

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, October 9, 2017 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. Van Ness, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio (<i>Arrived @6:32pm</i>)	<u>X</u>	_____
Mrs. Gould	<u>X</u>	_____
Mr. Martorelli	<u>X</u>	_____
Mr. Millar (<i>Arrived @6:34pm</i>)	<u>X</u>	_____
Mrs. Senatore	<u>X</u>	_____
Mr. Stewart (<i>Arrived @6:31pm</i>)	<u>X</u>	_____
Mrs. Wildermuth	<u>X</u>	_____
Mrs. Poulas, Vice President	<u>X</u>	_____
Mrs. Van Ness, President	<u>X</u>	_____
Britney Ajaj, <i>Student Representative</i>	_____	<u>X</u>
Peyton Riegel, <i>Student Representative</i>	<u>X</u>	_____

D. CLOSED SESSION

Motion by Mrs. Senatore, seconded by Mrs. Gould, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 9th day of October, 2017 at 6:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 6:54 PM.

E. SUPERINTENDENT'S REPORT

- Dr. Tierney reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

- Mrs. Howe presented the Spring 2017 PARCC Scores.
- Dr. Tierney presented the Period Two SY17 Electronic Violence and Vandalism Report

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- Student Representative Peyton Riegel reported on several high school activities, including Mr. Jefferson and Homecoming. She advised administration that the handicap bathroom in the B-Wing has no lock on it and that there is a rumor that a block schedule will be implemented. Miss Riegel also commented on school lunch and student attendance on the Monday after prom.

I. COMMITTEE REPORTS

- **Personnel and Policy Committee** – Mr. Millar reported the Committee met on October 2 and discussed open positions in district, EDP’s, policy and staffing needs.
- **Education Committee** – Mrs. Senatore highlighted the minutes of the October 2nd meeting. Items discussed included summer reading, field trips, science testing results, QSAC Statement of Assurance and curriculum.
- **Building Needs and Finance Committee** – Mr. Cuccio noted the Committee met on September 19 and discussed the Energy Savings Improvement Plans (ESIP) offered, modular classrooms in need of repair and direct install.

J. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mr. Stewart, that the minutes of the following meetings be accepted as submitted:

September 11, 2017 Regular Meeting Minutes

September 11, 2017 Executive Session Minutes

MOTION: Mrs. Gould	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio			X	
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar			X	
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

September 19, Special Joint Meeting Minutes

MOTION: Mrs. Gould	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar			X	
Mrs. Poulas			X	
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.11, as described below:

- K.1** Motion to approve the appointment of **Methfessel & Werbel** to serve as special education counsel through December 31, 2017, in accordance with their proposal to provide legal services.
- K.2** Motion to approve the energy savings initiative with **Donnelly Energy** for participation in the Direct Install Program for the 2017-2018 school year (Phase 1), per Board Attorney review.
- K.3** Motion to approve appointment of **Gianforcaro Architects, Engineers, Planners** to serve as architect through December 31, 2017, in accordance with their proposal to provide architecture/engineering services for special projects, per Board Attorney review.
- K.4** Motion to approve the **purchase order** list dated September 2017 in the amount of **\$580,976.47**.
- K.5** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of August 31, 2017, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- K.6** Motion to participate in Joint Transportation and enter into an agreement with Sparta Township Public Schools and Jefferson Township Public Schools (Host) to provide transportation from school to various bus stops within Sparta for an afterschool activity run (late bus) approximately 3 nights per week at \$62.50 per diem.
- K.7** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Central Office	2280	Paper shredder
Middle School	1495	Roland piano (broken)
High School	2642	TV

- K.8** Motion to approve the source of funding and allocate the grant for the following individuals as funded from the **FY2018** Title I Grant:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Salary</u>	<u>Grant Share</u>	<u>FICA/TPAF</u>
Jennifer Escolano	Middle School	Teacher	\$ 76,403	\$ 51,955	\$ 14,547
Gerald Venturino	Briggs	BSIP	\$ 64,404	\$ 33,017	\$ 9,245
Katrina Fairclough	Arthur Stanlick	BSIP	\$ 57,029	\$ 29,798	\$ 8,343

- K.9** Motion to **designate** the source of funding and allocate the grant for the following individuals as funded from the **FY2018** Title IIA Grant:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Salary</u>	<u>Grant Share</u>	<u>FICA/TPAF</u>
Megan Grisi	Briggs	Teacher	\$ 60,482	\$ 35,356	\$ 9,900

- K.10** Motion to approve **Resolution Authorizing Disposal of Surplus Property** through GovDeals, as described below:

WHEREAS, the Jefferson Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Jefferson Township Board of Education in Lake Hopatcong, NJ, County of Morris, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:
 - 2001 Dodge Ram Pick Up, VIN# 3B7KF26651M556673
 - Briggs & Statton Magna Force 5HP air compressor
 - Coats Company Tire Machine, Model # 4050a
 - Antifreeze recycling machine
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserves the right to accept or reject any bid submitted.

