

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, October 8, 2018 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mrs. VanNess, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mrs. Gould	<u> X </u>	<u> </u>
Mr. Martorelli	<u> </u>	<u> X </u>
Mrs. Poulas	<u> X </u>	<u> </u>
Mrs. Senatore	<u> X </u>	<u> </u>
Mrs. Small (<i>arrived @ 6:45PM</i>)	<u> X </u>	<u> </u>
Mr. Stewart	<u> X </u>	<u> </u>
Mrs. Wildermuth	<u> X </u>	<u> </u>
Mr. Millar, <i>Vice President</i>	<u> X </u>	<u> </u>
Mrs. VanNess, <i>President</i>	<u> X </u>	<u> </u>
Meghan Craig, <i>Student Representative</i>	<u> X </u>	<u> </u>
Peyton Reigel, <i>Student Representative</i>	<u> X </u>	<u> </u>

D. CLOSED SESSION

Motion by Mr. Stewart, seconded by Mrs. Small, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 8th day of October, 2018 at 6:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:30 PM.

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in Our Schools

F. PRESENTATIONS

- High School Students Alivia Catania, Kiara Joseph, & Kiko Mina presented Operation Safe Home
- Mr. Jonathan Boyle, HS History Teacher presented on the Holocaust Learning Opportunity
- Mrs. Jeanne Howe, Superintendent presented the Spring 2018 PARCC Scores
- Ms. Frances Febres, Esq. of Cleary, Giacobbe, Alfieri & Jacobs made a HIB Presentation

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- **Student Representative Peyton Reigel** reported on the upcoming events including Spirit Week, Homecoming, Fall Fest, tricky tray and the football games.
- **Student Representative Meghan Craig** noted the school is participating in various fundraisers.

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** – Mrs. Senatore reported the Committee met on October 2 and discussed security entry way Raptor system, swings, middle school clocks/intercom, White Rock air conditioning, mold, referendum, labor rates for use of facilities, insurance credit, mold insurance policy, worker’s compensation – broker of record designation, state aid and the 2017-2018 audit.
- **Education Committee** – Mrs. Poulas noted the Committee met on October 1 and discussed the 2018-2019 Nursing Service Plan, New Jersey Youth Tobacco Survey, approval of request to conduct doctoral research at JTHS, completed, new and revised curricula, approval of concurrent credit for high school courses with Fairleigh Dickinson University, and approval of day and overnight field trips.
- **Personnel and Policy Committee** – Mr. Millar highlighted the minutes of the September 24 meeting and reported on the district’s open positions, policy revisions, and job descriptions.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mrs. Small, that the minutes of the following meetings be accepted as submitted:

September 10, 2018 Regular Meeting Minutes September 10, 2018 Executive Session Minutes
 September 18, 2018 Special Joint Meeting Minutes

MOTION: Mr. Stewart	SECOND: Mrs. Small			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X		*9/18/18	
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mrs. Small	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X		*9/10/18	

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Senatore, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.13, as described below:

- K.1** Motion to approve the **purchase order** list dated September 2018 in the amount of **\$4,126,521.96.**

K.2 Motion to approve the **check journal** as of September 2018 in the amount of **\$5,684,393.47**.

Fund	Amount
General (10/11)	\$4,062,279.93
Capital Outlay (12)	\$2,959.00
Special Revenue Funds (20)	\$30,613.91
Debt Service Fund (40)	\$1,588,540.63
Total	\$5,684,393.47

K.3 Motion to approve the **vendors' bills list** for release on October 9, 2018, in the amount of **\$805,974.38**.

K.4 Motion to award **bid #2019-003**, for **Batting Cages** (unit costs remain constant; however, quantities/items may vary depending upon participation and actual items purchased) (*Bid Breakdown Sheet attached – Appendix B*)

Vendor	Amount Awarded
Tri-State Folding Partitions Inc.	\$ 28,900.00

K.5 Motion to participate in Joint Transportation and enter into an agreement to/from school with Sparta Township Public Schools and Jefferson Township Public Schools (Host) to transport students to Pope John High School, Pope John Middle School, Reverend Brown Elementary School and Hilltop Country Day School, at a cost to Sparta Township Public Schools of \$950.00 per student. (Sparta 29 and Jefferson 15 students). *Revised motion – original approval August 13, 2018.*

K.6 Motion to approve agreement with Prime Healthcare Services – Saint Clare’s, LLC to provide certain healthcare services to the district at discounted rates for 2018-2019.

