

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, April 9, 2018 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. Van Ness, called the meeting to order at 6:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mrs. Gould (<i>Arrived @ 6:47pm</i>)	<u>X</u>	<u> </u>
Mr. Martorelli (<i>Arrived @ 7:34pm</i>)	<u>X</u>	<u> </u>
Mrs. Poulas	<u>X</u>	<u> </u>
Mrs. Senatore	<u>X</u>	<u> </u>
Mrs. Small	<u>X</u>	<u> </u>
Mr. Stewart	<u>X</u>	<u> </u>
Mrs. Wildermuth	<u>X</u>	<u> </u>
Mr. Millar, <i>Vice President</i>	<u> </u>	<u>X</u>
Mrs. Van Ness, <i>President</i>	<u>X</u>	<u> </u>
Brittany Ajaj, <i>Student Representative</i>	<u> </u>	<u>X</u>
Peyton Riegel, <i>Student Representative</i>	<u>X</u>	<u> </u>

D. CLOSED SESSION

Motion by Mr. Stewart, seconded by Mrs. Poulas, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 9th day of April, 2018 at 6:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:30 PM.

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in Our Schools

F. PRESENTATIONS

- None

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- None

H. STUDENT REPRESENTATIVES

Student Representative Peyton Riegel reported the spring activities are in full swing at the high school with the musical “My Favorite Year”, the chamber choir trip, spring athletics and the Family Feud Fundraiser. She also addressed concerns regarding wifi connectivity at the high school.

I. COMMITTEE REPORTS

- Policy and Personnel Committee – Mrs. Wildermuth reported the Committee discussed open positions, class officers, student ID badges, policies, parent survey on security, and progress reports at the March 5 meeting.

J. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

March 12, 2018 Regular Meeting Minutes

MOTION: Mrs. Gould		SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent	
Mrs. Gould	X				
Mr. Martorelli	X				
Mr. Millar				X	
Mrs. Poulas	X				
Mrs. Small	X				
Mrs. Senatore	X				
Mr. Stewart	X				
Mrs. Van Ness			X		
Mrs. Wildermuth	X				

March 12, 2018 Executive Session Minutes (1)

MOTION: Mrs. Gould		SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent	
Mrs. Gould	X				
Mr. Martorelli	X				
Mr. Millar				X	
Mrs. Poulas	X				
Mrs. Small	X				
Mrs. Senatore	X				
Mr. Stewart	X				
Mrs. Van Ness			X		
Mrs. Wildermuth			X		

March 12, 2018 Executive Session Minutes (2)

MOTION: Mrs. Gould		SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent	
Mrs. Gould	X				
Mr. Martorelli	X				
Mr. Millar				X	
Mrs. Poulas	X				
Mrs. Small	X				
Mrs. Senatore	X				
Mr. Stewart	X				
Mrs. Van Ness			X		
Mrs. Wildermuth	X				

March 26, 2018 Special Meeting Minutes

MOTION: Mrs. Gould		SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent	
Mrs. Gould	X				
Mr. Martorelli	X				
Mr. Millar				X	
Mrs. Poulas	X				
Mrs. Small	X				
Mrs. Senatore	X				
Mr. Stewart	X				
Mrs. Van Ness	X				
Mrs. Wildermuth	X				

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Gould, seconded by Mrs. Poulas, to accept the recommendation of the Acting Superintendent to approve and adopt motions K.1 through K.17, as described below:

- K.1** Motion to comply with P.L. 2017 c. 162, N.J.A.C. 6A:9-2.1 to designate Jeanne Howe as the School Safety Specialist.
- K.2** Motion to approve the **purchase order** list dated March 2018 in the amount of **\$244,576.56**.

K.3 Motion to approve the **check journal** as of March 2018 in the amount of **\$6,397,020.34.**

Fund	Amount
General Fund (10)	9,364.00
General Current Expense (11)	6,303,631.76
Capital Outlay (12)	2,611.45
Special Revenue Funds (20)	81,413.13
Total	6,397,020.34

K.4 Motion to prove the **vendors' bills list** for release on April 10, 2018, in the amount of **\$777,885.28.**

K.5 Motion to approve the funds **transfers** in the 2017-2018 Fiscal Year, dated February 28, 2018 in the amount of **\$ 2,308,556.00.** Of the total monies transferred, **\$ 2,145,655.49** was related to retro payroll payments.