K.11 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mr. Cuccio	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

L. PERSONNEL COMMITTEE

Motion by Mr. Millar, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions L.1 to L.3, as described below:

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Melissa Hall 11-000-240-105-000	Appoint	Interim Assistant Principal 15-70-72/cbc		\$487/diem	JTMS	10/12/17	12/2/17	Replacing KT Per diem in lieu of regular salary
William Koch 11-000-221-102-000	Appoint	Athletic Director/Supervisor of Health & Physical Education 15-80-82/abp		\$136,500	District	1/1/18	6/30/18	Replacing J. DiColo
Scott Rebholz 11-000-221-102-000	Appoint	Interim Director of Special Services 15-90-92/abn		\$175/diem	District	9/18/17	10/31/17	Replacing E. Daggett Per diem in addition to regular salary
Marius Petric	Retirement	Supervisor of Math and Business 25-90-92/abt			District	9/30/18	10/1/18	Retiring after 13 years of service
KT	Medical Leave	15-70-72/abk			JTMS	10/12/17	12/2/17	Utilizing 31 personal illness days and 2 personal days

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Emily Perkalis* 11-213-100-101-003	Appoint	Special Education Teacher 10-30-30/bvk	BA Step 1	\$52,784	Briggs	10/10/17	6/30/18	Replacing J. Rienzi
Kristen Oyen	Appoint	Bedside Instruction		\$42.45/hr.	District	10/9/17	6/30/18	
Lauren Provost	Appoint	Bedside Instruction		\$42.45/hr.	District	9/20/17	6/30/18	
Kristen Iaconetti 11-213-100-101-290	Rescind	Special Education Teacher (LTS) 10-70-70/bxr		\$263.94/diem	JTMS	9/27/17	9/28/17	
Julie Rienzi 11-000-219-104-006	Adjusted Start Date	LDT-C 10-60-60/adi	MA+15 Step 10	\$61,897	White Rock	10/10/17	6/30/18	
Teresa Roman	Adjusted Termination Date	Learning Disabilities Teacher Consultant 10-60-60/adi			White Rock	10/9/17	10/10/17	
KA	Adjusted Medical Leave	10-80-80/bma			JTHS	11/27/17	1/30/18	Utilizing 40 personal illness days
KA	Adjusted Family Leave	10-80-80bma			JTHS	1/31/18	5/5/18	Unpaid
MC	Adjusted Medical Leave	10-60-60/ahu			White Rock	9/1/17	11/16/17	Utilizing 50 personal illness days
MC	Adjusted Family Leave	10-60-60/ahu			White Rock	11/16/17	6/30/18	Unpaid
KP	Medical Leave	10-40-40/bsj			Milton	2/2/18	4/10/18	Utilizing 40 personal illness days
KP	Family Leave	10-40-40/bsj			Milton	4/10/18	6/22/18	Utilizing 4 family illness days, 3 personal days and 45 unpaid days
BT	Medical Leave	10-30-30/bmv			Briggs	11/27/17	1/6/18	Utilizing 21 personal illness days and 3 unpaid days
BT	Family Leave	10-30-30/bmv			Briggs	1/8/18	6/22/18	Unpaid
KW	Family Leave	10-70-70/apa			JTMS	1/2/18	3/24/18	Unpaid

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Delia Betancourth 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bab	Step 1	\$22.41/hr.	Transportation	10/24/17	6/30/18	Replacing M. Happel
Alice Cassara 11-000-213-105-007 (50%) 11-000-213-105-008 (50%)	Appoint	Secretary/Group III (.49) 10-70-70/adf	Step 1	\$17,473	JTMS/JTHS	10/2/17	6/30/18	Replacing T. Niziol
Jeralyn Dalling 11-000-217-106-004	Appoint	Special Education Aide 09-40-40/bot	Step 1	\$21.04/hr.	Milton	10/18/17	6/30/18	Replacing J. Hantson 3.5 hr./day; no benefits
Nicole Rowe 11-213-100-106-007	Appoint	Special Education Aide 10-70-70/bzt	Step 1	\$21.04/hr.	JTMS	9/27/17	6/30/18	New position, not budgeted 3.5 hrs./day; no benefits
Vanessa Sanchez 11-000-270-160-000	Appoint	Transportation Supervisor 08-90-92/bfz		\$87,500	Transportation	11/20/17	6/30/18	Replacing S. Wilson
Anthony Vasile 11-213-100-106-007	Appoint	Special Education Aide 10-70-70/bvi	Step 1	\$21.04/hr.	JTMS	10/16/17	6/30/18	Replacing D. Morris 3.5 hrs./day; no benefits
Wendy Asplund 11-213-100-106-001	Account Code Change	Special Education Aide 09-10-10/bub			Stanlick	9/11/17	6/30/18	
Meg Castro 11-000-217-106-007	Account Code Change	Special Education Aide 09-70-70/bup			JTMS	10/4/17	6/30/18	
Pamela Kulick 11-213-100-106-001	Account Code Change	Special Education Aide 09-10-10/bcy			Stanlick	9/11/17	6/30/18	
Mindy Zappile 11-213-100-106-007	Account Code Change	Special Education Aide 09-70-70/bmi			JTMS	10/4/17	6/30/18	
Laura Ryan 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bov			JTMS	9/28/17	11/3/17	For Open Gym on 9/28, 10/5, 10/12, 10/19, 10/26 and 11/2 Not to exceed 8 hours
Arian Sommers 11-000-217-106-001	Additional Hours	Special Education Aide 09-10-10/bdc			Stanlick	10/19/17	10/20/17	Not to exceed additional 6 hrs. for 3 rd grade field trip
William Wilson 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bjr			JTMS	9/20/17	11/2/17	For Open Gym on 9/20, 9/27, 10/4, 10/11, 10/18, 10/25 and 11/1 Not to exceed 9.5 hours
Maureen Dragona 11-000-270-107-000	Salary Correction	Transportation Aide 09-90-90/bgw	Step 4	\$21.63/hr.	Transportation	9/1/17	6/30/18	
Alice Cassara	Resignation	Special Education Aide 09-70-70/bjt			JTMS	9/29/17	9/30/17	Accepted another position in district
Valerie Ciaburri	Retirement	Secretary/Group III 12-80-82/als			Technology	1/31/18	2/1/18	Retiring after 25.5 years of service