K.7 Motion to accept the following **donation** from the Jefferson Township Youth Lacrosse program to the Jefferson Township High School Lacrosse Program, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
\$1,000 to each the high school boys’ and girls’ lacrosse programs	\$2,000.00

K.8 Motion to accept the following **grant** from Picatinny Arsenal to the Jefferson Township High School FIRST Robotics Competition Team in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Grant monies available to the FIRST Robotics Competition Team – 2600	\$5,000.00

K.9 Motion to accept the following **donation** from the Mr. Matthew Waciura to the Jefferson Township High School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Inflatable Falcon Tunnel to be used to promote school spirit at outdoor school functions and sporting events	\$8,000.00 (<i>approximate value</i>)

K.10 Motion to approve the addition to the **School Student Activity Account** lists for Jefferson Township Middle School, as described below:

Activity Account Sub-category
Stokes

K.11 Motion to designate the firm of Arthur J. Gallagher Risk Management Services, and specifically George Morville, as the district’s Risk Manager in connection with Jefferson’s Workers Comp participation in the Pooled Insurance Program of NJ.

K.12 Motion to approve and establish, effective January 1, 2019, a flat dollar amount for Custodial Rates for unaffiliated organization using Jefferson Public Schools Use of Facilities as follows:

Average Straight Time/Hour	Average Time & Half Rate/Hour	Average Double Time Rate/Hour
\$32.00	\$46.00	\$62.00

K.13 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mrs. Senatore		SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent	
Mrs. Gould	X				
Mr. Martorelli				X	
Mr. Millar	X				
Mrs. Poulas	X				
Mrs. Senatore	X				
Mrs. Small	X				
Mr. Stewart	X				
Mrs. Van Ness	X				
Mrs. Wildermuth	X				

L. PERSONNEL COMMITTEE

Motion by Mr. Millar, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motion L.1 through L.3, as described below:

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Roger Jinks, Jr. 11-000-230-100-000	Appoint	Assistant Superintendent 08-90-92/bws		\$157,500	District	12/1/18	6/30/19	
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Stephanie Pierce 11-130-100-101-290	Appoint	ELA Teacher (LTS) 10-70-70/bmj	BA Step 1	\$52,784	JTMS	9/24/18	6/30/19	Replacing #0665
Anthony Vasile 11-140-100-101-290	Appoint	Physical Education Teacher (LTS) 10-80-80/atk		\$200/diem	JTHS	9/6/18	10/16/18	Over 20 days

Dustin Cardoza 11-214-100-101-007	Assignment Change/Account Code Change	Special Education Teacher 10-70-70/bxq			JTMS	10/5/18	6/30/19	
Sherry Cella 11-213-100-101-007	Assignment Change/Account Code Change	Special Education Teacher 10-70-70/axm			JTMS	10/5/18	6/30/19	
Sara Voorhees	Appoint	Bedside Instruction		\$42.45/hr.	District	9/13/18	6/30/19	
Edward Bem	Resignation	Engineering Teacher 10-80-80/cc			JTHS	10/1/18	12/1/18	
#0673	Family Leave	10-70-70/bvv			JTMS	9/21/18	10/6/18	Unpaid
#1134	Medical Leave	10-80-80/bxc			JTHS	10/19/18	11/24/18	Utilizing 22 personal illness days
#2419	Intermittent Family Leave	10-80-80/adj			JTHS	9/28/18	6/30/19	Using undetermined number of family illness and personal days

