A. Peterson
Vincent Marinoni 11-204-100-106-000	Appoint	Special Education Aide 09-80-80/brx	Step 1	\$21.04/hr.	JTHS	9/1/17	6/30/18	Replacing Y. Berta 3.5 hrs./day; no benefits
Kimberly Reid 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/byb	Step 1	\$20.68/hr.	Transportation	9/1/17	6/30/18	Replacing T. Zorn 2 hrs., 10 min/day; no benefits
Alexandra Borden 11-213-100-106-000	Transfer/Account Code Change	Special Education Aide 09-50-50/bzd			Cozy Lake	9/1/17	6/30/18	
Meg Castro 11-213-100-106-000	Transfer/Account Code Change	Special Education Aide 09-70-70/bmi			JTMS	9/1/17	6/30/18	
Marissa Chizmadia 11-000-217-106-000	Revised Hours	Special Education Aide 09-40-40/boo	Step 1	\$21.04/hr.	Milton	9/11/17	6/30/18	4.5 hrs./day w/o benefits
Patrick Cryan	Transfer	Custodian 12-60-62/akx			White Rock	9/1/17	6/30/18	
Jeanne Hantson 11-213-100-106-000	Transfer/Account Code Change	Special Education Aide 09-70-70/bzt			JTMS	9/8/17	6/30/18	
Monica Johnson 11-204-100-106-000	Transfer/Account Code Change	Special Education Aide 09-80-80/bvj			JTHS	9/1/17	6/30/18	

Robert Leppard	Transfer	Custodian 12-80-82/alg			JTHS	9/1/17	6/30/18	
Geraldine Pellitieri 11-215-100-106-000	Transfer/Account Code Change	Special Education Aide 09-40-40/bgt			Milton	9/1/17	6/30/18	
Nicole Frank 11-000-217-106-000	Step/ Salary Correction	Special Education Aide 09-40-40/bvo	Step 1	\$21.04/hr.	Milton	9/1/17	6/30/18	
Martha Guiffo-Gamba 11-212-100-106-000	Step/ Salary Correction	Special Education Aide 09-80-80/bvd	Step 3	\$21.65/hr.	JTHS	9/1/17	6/30/18	
Grazyna Knape 11-204-100-106-000	Step/ Salary Correction	Special Education Aide 09-70-70/bdm	Step 2	\$21.34/hr.	JTMS	9/1/17	6/30/18	
Lindsey Nievera 11-000-217-106-000	Step/ Salary Correction	Special Education Aide 09-70-70/bcs	Step 3	\$21.65/hr.	JTMS	9/1/17	6/30/18	
Patricia Young 11-213-100-106-000	Step/ Salary Correction	Special Education Aide 09-80-80/bvf	Step 4	\$21.96/hr.	JTHS	9/1/17	6/30/18	
Yvette Berta	Resignation	Special Education Aide 09-80-80/brx			JTHS	8/23/17	8/24/17	
Jodi Ciampa	Resignation	Special Education Aide 09-60-60/bho			White Rock	8/17/17	8/18/17	
Brielle Kaschak	Resignation	Special Education Aide 09-70-70/bds			JTMS	8/30/17	8/31/17	
Dawn Morris	Resignation	Special Education Aide 09-70-70/bvi			JTMS	8/28/17	8/29/17	
Heidi Roberts	Resignation	Special Education Aide 09-60-60/bbf			White Rock	8/25/17	8/26/17	
Lyndsay Derendal	Rescind	Kindergarten Aide 09-40-40/bwe			Milton	9/1/17	6/30/18	
JB	Intermittent Family Leave	09-40-40/bvy			Milton	9/1/17	11/4/17	Using undetermined number of unpaid days
RD	Extended Intermittent Family Leave	10-90-90/bfo			Transportation	9/1/17	12/31/17	Using undetermined number of family illness, personal and unpaid days
FM	Medical Leave	09-30-30/bsm			Briggs	9/1/17	10/5/17	Using 22 personal illness days
DS	Adjusted Medical Leave	10-90-90/bfk			Transportation	9/1/17	10/3/17	Utilizing 19 personal illness days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Daniel Brown	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Kendall Brown	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Almeida Burgos	Appoint	Substitute Teacher		\$90/diem	District	9/12/17	6/30/18	
Meghan Delanoy	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Todd Evans	Appoint	Substitute Teacher		\$90/diem	District	9/12/17	6/30/18	
Coriann Grunstra	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Amy Johnson	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Christine Malloy	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Renee Marinello	Appoint	Substitute Teacher		\$90/diem	District	9/12/17	6/30/18	
Rosemary Messineo	Appoint	Substitute Teacher		\$90/diem	District	9/12/17	6/30/18	
Katherine Miller	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Michele Monte	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Karen Pini	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Nicole Rowe	Appoint	Substitute Teacher		\$90/diem	District	9/12/17	6/30/18	
Karin Schaefer	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Roxanne Warner	Appoint	Substitute Teacher		\$90/diem	District	9/1/17	6/30/18	
Manuela Barbosa	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Kendall Brown	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Maryanne Cuervo	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Maria Gross	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Coriann Grunstra	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Marcia Leibowitz	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Joanne Madalena	Appoint	Substitute Aide		\$15/hr.	District	9/12/17	6/30/18	
Christine Malloy	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Katherine Miller	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Michele Monte	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Dana Procida	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Tamrin Serpico	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Heather Sinisgalli	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Airan Sommers	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Kimberly Torsiello	Appoint	Substitute Aide		\$15/hr.	District	9/1/17	6/30/18	
Manuela Barbosa	Appoint	Substitute Secretary		\$14/hr.	District	9/1/17	6/30/18	
Marilyn Beyel	Appoint	Substitute Secretary		\$14/hr.	District	9/1/17	6/30/18	
Maryanne Cuervo	Appoint	Substitute Secretary		\$14/hr.	District	9/1/17	6/30/18	
Francis Palazzolo	Appoint	Substitute Secretary		\$14/hr.	District	9/1/17	6/30/18	
Jaycee Cahill	Appoint	Substitute Nurse		\$200/diem	District	9/1/17	6/30/18	
Morgan Feuss	Appoint	Substitute Nurse		\$200/diem	District	9/1/17	6/30/18	
Kellie Moran	Appoint	Substitute Nurse		\$200/diem	District	9/1/17	6/30/18	
Frank Ciaburri	Appoint	Substitute Custodian		\$18/hr.	District	9/1/17	6/30/18	

