

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, December 11, 2017 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. Van Ness, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	<u> X </u>
Mrs. Gould (<i>arrived @ 6:33pm</i>)	<u> X </u>	_____
Mr. Martorelli	<u> X </u>	_____
Mr. Millar	<u> X </u>	_____
Mrs. Senatore (<i>arrived @ 6:33pm</i>)	<u> X </u>	_____
Mr. Stewart	<u> X </u>	_____
Mrs. Wildermuth	<u> X </u>	_____
Mrs. Poulas, Vice President	<u> X </u>	_____
Mrs. Van Ness, President	<u> X </u>	_____
Delia Leka, <i>Student Representative</i>	<u> X </u>	_____
Cassie Tice, <i>Student Representative</i>	<u> X </u>	_____
Peyton Reigel, <i>Student Representative</i>	<u> X </u>	_____

D. CLOSED SESSION

Motion by Mrs. Wildermuth, seconded by Mr. Martorelli, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 11th day of December, 2017 at 6:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, student residency related matter or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:30 PM.

E. SUPERINTENDENT'S REPORT

- Dr. Tierney reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

- Dr. Timothy Plotts, Jefferson Township High School Principal made a presentation for proposed changes to the 2018-2019 High School Master Schedule.

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- Mrs. Small, Board Member Elect, asked the protocol to visit schools.

H. STUDENT REPRESENTATIVES

- Student Representative Tice reported the first marking period has closed and winter sports are under way. She also spoke of the upcoming holiday break, proposed block scheduling, 1:1 laptop initiative, and annual return of alumni.
- Student Representative Leka announced the upcoming wrestling match on Friday, the Pennies for Puerto Rico fundraiser, after school clubs and REBEL.
- Student Representative Riegel reported on the monies raised for Chief Joseph in Kenya, PDP Day, the HS Madrigal, spring musical auditions, block schedule concerns and concerns regarding a new teacher.

I. COMMITTEE REPORTS

- **Policy and Personnel Committee** – Mr. Millar reported the Committee met on December 4th and discussed Open Positions within the district, Policy Review, and administrative personnel.
- **Education Committee** – Mrs. Senatore highlighted the meeting of December 4th with the following items: High School Master Schedule changes, RAMP Application, Special Education Programs, Witch of Blackbird Pond Summative Projects at JTMS, ESSA Accountability Profile, New Jersey Science Assessment Update, GoMath!, approval of new courses and revisions to curricula, and approval of day and overnight field trips. There was Board discussion regarding Dr. Plotts’ presentation on the proposed High School Master Schedule change and the increase and formalization of the number of academic course requirements. Dr. Tierney stated the proposed changes would enhance and make the district’s profile more competitive.
- **Building Needs and Finance Committee** – Mrs. Gould reported the Committee met on December 5 and discussed HS auditorium seat donations, capital improvements and renovations/referendum, status energy savings direct install, transportation needs, and food services equipment needs.
- **Negotiations Committee** – Mrs. Van Ness noted the Committee had their kick off meeting on November 28 and established the ground rules for future meetings.

J. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mrs. Poulas, that the minutes of the following meetings be approved as submitted:

November 13, 2017 Regular Meeting Minutes

November 13, 2017 Executive Session Minutes

MOTION: Mrs. Gould	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Gould, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.8, as described below:

K.1 Motion to approve the **purchase order** list dated November 2017 in the amount of **\$488,032.92**.

K.2 Motion to approve the **check journal** as of November 2017 in the amount of **\$5,534,386.86**.

Fund	Amount
General (10/11)	\$ 5,295,994.98
Capital Outlay (12)	\$ 101,879.00
Special Revenue Funds (20)	\$ 136,512.88
Total	\$ 5,534,386.86

K.3 Motion to approve the **vendors' bills list** for release on December 12, 2017, in the amount of **\$822,583.37**

K.4 Motion to approve the funds **transfers** in the 2017-2018 Fiscal Year, dated November 2017 in the amount of **\$150,193.79**.

