

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, June 17, 2019 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mr. Millar, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. **Pledge of Allegiance led by the JTHS Class of 2019 Valedictorian & Salutatorian.**

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mrs. Gould	<u>X</u>	_____
Mr. Martorelli	<u>X</u>	_____
Mr. Natale	<u>X</u>	_____
Mrs. Small	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mr. Wasserman	<u>X</u>	_____
Mrs. Wildermuth	<u>X</u>	_____
Mrs. Poulas, <i>Vice President</i>	<u>X</u>	_____
Mr. Millar, <i>President</i>	<u>X</u>	_____
Meghan Craig, <i>Student Representative</i>	_____	<u>X</u>
Peyton Reigel, <i>Student Representative</i>	<u>X</u>	_____

D. CLOSED SESSION

Motion by Mr. Stewart, seconded by Mrs. Gould, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of June, 2019 at 6:30 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve student and contract matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 6:39 PM.

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

Presented in Auditorium

- Dr. Timothy Plotts, High School Principal and Mr. Matthew Millar, Board President presented certificates to the Board of Education Student Representatives.
- Mrs. Jeanne Howe, Superintendent and Mr. Matthew Millar, Board President honored the district’s retirees.
- Dr. Timothy Plotts, High School Principal and Dr. Kelly Cooke, Middle School Principal presented awards to the Summa and Excelsior recipients.
- Dr. Timothy Plotts, High School Principal honored the Class of 2019 Valedictorian & Salutatorian

Presented in Media Center

- Mr. Daniel Papa, Supervisor of Social Studies/Fine & Related Arts presented the K-8 Social Studies Curriculum
- Mr. David DeVries, JTHS Art Teacher and Jennifer Tamayne-Hettema, Elementary Art Teacher presented a collaborative student project titled “The Monster Engine”.

Motion by Mrs. Gould, seconded by Mr. Natale, to recess at 8:08pm. The Board reconvened in the High School Media Center at 8:16pm.

MOTION: Mrs. Gould	SECOND: Mr. Natale			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- **Student Representative Peyton Reigel** reported the high school is wrapping up the year with senior awards, finals and other year end activities. She thanked the Board for the opportunity to serve.

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** – Mrs. Wildermuth reported the Committee met on June 3 and discussed the status of referendum funds and projects, HS campus jumbotron, planning for 2020-2021 Budget, State Aid Resolution, mold insurance coverage, health insurance renewal rates, and research into grant opportunities.
- **Education Committee** – Mrs. Poulas highlighted the minutes of the June 3rd meeting with the following; Social Studies Curricula updates and approval of Curriculum revision, renaming of the JTHS Psychology course to Human Behavior, reappointment of curriculum writer for Environmental Engineering, District Mentoring Plan and Professional Development Plan, approval of day field trips.
- **Personnel and Policy Committee** – Mrs. Small reviewed the minutes of June 3rd and noted the Committee discussed open positions in the district, Holiday & Staff attendance, Job Descriptions, and EDP Descriptions.

J. MINUTES OF MEETINGS

Motion by Mrs. Poulas, seconded by Mrs. Gould, that the minutes of the following meetings be accepted as submitted:

May 20, 2019 Regular Meeting Minutes
 May 20, 2019 Executive Session (2)

May 20, 2019 Executive Session (1)

MOTION: Mrs. Poulas	SECOND: Mrs. Gould			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar			X	
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman			X	
Mrs. Wildermuth	X			

K. ANNUAL APPOINTMENTS

Motion by Mrs. Poulas, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.20, as described below

- K.1** Motion to approve the appointment of **Bridge Medical Center, P.A.** as School Medical Inspector of Record, per agreement, for the 2019-2020 school year, at a fee of \$25,500.
- K.2** Motion to approve the appointment of **Bollinger Insurance**, Student Accident Insurance Agent of Record for the 2019-2020 school year, at a fee of \$48,345.
- K.3** Motion to approve the appointment of **TSA Consulting Group, Inc.**, third party administrator for the eligible annuity plans for the 2019-2020 school year.
- K.4** Motion to appoint Dora E. Zeno to serve as **Board Secretary** for the 2019-2020 school year, pursuant to 18A:17-5.
- K.5** Motion to appoint Dora E. Zeno, Board Secretary/Business Administrator as the **Qualified Purchasing Agent** and **Public Agency Compliance Officer** and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2019-2020 school year.
- K.6** Motion to appoint Dora E. Zeno as **Custodian of Records** for the 2019-2020 school year.
- K.7** Motion to appoint Christopher Hiben as **Chemical Hygiene Officer** for the 2019-2020 school year.
- K.8** Motion to appoint Blake Vichengrad as **PEOSHA Officer** for the 2019-2020 school year.
- K.9** Motion to appoint Louis Chuddley as **Asbestos Management Coordinator** for the 2019-2020 school year.
- K.10** Motion to appoint Blake Vichengrad as **Indoor Air Quality Coordinator** for the 2019-2020 school year.
- K.11** Motion to appoint Blake Vichengrad or designee as **Integrated Pest Management Coordinator** for the 2019-2020 school year.
- K.12** Motion to appoint William K. Eagen to serve as **Treasurer of School Monies** for the 2019-2020 school year.