K.6 Motion to approve the funds **transfers** in the 2017-2018 Fiscal Year, dated March 31, 2018 in the amount of **\$144,780.47.**

K.7 Motion that the Board of Education approve the **certification(s)** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of January 31, 2018, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.8 Motion that the Board of Education approve the **certification(s)** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of February 28, 2018, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.9 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of January 31, 2018, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.10 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of February 28, 2018, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.11 Motion to accept the following **donation** from Janice Roddis to the Jefferson Township High School Winter Color Guard, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Monetary Donation to Winter Color Guard	\$ 2,000.00

K.12 Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Ellen T. Briggs	002015, 002017, 002023 002027, 003093, 003095	Cafeteria Tables

K.13 Motion to approve professional services agreement with Phoenix Advisors to act as Continuing Disclosure Agent at a fee of \$850.00, per agreement.

K.14 The Food Service Management Company (FSMC) shall receive, in addition to the costs of operation, an administrative/management fee of \$.1642 per reimbursable meal and meal equivalent to compensate the

FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$2.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.1642 will be multiplied by total meals.

The FSMC guarantees the SFA a no cost of operation for the SFA for school year 2018-2019.

K.15 Motion to establish **student meal rates** for the 2018-2019 school year, as described below (see attached):

	<u>Lunch</u>	<u>Breakfast</u>
Elementary	\$ 2.95	\$ 1.50
Middle School	\$ 2.95	\$ 1.50
High School	\$ 2.95	\$ 1.75

K.16 Motion to adopt a resolution to enter into a cooperative pricing system agreement for electricity generating services as a participant in **Alliance for Competitive Energy Services (ACES)**, effective May 2018 through May 2023. (Copy attached)

K.17 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Acting Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (Appendix A).

MOTION: Mrs. Gould	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

L. PERSONNEL COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mrs. Poulas, to accept the recommendation of the Acting Superintendent to approve and adopt motion L.1, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
PLACEHOLDER 11-000-230-100-000	Appoint	Interim Director of Curriculum 15-90-92/abm		\$62.50/hr.	District	4/10/18	6/30/18	Not to exceed \$500/day
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Michelle Aluotto 11-000-222-104-006	Appoint	Media Specialist 10-60-60/acs	MA+15 Step 8	\$59,070**	White Rock	9/1/18	6/30/19	Replacing E. Doyle
Kelly Turnbull* 11-140-100-101-008	Appoint	Social Studies Teacher 10-80-80/ask	BA Step 1	\$52,784	JTHS	4/16/18	6/30/18	Replacing J. Sands
Jennifer Vicente-Mora 11-000-218-104-290	Transfer	Guidance Counselor 10-80-80/acp			JTHS	4/6/18	5/12/18	Replacing 0505
Matthew Moscatello	Appoint	Bedside Instruction		\$42.45/hr.	District	3/19/18	6/30/18	
Halei Van Dyke	Appoint	Bedside Instruction		\$42.45/hr.	District	4/9/18	6/30/18	
Karen Kozlowski	Retirement	French Teacher 10-80-80/asu			JTHS	6/30/18	7/1/18	Retiring after 4 years of service
Jonathan Sands	Resignation	Social Studies Teacher 10-80-80/ask			JTHS	4/13/18	4/14/18	
#1471	Medical Leave	10-70-70/bhi			JTMS	4/5/18	5/12/18	Utilizing 27 personal illness days
#2589	Adjusted Family Leave	10-30-30/bmv			Briggs	1/8/18	3/29/18	
#2614	Paternity Leave	10-70-70/api			JTMS	5/15/19	6/9/18	Unpaid