K.5 Motion that the Board of Education approve the **certification(s)** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of October 31, 2017, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of October 31, 2017, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.7 Motion to approve purchasing for the 2017-2018 school year from the following vendor sources:

State/NASPO Contract
 Morris County Cooperative Pricing Council
 Hunterdon County Educational Services Commission
 Educational Services Commission of NJ

K.8 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mrs. Gould	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

L. PERSONNEL COMMITTEE

Motion by Mr. Millar, seconded by Mr. Martorelli, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Melissa Hall 11-000-240-103-000	Extended Appointment	Interim Assistant Principal 15-70-72/cbc		\$487/diem	JTMS	10/12/17	12/29/17	Replacing KT Per diem in lieu of regular salary
MP	Medical Leave	15-80-82/abi			JTHS	3/5/18	4/23/18	Utilizing 35 personal illness days
MP	Family Leave	15-80-82/abi			JTHS	4/24/18	8/7/18	Utilizing 4 personal days, 5 family illness days, 32 vacation days and 33 unpaid days
KT	Extended Medical Leave	15-70-72/abk			JTMS	10/12/17	12/29/17	Utilizing 36 personal illness days, 12 vacation days and 2 personal days

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Katlin Cadavid-Orozco 11-204-100-101-290	Appoint	Special Education Teacher (LTS) 10-80-80/bmv		\$263.92/diem	Briggs	11/27/17	4/10/18	Over 60 days Replacing BT
Caitlin Vogel* 11-213-100-101-290	Appoint	Special Education Teacher (LTS) 10-80-80/bma		\$263.92/diem	JTHS	11/27/17	5/5/18	Over 60 days Replacing KA
Rivca Zacharia 11-000-219-104-004	Appoint	School Psychologist 10-40-40/adc	MA+30 Step 11	\$68,477	Milton	2/2/18 2/12/18	6/30/18	Replacing A. Porreca
Deborah Georgens 11-000-213-101-280	Appoint	Substitute Nurse		\$200/diem	JTHS	11/15/17	1/23/18	Appoint for team events
Joann Patalive	Appoint	Bedside Instruction		\$42.45/hr.	District	11/22/17	6/30/18	
Renee Simler	Appoint	Bedside Instruction		\$42.45/hr.	District	11/20/17	6/30/18	
Tyler Wood	Appoint	Bedside Instruction		\$42.45/hr.	District	11/22/17	6/30/18	
Susan Blanchard 11-140-100-101-290	Extended Appointment	Health & Physical Education Teacher (LTS) 10-80-80/atk		\$200/diem	JTHS	10/23/17	12/29/17	Replacing M. Hall Over 20 days
Susan Grobleski 11-120-100-101-280	Extended Appointment/ Adjusted Rate	Elementary Teacher 10-50-50/ahe		\$200/diem	Cozy Lake	10/18/17	12/13/17	Over 20 days Replacing NC

Jennifer Kraljavich 11-000-213-101-008	Additional Hours	Nurse 10-80-80/acb		\$37.93/hr.	JTHS	12/13/17	12/21/17	For team events on 12/13 and 12/20/17
Tyler Wood* 11-130-100-101-290	Extended Appointment	Special Education Teacher 10-70-70/axp	BA Step 1	\$52,784	JTMS	9/1/17	6/30/18	Replacing AG
Elizabeth Doyle	Retirement	Media Specialist 10-60-60/acs			White Rock	6/30/18	7/1/18	Retiring after 19 years of service
James Wynne	Retirement	Music Teacher 10-80-80/atu			JTHS	6/30/18	7/1/18	Retiring after 35 years of service
KF	Medical Leave	10-10-10/ajm			Stanlick	3/29/18	5/7/18	Utilizing 18 personal illness days and 3 unpaid days
KF	Family Leave	10-10-10/ajm			Stanlick	5/8/18	10/1/18	Unpaid
DH	Medical Leave	10-10-10/ada			Stanlick	4/9/18	6/6/18	Utilizing 43 personal illness days
DH	Family Leave	10-10-10/ada			Stanlick	6/8/18	9/30/18	Unpaid
JV	Family Leave	10-70-70/ajj			JTMS	12/8/17	12/16/17	Utilizing 2 personal days, 2.5 family illness days and 1.5 unpaid days