- K.13** Motion to appoint Blake Vichengrad as **Right to Know Officer** for the 2019-2020 school year.
- K.14** Motion to appoint Margaret Widgren as **Affirmative Action Officer** for the 2019-2020 school year.
- K.15** Motion to appoint Margaret Widgren as **504 Compliance Officer** for the 2019-2020 school year.
- K.16** Motion to approve the New Jersey Department of Education designated **Chart of Accounts** as the minimum Chart of Accounts for use in the district, and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent to is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

- K.17** Motion to approve the following companies to be designated as official **Tax Shelters** for the 2019-2020 school year:

AIG/Valic	The Legend Group	Vanguard
AXA Equitable	Lincoln Investment Planning	
ABMM Financial	Security Benefit Group	

- K.18** Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing **Pre-K - 12 curricula, assigned text books, co-curricular clubs and programs** aligned to the 2017 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends same.

- K.19** Motion to approve the following schedule to accept **Tax Payments** from the Township of Jefferson Municipal Office for the 2019-2020 School Year:

Month	Year	Current Expense	Debt Service
July	2019	\$ 3,596,960	
August	2019	\$ 3,596,960	
September	2019	\$ 3,596,960	\$ 1,699,860
October	2019	\$ 3,596,960	
November	2019	\$ 3,596,960	
December	2019	\$ 3,596,960	
January	2020	\$ 3,596,960	
February	2020	\$ 3,596,960	
March	2020	\$ 3,596,960	\$ 679,465
April	2020	\$ 3,596,960	
May	2020	\$ 3,596,960	
June	2020	\$ 3,596,963	
Totals		\$ 43,163,523	\$ 2,379,325

- K.20** Motion to approve School Student Activity Account lists for Jefferson Township Schools, as described below:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School
Milton School	

MOTION: Mrs. Poulas	SECOND: Mr. Natale			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

L. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.21, as described below:

L.1 Motion to approve the **purchase order** list dated May 2019 in the amount of **\$1,651,958.49**, which is inclusive of Referendum related purchase orders totaling \$1,335,848.08.

L.2 Motion to approve the **check journal** as of May 2019 in the amount of **\$6,131,373.86**.

Fund	Amount
General (10/11/12)	\$ 5,906,491.14
Special Revenue Funds (20)	\$ 48,019.36
Fund 30	\$ 176,863.86
Total	\$ 6,131,374.36

L.3 Motion to approve the **vendors' bills list** for release on June 18, 2019, in the amount of **\$794,065.51**.

L.4 Motion to approve the funds **transfers** in the 2018-2019 Fiscal Year, dated May 2019 in the amount of **\$1,757,795.55**.

L.5 Motion to approve the certification by the Board Secretary that the **Account Balance Report**, pursuant to N.J.S.A. 18A:17-9, that as of May 31, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of April 30, 2019, after review of the **Board Secretary's and Treasurer's Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

L.7 Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (*Appendix B*)

L.8 **WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a **Capital Reserve** account at year end, and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Jefferson Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- L.9** Motion to approve resolution appointing an **Insurance Broker of Record** to represent the Jefferson Township Board of Education in matters related to all health insurance benefits.

WHEREAS, the Jefferson Township Board of Education (Board) desires to appoint a broker of record to represent the Board in matters relating to employee health, prescription, vision and dental benefits, and

WHEREAS, Brown and Brown Benefit Advisors (“Consultant”) has offered to provide broker of record services relating to employee health, prescription and dental plans, and

WHEREAS, the Consultant has requested proposals from various insurance companies for our district’s medical and prescription plans, and

WHEREAS, the Consultant has negotiated a competitive renewal with the existing carrier (“Aetna”) on behalf of the District and,

THEREFORE BE IT RESOLVED, that the Board appoint Brown & Brown Benefit Advisors, as the Board’s broker of record for the period of July 1, 2019 through June 30, 2020 for matters relating to employee medical, prescription, vision and dental benefits.

- L.10** Motion to approve resolution appointing Aetna Life Insurance Company to provide Coverage for Jefferson Township Board of Education eligible staff related to all health insurance benefits in the amount of approximately \$10,645,057, less estimated Employee Benefits Contributions in the approximate amount of \$2,100,000, for a net cost of \$8,545,057 (subject to actual enrollment census);

WHEREAS, the Jefferson Township Board of Education (Board) certifies that robust marketing resulted in Aetna Life Insurance Company resulted in the most economical financial costs of equivalent current benefit levels; and

WHEREAS, the Board Secretary certifies that in compliance of NJAC6A:23A-21.1(f) sufficient funds are available to procure these services; and

NOW THEREFORE BE IT RESOLVED, that the Board appoint Aetna Life Insurance Company as its health insurance provider for the period of July 1, 2019 through June 30, 2020 for matters relating to employee medical, prescription and vision benefits.

- L.11** Motion to approve **Change Order #01** in the amount of \$69,479.34 to ACP Contracting Inc. for modifications to the original scope of work on the gas piping and boiler conversion project, as described below:

Original Contract Amount (HS/MS/Stanlick)	\$ 419,200.00
Convert existing at White Rock School to gas fired burners	\$ 69,474.34
Final Contract Amount	\$ 488,674.34