*Requires mentoring

**17/18 salary guide until such time as negotiations have been completed

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Pamela Agnes 11-000-270-160-000	Appoint	Assistant Transportation Supervisor 08-90-92/bzy		\$55,000	Transportation	4/16/18	6/30/18	Replacing F. Watson
Katlin Cadavid-Orozco 11-000-217-106-003	Appoint	Special Education Aide 09-30-30/bmd	Step 1	\$21.04/hr.	Briggs	4/6/18	6/30/18	3.5 hrs./day; no benefits New position, not budgeted
Jules Glowinski 11-000-217-106-006	Appoint	Special Education Aide 09-60-60/byh	Step 1	\$21.04/hr.	White Rock	3/26/18	6/30/18	3.5 hrs./day; no benefits New position, not budgeted
Bruna Rodriguez 11-204-100-106-008	Appoint	Special Education Aide 09-80-80/brx	Step 1	\$21.04/hr.	JTHS	3/26/18	6/30/18	3.5 hrs./day; no benefits Replacing V. Marinoni
Cathy Jauch 11-213-100-106-007	Additional Hours	Special Education Aide 09-70-70/bik			JTMS	5/7/18	5/8/18	Not to exceed 3.5 hrs. for 7 th grade field trip to Medieval Times
Tammy Kehoe 11-204-100-106-004	Transfer/Account Code Change	Special Education Aide 09-40-40/cca			Milton	4/9/18	6/30/18	Replacing D. Iadarola
Grazyna Knappe 11-204-100-106-007	Additional Hours	Special Education Aide 09-70-70/bdm			JTMS	5/7/18	5/8/18	Not to exceed 3.5 hrs. for 7 th grade field trip to Medieval Times
Bibi Lakhicharran 11-212-100-106-007	Additional Hours	Special Education Aide 09-70-70/bmp			JTMS	5/25/18	5/26/18	Not to exceed 8.5 hrs. for High Note Music Festival trip
Monica Maher 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bhu			JTMS	5/25/18	5/26/18	Not to exceed 8.5 hrs. for High Note Music Festival trip
Nicole Rowe 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bzt			JTMS	5/7/18	5/8/18	Not to exceed 3.5 hrs. for 7 th grade field trip to Medieval Times

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tami Shellhammer 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bdk			JTMS	5/7/18	5/8/18	Not to exceed 3.5 hrs. for 7 th grade field trip to Medieval Times
William Wilson 11-000-217-106-007	Additional Hours	Special Education Aide 09-70-70/bjr			JTMS	5/7/18	5/8/18	Not to exceed 3.5 hrs. for 7 th grade field trip to Medieval Times
Irene Wojcik 11-209-100-106-007	Additional Hours	Special Education Aide 09-70-70/bju			JTMS	5/7/18	5/8/18	Not to exceed 3.5 hrs. for 7 th grade field trip to Medieval Times
Nicole Duda	Resignation	Special Education Aide 09-50-50/bwp			Cozy Lake	4/20/18	4/21/18	
Dawn Iadarola	Resignation	Special Education Aide 09-30-30/bix			Milton	3/20/18	3/21/18	
#0130	Adjusted Medical Leave	11-90-90/baf			Transportation	3/22/18	6/16/18	Utilizing 55 personal illness days
#0497	Extended Medical Leave	09-30-30/bng			Briggs	1/8/18	5/16/18	Utilizing 8 personal illness days and 71 unpaid days
#1183	Extended Medical Leave	09-90-90/bmm			Transportation	3/5/18	4/7/18	Utilizing 16 personal illness days
#1408	Medical Leave	12-30-32/cbp			Facilities	3/12/18	4/4/18	Utilizing 16 personal illness days
#1461	Medical Leave	10-90-90/bez			Transportation	3/6/18	3/17/18	Utilizing 6.5 personal illness days
#2300	Extended Medical Leave	09-70-70/bgd			JTMS	3/5/18	4/14/18	Utilizing 22 personal illness days
#2347	Extended Medical Leave	10-90-90/bad			Transportation	2/15/18	6/21/18	Utilizing 26 personal illness days and 55 unpaid days
#2645	Medical Leave	09-70-70/bcu			JTMS	6/15/18	6/21/18	Utilizing 5 personal illness days
#2645	Family Leave	09-70-70/bcu			JTMS	9/1/18	12/22/18	Unpaid
#2882	Medical Leave	09-40-40/bot			Milton	4/9/18	4/20/18	Utilizing 4 personal illness days, 3 personal days and 2 unpaid days
#2905	Medical Leave	10-90-90/bfp			Transportation	4/10/18	4/20/18	Utilizing 8 personal illness days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Justin Mackowiak	Appoint	Substitute Teacher		\$90/diem	District	4/10/18	6/30/18	
Kathleen Seward	Appoint	Substitute Teacher		\$90/diem	District	4/10/18	6/30/18	
Caryn Shapiro	Appoint	Substitute Teacher		\$90/diem	District	4/10/18	6/30/18	
Julie Sullivan	Appoint	Substitute Teacher		\$90/diem	District	4/10/18	6/30/18	
Bruna Rodriguez	Appoint	Substitute Aide		\$15/hr.	District	4/5/18	6/30/18	
Wendy Asplund	Appoint	Substitute Secretary		\$14/hr.	District	3/22/18	6/30/18	
James Thompson	Appoint	Substitute Custodian		\$18/hr.	District	3/26/18	6/30/18	

E. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Denise Morando	Appoint	Yearbook Co-Advisor (2 of 2)	3	\$1,084.50	JTMS	4/9/17	6/30/18	Prorated
Meg Castro	Resignation	Yearbook Co-Advisor			JTMS	2/20/18	2/21/18	

F. 2017-18 SCHOOL YEAR COACHING STAFF

SPRING

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Anthony Vasile	Appoint	Assistant Golf Coach	N/A	N/A	JTHS	3/2/18	6/30/18	Volunteer

G. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-00							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jaycee Cahill	Appoint	Gr. 8 Philadelphia Trip – Nurse	\$425.00	JTMS	6/7/18	6/8/18	1 night
Ashley Dispenziere	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Jennifer Escolano	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Kari Ellingsen	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Jennifer Foley	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Travis Gage	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Robert Hayzler	Appoint	Gr. 8 Philadelphia Trip – Assistant Principal	\$350.00	JTMS	6/7/18	6/8/18	1 night
Christine LaMonica	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Claude Larson	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Louis Migliacci	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Marybeth Neuschatz	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Sean Quinn	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Joanna Reiss	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Patricia Silverstein	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Patricia Szuskowski	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Kelly Tarsitano	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Sharon Thomas	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Heather Varner	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Kathleen Vera-Mena	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Jennifer Vicente-Mora	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Elizabeth Ward	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Victoria Wermert	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night
Tyler Wood	Appoint	Gr. 8 Philadelphia Trip	\$125.00	JTMS	6/7/18	6/8/18	1 night

Name	Ayes	Nays	Abstain	Absent
MOTION: Mrs. Wildermuth				
SECOND: Mrs. Poulas				
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

L.1A Motion by Mr. Stewart, seconded by Mrs. Poulas, to accept the recommendation of the Acting Superintendent to approve and adopt motion L.1A, as described below:

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Joseph Kraemer 11-000-230-100-000	Appoint	Interim Director of Curriculum 15-90-92/abm		\$62.50/hr.	District	4/10/18	6/30/18	Not to exceed \$500/day

Name	Ayes	Nays	Abstain	Absent
MOTION: Mr. Stewart				
SECOND: Mrs. Poulas				
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Senatore, seconded by Mrs. Poulas, to accept the recommendation of the Acting Superintendent to approve and adopt motions M.1 through M.4, as described below:

M.1 Motion to **rescind student placement** for the **2017-2018** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
4683619501	Academy 360	\$27,031.32	4/1/18
2639287556	Sage Day	\$15,851.50	4/13/18

M.2 Motion to **approve student placement** for the **2017-2018** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
4219524626	Montgomery Academy	\$12,245 for addition of 1:1 Aide	2/26/18-6/30/18
8808727569	Benway School	\$381.44 per diem	2/6/18-2/8/18

M.3 Motion to approve the following **day field trips**:

School/Group/Activity	Location
JTHS, Child Development Class, Kiddie Korp Field Trip	Milton School, Oak Ridge, NJ
Cozy Lake School, Grade 2: Third Grade Orientation	White Rock School, Oak Ridge, NJ
Briggs School, Grade 2: Third Grade Orientation	Stanlick School, Wharton, NJ
Cozy Lake School, Grade 1 Field Trip	Fosterfields Living Historical Farm, Morristown, NJ
White Rock School, Grade 5 Team Building	Stanlick School, Wharton, NJ
JTHS Social Studies Students Operation Safe Home Field Trip	White Rock, Stanlick, Briggs & Cozy Lake Schools, NJ

M.4 Motion to affirm Acting Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported for February 13, 2018 through March 12, 2018.

NOW THEREFORE, BE IT RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Senatore	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

M.5 Motion by Mr. Stewart, seconded by Mrs. Gould, to approve the recommendation of the Acting Superintendent to approve and adopt the following:

Resolution that in accordance with NJ Statute 18A:38-1(A), the Board remove students #104034 and #104035 from the Jefferson Township Public Schools on the basis of not being domiciled in Jefferson Township.

MOTION: Mr. Stewart	SECOND: Mrs. Gould			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli			X	
Mr. Millar				X
Mrs. Poulas	X			
Mrs. Small	X			
Mrs. Senatore	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

N. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Acting Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of March 13, 2018 through April 9, 2018.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	3	1	1
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	2	1	0
JTHS	0	0	0

Enrollment as of 3/29/18:

	March 2017	March 2018
Milton	167	162
Cozy Lake	188	187
Arthur Stanlick	321	302
E.T. Briggs	299	285
White Rock	360	330
Total Elementary	1,335	1,266
JTMS	776	762
JTHS	1,000	988
GRAND TOTAL	3,111	3,016
Tuition students received	7	6
Out-of-district placement	34	29

O. COMMUNICATIONS

- Ms. Zeno read a letter from the Township Council seeking rationale for the State Aid calculations.

