

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, January 15, 2018 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. Van Ness, called the meeting to order at 7:32 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftpw.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mrs. Gould	<u>X</u>	<u> </u>
Mr. Martorelli	<u> </u>	<u>X</u>
Mrs. Poulas	<u> </u>	<u>X</u>
Mrs. Senatore	<u>X</u>	<u> </u>
Mrs. Small	<u>X</u>	<u> </u>
Mr. Stewart	<u>X</u>	<u> </u>
Mrs. Wildermuth (<i>departed @ 8:27PM</i>)	<u>X</u>	<u> </u>
Mr. Millar, <i>Vice President</i>	<u>X</u>	<u> </u>
Mrs. Van Ness, <i>President</i>	<u>X</u>	<u> </u>
Britney Ajaj, <i>Student Representative</i>	<u> </u>	<u>X</u>
Peyton Riegel, <i>Student Representative</i>	<u> </u>	<u>X</u>

D. CLOSED SESSION

Motion by Mr. Stewart, seconded by Mrs. Gould, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of January, 2018 at 6:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters concerning residency and personnel.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:30 PM.

E. SUPERINTENDENT'S REPORT

- Dr. Tierney reported on the Good News and Progress in Our Schools

F. PRESENTATIONS

- None

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- None

I. COMMITTEE REPORTS

- **Education Committee** – Mrs. Senatore reported the Committee met this evening and discussed Curriculum, as aligned to the 2017 NJSLS, Approval of Day and overnight Field Trips, before and after school band and chorus and the 2018-2019 draft school year calendar.
- **Negotiations Committee** – Mr. Stewart noted the Committee met with JTEA representatives and established ground rules for the upcoming negotiations process.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mrs. Gould, that the minutes of the following meetings be approved as submitted:

December 11, 2017 Regular Meeting Minutes December 11, 2017 Executive Session Minutes (1)
 December 11, 2017 Executive Session Minutes (2)

MOTION: Mr. Stewart	SECOND: Mrs. Gould			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas				X
Mrs. Small			X	
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

Motion by Mr. Stewart, seconded by Mrs. Senatore, that the minutes of the following meetings be approved as submitted:

January 3, 2018 Annual Organization Minutes January 3, 2018 Special Meeting Minutes

MOTION: Mr. Stewart	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas				X
Mrs. Small	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Gould, seconded by Mrs. Senatore, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.13 as described below:

- K.1** Motion to comply with P.L. 2017 c. 162, N.J.A.C. 6A:9-2.1 to designate Michelle Papa as the School Safety Specialist.
- K.2** Motion to approve resolution authorizing applications to be made to the Commissioner of Education for approval of educational plans, schematic plans and school facilities projects, any required amendment to the Long Range Facilities Plan and other related actions in accordance with the educational facilities construction and financing act.

BE IT RESOLVED by the Board of Education of the Township of Jefferson in the County of Morris, New Jersey as follows:

1. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the “Board Representatives”) are hereby authorized to submit the educational plans and the schematic plans for school facilities projects consisting of renovations, alterations and improvements at all the school district schools and facilities, including acquisition and installation of furnishings and equipment and site work (the “Projects”), hereby approved in forms prepared by Gianforcaro Architects, Engineers & Planners, (the “Project Architect”), together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (P.L. 2000, Ch. 72, effective July 18, 2000, as amended and supplemented) (the “Act”) and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2. The Board will request debt service aid for eligible project costs.
 2. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and, if necessary, to the New Jersey Department of Environmental Protection and to any other appropriate agency for review and comment.
 3. The Project Architect has heretofore and is hereby authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore and is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.
 4. The reference to officers of this school district herein includes any interim, acting or successor officer holding that position.
 5. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution and to provide any required notice in a timely manner to prepare for a special school district election.
- K.3** Motion to approve 5-year extension to the agreement with Jefferson Township Utilities Department to operate and maintain a **waste water treatment plant** for the Arthur Stanlick School and Jefferson Township High School. (*See attached*).
- K.4** Motion to approve the **purchase order** list dated December 2017 in the amount of **\$176,861.82**

K.5 Motion to approve the **check journal** as of December 2017 in the amount of **\$7,341,083.58**.