Michelle Happel	Resignation	Bus Driver 10-90-90/bab			Transportation	10/13/17	10/14/17	
Teresa Niziol	Resignation	Secretary/Group III (.49) 10-70-70/adf			JTMS/JTHS	9/29/17	9/28/17	
Delilah Rocks	Retirement	Bus Driver 10-90-90/azy			Transportation	6/30/18	7/1/18	Retiring after 24.5 years of service
Vanessa Sanchez	Resignation	Assistant Transportation Supervisor 08-90-92/bzy			Transportation	11/19/17	11/20/17	Accepted another position in district
Donald Slegona	Retirement	Maintenance Worker 12-80-82/akh			Facilities	1/5/18	1/6/18	Retiring after 12 years of service
Christy Tonnesen	Resignation	Special Education Aide 09-70-70/bok			White Rock	10/6/17	10/7/17	
Shannon Wilson	Resignation	Transportation Supervisor 08-90-92/bfz			District	11/17/17	11/18/17	
KB	Medical Leave	09-70-70/bbq			JTMS	10/6/17	10/21/17	Utilizing 10 personal illness days
JL	Medical Leave	12-50-52/akv			Cozy Lake	10/18/17	12/17/17	Utilizing 41 personal illness days
TS	Medical Leave	09-70-70/bck			JTMS	10/10/17	10/21/17	Utilizing 9 personal illness days

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer Borealo	Appoint	Substitute Teacher		\$90/diem	District	10/16/17	6/30/18	
Susan Ferry	Appoint	Substitute Teacher		\$90/diem	District	9/21/17	6/30/18	
Matthew Grieves	Appoint	Substitute Teacher		\$90/diem	District	10/10/17	6/30/18	
Jessica House	Appoint	Substitute Teacher		\$90/diem	District	9/18/17	6/30/18	
Frederick Lewis	Appoint	Substitute Teacher		\$90/diem	District	10/10/17	6/30/18	
Raymond Lucas	Appoint	Substitute Teacher		\$90/diem	District	9/28/17	6/30/18	
Victoria Magee	Appoint	Substitute Teacher		\$90/diem	District	10/10/17	6/30/18	
Emily Perkalis	Appoint	Substitute Teacher		\$90/diem	District	10/5/17	6/30/18	
Amanda Quinn	Appoint	Substitute Teacher		\$90/diem	District	10/10/17	6/30/18	
Danielle Castiglione	Appoint	Substitute Aide		\$15/hr.	District	9/12/17	6/30/18	