P. PUBLIC COMMENTS

- None

Q. OLD BUSINESS

- None

R. NEW BUSINESS

Note: May BOE Meeting has been moved to Monday, May 7, 2018, at 7:30 in the HS Media Center, at which time, a Public Hearing for the proposed 2018-2019 Budget will be conducted.

S. BOARD MEMBER COMMENTS

- Mrs. Gould addressed recent concerns of safety and assured the public that the Board will always make student and staff safety a priority.
- Mr. Stewart noted he attended and enjoyed the high school musical “My Favorite Year”, commenting that Mr. Wynne will be missed by many.
- Mrs. Small attended the Musical Petting Zoo at the middle school commenting how wonderful the experience is for interested musicians.
- Mrs. Senatore wished everyone a Happy Autism Awareness Month and noted she attended the living museum at the middle school. She also congratulated the JTHS Winter Guard on their phenomenal work and dedication.
- Mrs. Poulas gave her best wishes for a strong finish to the school year.
- Mr. Martorelli also commented on security and noticed an increased vigilance among staff.

- Mrs. Van Ness noted much of what is seen and reported on social media is blown out of proportion and urged anyone who has a complaint to follow the proper chain of command.

T. STUDENT COMMENT

- A student questioned whether it was possible for middle school students to access the school earlier than 7:15am. It was noted that staff is not on duty until 7:15am and if students are to be dropped prior to that time, it should be at the front door of the school.

U. CLOSED SESSION

The Board did not convene into a second closed session this evening.

V. ADJOURN

Motion by Mrs. Gould, seconded by Mrs. Small, that the meeting adjourn at 8:06 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/tolls/miscellaneous fees)
Chirico, Marissa	4/13-4/14	Iselin, NJ	Foreign Language Educators of NJ Annual Conference	\$ 225.00	Own	136	-	-	-	-	\$ 225.00
DeFeo, Gail	4/26-4/27	Long Branch, NJ	New Jersey Speech and Hearing Association Convention	\$ 250.00	Own	145	-	-	-	-	\$ 250.00
Dixon, Bethany	4/26-4/27	Long Branch, NJ	New Jersey Speech and Hearing Association Convention	\$ 250.00	Own	239	-	-	-	-	\$ 250.00
Dunbar, Maria	7/15-7/20	Bloomington, IN	Coding as a Playground: Scratch Jr. & KIBO Robotics	\$ *	Own	103	-	-	-	-	\$ 999.00
Giacchi, Rita	6/5-6/8	Atlantic City, NJ	New Jersey Association of School Business Officials Annual Conference	\$ 275.00	Own	300	\$ 105.00	3	\$ 64.00	3.5	\$ 814.00
Reinzi, Julie	4/27	Piscataway, NJ	Patterns of Strengths and Weaknesses Model and Cross Battery Assessment	\$ 180.00	Own	118	-	-	-	-	\$ 180.00
Rodgers, Suzanne	4/27	Piscataway, NJ	Patterns of Strengths and Weaknesses Model and Cross Battery Assessment	\$ 180.00	Own	114	-	-	-	-	\$ 180.00
Scherlacher, Niemah	4/27	Piscataway, NJ	Learning Disabilities Assessment	\$ 180.00	Own	100	-	-	-	-	\$ 180.00
Smith, Patricia	4/26-4/27	Long Branch, NJ	New Jersey Speech and Hearing Association Convention	\$ 250.00	Own	154	-	-	-	-	\$ 250.00
Tordoff, Susan	4/27	Piscataway, NJ	Learning Disabilities Assessment	\$ 180.00	Own	117	-	-	-	-	\$ 180.00
Wiggins, Joleen	4/26-4/27	Long Branch, NJ	New Jersey Speech and Hearing Association Convention	\$ 250.00	Own	317	-	-	-	-	\$ 250.00
Zeno, Dora	6/5-6/8	Atlantic City, NJ	New Jersey Association of School Business Officials Annual Conference	\$ 275.00	Own	300	\$ 105.00	3	\$ 64.00	3.5	\$ 814.00

All Meals are prorated 75% on travel days

* Travel expenses covered by DonorsChoose.org, an education crowd funding platform. District to pay mileage only.

A RESOLUTION BINDING THE JEFFERSON TOWNSHIP BOARD OF EDUCATION
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Jefferson Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.