*Requires Mentoring

**17/18 salary guide until such time as negotiations have been completed

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
John Lapszynski 11-000-266-110-000	Appoint	Hall Monitor/Security 09-70-70/beo	Step 1	\$21.15/hr.	JTMS	10/1/18	6/30/19	4 hrs./day; no benefits
Michele Wanna 11-204-100-106-008	Location Change/Account Code Change	Special Education Aide 09-80-80/bhw			JTHS	9/14/18	6/30/19	
Phyllis Haines	Retirement	Secretary 12-90-92/cap 10-10-10/aer	Group IV		Board Office/Stanlick	6/30/19	7/1/19	Retiring after 25 years of service
Frances McBride	Retirement	Special Education Aide 09-10-10/bsi			Stanlick	9/30/18	10/1/18	Retiring after 15 years of service
#0518	Medical Leave	Special Education Aide 09-80-80/bud			JTHS	10/1/18	10/13/18	Utilizing 9 personal illness days
#2335	Extended Medical Leave	10-90-90/bfk			Transportation	9/20/18	11/6/18	Utilizing 20 personal illness days and 13 unpaid days

**17/18 salary guide until such time as negotiations have been completed

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Bonnie Brown	Appoint	Substitute Teacher		\$90/diem	District	10/9/18	6/30/19	
Denise Galluzzo	Appoint	Substitute Teacher		\$90/diem	District	10/9/18	6/30/19	
Shannan Hastrup	Appoint	Substitute Teacher		\$90/diem	District	10/3/18	6/30/19	
Alyssa Indri	Appoint	Substitute Teacher		\$90/diem	District	9/19/18	6/30/19	
Laura Mahoney	Appoint	Substitute Teacher		\$90/diem	District	9/28/18	6/30/19	
Jenni Silverstein	Appoint	Substitute Teacher		\$90/diem	District	10/1/18	6/30/19	
Cynthia Vella	Appoint	Substitute Teacher		\$90/diem	District	10/9/18	6/30/19	
Jennifer Wendt	Appoint	Substitute Teacher		\$90/diem	District	9/18/18	6/30/19	
Jaclyn Zinck	Appoint	Substitute Teacher		\$90/diem	District	9/17/18	6/30/19	
Jules Glowinski	Appoint	Substitute Aide		\$15/hr.	District	9/25/18	6/30/19	
Jeanne Hantson	Appoint	Substitute Aide		\$15/hr.	District	9/17/18	6/30/19	
Alyssa Indri	Appoint	Substitute Aide		\$15/hr.	District	9/17/18	6/30/19	
Cathy Jauch	Appoint	Substitute Aide		\$15/hr.	District	9/26/18	6/30/19	
Lorrie Kern	Appoint	Substitute Aide		\$15/hr.	District	9/28/18	6/30/19	
Laura Mahoney	Appoint	Substitute Aide		\$15/hr.	District	9/26/18	6/30/19	
Katherine VanWolput	Appoint	Substitute Aide		\$15/hr.	District	10/5/18	6/30/19	
Jaclyn Zinck	Appoint	Substitute Aide		\$15/hr.	District	9/17/18	6/30/19	
Lorrie Kern	Appoint	Substitute Secretary		\$14/hr.	District	9/28/18	6/30/19	
Michael Seymour	Appoint	Substitute Custodian		\$18/hr.	District	10/9/18	6/30/19	
Kellie Kraljevich	Appoint	Substitute Nurse		\$200/diem	District	9/17/18	6/30/19	

E. 2018-19 SCHOOL YEAR COACHING STAFF

WINTER								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Brian Franks*	Appoint	Assistant Soccer Boys	3	\$4876.57	JTHS	9/18/18	6/30/19	5 years of service
WINTER								
Jonathan Boyle	Appoint	Head Bowling	1	\$3755.05	JTHS	9/1/18	6/30/19	
Britney Allison	Resignation	Assistant Basketball Girls	3	\$4873.44	JTHS	9/18/18	9/19/18	
SPRING								
Shannon Chapman	Appoint	Head Track Girls	2	\$6469.84	JTHS	9/1/18	6/30/19	7 years of service

* Represents out of district coach

F. STOKES TRIP 11-401-100-101-000							
Name	Nature of Action	Position	Salary/Night	Loc.	Date Effective	Date Termin.	Maximum Hours
Lauren Golden	Appoint	Stokes Chaperone	\$125.00	JTMS	10/22/18	10/23/18	1 night
Julie Sullivan	Rescind	Stokes Chaperone	\$125.00	JTMS	10/22/18	10/23/18	1 night

G. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Kristen Afflerbach	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/18	6/30/19	Not to exceed 5 days
Stephen Barbato	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/18	6/30/19	Not to exceed 5 days
Kaitlyn Brueno	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/18	6/30/19	Not to exceed 5 days
Nanette Fandino-Diaz	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/18	6/30/19	Not to exceed 5 days
Jesse Fisher	Appoint	Robotics Club	N/A	N/A	JTHS	10/9/18	6/30/19	Volunteer
Chad Flynn	Appoint	Region/All State/All Eastern Chorus	1	\$646.00	JTHS	9/1/18	6/30/19	
Joyce Hulbert	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/18	6/30/19	Not to exceed 5 days
Marybeth Lapszynski	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/18	6/30/19	Not to exceed 5 days
Candace Margiotta Ross	Appoint	Culinary Club	1	\$646.00	JTHS	10/1/18	6/30/19	
Kathleen vonEssen	Appoint	Saturday Detention		\$32.30/hr.	JTHS	9/1/18	6/30/19	Not to exceed 5 days

**17/18 salary guide until such time as negotiations have been completed

L.2 Motion to approve the Spring 2018 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Bavos, Sherry	Centenary University	Seminar: Curriculum Evaluation and Assessment Evaluation	SP57	3	\$310.67
Beshlian, Amanda	William Paterson University	Special Education Law	SP74	3	\$310.67
Beshlian, Amanda	William Paterson University	Current Issues in Special Education	SP98	3	\$310.67
Brenna, Jessica	Marygrove University	Conferring with Young Writers	SP88	3	\$310.67
Brueno, Kaitlyn	Ramapo College of New Jersey	School Law	SP53	4	\$411.21
Brueno, Kaitlyn	Ramapo College of New Jersey	Administrative Field Experience/Internship II	SP54	6	\$612.29
Cacella, Joshua	New Jersey City University	Working with Families of Students with Disabilities	SP38	3	\$310.67
Calandrillo, Patricia	Montclair University	Practicum and Seminar in Inclusive Elementary Education	SP31	3	\$310.67
Calandrillo, Patricia	Montclair University	Advanced pedagogy in Inclusive Elementary Education	SP32	3	\$310.67
Carline, Michele	University of California/San Diego	Educating the Whole Student: Mindfulness & Social-Emotional Learning	SP93	3	\$310.67
Chapman, Shannon	California University of Pennsylvania	Field Project/Leadership	SP35	3	\$310.67
Chapman, Shannon	California University of Pennsylvania	Instructional Leadership and Strategies for Inclusive Education	SP36	3	\$310.67
D'Ambrosio, Kathleen	University of California/San Diego	Differentiated Instruction: One Size Does Not Fit All	SP65	3	\$271.00
D'Ambrosio, Kathleen	University of California/San Diego	Educational Technology 101	SP66	3	\$271.00
Farris, Kasey	University of California/San Diego	Educational Technology 101	SP52	3	\$271.00
Grisi, Megan	University of California/San Diego	The Daily 5	SP101	3	\$303.20
Grisi, Megan	University of California/San Diego	Comprehension: The Key to Successful Reading	SP102	3	\$303.20
Grisi, Megan	University of California/San Diego	Teaching Struggling Readers	SP103	3	\$303.20
Gugger, Daniel	University of California/San Diego	Instructional Strategies for ELD and SDAIE	SP19	3	\$310.67
Gugger, Daniel	University of California/San Diego	Study Smarter Not Harder: Study Skills for Students	SP20	3	\$310.67
Gugger, Daniel	University of California/San Diego	Engaging, Motivating & Managing Your Students	SP21	3	\$310.67
Gugger, Daniel	University of California/San Diego	Classroom Management Survival	SP22	3	\$310.67
Gugger, Daniel	University of California/San Diego	Differentiated Instruction: One Size Does Not Fit All	SP23	3	\$310.67
Hoffman, Beth	University of California/San Diego	Educating the Whole Student: Mindfulness & Social-Emotional Learning	SP92	3	\$310.67
Hulbert, Joyce	University of California/San Diego	Classroom Management Strategies for High School Teachers	SP18	3	\$280.00
Hulbert, Joyce	University of California/San Diego	Making the Most of the Internet in the Classroom	SP48	3	\$280.05
Hulbert, Joyce	University of California/San Diego	Mastering Google Apps for Education	SP49	3	\$280.05
Kalish, Jason	LaVerne University	Baseball Basics	SP69	3	\$310.67
Kalish, Jason	LaVerne University	Basketball Basics	SP70	3	\$310.67
Kalish, Jason	LaVerne University	Teaching Tennis	SP71	3	\$310.67
Kalish, Jason	LaVerne University	Coaching Baseball	SP72	3	\$310.67
Kalish, Jason	LaVerne University	Fit for Life	SP73	3	\$310.67
Kazanfer, Aladdin	University of California/San Diego	Digital Storytelling: Using Technology to Write Stories	SP1	3	\$108.00
Kircher, Lori	Greenville College	Game On! Getting Kids Pumped in PE Class	SP24	3	\$310.67
Kircher, Lori	Greenville College	Learning Disabilities from Substance Abuse	SP89	3	\$310.67
Kwecinski, Melissa	University of California/San Diego	Mastering Google apps for Education (K-12)	SP78	3	\$303.20
Kwecinski, Melissa	University of California/San Diego	Designing and Creating a Virtual Field Trip	SP79	3	\$303.20
LaMonica, Christina	Walden University	Capstone Master's Project	SP75	3	\$310.67
Langner, Paula	Grand Canyon University	Analysis of Existing Research	SP15	3	\$310.67
Langner, Paula	Grand Canyon University	Building a K-12 Community	SP16	3	\$310.67
Langner, Paula	Grand Canyon University	Trends and Issues in K-12 Education	SP17	3	310.67
Meade, Gabrielle	Marygrove University	Literature Based Approaches to Reading Instruction	SP25	3	\$310.67
Quinn, Sean	Universidad Pontificia de Salamanca	Spanish & Spanish American Language and Literature	SP33	13	\$1228.76
Quinn, Sean	Universidad Pontificia de Salamanca	Spanish & Spanish American History and Culture	SP34	5	\$472.60
Reiss Joanna	Centenary University	Social Issues for Children with Special Needs	SP99	3	\$310.67
Rose, Gino	University of California/San Diego	Active and Hands-On Science Instruction K-6	SP100	3	\$303.20
Ryan, Danielle	Walden University	Teacher Leadership and Learning and Teaching	SP50	3	\$255.00
Ryan, Danielle	Walden University	Design Curriculum and Assessment	SP51	3	\$310.67