Lynette DiStefano	Appoint	Substitute Aide		\$15/hr.	District	9/12/17	6/30/18	
Susan Ferry	Appoint	Substitute Aide		\$15/hr.	District	9/21/17	6/30/18	
Dirouhi Knapik	Appoint	Substitute Aide		\$15/hr.	District	10/6/17	6/30/18	
Judith Johnson	Appoint	Substitute Aide		\$15/hr.	District	9/12/17	6/30/18	
Lorrie Kern	Appoint	Substitute Aide		\$15/hr.	District	9/15/17	6/30/18	
Regina Oelkers	Appoint	Substitute Aide		\$15/hr.	District	9/21/17	6/30/18	
Jodi Trautmann	Appoint	Substitute Aide		\$15/hr.	District	9/21/17	6/30/18	
Melissa Zabriskie	Appoint	Substitute Aide		\$15/hr.	District	9/15/17	6/30/18	
Lorrie Kern	Appoint	Substitute Secretary		\$14/hr.	District	9/15/17	6/30/18	
Robert Martins	Appoint	Substitute Custodian		\$18/hr.	District	10/10/17	6/30/18	
Eileen Dalmas	Appoint	Substitute Bus Driver		\$20/hr.	District	10/1/17	6/30/18	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer Foley	Appoint	Spring Musical: Scenery/Stage	1	\$520.00	JTMS	9/1/17	6/30/18	
Pamela Graham	Appoint	American Red Cross	1	\$520.00	JTMS	9/1/17	6/30/18	
Jenna Kelly	Appoint	Peer Leaders	1	\$520.00	JTMS	9/1/17	6/30/18	
Danielle Schreck	Appoint	Grade 8 Team Co-Advisor 3 of 3 (2 of 2)	3	\$361.50	JTMS	9/1/17	6/30/18	
Tamrin Serpico	Appoint	Yearbook Co-Advisor (2 of 2)	3	\$1,084.50	JTMS	9/1/17	6/30/18	
Karen Vanderbok	Appoint	Fall Drama: Costumes, Props and Publications	1	\$646.00	JTHS	9/1/17	6/30/18	
Victoria Wermert	Appoint	Spring Musical: Art/Set Design	1	\$520.00	JTMS	9/1/17	6/30/18	
Victoria Wermert	Appoint	Spring Musical: Props	1	\$520.00	JTMS	9/1/17	6/30/18	

F. 2017-18 SCHOOL YEAR COACHING STAFF								
FALL								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kimberly Kolodny	Appoint	Assistant Girls' Soccer	N/A	N/A	JTHS	9/1/17	6/30/18	Volunteer

SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kimberly Kolodny	Appoint	Assistant Girls' Lacrosse	Step 3	\$4876.57	JTHS	9/1/17	6/30/18	

* Represents out of district coach

G. SUMMER EVALUATION PERSONNEL								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion	
Kristin Oyen	Additional Hours	Special Education Teacher: Summer CST Meetings	\$34.59/hr.	District	7/1/17	8/31/17	Not to exceed additional 1 hour	
Susan Tordoff	Additional Hours	Educational Evaluations and Summer CST Meetings	\$472.43/diem	District	7/1/17	8/31/17	Not to exceed additional 1.5 days	
Katherine Van Ness	Additional Hours	OT Evaluations and Summer CST Meetings	\$276.18/diem	District	7/1/17	8/31/17	Not to exceed additional 3.5 days	

L.2 Motion to approve the Spring 2017 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Arias, Annie	University of California – San Diego	Six Traits of Writing	SP15	3	\$280.00
Beshlian, Amanda	William Paterson University	Assistive Technology	SP54	3	\$349.56
Beshlian, Amanda	William Paterson University	Demonstration Teaching	SP55	1	\$120.68
Cacella, Joshua	New Jersey City University	Introduction to Education and Psychology of Exceptional Children and Youth	SP81	3	\$349.56
Chapman, Shannon	California University of Pennsylvania	Orientation and Assessment	SP46	3	\$349.56
Chapman, Shannon	California University of Pennsylvania	School Community Relations Seminar	SP47	3	\$349.56
Correia, Karen	University of California – San Diego	Using Google Classroom for Teaching and Learning	SP17	3	\$306.00
Curry, Megan	Louisiana State University	English Composition	SP56	3	\$349.56
Curry, Megan	Louisiana State University	English Composition 2	SP68	3	\$349.56
D'Ambrosio, Kathleen	University of California – San Diego	Using Google Classroom for Teaching and Learning	SP66	3	\$349.56
Dunbar, Maria	Centenary University	Seminar in Curricular Evaluation and Assessment Strategies	SP35	3	\$349.56
Fairclough, Katrina	Rowan University	Education and Psychology of Exceptional Learners	SP32	3	\$349.56
Fairclough, Katrina	Rowan University	Teaching Reading to Exceptional Children	SP33	3	\$349.56
Fairclough, Katrina	Rowan University	Curriculum, Instruction, Transitions in Special Education	SP74	3	\$349.56
Fairclough, Katrina	Rowan University	Educational Assessment in Special Education	SP75	3	\$349.56
Fernandes, Michael	California University of Pennsylvania	Advanced Topics in SAQ and Endurance Training	SP10	3	\$349.56
Fernandes, Michael	California University of Pennsylvania	Performance Enhancement in Physical Activity	SP26	3	\$349.56
Fernandes, Michael	California University of Pennsylvania	Exercise Physiology: Assessment and Exercise Prescription	SP27	3	\$349.56
Fernandes, Michael	California University of Pennsylvania	Essentials of Human Movement Science	SP28	3	\$349.56