Matthew Grieves	Appoint	Substitute Custodian		\$18/hr.	District	9/1/17	6/30/18	
David Penicaro	Appoint	Substitute Custodian		\$18/hr.	District	9/1/17	6/30/18	
Michael Riker	Appoint	Substitute Custodian		\$18/hr.	District	9/1/17	6/30/18	
Blaze Wilder	Appoint	Substitute Custodian		\$18/hr.	District	9/1/17	6/30/18	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Mark Feinsinger	Appoint	Gay-Straight Alliance	1	\$646.00	JTHS	9/1/17	6/30/18	
Joyce Hulbert	Appoint	DECA Competition Co-Coordinator	4	\$1,844.50	JTHS	9/1/17	6/30/18	
Jason Kalish	Appoint	Table Tennis	1	\$646.00	JTHS	9/1/17	6/30/18	
Melissa Kwiecinski	Appoint	DECA Competition Co-Coordinator	4	\$1,844.50	JTHS	9/1/17	6/30/18	
Erica Pelusio	Appoint	Computer Science Club	1	\$646.00	JTHS	9/1/17	6/30/18	
Gino Rose	Appoint	Biotechnology Research Club	3	\$2,295.00	JTHS	9/1/17	6/30/18	
Donald Rutsch	Appoint	Debate Assistant Coach	N/A	N/A	JTHS	9/1/17	6/30/18	Volunteer
Kimberly Serzan	Appoint	School Store Business Manager	1	\$646.00	JTHS	9/1/17	6/30/18	
Cara Schwimer	Appoint	Student Council Advisor	5	\$5,000.00	JTHS	9/1/17	6/30/18	
Kristen Afflerbach	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/17	6/30/18	Not to exceed 5 days
Stephen Barbato	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/17	6/30/18	Not to exceed 5 days
Joyce Hulbert	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/17	6/30/18	Not to exceed 5 days
Mary Beth Lapszynski	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/17	6/30/18	Not to exceed 5 days
Mauricio Penilla	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/17	6/30/18	Not to exceed 5 days
Bertha Todd	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/17	6/30/18	Not to exceed 5 days
Kathryn vonEssen	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/17	6/30/18	Not to exceed 5 days
Vickki Nadler	Appoint	Saturday Detention Administrator		\$75/hr.	JTHS	9/1/17	6/30/18	Total of 18 sessions, one administrator per session
Daniel Papa	Appoint	Saturday Detention Administrator		\$75/hr.	JTHS	9/1/17	6/30/18	
Michelle Papa	Appoint	Saturday Detention Administrator		\$75/hr.	JTHS	9/1/17	6/30/18	