Fund	Amount
General (10/11)	\$ 7,192,407.29
Capital Outlay (12)	\$ 44,266.11
Special Revenue Funds (20)	\$ 104,410.18
Total	\$ 7,341,083.58

K.6 Motion to approve the **vendors’ bills list** for release on January 16, 2018, in the amount of **\$642,018.64**

K.7 Motion to approve the funds **transfers** in the 2017-2018 Fiscal Year, dated December 2017 in the amount of **\$3,451,464.80**.

K.8 Motion to authorize the School Business Administrator to seek Department of Education approval for a transfer in the amount of **\$14,855**, which exceeds more than 10% of the original budgeted amount, to the Charter School Account from the Private School Tuition account. This is necessitated due to enrollment adjustments.

K.9 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Middle School	2195	Dryer

K.10 Motion to approve **Resolution Authorizing Disposal of Surplus Property** through GovDeals, as described below:

WHEREAS, the Jefferson Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Jefferson Township Board of Education in Lake Hopatcong, NJ, County of Morris, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:
 - 2005 Ford F-350 Pick Up, VIN# 1FTWF31585ED34940
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserves the right to accept or reject any bid submitted.

K.11 Motion to accept the following **donations listed below** in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Donor	Amount
High School Lacrosse Team	Falcons Youth Lacrosse	\$ 2,500.00
Refrigerator @ HS Family Consumer Science Room	Anonymous	\$ 4,500.00

K.12 Motion to designate the source of funding for the following individuals as funded from the FY2018 Title IA grant:

Name	Location	Position	Grant Share	FICA/TPAF/Benefits
Andrea DeGraaf	Arthur Stanlick	Homework Club	1,320	101
Paula Langner	Arthur Stanlick	Homework Club	1,320	101
Beverly Mallatratt	Arthur Stanlick	Homework Club	1,320	101
Tanya Senney	Arthur Stanlick	Homework Club	1,320	101
Jessica Brennan/ Cathy Duda/ Priscilla Gelinias	Briggs	Homework Club	1,320	101
Colleen Megna/ Brianna Reggiani/ Nicole Tomo	Briggs	Homework Club	1,320	101
Title IA Total			\$ 8,526	

K.13 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mrs. Gould	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas				X
Mrs. Small*	X		X*	
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth*	X		X*	

**Mrs. Small abstained from voting on K.1, K.4-10, and K.12*

**Mrs. Wildermuth abstained from voting on K.13*

L. PERSONNEL COMMITTEE

Motion by Mr. Millar, seconded by Mrs. Senatore, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4, as described below:

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has

not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:
(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Melissa Hall 11-000-240-103-000	Appoint	Interim Assistant Principal 15-80-82/abi		\$487/diem	JTHS	3/5/18	6/30/18	Replacing MP Per diem in lieu of regular salary

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Susan Brusberg 11-215-100-101-290	Appoint	PSD Teacher (LTS) 10-40-40/bsj		\$263.92/diem	Milton	2/5/18 2/2/18	6/21/18	Replacing KP Over 60 days
Sara Voorhees* 11-140-100-101-008	Appoint	English Teacher 10-80-80/ard	BA Step 1	\$52,784	JTHS	2/16/18	6/30/18	Replacing K. Michaylo
Jennifer Kraljevich 11-000-213-101-008	Additional Hours	Nurse 10-80-80/acb		\$37.93/hr.	JTHS	1/10/18	6/16/18	For Unified Track practice/meets; not to exceed 2 hours per event
Kacey Michaylo	Termination	English Teacher 10-80-80/ard			JTMS	2/15/18	2/16/18	
KA	Adjusted Medical Leave	10-80-80/bma			JTHS	11/27/17	1/30/18	Utilizing 40 personal illness days
KA	Adjusted Family Leave	10-80-80bma			JTHS	1/31/18	5/15/18 5/12/18	Utilizing 1 personal day, 4 family illness days and balance unpaid
DD	Family Leave	10-80-80/ata			JTHS	1/5/18	1/12/18	Utilizing 2 personal days and 3 family illness days
AG	Medical Leave	10-80-80/bje			JTHS	1/2/18	1/20/18	Utilizing 11 personal illness days, 1 personal day