- L.12** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

ID #	Make	Model/Description	Location
5307	Brodhead-Garrett Co. J-Line	14" Disc Sander	JTMS B-26
	EMCO	Injection Molder 250	JTMS B-26
2600	Bogen Photo Corp	22A Precision Enlarger	JTMS B-26
629	Rockwell/Delta	40-440 Jig Saw	JTMS B-26
5304	Rockwell/Delta	28-3X0 Band Saw	JTMS B-26
5305	Rockwell	Jointer	JTMS B-26
5306	Rockwell	18"x6" Planer	JTMS B-26
	JET	Drill Press	JTMS B-26
	Delta	Midi Lathe	JTMS B-26
	Hobart	D-300 Mixer	White Rock
290	Hobart	A-200 Mixer	Stanlick
1890	Forit	Indoor Sawdust Collection System	JTMS B-26
5303	Rockwell	28-200/Band Saw	JTMS B-26
	JET	2"x42" Belt 8" Disc Comb. Sander	JTMS B-26
	Delta	34-080/ 10" Motorized Miter Box	JTMS B-26
5302	Rockwell/Delta	62-110/Scroll Saw	JTMS B-26
1255		Standing kitchen mixer	White Rock Kitchen

- L.13** Motion to approve Bus Stop Agreement between the Jefferson Township Board of Education and the following day care facility for the 2019-2020 school year. *(copies available for review)*

Little Learner Academy, Inc.

- L.14** Motion to approve a Trip Transportation Agreement with the **Jefferson Township Recreation Department**, from June 26, 2019 through August 16, 2019, at a fee of \$52.00 per hour.
- L.15** Motion to approve a Trip Transportation Agreement with the **Jefferson Child Care & Education Center**, from June 26, 2019 through June 30, 2020, at a fee of \$52.00 per hour.
- L.16** Motion to approve and authorize the Jefferson Board of Education Public Schools, County of Morris, State of New Jersey, Resolution Authorizing the Procurement of a Revenue Sharing Program as a concession, below:

WHEREAS, the Jefferson Board of Education (Board) has determined that it is in the Board's best interest to procure a Jumbotron Scoreboard at the High School Campus and to sell advertising space thereon and at the Board's athletic facilities (the "Program") to provide an alternative means of raising funds for the Board; and

WHEREAS, the Program will permit the vendor providing the scoreboard to also sell advertising to be displayed thereon, as well as at other locations around the Board's various athletic facilities, subject to Board approval; and

WHEREAS, the selected vendor will share a portion of the Program's proceeds with the Board; and

WHEREAS, the total value of the concession is currently unknown, but is anticipated to be above the Board's bid threshold; and

WHEREAS, the cost of the Program to the Board is expected to be below the Board's bid threshold as the selected vendor will be responsible for all costs, other than installation of the scoreboard, associated with the Program; and

WHEREAS, the Program constitutes a concession under the Public School Contracts Law ("PSCL"), N.J.S.A. 18A:18A-4.1, et. seq., and the regulations governing same; and

WHEREAS, the Board shall procure the Program through the competitive contracting procedures under the PSCL.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the procurement of the Program as a concession by way of a Request for Proposals with the basis of award being the most advantageous proposal based upon price and other factors; and

BE IT FURTHER RESOLVED, that the Business Administrator and Board President are authorized to take such other steps and to execute any documents necessary to procure the Program as a concession under the competitive contracting law.

- L.17** Motion to accept the following **donation** from Leonardo DRS., Inc. to the Ellen T. Briggs Elementary School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Smart Boards with Projectors (2)	\$ 2,000.00

- L.18** Motion to accept the following **donation** from Jefferson Township Field Hockey to the Jefferson Township High School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Equipment funding (FH goals)	\$ 1,500.00

- L.19** Motion to accept the following **donation** from Milton Tri-PTA to the Cozy Lake and Milton Elementary Schools, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
KIBO small classroom kits (21)	\$ 2,995.00
iPads (6)	\$ 1,974.00

- L.20** Motion to approve participation in programs offered by the New Jersey Department of Education and Sandy Hook Promise, funded by the School Violence Prevention and Mental Health Training Program CFDA # 16.839, during the time period of May 1, 2019 through September 30, 2021.

- Signs of Suicide
- Start with Hello
- Say Something

- L.21** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mrs. Wildermuth	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar			X	
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X		*L,2	
Mr. Wasserman			X	
Mrs. Wildermuth	X			

**Mr. Stewart abstained from agenda item L.2.*

M. PERSONNEL COMMITTEE

Motion by Mrs. Small, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.8, as described below:

M.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
#2863	Medical Leave	15-90-92/abn			Board Office	6/13/19	7/26/19	Utilizing 1 floating holiday, 8 personal days, 17 vacation days and 3 personal illness days
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Trevor Hunt* 11-140-100-101-280	Appoint	Social Studies Teacher (LTS) 10-80-80/asl	MA+15 Step 1	\$56,840	JTHS	9/1/19	6/30/20	Replacing #897
Danielle Gorman 11-000-216-101-001	Appoint	Speech Language Specialist 10-10-10/adm	MA Step 1	\$55,765	Stanlick	9/1/19	6/30/20	Replacing G. DeFeo
Sarah Ponessa* 11-120-100-101-005 11-120-100-101-006	Appoint	Music Teacher 10-50-50/cbw 10-60-60/btm	BA Step 1	\$53,615	White Rock/ Cozy Lake	9/1/19	6/30/20	Replacing J. Courtney
Priscilla Todt* 11-120-100-101-001 11-120-100-101-003	Appoint	Spanish Teacher 10-10-10/anx 10-30-30/ajp	BA Step 3	\$54,815	Stanlick/Briggs	9/1/19	6/30/20	Pending Certification Replacing C. Sell
Nicole Tomo 11-120-100-101-003	Appoint	Elementary Teacher 10-30-30/agr	BA Step 3	\$54,815	Briggs	9/1/19	6/30/20	Replacing K. Brinton
Mary Anzano 11-120-100-101-280	Extended Appointment	Art Teacher 10-60-60/aax		\$200/diem	White Rock	5/16/19	6/25/19	Replacing #941 Over 20 days
James Costello 11-140-100-101-280	Extended Appointment	Business Teacher 10-80-80/asw		\$200/diem	JTHS	4/26/19	5/25/19	Replacing #523 Over 20 days
Nancy Boyle	Appoint	Bedside Instruction		\$43.62/hr.	District	5/23/19	6/30/19	
Susan Lindsay	Adjusted End Date	Reading Teacher 10-30-30/ajt			Briggs	5/24/19	5/25/19	
Thomas Januszkeski	Retirement	Technology Teacher 10-80-80/ate			JTHS	6/30/19	7/1/19	Retiring after 19 years of service in district
#26	Medical Leave	10-10-10/acv			Stanlick	6/10/19	6/26/19	Utilizing 12 personal illness days
#1191	Intermittent Family Leave	10-70-70/axm			JTMS	5/28/19	6/21/19	Unpaid
#1340	Adjusted Medical Leave	10-70-70/axp			JTMS	9/16/19	11/21/19	Utilizing 44 personal illness days
#2242	Medical Leave	10-10-10/adf			Stanlick	6/4/19	6/15/19	Utilizing 8 personal illness days

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Sabry Ibrahim 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfe	1	\$23.31/hr.	Transportation	9/1/19	6/30/20	Replacing V. Danza
Diana O'Donnell 11-000-270-160-000	Appoint	Bus Driver 10-90-90/azy	1	\$23.31/hr.	Transportation	9/1/19	6/30/20	Replacing J. Lapszynski
Karen Slusark 11-000-230-105-000	Appoint	Confidential Secretary 08-90-90/aeb		\$62,000	District	7/1/19	6/30/20	Replacing K. Fleming
Julie Tantillo 11-000-270-160-000	Appoint	Secretary/Group IV (.49/12 month)	11	\$26,122.39	Transportation	7/1/19	6/30/20	Replacing P. Haines; Changing from Briggs Group III (.49/10 month position)
Casey Wirtz 11-000-217-106-004	Appoint	Special Education Aide 09-40-40/buh	1	\$21.52/hr.	Milton	6/17/19	6/30/19	Replacing A. Gibson 3.5 hrs./day; no benefits
Jennifer Seeley 11-000-240-105-003	Transfer	Secretary/Group III (.49/10-month) 10-10-10/aoh	4	\$18,479.53	Stanlick	9/1/19	6/30/20	Replacing P. Haines Transferring from JTHS 12 month position
Mary Ann Cantwell 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/brw			JTHS	5/22/19	5/23/19	Not to exceed 3 hrs. for Spring Concert
Krystyna Capizzi 11-212-100-106-008	Extra Hours	Special Education Aide 09-80-80/brx			JTHS	5/15/19	5/23/19	Not to exceed 3.25 hrs. for Unified Track
Cathryn Caruso 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bcu			JTMS	4/5/19	4/6/19	Not to exceed .25 hrs. to assist student with bus
Tara D'Antoni-Smeilus 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bbq			JTMS	5/17/19	5/18/19	Not to exceed 8.5 hrs. for field trip
Meghan Delanoy 11-000-217-106-001	Extra Hours	Special Education Aide 09-10-10/bom			Stanlick	6/12/19	6/13/19	Not to exceed 3.5 hrs. for field trip
Shanna Hastrup 11-000-217-106-006	Extra Hours	Special Education Aide 09-60-60/bbn			White Rock	5/29/19	5/30/19	Not to exceed 4.5 hrs. for field trip
Linda Lipton 11-213-100-106-006	Extra Hours	Special Education Aide 09-60-60/bbh			White Rock	5/22/19	5/23/19	Not to exceed 5 hrs. for field trip
Donna Matthews 11-204-100-106-008	Extra Hours	Special Education Aide 09-80-80/bdr			JTHS	6/13/19	6/14/19	Not to exceed 3.75 hrs. for Senior Field Day
Diane McClellan 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/blx			JTMS	5/15/19	6/7/19	Not to exceed 2.5 hrs. to escort student to Homework Club
Barbara McSorley 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bdq			JTHS	6/21/19	6/26/19	Not to exceed 4.25 hrs. for Graduation
Yuri Missenheim 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bsp			JTMS	6/24/19	6/26/19	Not to exceed 7 hrs. for CPI training
Regina Oelkers 11-000-217-106-006	Extra Hours	Special Education Aide 09-60-60/bgs			White Rock	5/29/19	5/30/19	Not to exceed 4.5 hrs. for field trip
Virginia Paccioretti 11-204-100-106-008	Extra Hours	Special Education Aide 09-80-80/bzu			JTHS	5/30/19	5/31/19	Not to exceed .75 hrs. for field trip
Christopher Scarpa 11-213-100-106-006	Extra Hours	Special Education Aide 09-60-60/bsq			White Rock	6/12/19	6/13/19	Not to exceed 3.5 hrs. for field trip
Nicole Skrek 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bcc			JTMS	5/31/19	6/7/19	Not to exceed 1.5 hrs. to escort student to JTHS
Arian Sommers 11-000-217-106-001	Extra Hours	Special Education Aide 09-10-10/bdc			Stanlick	6/5/19	6/5/19	Not to exceed 5 hrs. for field trip
Kimberly Torsiello 11-204-100-106-006	Extra Hours	Special Education Aide 09-60-60/bvh			White Rock	5/22/19	5/23/19	Not to exceed 1.5 hrs for field trip
Stacy Trautmann 11-204-100-106-006	Extra Hours	Special Education Aide 09-60-60/bci			White Rock	5/22/19	5/23/19	Not to exceed 1.5 hrs. for field trip
Barbara Verdes 11-213-100-106-006	Extra Hours	Special Education Aide 09-60-60/bvg			White Rock	6/12/19	6/1/19	Not to exceed 3.5 hrs for field trip
Irene Wojcik 11-209-100-106-007	Extra Hours	Special Education Aide 09-70-70/bju			JTMS	6/4/19	6/5/19	Not to exceed 1 hr. for Garden Club
Irene Wojcik 11-209-100-106-007	Extra Hours	Special Education Aide 09-70-70/bju			JTMS	5/22/19	5/23/19	Not to exceed 1 hr. for Open Gym
Mindi Zappile 11-213-100-106-006	Extra Hours	Special Education Aide 09-60-60/byh			White Rock	5/29/19	5/30/19	Not to exceed 4.5 hrs. for field trip
Sandra Ackerson	Resignation	Courier 12-00-00/bak			District	6/30/19	7/1/19	
Sandra Ackerson	Resignation	Bus Driver 10-90-90/azz			Transportation	6/30/19	7/1/19	
John Lapszynski	Resignation	Security Monitor 09-70-40/cca			JTMS	6/30/19	7/1/19	
John Lapszynski	Resignation	Bus Driver 10-90-90/azy			Transportation	6/30/19	7/1/19	
Sheila Turner	Retirement	Special Education Aide 09-70-70/bdb			JTMS	6/30/19	7/1/19	Retiring after 11 years of service in district
#152	Extended Medical Leave	10-90-90/bfg			Transportation	5/9/19	6/26/19	Utilizing 33 personal illness days
#1461	Extended Medical Leave	10-90-90/bez			Transportation	4/22/19	6/8/19	Utilizing 34 personal illness days