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Susan Brusberg 11-000-217-106-004	Appoint	Special Education Aide 09-40-40/bno	Step 1	\$21.04/hr.	Milton	12/5/17	6/30/18	3.5 hrs./day; no benefits ABA aide Replacing L. Castles
Amanda Carter 11-000-230-110-000	Appoint	Administrative Communications Intern 10-90-92/cbn		\$15/hr.	District	1/16/18	5/9/18	Not to exceed 20 hrs./week
Kristen Cumming 11-000-217-106-005	Appoint	Special Education Aide 09-50-50/bwq	Step 1	\$21.04/hr.	Cozy Lake	12/4/17	6/30/18	3.5 hrs./day; no benefits Replacing D. Iadarola Student Transfer
Lorrie Kern 11-000-240-105-006	Appoint	Secretary/Group III 12-60-62/bya	Step 7	\$18,683	White Rock	1/2/18	6/30/18	.49, 10 month position Replacing D. Kalish
Linda Malloy 11-000-252-100-000	Appoint	Secretary/Group III 12-80-82/als	Step 12	\$51,250	Technology	2/1/18	6/30/18	Replacing V. Ciaburri
Pamela Agnes 11-000-270-160-000	Base Adjustment	Bus Driver 10-90-90/bfb			Transportation	11/21/17	6/30/18	Additional 20 minutes per day
Alexander Borden 11-000-217-106-005	Account Code Change	Special Education Aide 09-50-50/bzd			Cozy Lake	11/30/17	6/30/18	
Nicole Duda 11-000-217-106-005	Account Code Change	Special Education Aide 09-50-50/bwp			Cozy Lake	11/30/17	6/30/18	
Anna Gould 11-204-100-106-008	Additional Hours	Special Education Aide 09-80-80/be			JTHS	12/20/17	12/21/17	For Unified Track Meeting Not to exceed 1 hour
Dawn Iadarola 11-204-100-106-004	Location Change/Account Code Change	Special Education Aide 09-40-40/bos			Milton	12/4/17	6/30/18	Replacing NC
Monica Maher 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bhu			JTMS	12/1/17	12/2/17	For Chorus Tree Lighting Not to exceed 2 hours
Monica Maher 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bhu			JTMS	12/19/17	12/20/17	For Winter Concert Not to exceed 2 hours
Patricia Milford 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bwb			JTMS	11/30/17	12/2/17	For Stokes Trip Not to exceed 5 hours
Robin Mutsavage 11-000-217-106-003	Additional Hours	Special Education Aide 09-30-30/bmd			Briggs	11/29/17	12/5/17	Assist student transition Not to exceed 2.5 hours
Robin Mutsavage 11-000-217-106-005	Location Change/Account Code Change	Special Education Aide 09-50-50/cbl			Cozy Lake	12/4/17	6/30/18	Student transfer
Linda Ortega 11-204-100-106-008	Additional Hours	Special Education Aide 09-80-80/buf			JTHS	12/19/17	12/20/17	For CBI field trip Not to exceed 3.25 hours
Patricia Randazzo 11-000-270-160-000	Base Adjustment	Bus Driver 10-90-90/bff			Transportation	11/21/17	6/30/18	Additional 12 minutes per day
Nicole Rowe 11-000-217-106-007	Account Code Change	Special Education Aide 09-70-70/bzt			JTMS	11/20/17	6/30/18	
Laura Ryan 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bov			JTMS	12/5/17	12/6/17	For Winter Concert, not to exceed 2 hours
Tamrin Serpico 11-214-100-106-007	Additional Hours	Special Education Aide 09-70-70/bcu			JTMS	11/30/17	12/2/17	For Stokes Trip Not to exceed 3.5 hours
Tricia Strasser 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bck			JTMS	12/19/17	12/20/17	For Winter Concert Not to exceed 2 hours
Laura Castles	Resignation	Special Education Aide 09-40-40/bno			Milton	11/27/17	11/28/17	
Lorrie Kern	Resignation	Special Education Aide 09-60-60/bsq			White Rock	12/22/17	12/23/17	To accept another position in district
Linda Malloy	Resignation	Secretary/Group III 12-90-92/adx			Special Services	1/31/18	2/1/18	To accept another position in district
Donald Slegona	Adjusted End Date	Maintenance Worker 12-80-82/akh			Facilities	1/15/18	1/16/18	