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Shannan Barkley- Biddelman 11-000-217-106-003	Appoint	Special Education Aide 09-30-30/bme	1	\$21.04/hr.	Briggs	1/16/18	6/30/18	Replacing R. Vance 3.5 hrs./day, no benefits
Abigail Manser 11-204-100-106-006	Appoint	Special Education Aide 09-60-60-/bsq	1	\$21.04/hr.	White Rock	1/16/18	6/30/18	Replacing L. Kern 3.5 hrs./day, no benefits
Teresa Niziol 11-000-219-105-000	Appoint	Secretary/Group III 12-90-92/adx	12	\$51,250	Special Services	2/1/18	6/30/18	Replacing L. Malloy
Cathy West-Semanski 11-215-100-106-004	Appoint	Special Education Aide/PSD 09-40-4-/bby	1	\$21.04/hr	Milton	1/22/18	6/30/18	Replacing C. Orna 3.5 hrs./day, no benefits Every other Friday off
Denis Zaimaj 11-000-262-100-260	Appoint	Custodian 12-10-12/baj	1	\$46,966.40	JTMS	1/16/18	6/30/18	Replacing R. Miller

Jaclyn Zinck 11-000-217-106-005	Appoint	Special Education Aide 09-50-50/cbl	1	\$21.04/hr.	Cozy Lake	1/31/18	6/30/18	New position; budgeted 3.5 hrs./day, no benefits
Robin Mutsavage 11-000-217-106-003	Additional Hours	Special Education Aide 09-50-50/cbk			Cozy Lake	12/20/17	12/21/17	For field trip Not to exceed 1.75 hours
Laura Ryan 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bov			JTMS	12/14/17	12/15/17	For after school activity Not to exceed 1 hour
Theresa Rossiter 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/blx			JTMS	1/3/18	1/4/18	For Open Gym Not to exceed 1 hour
Tami Shellhamer 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bdk			JTMS	12/13/17	1/13/17	For student bus assistance Not to exceed 3.75 hours
Kathleen Barry 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bwf			Milton	1/8/18	6/30/18	7 hrs./day, 4 days/week W/O benefits
Susan Brusberg 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bno			Milton	1/8/18	2/3/18	7 hrs./day, 4 days/week W/O benefits
Marissa Chizmadia 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bnn			Milton	1/8/18	6/30/18	7 hrs./day, 4 days/week W/O benefits
Jeralyn Dalling 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bot			Milton	1/8/18	6/30/18	7 hrs./day, 4 days/week W/O benefits
Judith Johnson 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bun			Milton	1/8/18	6/30/18	7 hrs./day, 4 days/week W/benefits
Dirouhi Knapik 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bny			Milton	1/8/18	6/30/18	7 hrs./day, 4 days/week W/benefits

Marcia Leibowitz 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bus			Milton	1/8/18	6/30/18	7 hrs./day, 4 days/week W/benefits
Lori Weber 11-000-217-106-004	Additional Hours	Special Education Aide 09-40-40/bvn			Milton	1/8/18	6/30/18	7 hrs./day, 4 days/week W/benefits
Christopher LePore 11-000-261-100-000	Adjusted Start Date	Maintenance 12-80-82/cbs			JTHS	1/15/18	6/30/18	Replacing D. Slegona
Robert Miller 11-000-262-100-260	Transfer	Custodian 12-80-82/cbw			Briggs	1/15/18	6/30/18	Replacing C. LePore
Christine Mallimo-Orna	Resignation	Special Education Aide 09-40-40/bby			Milton	1/12/18	1/13/18	
Robin Vance	Resignation	Special Education Aide 09-30-30/bme			Briggs	1/12/18	1/13/18	
SA	Extended Medical Leave	10-90-90/baa			Transportation	12/4/17	1/6/18	Utilizing 19 personal illness days
AC	Medical Leave	11-70-72/akz			Facilities	12/13/17	1/17/18	Utilizing 19 personal illness days and 2 unpaid days
RD	Family Leave	Bus Driver 10-90-90/bfo			Transportation	11/6/17	6/30/18	Intermittent Using undetermined number of family illness and personal days
DF	Extended Medical Leave	12-80-82/akf			Facilities	11/20/17	1/21/18	Utilizing 39 personal illness days
NT	Medical Leave	09-30-30/bng			Briggs	1/8/18	3/30/18	Utilizing 10 personal illness days and 47 unpaid days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Michael Smith	Appoint	Substitute Teacher		District	\$90/diem	1/22/18	6/30/18	
Susan Grobleski	Appoint	Substitute Aide		District	\$15/hr.	1/8/18	6/30/18	
Tammy Kehoe	Appoint	Substitute Aide		District	\$15/hr.	12/20/17	6/30/18	