F. 2017-18 SCHOOL YEAR COACHING STAFF								
FALL								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Samantha Hatler*	Appoint	Assistant Field Hockey	N/A	N/A	JTHS	9/1/17	6/30/18	Volunteer
Anthony Vasile*	Appoint	Assistant Football	N/A	N/A	JTHS	9/1/17	6/30/18	Volunteer

SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kyla Kelly	Rescind	Assistant Girls Lacrosse	3	\$4,876.57	JTHS	9/1/17	6/30/18	

* Represents out of district coach

G. CURRICULUM WRITING								
11-000-221-104-200								
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours	
Maria Clarizio	Appoint	English 9	\$37.14/hr.	JTHS	9/1/17	6/30/18	20 hours	
Christina LaMonica	Appoint	ELA, Grade 7	\$37.14/hr.	JTMS	9/1/17	6/30/18	20 hours	
Tricia Lindstedt	Rescind	ELA, Grade 7	\$37.14/hr.	JTMS	7/1/17	6/30/18	20 hours	

H. SUMMER EVALUATION PERSONNEL								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion	
Bethany Dixon	Additional Hours	Speech Evaluations and Summer CST Meetings	\$271.10/diem	District	7/1/17	8/31/17	Not to exceed additional 2.25 hours	
Denyse Edge	Additional Hours	Social History Evaluations and Summer CST Meetings	\$493.06/diem	District	7/1/17	8/31/17	Not to exceed 13 days	
Julie Rienzi	Additional Hours	Special Education Teacher: Summer CST Meetings	\$38.79/hr.	District	7/1/17	8/31/17	Not to exceed 10.5 hours	
Kimberly Serzan	Additional Hours	General Education Teacher: Summer CST Meetings	\$34.59/hr.	District	7/1/17	8/31/17	Not to exceed 11 hours	

I. STUDENT INTERN/TEACHER							
Name	School	Program	Subject	Location	Date Effective	Date Termi	Discussion
Kelly Hassler	Seton Hall University	Student Teacher	Speech Language Pathology	Stanlick	1/2/18	6/15/18	

K.2 Motion to approve the following job descriptions:

- Student Council Advisor – Middle School

MOTION: Mrs. Van Ness	SECOND: Mrs. Gould			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth			X	

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Senatore, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.11, as described below:

L.1 Motion to approve **student received** for the 2017-2018 school year, as indicated below:

Student	School	Tuition	Effective
M/14-6 - 020106102	Capstone Public School F-1 International Student Program	\$18,500	9/1/17-6/30/18
F/14-5 - 020106076	Capstone Public School F-1 International Student Program	\$18,500	9/1/17-6/30/18

L.2 Motion to **rescind student placement** for the 2017-2018 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/18-2	Regional Day	\$64,245	9/1/17

L.3 Motion to **approve student placement** for 2017-2018 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/16-8	Shepard Prep High School	\$52,257.66	9/6/17 – 6/30/18

L.4 Motion to **approve transition/inclusion services for student(s)** for the **2017-2018** school year, as indicated below plus:

Student	Provider	Rate	Effective
M/11-8	New Jersey Coalition for Inclusive Education	\$1600.00	9/8/17 for 2 half days (3.5hrs)
M/20-2	New Jersey Coalition for Inclusive Education	\$1600.00	9/8/17 for 2 half days (3.5hrs)

L.5 Motion to rescind **Nursing Services** for the **2017-2018** school year, as indicated below:

Student	Provider/School	Tuition	Effective
M/18-2	Bayada Pediatrics	\$ 62,905.50	9/1/17

L.6 Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
Milton Preschool	Ideal Farms, Lafayette, NJ	October 6, 2017
JTHS, French Field Trip (Grades 11 & 12)	United Nations Headquarters, New York City, NY	October 26, 2017

L.7 Motion to approve and submit biannual **Statement of Assurance Regarding the Use of Paraprofessional Staff** for the 2017-2018 school year to the Executive County Superintendent.