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Megan Smith	Appoint	Substitute Teacher		\$90/diem	District	6/10/19	6/30/19	
Scott Campbell	Appoint	Substitute Custodian		\$18/hr.	District	6/17/19	6/30/19	
Paul Sabia	Appoint	Substitute Custodian		\$18/hr.	District	5/29/19	6/30/19	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine Cocoa	Appoint	Extra-Curricular Nurse		\$200/diem	JTHS	6/13/19	6/14/19	Not to exceed 2 hrs. for Table Tennis; prorated
Elizabeth Conley	Appoint	Extra-Curricular Nurse		\$41.68/hr.	JTMS	4/23/19	5/24/19	Not to exceed 3 hrs. for Open Gym
Deborah Georgens	Appoint	Extra-Curricular Nurse		\$200/diem	JTHS	5/28/19	5/29/19	Not to exceed to 2 hrs.; prorated
Jennifer Kraljevich	Appoint	Extra-Curricular Nurse		\$38.66/hr.	JTHS	6/4/19	6/14/19	Not to exceed 5 hrs. for Table Tennis
Lyndsay Laconti	Appoint	HIB School Counselor		\$39.38/hr.	Stanlick	6/26/19	6/28/19	NJ State reporting requirements Not to exceed 7.25 hrs.
Joanne Martino	Appoint	HIB School Counselor		\$70.48/hr.	JTHS	6/26/19	6/28/19	NJ State reporting requirements Not to exceed 7.25 hrs.
Lauren Provost	Appoint	HIB School Counselor		\$45.53/hr.	White Rock	6/26/19	6/28/19	NJ State reporting requirements Not to exceed 7.25 hrs.
Elizabeth West	Appoint	HIB School Counselor		\$54.68/hr.	Briggs	6/26/19	6/28/19	NJ State reporting requirements Not to exceed 7.25 hrs.
Dana Williams	Appoint	HIB School Counselor		\$47.54/hr.	Cozy Lake	6/26/19	6/28/19	NJ State reporting requirements Not to exceed 7.25 hrs.

F. STUDENT INTERN/TEACHER								
Name	School	Program	Subject	Loc.	Date Effective	Date Termin.	Discussion	
Jacqueline Messina	William Paterson University	Student Teaching	Elementary	Cozy Lake	9/9/19	12/9/19		
Kristyn Scrimo	Montclair State University	Student Teaching	Instrumental Music	JTMS	8/26/19	10/25/19	Clinical I	
Kristyn Scrimo	Montclair State University	Student Teaching	Instrumental Music	JTMS	1/2/20	3/6/20	Clinical II	