E. 2017-18 SCHOOL YEAR COACHING STAFF

SPRING								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kimberly Kolodny	Appoint	Head Lacrosse Girls	3	\$7,124.28	JTHS	1/16/18	6/30/18	
Melissa Hall	Rescind	Head Lacrosse Girls	3	\$7,124.28	JTHS	7/1/17	6/30/18	
Kimberly Kolodny	Rescind	Assistant Lacrosse Girls	3	\$4876.57	JTHS	9/1/17	6/30/18	

F. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Jonathan Evers	Appoint	Professional Musician		\$322.95	JTHS	1/13/18	2/3/18	Jefferson Idol – rehearsal dates of 1/13, 1/20, 1/27 and 1/31/18; performance date of 2/2/18
Daniel Gugger	Appoint	Professional Musician		\$322.95	JTHS	1/13/18	2/3/18	Jefferson Idol – rehearsal dates of 1/13, 1/20, 1/27 and 1/31/18; performance date of 2/2/18
Maedean Kramer	Appoint	Professional Musician		\$500.00	JTHS	3/18/18	3/26/18	Spring Musical – rehearsal dates of 3/18, 3/20, 3/21, and 3/22; performance dates of 3/23, 3/24 and 3/25/18
Elizabeth Ward	Appoint	Showcase	1	\$520.00	JTMS	1/16/18	6/30/18	
James Wynne, Jr.	Appoint	Professional Musician		\$322.95	JTHS	1/13/18	2/3/18	Jefferson Idol – rehearsal dates of 1/13, 1/20, 1/27 and 1/31/18; performance date of 2/2/18
James Wynne, Jr.	Appoint	Professional Musician		\$500.00	JTHS	3/18/18	3/26/18	Spring Musical – rehearsal dates of 3/18, 3/20, 3/21, and 3/22; performance dates of 3/23, 3/24 and 3/25/18

G. STUDENT INTERN/TEACHER

Name	School	Program	Subject	Location	Date Effective	Date Termin.	Discussion
Jeannie Mercado	William Paterson University	Student Teacher	Elementary Education	Stanlick School	1/18/18	5/3/18	Rescinding request to student teach

H. STOKES TRIP 11-401-100-101-00							
Name	Nature of Action	Position	Salary/Night	Loc.	Date Effective	Date Termin.	Discussion
James Reid	Appoint	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Dustin Cardoza	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Pamela Graham	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Robert D. Hayzler	Date Change	Stokes Chaperone	\$350.00	JTMS	3/7/18	3/8/18	1 night
Theresa Koontz	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Christina LaMonica	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Claude Larson	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Colleen Meade	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Sean Quinn	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Joanna Reiss	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Oksana Rusynko	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night
Jaclyn Sabella	Date Change	Stokes Chaperone	\$125.00	JTMS	3/7/18	3/8/18	1 night

I. BAND FIELD TRIP 11-000-213-101-008							
Name	Nature of Action	Position	Additional Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer Kraljevich	Appoint	Band Field Trip Nurse	\$1325	JTHS	5/24/18	5/29/18	3 days at per diem rate of \$275/day 4 overnights at rate of \$125/night

L.2 Motion to approve the Fall 2017 Course Reimbursements for Administrators as indicated below:

Name	College	Class	Approval	Credits	Amount
Vickki Nadler	St. Peters University	Data Driven Analysis and Implementation	FA1	3	\$1557.60
Vickki Nadler	St. Peters University	Dissertation Seminar 1	FA2	4.5	\$2336.40