Ryan, Danielle	Walden University	Dynamic Teacher Leadership	SP81	3	\$310.67
Ryan, Danielle	Walden University	Enhancing Learning for Diverse Populations	SP82	3	\$255.00
Scalone, Andrew	Greenville College	Athletic Speed and Agility	SP83	3	\$310.67
Scalone, Andrew	Greenville College	Health, Wellness and Fitness: A New Look	SP84	3	\$310.67
Scalone, Andrew	Greenville College	Sports and Games: Using Instructional Models in PE	SP85	3	\$310.67
Scalone, Andrew	Greenville College	Coaching for Character	SP86	3	\$310.67
Scalone, Andrew	Greenville College	Shaping Authentic PE Instruction for the 21 st Century	SP87	3	\$310.67
Schwimer, Cara	Marygrove University	Instructional Design	SP55	3	\$310.67
Schwimer, Cara	Marygrove University	Effective Assessment	SP56	3	\$310.67
Schwimer, Cara	Marygrove University	Teacher as Researcher	SP97	3	\$310.67
Seader, Megan	Marygrove University	Effective Assessment	SP67	3	\$310.67
Seader, Megan	Marygrove University	Instructional Design	SP68	3	\$310.67
Seader, Megan	Marygrove University	Teacher as Researcher	SP96	3	\$310.67
Smith, James	Rutgers University	Curriculum and Instruction	SP60	3	\$310.67
Smith-Varner, Heather	American Public University	Environmental Policy, Regulation and Law	SP76	3	\$310.67
Smith-Varner, Heather	American Public University	Environmental Economics	SP77	3	\$310.67
Thomsen, Emily	University of California/San Diego	Differentiated Instruction: One Size Does Not Fit All	SP61	3	\$310.67
Thomsen, Emily	University of California/San Diego	Mastering Google Apps for Education (K-12)	SP62	3	\$310.67
Thomsen, Emily	University of California/San Diego	Responsive Classroom Management in Primary Grades (K-3)	SP63	3	\$310.67
Thomsen, Emily	University of California/San Diego	Study Smarter Not Harder: Study Skills for Students (4-12)	SP64	3	\$310.67
Thomsen, Emily	The College of New Jersey	Universal Design for Learning	SP104	3	\$303.20
Tiedemann, Robert	Thomas Edison State College	Driving Educational Change and Improvement	SP32	4	\$411.21
Tiedemann, Robert	Thomas Edison State College	Examining and Applying School Leadership Practices I	SP47	6	\$612.29
Tiedemann, Robert	Thomas Edison State College	Examining and Applying School Leadership Practices II	SP90	4	\$411.21
Tiedemann, Robert	Thomas Edison State College	Strategic Management: Leading Learning Communities	SP91	4	\$411.21
Van Dyke, Halei	Grand Canyon University	Life Skills and Transitions for Autism Spectrum Disorders	SP2	3	\$310.67
Van Dyke, Halei	Grand Canyon University	Communication Strategies and Assistive Technology for Autism Spectrum Disorders	SP3	3	\$310.67
Van Dyke, Halei	Grand Canyon University	Capstone in Autism Spectrum Disorders	SP4	3	\$310.67
Wildermuth, Nicole	Ramapo College of New Jersey	School Law: Legal Issues Affecting Education	SP44	4	\$411.21
Wildermuth, Nicole	Ramapo College of New Jersey	Administrative Field Experience Internship II	SP45	6	\$612.29