G. SUMMER STAFF APPOINTMENTS								
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion	
Kayla Alkon	Appoint	School Counselor (Summer)	\$38.96/hr.	JTHS	6/26/19	8/30/19	Not to exceed 4 days**	
Siobhan Carroll	Appoint	School Counselor (Summer)	\$65.98/hr.	JTMS	6/26/19	8/30/19	Not to exceed 2 days**	
Kari Ellingsen	Appoint	School Counselor (Summer)	\$38.96/hr.	JTMS	6/26/19	8/30/19	Not to exceed 2 days**	
Kevin Flatterie	Appoint	School Counselor (Summer)	\$39.69/hr.	JTHS	6/26/19	8/30/19	Not to exceed 4 days**	
Robin Montegari	Appoint	School Counselor (Summer)	\$41.92/hr.	JTHS	6/26/19	8/30/19	Not to exceed 4 days**	
Oksana Rusynko	Appoint	School Counselor (Summer)	\$40.11/hr.	JTMS	6/26/19	8/30/19	Not to exceed 2 days**	
Karen Staples	Appoint	School Counselor (Summer)	\$76.68/hr.	JTHS	6/26/19	8/30/19	Not to exceed 4 days**	
Tara Torkos	Appoint	School Counselor (Summer)	\$40.09/hr.	JTHS	6/26/19	8/30/19	Not to exceed 4 days**	
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	\$38.64/hr.	JTHS	7/1/19	8/30/19	Not to exceed 1 day**	
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	\$38.64/hr.	JTHS	7/1/19	8/30/19	Not to exceed 4 days** to review physicals to comply with HIPAA laws	
Alice Cassara	Appoint	Summer Physicals Secretary	\$21.25/hr.	JTHS	7/1/19	8/30/19	Not to exceed 1 day at 4.5 hrs./day	
Rachel Harayda	Appoint	Summer Custodian	\$13/hr.	Distirct	6/26/19	8/30/19		
James MacDermid	Appoint	Summer Custodian	\$13/hr.	District	6/26/19	8/30/19		
Douglas Pearson, Jr.	Appoint	Summer Custodian	\$13/hr.	District	6/26/19	8/30/19		
Paul Sabia	Appoint	Summer Custodian	\$13/hr.	District	6/26/19	8/30/19		
James Smith	Appoint	Summer Custodian	\$13/hr.	District	6/26/19	8/30/19		
Diane St. Clair	Appoint	Summer Custodian	\$13/hr.	Distirct	6/26/19	8/30/19		
Robert Szuszkowski	Appoint	Summer Custodian	\$13/hr.	District	6/26/19	8/30/19		
Jordan Wildermuth	Appoint	Summer Custodian	\$13/hr.	District	6/26/19	8/30/19		
Sue Ann Ackerson	Appoint	Summer Bus Driver	\$27.81/hr.	District	7/1/19	8/30/19		
Patricia Randazzo	Appoint	Summer Bus Driver	\$27.81/hr.	District	7/1/19	8/30/19		

Wendy Smith-Rhinehart	Appoint	Summer Bus Driver	\$23.57/hr.	District	7/1/19	8/30/19	
Susan Talmadge	Appoint	Summer Bus Driver	\$27.81/hr.	District	7/1/19	8/30/19	
Robert Donza	Appoint	Summer Bus Driver	\$23.57/hr.	District	7/1/19	8/30/19	Trip Driver
Lisa Ferguson	Appoint	Summer Bus Driver	\$27.81/hr.	District	7/1/19	8/30/19	Trip Driver
Ralph Leonard	Appoint	Summer Bus Driver	\$22.76/hr.	District	7/1/19	8/30/19	Trip Driver
David Penicaro	Appoint	Summer Bus Driver	\$23.57/hr.	District	7/1/19	8/30/19	Trip Driver
Bridget Sekula	Appoint	Summer Bus Driver	\$27.81/hr.	District	7/1/19	8/30/19	Trip Driver
Diane St. Clair	Appoint	Summer Bus Driver	\$23.02/hr.	District	7/1/19	8/30/19	Trip Driver
Janet Tanis	Appoint	Summer Bus Driver	\$27.81/hr.	District	7/1/19	8/30/19	Trip Driver
Helen Vindici	Appoint	Summer Bus Driver	\$27.81/hr.	District	7/1/19	8/30/19	Trip Driver
Cole Kandel	Appoint	Summer Technology	\$13.00/hr.	District	6/26/19	8/30/19	