SA	Medical Leave	10-90-90/baa			Transportation	12/4/17	12/20/17	Utilizing 12 personal illness days
JB	Adjusted Medical Leave	12-30-32/aks			Briggs	10/9/17	12/16/17	Utilizing 48 personal illness days
JN	Medical Leave	10-90-90/bfd			Transportation	11/13/17	11/23/17	Utilizing 7.5 personal illness days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Susan Brusberg	Appoint	Substitute Teacher		\$90/diem	District	12/5/17	6/30/18	
Meg Castro	Appoint	Substitute Teacher		\$90/diem	District	11/27/17	6/30/18	
Andrew Daken	Appoint	Substitute Teacher		\$90/diem	District	11/20/17	6/30/18	
Kimberly Fiorelli	Appoint	Substitute Teacher		\$90/diem	District	12/12/17	6/30/18	
Jennifer Gill	Appoint	Substitute Teacher		\$90/diem	District	12/12/17	6/30/18	
Brandon Horetsky	Appoint	Substitute Teacher		\$90/diem	District	12/7/17	6/30/18	
Jessica Mey	Appoint	Substitute Teacher		\$90/diem	District	12/12/17	6/30/18	
Benjamin Olex	Appoint	Substitute Teacher		\$90/diem	District	12/11/17	6/30/18	
Jonelle Petrou	Appoint	Substitute Teacher		\$90/diem	District	12/12/17	6/30/18	
Deonna Purrazzo	Appoint	Substitute Teacher		\$90/diem	District	12/12/17	6/30/18	
Elizabeth Ackerman	Appoint	Substitute Aide		\$15/hr.	District	12/6/17	6/30/18	
Linda Albertson	Appoint	Substitute Aide		\$15/hr.	District	11/16/17	6/30/18	
Kathleen Barry	Appoint	Substitute Aide		\$15/hr.	District	11/17/17	6/30/18	
Susan Brusberg	Appoint	Substitute Aide		\$15/hr.	District	12/5/17	6/30/18	
Nicole Rowe	Appoint	Substitute Aide		\$15/hr.	District	11/30/17	6/30/18	
Carlos Cortes	Appoint	Substitute Custodian		\$18/hr.	District	11/20/17	6/30/18	
Frank Pellitteri	Appoint	Substitute Custodian		\$18/hr.	District	12/19/17	6/30/18	

E. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Meg Castro	Appoint	Yearbook Co-Advisor (2 of 2)	3	\$1,084.50	JTMS	11/1/17	6/30/18	
Tamrin Serpico	Rescind	Yearbook Co-Advisor (2 of 2)	3	\$1,084.50	JTMS	9/1/17	6/30/18	Prorated

F. STUDENT INTERN/TEACHER

Name	School	Program	Subject	Location	Date Effective	Date Termin.	Discussion
Robert Keuhlen	William Paterson University	Student Teacher	Elementary Education	White Rock School	1/18/18	5/3/18	Rescinding request to student teach