L.3 Motion to approve the following job descriptions:

- Chemical Hygiene Advisor - High School
- Elevate A Cappella Ensemble - High School
- PARCC Portfolio - High School
- Project Kind - High School
- Spanish Club - High School
- Unified Track & Field - High School
- Varsity Letter Club - High School
- Video Game Club - High School
- Yearbook Advisor - High School
- Yearbook Assistant - High School

MOTION: Mr. Millar	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X		*	
Mrs. Poulas	X			
Mrs. Senatore	X			
Mrs. Small	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X		*	

**Mrs. Wildermuth abstained from voting on L.1A and L.2, Line Items #77 and #78*

**Mr. Millar abstained from voting on L.1A*

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.14, as described below:

- M.1** Motion to **approve student placement** for the **2018-2019** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
8808727569	Essex Valley School	\$63,398.20	9/5/18-6/30/19
6276234322	Sussex Vo Tech	\$10,899.00	9/1/18-6/30/19

- M.2** Motion to Approve Request to Conduct Doctoral Research at JTHS:
- Vickki Nadler: “Implementing the Next Generation Science Standards Using Formative Assessments”
- M.3** Motion to approve the following **Completed Curriculum**, aligned to the 2017 NJSLS:
- Environmental Academy: Environmental Engineering
- M.4** Motion to approve **Revised Curricula**, aligned to the 2017 NJSLS:
- Economics CP, to be offered as a Fall Semester course
 - Entrepreneurship, to be offered as a Spring Semester course
 - Music Technology CP to be renamed Introduction to Studio Recording CP
 - Pottery course to be renamed Ceramics
 - Advanced Art for Honors Level
- M.5** Motion to approve the following **New Courses**, aligned to the 2017 NJSLS:
- Advanced Sports and Entertainment Journalism
 - AP Computer Science A
 - AP World History
 - Guitar CP
 - Piano/Keyboard Lab CP
 - Environmental Academy: Honors Field Research & Global Issues in Sustainability
 - Core Skills ELA
 - Core Skills Math
- M.6** Motion to Approve Concurrent Credit for High School Courses with Fairleigh Dickinson University:
- Advanced Culinary Arts
 - American Sign Language 3
 - Anatomy and Physiology
 - Astronomy
 - Forensic Science
 - Geophysical Science Honors
 - Spanish 5
- M.7** Motion to approve submission of the **2018-2019 Nursing Services Plan** to the Morris County Executive Superintendent.
- M.8** Motion to approve and submit the **Lead Testing Statement of Assurance** for the 2018-2019 school year to the Executive County Superintendent.
- M.9** Motion to accept the 2018-2019 **Emergency Operations Plan** for the Jefferson Township School District. (*Manuals for the Jefferson Township Police Department*)
- M.10** Motion to approve, as required by the New Jersey Department of Education, the Student Safety Data System (SSDS) Report Form 2018-19, Other Incident Leading To Removal Form 2018-19, Harassment Investigation Report Form, and Harassment, Intimidation, or Bullying - Investigations, Trainings, and Programs (HIB-ITP) report forms.