**7.25 hrs. equals 1 day

H. EXTENDED SCHOOL YEAR

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kerri Adams*	Appoint	School Nurse	\$38.64/hr.	Milton	7/1/19	8/1/19	Not to exceed 8 days total**
Kristen Argondizzo*	Appoint	Physical Therapist	\$69.79/hr.	Milton	7/1/19	8/1/19	Not to exceed 10 days total**
Jamie Baker*	Appoint	Special Education Teacher	\$39.38/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Danielle Bikofsky*	Appoint	Speech Language Specialist	\$39.38/hr.	Milton	7/1/19	8/1/19	Not to exceed 2 days per week for 5 weeks**
Susan Brusberg*	Appoint	Special Education Teacher	\$38.24/hr.	Milton	7/1/19	8/1/19	Up to 5.25 hrs./day for 19 days
Joshua Cacella*	Appoint	Special Education Teacher	\$38.24/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Patricia Calandrillo*	Appoint	Special Education Teacher	\$41.15/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Dustin Cardoza*	Appoint	Special Education Teacher	\$60.33/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Shannon Carroll*	Appoint	Special Education Teacher	\$37.93/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Stephanie Cioppa*	Appoint	School Psychologist	\$40.83/hr.	Milton	7/1/19	8/1/19	Not to exceed 2 days per week for 5 weeks**
Carolyn DelMasto	Appoint	Job Coach	\$42.45/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Bethany Dixon*	Appoint	Speech Language Specialist	\$41.72/hr.	Milton	7/1/19	8/1/19	Not to exceed 2 days per week for 5 weeks**
Ashley Dispenziere*	Appoint	Special Education Teacher	\$37.51/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Breanna Donlon*	Appoint	Special Education Teacher	\$38.64/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Megan Grisi*	Appoint	Special Education Teacher	\$46.49/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Shannon Jacobs	Appoint	Job Coach	\$42.45/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Kristin Oyen*	Appoint	Special Education Teacher	\$40.09/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Katherine Pietrowski	Appoint	Special Education Teacher	\$41.72/hr.	Milton	7/1/19	9/1/19	Not to exceed 10 hrs. for parent trainings
Leighann Pilot*	Appoint	Special Education Teacher	\$38.66/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Heather Rowens*	Appoint	Special Education Teacher	\$55.24/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Yolanda Sanchez*	Appoint	Social Worker	\$65.98/hr.	Milton	7/1/19	8/1/19	Not to exceed 2 days per week for 5 weeks**
Patricia Smith*	Appoint	Speech Language Specialist	\$61.11/hr.	Milton	7/1/19	8/1/19	Not to exceed 2 days per week for 5 weeks**
Cheryl Spencer*	Appoint	Speech Language Specialist	\$57.18/hr.	Milton	7/1/19	8/1/19	Not to exceed 2 days per week for 5 weeks*
Christine Stewart*	Appoint	Special Education Teacher	\$62.58/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Janet Tanis	Appoint	Job Coach	\$42.45/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Halei Van Dyke*	Appoint	Special Education Teacher	\$38.96/hr.	Milton	7/1/19	8/1/19	Up to 5.25 hrs./day for 19 days
Katherine Van Ness*	Appoint	Occupational Therapist	\$43.28/hr.	Milton	7/1/19	8/1/19	Not to exceed 2 days per week**
Jennifer Walsh*	Appoint	School Nurse	\$43.67/hr.	Milton	7/1/19	8/1/19	Not to exceed 11 days total**
Victoria Wermert*	Appoint	Speech Language Specialist	\$40.09/hr.	Milton	7/1/19	8/1/19	Not to exceed 2 days per week for 5 weeks**
Nicole Wildermuth*	Appoint	Special Education Teacher	\$39.65/hr.	Milton	7/1/19	8/1/19	Up to 4.25 hrs./day for 19 days
Elizabeth Ackerman	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Manuela Barbosa	Appoint	Bus Aide	\$22.42/hr.	Milton	7/1/19	8/1/19	Not to exceed 3 hrs./day
Manuela Barbosa	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Tracy Bendish	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days

Mary Cantwell	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Frances Capraun	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Lisa Carroll	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Cathryn Caruso	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Meghan Delaney	Appoint	Special Education Aide	\$21.52/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Dana Delia	Appoint	Special Education Aide	\$21.52/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Milissa Formica	Appoint	Special Education Aide	\$21.52/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Nicole Frank	Appoint	Special Education Aide	\$21.83/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Jennifer Grlica	Appoint	Special Education Aide	\$21.52/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Jules Glowinski	Appoint	Special Education Aide	\$21.82/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Leslie Heller	Appoint	Special Education Aide	\$22.13/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Grazyna Knape	Appoint	Special Education Aide	\$22.13/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Marica Leibowitz	Appoint	Special Education Aide	\$22.44/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Elizabeth Marks	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Susan McCarthy	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Kristeen McConnon	Appoint	Bus Aide	\$22.42/hr.	Milton	7/1/19	8/1/19	Not to exceed 3 hrs./day
Kristeen McConnon	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Maria Rita Melnychuk	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Patricia Milford	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Shannon Morgan	Appoint	Special Education Aide	\$22.44/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Virginia Paccioretti	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Jillian Pilny	Appoint	Special Education Aide	\$21.82/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Dana Procida	Appoint	Special Education Aide	\$22.13/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Laura Ryan	Appoint	Special Education Aide	\$22.25/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Barbara Schmitt	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Donna Marie Spaan	Appoint	Bus Aide	\$22.42/hr.	Milton	7/1/19	8/1/19	Not to exceed 3 hrs./day
Donna Marie Spaan	Appoint	Special Education Aide	\$22.73/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Julie Sullivan	Appoint	Special Education Aide	\$21.52/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Casey Wirtz	Appoint	Special Education Aide	\$21.52/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Jaclyn Zinck	Appoint	Special Education Aide	\$21.52/hr.	Milton	7/1/19	8/1/19	3.75 hrs./day for 19 days
Christine Cocca	Appoint	Nurse	\$200/diem	Milton	7/1/19	8/1/19	As needed; pro-rated
Deborah Georgens	Appoint	Nurse	\$200/diem	Milton	7/1/19	8/1/19	As needed; pro-rated
Jennifer Grlica	Appoint	Teacher	\$21.52/hr.	Milton	7/1/19	8/1/19	As needed
Christine Stewart	Appoint	Teacher	\$62.58/hr.	Milton	7/1/19	8/1/19	As needed
Kelly Tarsitano	Appoint	Teacher	\$38.64/hr.	Milton	7/1/19	8/1/19	As needed
Lindsey Nievera	Appoint	Aide	\$22.44/hr.	Milton	7/1/19	8/1/19	As needed