L.2 Motion to approve the Summer 2017 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Afflerbach, Kristen	University of California San Diego	Study Smarter Not Harder – Study Skills	44	3	\$299.20
Afflerbach, Kristen	University of California San Diego	The Flipped Classroom: An Interactive Approach	45	3	\$299.20
Afflerbach, Kristen	University of California San Diego	Reaching Students Through Character Education	46	3	\$299.20
Afflerbach, Kristen	University of California San Diego	Improving Your Students' Test Taking Skills	47	3	\$299.20
Afflerbach, Kristen	University of California San Diego	Preparing Students for the Common Core Assessments	48	3	\$299.20
Arias, Anne	University of California San Diego	Integrating Interactive Whiteboard	63	3	\$325.37
Arias, Anne	University of California San Diego	Engaging, Motivating and Managing Your Students	64	3	\$325.37
Beshlian, Amanda	William Paterson University	Universal Design for Teaching	99	3	\$325.37
Brueno, Kaitlyn	Ramapo College of New Jersey	Evaluation & Supervision to Promote Student Academic Success	60	4	\$428.33
Brueno, Kaitlyn	Ramapo College of New Jersey	Applied Research in Practice: Using Data for Curriculum-Based Decision Making, Planning and Renewal	61	4	\$428.33
Chapman, Shannon	California University of Pennsylvania	Educational Leadership	23	3	\$325.37
Chapman, Shannon	California University of Pennsylvania	Curriculum Leadership Using Standards-Aligned System	24	3	\$325.37
Correia, Karen	University of California San Diego	Designing and Creating a Virtual Field Trip	1	3	\$325.37
Correia, Karen	University of California San Diego	Making the Most of the Internet in the Classroom	2	3	\$325.37
Correia, Karen	University of California San Diego	Educational Technology 101	3	3	\$325.37
Curry, Megan	Louisiana State University	American Literature II: Coming of Age	100	3	\$325.37
D'Ambrosio, Kathleen	University of California San Diego	Engaging, Motivating & Managing Your Students	90	3	\$271.00
D'Ambrosio, Kathleen	University of California San Diego	Bullying Awareness, Prevention and Intervention	91	3	\$271.00
D'Ambrosio, Kathleen	University of California San Diego	Classroom Management Survival Course	92	3	\$271.00
Dunbar, Maria	Centenary University	Curriculum Design and Development	57	3	\$325.37
Farris, Kasey	University of California San Diego	Improving Your Students' Test Taking Skills	50	3	\$325.37
Farris, Kasey	University of California San Diego	Positive Discipline: Approach to Class Management	96	3	\$271.00
Farris, Kasey	University of California San Diego	The Flipped Classroom: An Interactive Approach	97	3	\$271.00
Gargone, Carol	University of California San Diego	Teaching Students with Special Needs in the Mainstream Class	75	3	\$325.37
Gargone, Carol	University of California San Diego	Middle School Math Problem Solving (6-8)	76	3	\$271.00
Hartig, Tanya	University of California San Diego	Using Google Classroom for Teaching and Learning	35	3	\$325.37
Hartig, Tanya	University of California San Diego	Google as a Classroom Tool	36	3	\$317.00