M.11 Motion to approve the following Overnight Field Trips:

School/Group/Activity	Location
JTMS, 7 Blue Team, NJ School of Conservation Field Trip	Stokes State Forest, Branchville, NJ
JTHS, Chamber Choir Spring Tour	Williamsburg & Jamestown, VA and Annapolis & Baltimore, MD
JTMS, Grade 8, Promotion Trip	Philadelphia, PA & Dorney Park, Allentown, PA

M.12 Motion to approve the following Day Field Trips:

School/Group/Activity	Location
JTHS, Debate Team, Debate Tournament	Sussex County Technical School, Sparta, NJ
JTHS, DECA: Chapter Officer Leadership Training	Kean University, Union, NJ
Stanlick School, G&T Students, Math Marathon	Morristown Unitarian Fellowship, Morristown, NJ
White Rock School, G&T Students, Math Marathon	Morristown Unitarian Fellowship, Morristown, NJ
JTMS, 8 Blue Team, Edgar Allen Poe Performance	Pax Amicus Theatre, Budd Lake, NJ
JTMS, 8 Gold & White Teams, Edgar Allen Poe Performance	Pax Amicus Theatre, Budd Lake, NJ
JTHS, Journalism Class Field Trip: Jets Business Day	Metlife Stadium, East Rutherford, NJ
Briggs School, G&T Students, STEM/STEAM Adventures	Morristown Unitarian Fellowship, Morristown, NJ
JTMS, Band & Chorus, NJ Devils Performance Field Trip	Prudential Center, Newark, NJ
Stanlick School, G&T Students, Learning Carnival	Morristown Unitarian Fellowship, Morristown, NJ
White Rock School, G&T Students, Learning Carnival	Morristown Unitarian Fellowship, Morristown, NJ
JTHS, Debate Club, Tournament	Roxbury High School, Succasunna, NJ
JTMS, Junior Solar Sprints Competition	Kittatinny Regional High School, Newton, NJ
JTHS, Drama Club Field Trip to Broadway Play: “Dear Evan Hansen”	Music Box Theatre, New York, NY
JTMS, Band & Chorus Students, High Note Festival	Dorney Park, Allentown, NJ
JTMS, Junior Solar Sprints Final Competition	Ridgedale Middle School, Florham Park, NJ
JTHS, US History Field Trip, Intrepid Sea, Air & Space Museum	Pier 86, W. 46 th Street, New York, NY
Stanlick School, G&T Students, Morris Area Debate	College of Saint Elizabeth, Morristown, NJ
White Rock School, G&T Students, Morris Area Debate	College of Saint Elizabeth, Morristown, NJ
Stanlick & White Rock Schools, Debate Team, Inter-District Debate	Arthur Stanlick School, Wharton, NJ

M.13 Motion to approve October 15 through October 19, 2018 as “School Violence Awareness Week”.

M.14 Motion to adopt a resolution recognizing the week of October 23 through October 31, 2018 as “National Red Ribbon Week”.

WHEREAS, The Red Ribbon Campaign was started when drug traffickers in Mexico City murdered DEA agent Enrique Camarena in 1985. This began the continuing tradition of displaying Red Ribbons as a symbol of intolerance towards the use of drugs. The mission of the Red Ribbon Campaign is to present a unified and visible commitment towards the creation of a DRUG-FREE AMERICA.

WHEREAS, The Department of Human Services estimates approximately 14 million Americans use illegal drugs and 17 million are alcoholics or abusers.

WHEREAS, More than half of America’s school age children have tried illegal drugs.