L.3 Motion to approve the Fall 2017 Course Reimbursements for Supervisors as indicated below:

Name	College	Class	Approval	Credits	Amount
Daniel Papa	Drew University	George Washington: The Indispensable Man	FA4	3	\$708.33
Derek Sica	Fairleigh Dickinson University	Literacy Development for 2 nd Language Learners	FA1	3	\$708.33
Derek Sica	Fairleigh Dickinson University	Assessment in the 2 nd Language Classroom	FA2	3	\$708.33
Jennifer Wnuk	Montclair State University	Selected Topics in Teacher Education and Teacher Development	FA3	3	\$708.33

L.4 Motion to approve the 2018 Course Reimbursements for At-Wills as indicated below:

Name	College	Class	Approval	Credits	Amount
Donna Guarino	Society for Human Resources Management	Senior Human Resource Management Certification	1	n/a	\$1,114.24

MOTION: Mr. Millar	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas				X
Mrs. Small	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Senatore, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

M.1 Motion to approve the increase to the contracted services for 2017-2018:

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
Progressive Therapy of NJ, LLC	\$100,000.00	District	7/1/2017	6/30/2018	ESY Behaviorist/ABA Services

M.2 Motion to **rescind student placement** for the **2017-2018** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/15-9	The Calais School	\$38,522.64	12/21/17

M.3 Motion to approve completed curriculum, as aligned to the 2017 NJSLS:

- a. Environmental Academy: Introduction to Environmental Research
- b. ELA (K-5), Units 6 & 7

M.4 Motion to approve the following **Day Field Trips**:

School/Group/Activity	Location	Dates
JTMS, Project Stay Gold	Stanlick & White Rock Schools, Oak Ridge, NJ	January 24, 2018
JTHS, Environmental Academy	Ridge & Valley Charter School, Blirstown, NJ	January 25, 2018 (snow date: 1.26.18)
JTHS, Project Stay Gold, Human Trafficking Presentation	Scotch Plains-Fanwood High School, Scotch Plains, NJ	January 25, 2018
JTHS, Environmental Academy	New Jersey School of Conservation, Branchville, NJ	January 30, 2018
JTHS, PDP Mid-Year Leadership Conference	St. Thomas the Apostle Roman Catholic Church, Oak Ridge, NJ	February 7, 2018
JTHS, Robotics Team, MAR District Competition	Mount Olive High School, Flanders, NJ	March 9, 2018 March 10, 2018 March 11, 2018
JTHS, Band, Region 1 Concert Band Festival	Parsippany Hills High School, Parsippany, NJ	March 21, 2018
JTHS, Art Classes, Grades 10-12	Newark Museum, Newark, NJ	March 23, 2018
JTHS, Band, Sparta Jazz Festival	Sparta High School, Sparta, NJ	April 13, 2018
JTHS, Social Studies Field Trip, Grades 11 & 12	FDR's Home and Museum, Hyde Park, NY	May 23, 2018
JTHS, REBEL Outreach	Milton School, Oak Ridge, NJ	June 1, 2018 (date change from 5.18.18)

M.5 Motion to approve the following **Overnight Field Trips**:

School/Group/Activity	Location	Dates
JTMS, Field Trip, 7 Bue Team	New Jersey School of Conservation at Stokes State Forest, Branchville, NJ	March 7-8, 2018 (Date change from 12.14-15.17)
JTHS, Baseball Team, Spring Training Trip	Fort Pierce, FL	March 14-19, 2018 (Date change from March 13-18, 2018)
JTHS, Robotics Team, MAR District Competition	Seneca High School, Tabernacle, NJ	March 23-26, 2018
JTHS, Robotics Team, MAR District Championship	Stabler Arena, Bethlehem, PA	March 4-8, 2018

M.6 Motion to affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported for November 13, 2017 through December 10, 2017.