Hartig, Tanya	University of California San Diego	Flipped Classroom: An Interactive Approach to Student Engagement	37	3	\$317.00
Hartig, Tanya	University of California San Diego	Best Practices for a Successful High School Classroom	38	3	\$317.00
Hartig, Tanya	University of California San Diego	Positive Discipline: Approach to Class Management	49	3	\$317.00
Hough, Brian	University of California San Diego	Preparing Students for Common Core Assessments	28	3	\$317.00
Hough, Brian	University of California San Diego	Improving Your Students' Test Taking Skills	29	3	\$317.00
Hough, Brian	University of California San Diego	Reaching Students Through Character Education	30	3	\$317.00
Hough, Brian	University of California San Diego	Positive Discipline: Approach to Class Management	31	3	\$317.00
Hough, Brian	University of California San Diego	The Flipped Classroom: An Interactive Approach	32	3	\$317.00
Hough, Brian	University of California San Diego	Google as a Classroom Tool for Learning	77	3	\$286.60
Hough, Brian	University of California San Diego	Bullying Awareness, Prevention and Intervention	78	3	\$286.60
Hough, Brian	University of California San Diego	Educational Technology 101	79	3	\$286.60
Hough, Brian	University of California San Diego	Study Smarter Not Harder – Study Skill	80	3	\$286.60
Hough, Brian	University of California San Diego	Teaching Students with Special Needs in the Mainstream Class	81	3	\$286.60
Hulbert, Joyce	University of California San Diego	Educational Technology 101	82	3	\$271.00
Hulbert, Joyce	University of California San Diego	Using Google Classroom for Teaching	89	3	\$271.00
Hulbert, Joyce	University of California San Diego	Designing and Creating a Virtual Field Trip	93	3	\$325.37
Hulbert, Joyce	University of California San Diego	Study Smarter Not Harder – Study Skills	94	3	\$271.00
Hulbert, Joyce	University of California San Diego	Effectively Using I-pads to Transform your Classroom	95	3	\$271.00
Koenig, Rachel	Converse College	Mastering the Teaching of Middle School Math	98	3	\$325.37
Kwecinski, Melissa	Ramapo College of New Jersey	Independent Study	59	2	\$222.41
LaMonica, Christina	Walden University	Globalization in Higher Education	34	3	\$325.37
LaMonica, Christina	Walden University	Foundations of Research	58	3	\$325.37
Levine, Matthew	University of California San Diego	Best Practices for a Successful High School Classroom	39	3	\$299.00
Levine, Matthew	University of California San Diego	Google as a Classroom Tool	40	3	\$299.00
Levine, Matthew	University of California San Diego	Teaching Students with Special Needs	41	3	\$299.00
Levine, Matthew	University of California San Diego	Educational Technology 101	42	3	\$299.00
Levine, Matthew	University of California San Diego	Bullying Awareness, Prevention and Intervention	43	3	\$299.00
Miceli, Sarah	Seton Hall University	Appraisal and Assessment in Counseling	26	3	\$325.37
Miceli, Sarah	Seton Hall University	Applied Research Methods and Statistical Analysis	27	3	\$325.37
Rienzi, Julie	William Paterson University	Clinical Application of Learning Disabilities	25	3	\$325.37
Ruiz, Christina	Andrews University	Writing about Literature: Teaching Literary Analysis	10	3	\$325.37
Ruiz, Christina	Andrews University	The Growth Mindset: Fostering Resilience and a Love of Learning	11	3	\$325.37
Ruiz, Christina	Loyola Marymount	Staying Present: Mindfulness for Better Teaching and Learning	12	3	\$325.37
Ryan, Danielle	Greenville College	Drugs, Kids and Teacher	51	3	\$325.37
Ryan, Danielle	Greenville College	Game On! Getting Kids Pumped in PE Class	52	3	\$325.37
Ryan, Danielle	Greenville College	Bullies	53	3	\$325.37
Ryan, Danielle	University of California San Diego	Using Google Classroom for Teaching and Learning	65	3	\$271.00
Ryan, Danielle	University of California San Diego	The Flipped Classroom: An Interactive Approach	66	3	\$271.00
Simler, Renee	University of California San Diego	Using Google Classroom for Teaching and Learning	84	3	\$271.00
Simler, Renee	University of California San Diego	Educational Technology 101	85	3	\$271.00
Simler, Renee	University of California San Diego	How to Manage Your Classroom for Student Success	86	3	\$325.37
Simler, Renee	University of California San Diego	Designing and Creating a Virtual Field Trip	87	3	\$325.37
Simler, Renee	University of California San Diego	Making the Most of the Internet in the Classroom	88	3	\$325.37
Stettler, Amy	Andrews University	Writing About Literature: Teaching Literary Analysis	7	3	\$325.37
Stettler, Amy	Andrews University	Staying Present: Mindfulness for Better Teaching and Learning	8	3	\$325.37
Stettler, Amy	Andrews University	The Growth Mindset: Fostering Resilience and a Love of Learning	9	3	\$325.37
Stettler, Amy	Loyola Marymount	Stress Reduction for Better Teaching	13	3	\$325.37
Stettler, Amy	Loyola Marymount	Writing Well or Good Writing: An Educator's Guide to Teaching Grammar	4	3	\$325.37
Thomson, Amy	Greenville College	Bullies	54	3	\$325.37
Thomson, Amy	Greenville College	Drugs, Kids and Teacher	55	3	\$325.37
Thomson, Amy	Greenville College	Game On! Getting Kids Pumped in PE Class	56	3	\$325.37
Thomson, Amy	University of California San Diego	The Flipped Classroom: An Interactive Approach	67	3	\$271.00
Thomson, Amy	University of California San Diego	Using Google Classroom for Teaching and Learning	68	3	\$271.00
Tiedemann, Robert	Thomas Edison State College	Examining and Applying Supervisory Practices	33	4	\$428.33
Van Dyke, Halei	Grand Canyon University	Methods and Assessment for Autism Spectrum Disorders	20	3	\$325.37
Weaver, Ann	University of Phoenix	Critical Thinking Skills for Gifted and Talented Learners	83	3	\$325.37
Wildermuth, Nicole	Ramapo College of New Jersey	Evaluation and Supervision to Promote Student Academic Success	21	4	\$428.33
Wildermuth, Nicole	Ramapo College of New Jersey	Applied Research in Practice: Using Data for Curriculum-Based Decision Making, Planning and Renewal	22	4	\$428.33

MOTION: Mr. Millar	SECOND: Mr. Martorelli			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X		*	

**Mrs. Wildermuth abstained from voting on agenda item L.2, Lines 84 and 85.*

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Senatore, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.7, as described below:

M.1 Motion to **rescind student placement** for the **2017-2018** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/12-11	Shephard School	\$55,187.16	11/17/17

M.2 Motion to approve new course:

- Middle School Robotics

M.3 Motion to Approve Revisions to Curricula:

- Mathematics of Finance CP to add grade level 11

M.4 Motion to Approve changing credits earned for the high school science course, Anatomy & Physiology, from 5 to 6 credits.