Fernandes, Michael	California University of Pennsylvania	Orientation to Exercise Science and Injury Prevention	SP08	3	\$349.56
Franks, Brian	Nova Southeastern University	Technology and School Curriculum	SP11	3	\$349.56
Franks, Brian	Nova Southeastern University	Special Topics in Curriculum Design	SP12	3	\$349.56
Franks, Brian	Nova Southeastern University	Special Topics in Curriculum Design II	SP13	3	\$349.56
Franks, Brian	Nova Southeastern University	Introduction to Web Authoring	SP80	3	\$349.56
Gage, Travis	University of California – San Diego	Designing and Preparing a WebQuest	SP24	3	\$271.00
Gage, Travis	University of California – San Diego	Using Google Classroom for Teaching and Learning	SP25	3	\$271.00
Gargone, Carol	University of California – San Diego	Google as a Classroom Tool for Learning	SP62	3	\$299.20
Gargone, Carol	University of California – San Diego	Implementing the Sixth Grade Common Core Math Standards	SP63	3	\$299.20
Gargone, Carol	University of California – San Diego	Study Smarter Not Harder	SP65	3	\$299.20
Guagenti, Alyssa	Walden University	Program Planning and Assessment	SP21	3	\$349.56
Guagenti, Alyssa	Walden University	Capstone Masters Project	SP22	3	\$349.56
Harris, Rachel	Caldwell University	Communication for School Leaders	SP45	3	\$349.56
Harris, Rachel	Caldwell University	Problem Based Inquiry	SP48	3	\$349.56
Harris, Rachel	Caldwell University	Internship – Educational Administration	SP08	3	\$349.56
Hoffman, Beth	University of California – San Diego	Preparing English Language Learners for Success	SP23	3	\$349.56
Hulbert, Joyce	University of California – San Diego	Positive Discipline: A Powerful Approach	SP01	3	\$349.56
Hulbert, Joyce	University of California – San Diego	Reaching Students Through Character Education	SP02	3	\$349.56
Kalish, Jason	LaVerne University	Psychology of Sports and Exercise	SP03	3	\$349.56
Kalish, Jason	LaVerne University	Basketball Basics	SP04	3	\$349.56
Kalish, Jason	LaVerne University	Motivating Athletes	SP05	3	\$349.56
Kalish, Jason	LaVerne University	Running for Maximum Performance	SP06	3	\$349.56
Kalish, Jason	LaVerne University	Golf Basics	SP07	3	\$349.56
LaMonica, Christina	Walden University	Managing Resources for Organizational Success: Finance	SP30	3	\$349.56
LaMonica, Christina	Walden University	Understanding Institutions: Organizational Behavior and Culture	SP31	3	\$349.56
Larena, Ashley	East Stroudsburg University	Research Problems in Reading	SP41	3	\$349.56
Larena, Ashley	East Stroudsburg University	Assessment and Evaluation of Literacy	SP42	3	\$349.56
Larena, Ashley	East Stroudsburg University	Theoretical Models and Literacy Processes	SP43	3	\$349.56
Larena, Ashley	East Stroudsburg University	Reading Clinical Practicum	SP87	3	\$349.56
Madison, Megan	William Paterson University	Research in Education II	SP16	3	\$349.56
Magnuson, Sarah	East Stroudsburg University	Educational Data	SP19	3	\$349.56
Magnuson, Sarah	East Stroudsburg University	Teaching Strategies in Secondary Schools	SP89	3	\$349.56
McBride, Darlene	Centenary University	Family, Society and Children with Special Needs	SP20	3	\$349.56
Miceli, Sarah	Seton Hall University	Internship in Counseling II	SP36	3	\$349.56
Miceli, Sarah	Seton Hall University	Counseling – Community Agencies	SP37	3	\$349.56
Reiss, Joanna	Centenary University	Inclusive Practices	SP14	3	\$349.56
Reiss Joanna	Centenary University	Assessment for Instruction in Special Education	SP84	3	\$349.56
Rienzi, Julie	William Paterson University	Correction of Learning Disabilities	SP29	3	\$349.56
Rienzi, Julie	William Paterson University	Diagnosis of learning Disabilities	SP85	3	\$349.56
Rowe, James	University of California – San Diego	Using Google Classroom for Teaching and Learning	SP79	3	\$321.00
Simler, Renee	Morningside College	Studio: Drawing	SP72	3	\$349.56
Stettler, Amy	Drew University	Music in the Modern Era	SP34	3	\$349.56
Tanis, Janet	William Paterson University	Demonstration Teaching	SP57	1	\$120.68
Tanis, Janet	William Paterson University	Universally Designed Inclusive Classroom	SP58	3	\$349.56
Tiedemann, Robert	Thomas Edison State College	Organizational Leadership for Educational Change and Improvement	SP18	6	\$670.20
Tiedemann, Robert	Thomas Edison State College	Standards Based Curriculum, Instruction and Assessment	SP76	4	\$464.00
Tiedemann, Robert	Thomas Edison State College	Examining and Applying Supervisory Practice	SP77	3	\$349.56
Tiedemann, Robert	Thomas Edison State College	Leading Educational Change and Improvement	SP78	6	\$692.88
Van Dyke, Halei	Grand Canyon University	Introduction to Graduate Studies in the College of Education	SP53	3	\$349.56
Van Dyke, Halei	Grand Canyon University	Introduction to Educational Research	SP67	3	\$349.56
Van Dyke, Halei	Grand Canyon University	Brain Based Learning	SP71	3	\$349.56
Van Dyke, Halei	Grand Canyon University	Foundations in Autism Spectrum Disorders	SP82	3	\$349.56
Vicente-Mora, Jennifer	William Paterson University	Play and Creative Therapy	SP49	3	\$349.56
Vicente-Mora, Jennifer	William Paterson University	Internship in Counseling II	SP50	3	\$349.56
Weaver, Ann	Centenary University	Case Studies in Supervision	SP51	3	\$349.56
Wildermuth, Nicole	Ramapo College of New Jersey	Best Practices in Curriculum, Planning, Design and Development	SP82	4	\$464.00
Wildermuth, Nicole	Ramapo College of New Jersey	Effective Leadership and School Management in Contemporary Education	SP83	4	\$464.00