L.8 Motion to approve revised curricula, aligned to the 2017 NJSLS:
 a. ELA, Grades 6-12

L.9 Motion to approve the Athletic Department Operational Manual.

L.10 Motion to approve **completed curricula**, as aligned to the 2017 NJSLs:

- b. AP Calculus BC
- c. AP Computer Science & Principles
- d. Criminal Justice & the Law
- e. Holocaust, Genocide & Human Rights
- f. Forensic Science CP
- g. ELA, Grades K-5 (Units 2 & 3)

L.11 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) August 14, 2017 through September 11, 2017.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from August 14, 2017 through September 11, 2017, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	0	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	0	0	0
JTHS	0	0	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Senatore	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli			X	
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

M. POLICY COMMITTEE

Motion by Mrs. Poulas, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve motion M.1, as described below:

M.1 Motion to approve the **Second Reading** of the following (*copy available for review*)

File Code	Title	Action
5430P	Class Rank	Revised

MOTION: Mrs. Poulas	SECOND: Mrs. Gould			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli			X	
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

N. COMMUNICATIONS

- None

O. OLD BUSINESS

- None

P. NEW BUSINESS

- Ms. Zeno reminded the public there will be a joint meeting with the Township Council on Tuesday, September 19, 2017 at the Board of Education offices.
- Mrs. Giacchi highlighted the new vendor the district is using for student fees.

Q. PUBLIC COMMENTS

- An audience member spoke regarding the accelerated and summer reading programs.

R. BOARD MEMBER COMMENTS

- Mrs. Senatore thanked the teachers and reminded everyone PTA Membership forms can be obtained at the various back to school nights.
- Mr. Stewart noted the outstanding music programs in district and would like to see more students encouraged to partake of the arts.
- Mrs. Gould attended a soccer game and commented how beautifully maintained the field was. She also referred to the student summer work and questioned how effective it is.
- Mrs. Wildermuth congratulated the staff for the successful financial audit and asked for everyone to remember those lost in 9/11 and the more recent hurricane victims.
- Mrs. Poulas noted the successful start to the school year.
- Mrs. Van Ness thanked the facilities department and staff for the abundance of work performed in a short amount of time. She also sent condolences to a staff member on the loss of a family member.

S. ADJOURN

Motion by Mr. Stewart, seconded by Mr. Martorelli that the meeting adjourn at 8:20 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/tolls/miscellaneous fees)
DiColo, John	12/7-12/13	Phoenix, AZ	NIAAA/NFHS National Athletic Directors Conference	\$ 255.00	\$ 296.40	50	\$ 150.00	6	\$ 59.00	6.5	\$ 1,538.50
Plotts, Timothy	10/12-10/17	Various Locations in China	The Third Annual Conference of Global K-12 Education Research	\$ -		86	-	-	\$ 89.25	-	\$ -
Sanchez, Vanessa	Multiple	Parsippany, NJ	Transporting Students with Disabilities	\$ 659.00	Own	-	-	-	-	-	\$ 659.00
Sanchez, Vanessa	Multiple	Budd Lake, NJ	Financial Operations	\$ 556.00	Own	-	-	-	-	-	\$ 556.00
Tierney, Patrick	9/19	New Brunswick, NJ	NJ DEP UST Training for Class A & B Operators	\$ 225.00	Own	120	-	-	-	-	\$ 225.00
Vichengrad, Blake	9/19	New Brunswick, NJ	NJ DEP UST Training for Class A & B Operators	\$ 225.00	Own	120	-	-	-	-	\$ 225.00
Wiggins, Joleen	10/21	Montclair, NJ	Therapy for Students with Childhood Apraxia (CAS)	\$ 190.00	Own	80	-	-	-	-	\$ 190.00

All Meals are prorated 75% on travel days