M.5 Motion to approve High School Master Schedule change for 2018-2019 school year.

M.6 Motion to approve the following **Day Field Trips**:

School/Group/Activity	Location	Dates
JTHS, Student Athletic Advisory Council, Dating Abuse Conference	Randolph High School, Randolph, NJ	November 8, 2017
Briggs, Rotary Club Luncheon	Star of the Sea Church, Lake Hopatcong, NJ	December 6, 2017 (snow date: 12.13.17)
Cozy Lake School, Rotary Club Luncheon	Star of Sea Church, Lake Hopatcong, NJ	December 6, 2017 (snow date: 12.13.17)
JTMS, Chorus, Rotary Club Luncheon	Star of Sea Church, Lake Hopatcong, NJ	December 6, 2017 (snow date: 12.13.17)
Stanlick School Rotary Club Luncheon	Star of Sea Church, Lake Hopatcong, NJ	December 6, 2017 (snow date: 12.13.17)
White Rock School, Rotary Club Luncheon	Star of Sea Church, Lake Hopatcong, NJ	December 6, 2017 (snow date: 12.13.17)
JTHS, Student Athletic Advisory Council, Sportsmanship Summit	Randolph High School, Randolph, NJ	December 8, 2017
White Rock School, All Grades, Field Trip	“Wonder” at the AMC Movie Theatre, Rockaway, NJ	December 14, 2017
Stanlick School, All Grades, Field Trip	“Wonder” at the AMC Movie Theatre, Rockaway, NJ	December 20, 2017
JTHS, ELA AP Classes, Grades 11 & 12, Field Trip	Newark Museum, Newark, NJ	December 20, 2017
Stanlick School, G&T Field Trip, Learning Carnival	Morristown Unitarian Fellowship, Morristown, NJ	March 14, 2018
White Rock School, G&T Field Trip, Learning Carnival	Morristown Unitarian Fellowship, Morristown, NJ	March 14, 2018
Stanlick School, Grade 5 Field Trip	“The Lightning Thief,” at the Paper Mill Playhouse, Milburn, NJ	April 20, 2018
JTHS, Rho Kappa & AP Government Field Trip	Statue of Liberty, NY and Ellis Island, NJ	May 21, 2018

School/Group/Activity	Location	Dates
JTHS, Senior Field Trip	Pocono Valley Resort, Reeders, PA	May 18, 2018
JTMS, Debate Club, Debate Tournament	College of St. Elizabeth, Morristown, NJ	May 23, 2018
Stanlick School, Debate Club, Debate Tournament	College of St. Elizabeth, Morristown, NJ	May 23, 2018
White Rock School, Debate Club, Debate Tournament	College of St. Elizabeth, Morristown, NJ	May 23, 2018
Stanlick School, Debate Club, Inter-District Debate	White Rock School, Oak Ridge, NJ	May 31, 2018

M.7 Motion to approve the following Overnight Field Trips:

School/Group/Activity	Location	Dates
JTHS, Marching Band, Competition & Parade	Richmond, VA & Washington, DC	May 24-28, 2018

MOTION: Mrs. Senatore	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas*	X	X*		
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

Mrs. Poulas dissented on Agenda Item M.5.

Enrollment as of 11/30/17:

	Nov. 2016	Nov. 2017
Milton	161	156
Cozy Lake	187	188
Arthur Stanlick	324	307
E.T. Briggs	292	287
White Rock	359	331
Total Elementary	1,323	1,269
JTMS	771	768
JTHS	1,001	998
GRAND TOTAL	3,095	3,035
Tuition students received	4	6
Out-of-district placement	33	30

N. POLICY COMMITTEE

Motion by Mr. Millar, seconded by Mr. Martorelli, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

N.1 Motion to approve the First Reading of the following (copy available for review)

File Code	Title	Action
5465p	High School Graduation Requirements	Revised

MOTION: Mr. Millar	SECOND: Mr. Martorelli			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas		X		
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

O. COMMUNICATIONS

- Ms. Zeno read a message from Mr. Cuccio thanking his peers and the public for their support.