L.3 Motion to approve the following job descriptions:

- Assistant Supervisor of Buildings, Grounds and Custodial Staff
- Drone Racing Club (EDP)
- Communications Intern

MOTION: Mr. Millar	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth*	X		*	

**Mrs. Wildermuth abstained from voting on Section L.2, Lines 75 and 76.*

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Senatore, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.17, as described below:

M.1 Motion to **approve student placement** for the **2017-2018** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/18-7	Lakeland Andover School	\$52,700	9/19/17-6/30/18
F/15-5	Waterford Township School District	\$13,442	9/1/17-6/30/18
M/10-2	Mountain Lakes BOE	\$ 2,000	10/4/17-6/30/18
M/16-8	Craig School	\$44,815.32	10/2/17-6/30/18

M.2 Motion to approve new course proposals:

- a. Environmental Academy Honors Climate Change Biology
- b. Environmental Academy Environmental Engineering
- c. Environmental Academy Honors Human Ecology
- d. Environmental Academy Honors Natural Resources Management & Policy
- e. Environmental Academy Honors United States History 2
- f. Sports in American Culture
- g. Engineering 2 & Engineering 2 Honors
- h. Tomorrow’s Teachers: Introduction to Education
- i. Computer Science Discoveries
- j. General Home Repair
- k. Robotic Engineering
- l. Speak Up and Write All About It!
- m. 21st Century Researchers!
- n. Engineering 1 Honors
- o. Robotics 1 & 2 Honors
- p. Architecture 1 & 2 Honors
- q. CAD 1 & 2 Honors

M.3 Motion to approve the following **Day Field Trips**:

School/Group/Activity	Location	Dates
JTHS, Debate Club Tournament	Dover High School, Dover, NJ	October 27, 2017
JTMS, Grade 8 (8 Blue) Field Trip	Pax Amicus Theatre, Budd Lake, NJ	November 7, 2017
JTMS, Grade 8 (8 Gold) Field Trip	Pax Amicus Theatre, Budd Lake, NJ	November 8, 2017
JTHS, Debate Club Tournament	Kittatinny Regional High School, Hampton, NJ	December 8, 2017
JTHS, Debate Club Tournament	Sparta High School, Sparta, NJ	January 12, 2018
JTMS, Chorus and Band Students Field Trip	NJ Devil’s Performance, Prudential Center, Newark, NJ	January 13, 2018
JTHS, Debate Club, Championship	Roxbury High School, Succasunna, NJ	February 9, 2018
ET Briggs, Grade 1 Field Trip	Fosterfields Farm, Morristown, NJ	May 1, 2018
JTMS, Junior Solar Sprint Competition	Kittatinny Regional High School, Hampton, NJ	May 15, 2018

School/Group/Activity	Location	Dates
JTHS, Drama Club Field Trip	“Wicked,” Gershwain Theatre, New York, NY	May 16, 2018
ET Briggs, Grade 2 Field Trip	Waterloo Village, Stanhope, NJ	May 18, 2018
JTMS, Junior Solar Sprint Competition	Ridgedale Middle School, Florham Park, NJ	May 21, 2018
JTMS, Band & Chorus Competition/Field Trip	High Note Festival & Dorney Park, Allentown, PA	May 25, 2018

M.4 Motion to approve the following Overnight Field Trips:

School/Group/Activity	Location	Dates
JTMS, 7 Gold Team	New Jersey School of Conservation at Stokes State Forest, Branchville, NJ	November 20-21, 2017
JTMS, Grade 8, GATEways Trip	New England: Plymouth, Salem, Boston, Concord, MA	April 11 - 13, 2018
JTMS, Grade 7, GATEways Trip	New England: Cape Cod, MA, Mystic, CT (Location if rain: Boston, MA)	May 30 – June 1, 2018

M.5 Motion to approve the Uniform State Memorandum of Agreement between Educational and Law Enforcement Officials for school year 2017-2018.