BE IT RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Senatore	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas				X
Mrs. Small*	X		X*	
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

**Mrs. Small abstained from voting on M.2.*

N. POLICY COMMITTEE

Motion by Mr. Millar, seconded by Mrs. Senatore, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

N.1 Motion to approve the Second Reading of the following *(copy available for review)*

File Code	Title	Action
5465p	High School Graduation Requirements	Revised

MOTION: Mr. Millar	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas				X
Mrs. Small			X	
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

Motion by Mrs. Stewart, seconded by Mrs. Senatore, to uphold the recommendation of the Superintendent regarding the residency of Student ID 4455004302 and to remove student and provide adequate notice of Board’s determination to parents/guardians.

MOTION: Mr. Stewart	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas				X
Mrs. Small			X	
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of December 11, 2017 through January 15, 2018.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	2	1	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	5	1	0
JTHS	2	0	0

Enrollment as of 12/22/17:

	Dec 2016	Dec. 2017
Milton	138	156
Cozy Lake	188	189
Arthur Stanlick	323	304
E.T. Briggs	291	286
White Rock	360	334
Total Elementary	1,300	1,269
JTMS	773	766
JTHS	999	996
GRAND TOTAL	3,072	3,031
Tuition students received	4	6
Out-of-district placement	34	31

P. COMMUNICATIONS

- None

Q. OLD BUSINESS

- None

R. NEW BUSINESS

**RESOLUTION PROCLAIMING JANUARY 2018 AS
SCHOOL BOARD MEMBER RECOGNITION MONTH**

WHEREAS, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Jefferson Township Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Jefferson Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW, THEREFORE, BE IT RESOLVED, That the Jefferson Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, That the Jefferson Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

S. PUBLIC COMMENTS

- Several members of the public spoke in support of retaining the before and after school band and chorus for the 2018-2019 school year.

T. BOARD MEMBER COMMENTS

- Mrs. Wildermuth noted it is a pleasure to serve on the Board and welcomed Mrs. Small.
- Mrs. Senatore reported the winter sports are in full swing.
- Mrs. Gould wanted to commend students on the many activities they are involved in including FBLA, DECA and others. She also expressed an interest in reevaluating the before and after school band and chorus reduction as well as revisit the options for 7th, 8th and 9th graders.
- Mr. Stewart welcomed Mrs. Small and remarked that there are now 3 new Board members and he is looking forward to working with them.
- Mrs. Small thanked everyone for the warm welcome. She also attended the Jefferson Thinks They Can Dance event at the high school.
- Mrs. Van Ness welcomed everyone back from the holiday break.

U. CLOSED SESSION

Motion by Mrs. Van Ness, seconded by Mrs. Gould, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of January, 2018 at 8:05 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters concerning residency and personnel.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:59 PM.