P. OLD BUSINESS

- None

Q. NEW BUSINESS

- The Board established the date of January 3, 2018 for the Annual Organization Meeting.
- The Board considered the Board Meeting.

R. PUBLIC COMMENTS

- None

S. BOARD MEMBER COMMENTS

- Mrs. Gould congratulated students on TREP\$ presentations.
- Mr. Stewart attended the high school play and noted the students did a wonderful job.
- Mr. Martorelli expressed how impressed he was with the students, administration and BOE in their exploration of different opportunities for students.
- Mrs. Wildermuth noted the hard work and heart in our student body and is looking forward to seeing our talented students in the winter concerts.
- Mrs. Poulas remarked the 3-5th grades are going to see the movie “Wonder”.
- Mrs. Van Ness noted the entire Board will miss working with Mr. Cuccio.
- Mrs. Senatore commented on winter sports.
- The Board wished everyone a happy holiday season.

T. CLOSED SESSION

Motion by Mrs. Gould, seconded by Mr. Stewart, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 11th day of December, 2017 at 9:02 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, student residency related matter or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 10:10 PM

At this time, the Board reconvened into Public Session and continued discussions regarding Agenda Items M.8 through M.10 of the Education, Special Education and Technology Committee.

The Board voted to Table Closed Session discussions regarding residency due to the complex nature of the specific matter.

MOTION: Mrs. Gould	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

M.8 Motion by Mrs. Gould, seconded by Mrs. Senatore, to affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported for September, October and November Board meetings (based on the advice of Counsel).

MOTION: Mrs. Gould	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

M.9 Motion by Mrs. Gould, seconded by Mr. Millar, per the Recommendation of the Superintendent, the Jefferson Township Board of Education **recognizes** the Harassment, Intimidation, and Bullying incidences reported from November 13, 2017 through December 10, 2017, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	1	1	0
Milton	0	0	0
Cozy Lake	1	0	0
White Rock	0	0	0
JTMS	1	1	1 (reopened prior investigation)
JTHS	2	1	0

Upon conclusion of the above HIB incidence investigations, the Jefferson Township Board of Education will affirm the remedial and disciplinary action taken at the subsequent Board of Education meeting.

MOTION: Mrs. Gould	SECOND: Mr. Millar			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas			X	
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

M.10 Motion by Mrs. Gould, seconded by Mr. Millar, to recognize **Emergency school bus evacuation drills** of November 27 and 30, 2017.

E.T. Briggs/Stanlick Schools November 27, 2017		Milton/Cozy Lake/ White Rock Schools November 30, 2017	
Route #	Observed By	Route #	Observed By
H1	Nimmo	M1	Courtney
H2	Lipton	M2	Bolka
H3	Nimmo	M3	Reid
H4	Nimmo	M4	McBride
H5	Lipton	M5	Courtney
H6	Nimmo	M8	Courtney
H7	Nimmo	M9	Reid
H8	Lipton	M10	Courtney
H9	Nimmo	M11	Courtney
H11	Lipton	M12	Courtney
H12	Nimmo	M13	Courtney
H13	Nimmo	M15	McBride
H15	Nimmo	M16	Courtney
		V1AM	Oyen
		V1MD	Jahn
		V2AM	Reid
		V2MD	Hunter
		V3AM	Hunter
		V3MD	Hunter

MOTION: Mrs. Gould	SECOND: Mr. Millar			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

U. ADJOURN

Motion by Mrs. Van Ness, seconded by Mrs. Gould that the meeting adjourn at 10:13 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
Mathiasen, Susan	12/11	Newark, NJ	Makerspace – Powerfully Enhance Student Learning	\$ 249.00	Own	50	-	-	-	-	\$ 249.00
Platz, Barbara	3/23	West Windsor, NJ	NJAGC Conference: Building Connections and collaboration in Gifted Education	\$ 159.00	Own	162	-	-	-	-	\$ 159.00
Vichengrad, Blake	3/11-3/14	Atlantic City, NJ	New Jersey Building and Grounds Association Expo	\$ 200.00	Own	300	\$ 97.68	3	Included	-	\$ 493.04

All Meals are prorated 75% on travel days