M.6 Motion to approve and submit the Lead Testing Statement of Assurance for the 2017-2018 school year to the Executive County Superintendent.

M.7 Motion to approve the Statement of Assurance and District Performance Review (DPR) for the 2017-2018 New Jersey Quality Single Accountability Continuum (NJQSAC) evaluation in the following areas:

1. Instruction and Program
2. Personnel
3. Fiscal Management
4. Operations
5. Governance

M.8 Motion to approve submission of the 2017-2018 Nursing Services Plan to the Morris County Executive Superintendent.

M.9 Motion to approve resolution of the Jefferson Township Board of Education Resolution approving settlement, as described below:

BE IT RESOLVED that the Jefferson Township Board of Education hereby accepts and approves the negotiated Settlement Agreement and Release of Claims (“Agreement”) between the Jefferson Township Board of Education and S.T. and P.T., individually and on behalf of R.T., subject to the terms and conditions set forth therein; and

BE IT FURTHER RESOLVED that the Jefferson Township Board of Education authorizes the Board President and Business Administrator to execute the Agreement on behalf of the Board; and to take such further steps as may be necessary to effectuate the within settlement and carry out this action of the Board.

M.10 Motion to accept the 2017-2018 Emergency Operations Plan for the Jefferson Township School District. *(Viper Manuals for the Jefferson Township Police Department)*

M.11 Motion to approve, as required by the New Jersey Department of Education, the Violence, Vandalism and Substance Abuse (VV-SA) Incident Report Form, Harassment, Intimidation or Bullying – Investigations, Trainings and Programs (HIB-ITP) report forms, and Report of Suspension of Students with Disabilities (for reasons other than violence, vandalism, weapons, substance offenses or harassment, intimidation or bullying), which includes all offender, victim and incident detail contained in the department’s Electronic Violence and Vandalism incident report form for reporting incidents of violence, vandalism and substance abuse (EVVRS).

M.12 Motion to approve October 2 through October 6, 2017 as **“Week of Respect”**.

WHEREAS, The Anti-Bullying Bill of Rights Act (2011) has designated the week beginning with the first Monday in October as a “Week of Respect” in New Jersey schools. All public and charter schools in New Jersey will observe the week with age-appropriate instruction focusing on harassment, intimidation and bullying.

NOW THEREFORE BE IT RESOLVED, the Jefferson Township Board of Education will observe October 2 through October 6, 2017 as “Week of Respect”.

M.13 Motion to approve October 16 through October 20, 2017 as **“School Violence Awareness Week”**.

M.14 Motion to adopt a resolution recognizing the week of October 16 through October 20, 2017 as **“National Character Counts Week”**.

WHEREAS, A person’s “character ” is the summation of his or her habits, attitudes and attributes.

WHEREAS, Those qualities are learned, they can and should be purposefully taught.

WHEREAS, Good character doesn’t happen automatically and it’s too important to be left to chance. The effectiveness and well-being of individuals, their organizations and their society depend on it.

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education
(1) Recognize the week of October 16-20, 2017, as “National Character Counts Week”; and
(2) Calls upon the people of the United States, high schools, law enforcement, State and local officials, and interested groups, to observe National Character Counts Week with appropriate programs and activities that promote and teach the six pillars of character and promote good character.

M.15 Motion to adopt a resolution recognizing the week of October 23 through October 27, 2017 as **“National Red Ribbon Week”**.

WHEREAS, The Red Ribbon Campaign was started when drug traffickers in Mexico City murdered DEA agent Enrique Camarena in 1985. This began the continuing tradition of displaying Red Ribbons as a symbol of intolerance towards the use of drugs. The mission of the Red Ribbon Campaign is to present a unified and visible commitment towards the creation of a DRUG-FREE AMERICA.

WHEREAS, The Department of Human Services estimates approximately 14 million Americans use illegal drugs and 17 million are alcoholics or abusers.

WHEREAS, More than half of America’s school age children have tried illegal drugs.

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education
(1) Celebrates the week of October 23-27, 2017 as “National Red Ribbon Week”; and
(2) Calls upon the law enforcement, State and local officers and interested groups, to observe National Red Ribbon Week with appropriate programs and activities to keep children, families and communities safe, healthy and drug-free, through parent training, networking and sponsoring the National Red Ribbon Campaign.

M.16 Motion to approve resolution to **Participate in Future Ready Schools NJ**, as described below:

WHEREAS, The Jefferson Township Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

WHEREAS, The Jefferson Township Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

THEREFORE, IT IS RESOLVED that the Jefferson Township Board of Education agrees to participate in the Future Ready Schools – New Jersey.