V. ADJOURN

Motion by Mrs. Senatore, seconded by Mrs. Small, that the meeting adjourn at 8:59 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
Brennan, Jessica	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	48	-	-	-	-	\$ 209.00
Breznak, Christina	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	50	-	-	-	-	\$ 209.00
Brinton, Katherine	2/26-2/27	Atlantic City, NJ	NJ Kindergarten Conference	\$ 419.00	Own	279	-	-	-	-	\$ 419.00
Brinton, Katherine	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	31	-	-	-	-	\$ 209.00
Bruggeman, Joanna	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	60	-	-	-	-	\$ 209.00
Carline, Michele	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	58	-	-	-	-	\$ 209.00
Clayton, Sharon	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	60	-	-	-	-	\$ 209.00
Downes, Antionette	2/7	West Orange, NJ	Strengthening Your Special Needs Students Executive Functioning Skills	\$ 259.00	Own	61	-	-	-	-	\$ 259.00
Fastnacht, Nicole	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	-	-	-	-	-	\$ 209.00
Fisher, Janice	2/22 & 2/23	East Brunswick, NJ	NJMEA Conference	\$ 170.00	Own	228	-	-	-	-	\$ 170.00
Gloede, Jenna	2/26 & 2/27	Atlantic City, NJ	SDE NJ Kindergarten Teachers Conference	\$ 419.00	Own	300	-	-	-	-	\$ 419.00
Howe, Jeanne	1/10 & 1/11	Montclair, NJ	NJECC Conference	\$ 314.00	Own	67	-	-	-	-	\$ 314.00
Kraljevich, Jennifer	3/17	Princeton, NJ	NJSSNA 2018 Spring Conference	\$ 199.00	Own	65	-	-	-	-	\$ 199.00
Koch, William	3/13-3/16	Atlantic City, NJ	DAANJ Convention	\$ 500.00	Own	303	\$ 99.00	2	\$ 64.00	3.5	\$ 922.00
LaMonica, Christine	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	36	-	-	-	-	\$ 209.00
Montegari, Robin	5/20-5/22	Atlantic City, NJ	NJ Association for College Admission Counseling	\$ 225.00	Own	300	-	-	-	-	\$ 225.00
Olsen, Karen	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	48	-	-	-	-	\$ 209.00
Plotts, Timothy	1/17&1/18	Newton, NJ	Restorative Practices	\$ 150.00	Own	22	-	-	-	-	\$ 150.00
Plotts, Timothy	1/30	Fairfax, VA	Educational Exchange Forum	\$ -	Own	560	TBD	1	\$ 69.00	1.75	TBD
Smith, Kristen	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	40	-	-	-	-	\$ 209.00
Tiedmann, Robert	2/22-2/24	East Brunswick, NJ	NJ Music Educators' Association Annual Conference	\$ 170.00	Own	304	-	-	-	-	\$ 170.00
Tierney, Patrick	1/30	Fairfax, VA	Educational Exchange Forum	\$ -	Own	560	TBD	1	\$ 69.00	1.75	TBD
Thomson, Emily	2/22 & 2/23	East Brunswick, NJ	NJMEA Conference	\$ 170.00	Own	113	-	-	-	-	\$ 170.00
Torkos, Tara	5/20-5/22	Atlantic City, NJ	NJ Association for College Admission Counseling	\$ 225.00	Own	300	-	-	-	-	\$ 225.00
Uvino, Katherine	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	48	-	-	-	-	\$ 209.00
Wildermuth, Nicole	3/26-3/28	Morris Plains, NJ	Designing and Implementing Student Training Plans	\$ 375.00	Own	91	-	-	-	-	\$ 375.00
Wildermuth, Nicole	5/2-5/3	Morris Plains, NJ	OSHA 10 Plus	\$ 258.00	Own	91	-	-	-	-	\$ 258.00
Wynne, James	2/22-2/24	East Brunswick, NJ	NJ Music Educators' Association Annual Conference	\$ 170.00	Own	0	-	-	-	-	\$ 170.00
Young, Lisa	3/8	Livingston, NJ	Strategies and Structures for Teaching Reading	\$ 209.00	Own	40	-	-	-	-	\$ 209.00

All Meals are prorated 75% on travel days

**AUTHORIZING THE EXTENSION OF THE AGREEMENT
FOR TOWNSHIP DEPARTMENT OF UTILITIES TO
OPERATE AND MAINTAIN WASTEWATER
TREATMENT PLANTS FOR THE JEFFERSON
TOWNSHIP BOARD OF EDUCATION**

WHEREAS, the Jefferson Township Board of Education operates a wastewater treatment plant for the Arthur Stanlick School and the Jefferson Township High School, both of which are located in Jefferson Township; and

WHEREAS, the water treatment plant must be operated and maintained under the supervision of a licensed wastewater treatment operator; and

WHEREAS, the Township of Jefferson Utility Department operates and maintains wastewater treatment plants for the Township, and has on staff a licensed operator; and

WHEREAS, the Jefferson Township Board of Education has requested that the Township extend the Agreement to provide services for period from January 1, 2018 through December 31, 2022, and

NOW, THEREFORE, BE IT RESOLVED by the Jefferson Township Board of Education, Township of Jefferson, Morris County, New Jersey, that the Jefferson Township Utility Department is authorized to provide operational and maintenance services to the Jefferson Township Board of Education for the Board of Education's wastewater treatment plants servicing the Arthur Stanlick School and Jefferson Township High School, for which the Board of Education shall pay to the Township Utility Department the monthly sum of \$4,250 in the years of 2018 and 2019, \$4,335 in the years 2020 and 2021 and \$4,422 in the year of 2022 and the Board of Education shall be further responsible for the costs incurred in operating and maintaining said systems, including materials, supplies, chemicals, testing and sludge removal.