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education
 (1) Celebrates the week of October 23-31, 2018 as “National Red Ribbon Week”; and
 (2) Calls upon the law enforcement, State and local officers and interested groups, to observe National Red Ribbon Week with appropriate programs and activities to keep children, families and communities safe, healthy and drug-free, through parent training, networking and sponsoring the National Red Ribbon Campaign.

MOTION: Mr. Millar	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mrs. Small	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

N. POLICY COMMITTEE

Motion by Mr. Millar, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve motions N.1 and N.2, as described below:

N.1 Motion to approve the First Reading of the following (copy available for review)

File Code	Title	Action
8600P	Student Transportation	Revised
8600R	Student Transportation	Revised

N.2 Motion to approve the Second Reading of the following (copy available for review)

File Code	Title	Action
5200R	Attendance	Revision
5353 P&R	Suicide Prevention	Revision
9191 P&R	Booster Club	Revision

MOTION: Mr. Millar	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli				X
Mr. Millar	X			
Mrs. Poulas	X			
Mrs. Senatore	X			
Mrs. Small	X			
Mr. Stewart	X			
Mrs. Van Ness	X			
Mrs. Wildermuth	X			

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of September 10, 2018 through October 8, 2018.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	1	1	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	1	0	1
JTMS	1	0	0
JTHS	0	0	0

Enrollment as of 9/28/18:

	September 2017	September 2018
Milton	152	151
Cozy Lake	187	173
Arthur Stanlick	309	278
E.T. Briggs	286	277
White Rock	329	322
Total Elementary	1,263	1,201
JTMS	766	726
JTHS	998	976
GRAND TOTAL	3,027	2,903
Tuition students received	6	6
Out-of-district placement	29	30

P. COMMUNICATIONS

- None

Q. OLD BUSINESS

- None

R. NEW BUSINESS

- None

S. PUBLIC COMMENTS

- None

T. BOARD MEMBER COMMENTS

- Mrs. Gould thanked the sponsors of the meteorologist program and noted the fun and exciting ways the elementary schools are offering various learning opportunities to the students.
- Mrs. Small thanked all of tonight's presenters and commented that she is proud to be a member of the Board.
- Mr. Stewart welcomed the new Assistant Superintendent. He also thanked the voters and noted how proud he is of the district.
- Mrs. Senatore gave thanks to the high school and middle school students for volunteering at back to school night. She also noted the upcoming haunted house at Camp Jefferson, homecoming and she thanked everyone for their cooperation and understanding while the district dealt with the mold problem at Cozy Lake School. She also thanked the public for educating themselves regarding the referendum.
- Mrs. Van Ness offered her congratulations to Mr. Jinks and thanked the voters of the district for their support in passing the referendum.
- Mrs. Wildermuth welcomed the new Assistant Superintendent and echoed the other comments.
- Mrs. Poulas commented that school is well underway and there are many great activities happening in our schools.

U. ADJOURN

Motion by Mrs. Gould, seconded by Mrs. Small that the meeting adjourn at 8:43 PM.

Respectfully submitted,

Rita Giacchi
Acting Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	# of Miles	Mileage Rate	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses (not including parking/tolls/miscellaneous fees)
Chirico, Marissa	Oct. 16-17	Fort Lee, NJ	SIOP Training	\$ 175.00	Own	100	\$0.31	-	-	-	-	\$ 206.00
Crowe, Kelsey	Oct. 16-17	Fort Lee, NJ	SIOP Training	\$ 175.00	Own	100	\$0.31	-	-	-	-	\$ 206.00
Hiben, Christopher	Nov. 30	Somerset, NJ	Rutgers Gifted Education Conference 2018	\$ 189.00	Own	97	\$0.31	-	-	-	-	\$ 219.07
Migliacci, Louis	Nov. 30	Somerset, NJ	Rutgers Gifted Education Conference 2018	\$ 189.00	Own	97	\$0.31	-	-	-	-	\$ 219.07
Morando, Denise	Oct. 1-2	Long Branch, NJ	AENJ Convention	\$ 205.00	Own	215	\$0.31	-	-	-	-	\$ 271.65

All Meals are prorated 75% on travel days