WE HEREBY APPOINT Patrick Tierney or designee to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

WE DO HEREBY RECOGNIZE that Patrick Tierney or designee will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

WE AGREE to follow through with the district’s commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

M.17 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) September 11, 2017 through October 9, 2017.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from September 11, 2017 through October 9, 2017, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	0	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	2	1	0
JTHS	2	0	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Senatore	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Martorelli			X	
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

Enrollment as of 9/28/17:

	September 2016	September 2017
Milton	119	152
Cozy Lake	186	187
Arthur Stanlick	314	309
E.T. Briggs	289	286
White Rock	357	329
Total Elementary	1,265	1,263
JTMS	774	766
JTHS	999	998
GRAND TOTAL	3,038	3,027
Tuition students received	1	6
Out-of-district placement	35	29

N. POLICY COMMITTEE

Motion by Mr. Millar, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve motions N.1 through N.3, as described below:

N.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Title	Action
9541P	Student Teachers/Interns	Revised
2700P	Services to Nonpublic School Students	Revised
7100P	Long Range Facilities Planning	Revised
7100R	7100 Long Range Facilities Planning	Revised
7101P	Educational Adequacy of Capital Projects	Revised
7101R	Educational Adequacy of Capital Projects	Revised
7102P	Site Selection and Acquisition	Revised
7102R	Site Selection and Acquisition	New
7130P	School Closing	Revised
7300P	Disposition of Property	Revised
7300.1R	Disposal of Instructional Property	Abolished
7300.2R	Disposal of Land	Revised
7300.3R	Disposition of Personal Property	Abolished
7300.4R	Disposition of Federal Property	Revised

N.2 Board Goals

Motion to establish the following Board Goals for the 2017-2018 School Year:

- Negotiations – establish process with JTEA to develop fair and equitable salary guide for all staff members
- Communication – improve communication among Board Members, administration and community at large

N.3 District Goals

Motion to establish the following District Goals for the 2017-2018 School Year:

- Student Achievement – Continue implementation and evaluation of the ELA, Math and Next Generation Science Curricula
- Technology – Increase student use of instructional technology across the district
- Facilities – Continue upgrade of physical plant and make improvements as necessary
- Innovative Experiences – Establish network of business and organizations that would provide real-world/meaningful experiences for students

MOTION: Mr. Millar	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

O. COMMUNICATIONS

- None

P. OLD BUSINESS

- None

Q. NEW BUSINESS

- None

R. PUBLIC COMMENTS

- An audience member questioned what accommodations can be expected for a student on crutches.

S. BOARD MEMBER COMMENTS

- Mrs. Senatore thanked the Middle School PTA for their contributions and participation at Back to School Night and the upcoming Grandparents Day and presentation of the documentary “ScreenAgers”. She also noted her appreciation of the working relationship the Township Council has with the BOE and is in support of reinstating Government Day, as discussed at the Joint Meeting on September 19.
- Mrs. Gould noted the success of the joint meeting with the Township Council and highlighted the fact that more attention needs to be paid to mental illness and that as a community we must do more to avoid tragedy, like the recent shooting in Las Vegas.
- Mr. Stewart attended several sporting events recently and admired the heart and soul the kids put into these events and along with arts and academics, it can make a very comprehensive student body.
- Mr. Martorelli commended the district in its proactive position at school events, given recent activity at neighboring schools.
- Mr. Cuccio commended the Central Office staff for their work on the annual audit.
- Mrs. Wildermuth communicated that help is always appreciated at the local food pantry and thrift shop. She also congratulated those who participated in Mr. Jefferson and the staff for the high school auditorium improvements.
- Mrs. Poulas remarked on the PARCC score results and reminded parents and guardians to not let a test score define a student.

T. ADJOURN

Motion by Mr. Cuccio, seconded by Mr. Stewart, that the meeting adjourn at 8:27 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
DiColo, John	12/7-12/13	Phoenix, AZ	NIAAA/NFHS National Athletic Directors Conference	\$ 255.00	\$ 296.40	50	\$ 150.00	6	\$ 59.00	6.5	\$ 1,538.50
LaConti, Lyndsay	12/14	Mahwah, NJ	Writing Effective HIB Reports	\$ 150.00	Own	86	-	-	-	-	\$ 150.00
Morando, Denise	10/2-10/3	Long Branch, NJ	Beyond Looking 2017 – AENJ Conference	\$ 185.00	Own	164	-	-	-	-	\$ 185.00
Tamayne-Hettema, Jennifer	10/2-10/3	Long Branch, NJ	Beyond Looking 2017 – AENJ Conference	\$ 200.00	Own	162	-	-	-	-	\$ 200.00
Towers, Wendy	12/11	West Orange, NJ	Makerspaces: Powerfully Enhance Student Learning in Your Classroom and School	\$ 249.00	Own	95	-	-	-	-	\$ 249.00
Wiggins, Joleen	10/27	Webinar	Complex Feeding Issues: Sensory, Motor, and Behavior Techniques for Autism, Cerebral Palsy and other Development Delays	\$ 199.99	N/A	-	-	-	-	-	\$ 199.99

All Meals are prorated 75% on travel days