* Additional Prep Time – Not to exceed 3 hours

**7.25 hrs.equals 1 day

I. MENTORING - 2018-2019 School Year			
Novice Teacher	Mentoring Teacher	School Assignment	Mentoring Fee
Jennifer Bogert	Marin Greene	Briggs	\$275.10 – completed 15 weeks
Kelsey Crowe	Marybeth Neuschatz	JTMS	\$550.00
Trevor Hunt	Kasey Farris	JTHS	\$220.08 – completed 12 weeks
JoAnna Longo	Cathy Duda	Briggs	\$550.00
Merci Meneses	Kirsten Parra	JTHS	\$275.10 – completed 15 weeks
Mairead Mullen	Lisa Young	Stanlick	\$330.12 – completed 18 weeks
Joseph Olean	Maria Clarizio	JTHS	\$550.00
Jason Nicholas	Nancy FitzGerald	JTHS	\$500.10 (CE) – completed 15 weeks
Amanda Quinn	Michelle Ziobro	Stanlick	\$550.00
Hannah Smith	Rachel Decker	Stanlick	\$550.00
Julie Sullivan	Lindsay Corter	JTMS	\$348.46 – completed 19 weeks
Jeremy Thide	Matthew Moscatello	JTHS	\$550.00
Kelly Turnbull	Wendy Towers	JTHS	\$366.80 – completed 20 weeks
Sara Voorhees	Stephen Barbato	JTHS	\$433.42 (CE) - completed 13 weeks

J. CURRICULUM WRITING 11-000-221-104-201							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Maximum Hours
Anne Arias	Appoint	Physical Education & Health, Grades K-5	\$39.21/hr.	Cozy Lake	7/1/19	6/30/20	20 hours
Lori Kircher	Appoint	First Aide, CPR, Introduction to Athletic Training	\$39.21/hr.	JTHS	7/1/19	6/30/20	20 hours
JoAnn Rebecky	Appoint	Physical Education & Health, Grades 6-8	\$39.21/hr.	JTMS	7/1/19	6/30/20	20 hours
Jeremy Thide	Appoint	Physical Education & Health, Grades 9-12/Driver's Education	\$39.21/hr.	JTHS	7/1/19	6/30/20	20 hours
Nicole Tomo	Appoint	Technology, K-2	\$39.21/hr.	Briggs	7/1/19	6/30/20	20 hours
Jason Nicholas	Rescind	Academy Honors Environmental Engineering		JTHS	2/20/19	6/30/19	25 hours

K. WORKSHOP PRESENTATION					
Presenter	Nature of Action	Workshop	Salary	Date	# of Hours
Lori Johansson	Appoint	Training for Mentor Teachers	\$55/hr.	8/28/19	Not to exceed 2 hours
Kimberly Moss	Appoint	Training for Mentor Teachers	\$55/hr.	8/28/19	Not to exceed 2 hours

M.2 Motion to approve the Spring 2019 Course Reimbursements for Supervisors as indicated below:

Name	College	Class	Approval	Credits	Amount
Daniel Papa	Drew University	Teaching at a Two Year College	SP2	3	\$1416.66
Derek Sica	Fairleigh Dickinson University	Bilingual Language Acquisition	SP1	3	\$1416.66

M3 Motion to approve District Aides (Special Education, Media, Transportation and Kindergarten) for the 2019/2020 school. The location, assignment and hours will be approved once the needs of the district are confirmed.

Last Name	First Name	Position	Step	19-20 Hourly Rate	Longevity
Ferry	Susan	Special Education Aide	3	\$22.68	
Wirtz	Casey	Special Education Aide	1	\$22.10	

M.4 Motion to appoint Extra Duty Pay Positions for the 2019-2020 School year at:

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Stephen Barbato	Appoint	Saturday Detention	1	\$33.57/hr.	JTHS	9/1/19	6/30/20	Not to exceed 5 6-days
Jonathan Boyle	Appoint	Tutoring Supervisor (1 of 4)	1	\$682	JTHS	9/1/19	6/30/20	
Amanda Brown	Appoint	Class Co-Advisor: Seniors (2020)	4	\$1947.50	JTHS	9/1/19	6/30/20	
Amanda Brown	Appoint	Educator's Rising	1	\$682	JTHS	9/1/19	6/30/20	
Amanda Brown	Appoint	Environmental Club (SEER) Co-Advisor	1	\$341	JTHS	9/1/19	6/30/20	
Kaitlyn Brueno	Appoint	Student Council Co-Advisor	5	\$2639.50	JTHS	9/1/19	6/30/20	
Kaitlyn Brueno	Appoint	SAT Preparation (1 of 2)	2	\$1350	JTHS	9/1/19	6/30/20	
Kaitlyn Brueno	Appoint	Saturday Detention	1	\$33.57/hr.	JTHS	9/1/19	6/30/20	Not to exceed 5 6-days
Kaitlyn Brueno	Appoint	Unified Track and Field	2	\$1350	JTHS	9/1/19	6/30/20	
Katelyn Canarozzi	Appoint	Class Co-Advisor: Sophomore (2022)	2	\$675	JTHS	9/1/19	6/30/20	
Katelyn Canarozzi	Appoint	American Red Cross Co-Advisor	1	\$341	JTHS	9/1/19	6/30/20	
Katelyn Canarozzi	Appoint	Stand Up To Cancer Co-Advisor	1	\$341	JTHS	9/1/19	6/30/20	
Maria Clarizio	Appoint	Student Council Co-Advisor	5	\$2639.50	JTHS	9/1/19	6/30/20	
Alice Daken-Stefanski	Appoint	Art Club	2	\$1350	JTHS	9/1/19	6/30/20	
Alice Daken-Stefanski	Appoint	Book Club Co-Advisor	2	\$675	JTHS	9/1/19	6/30/20	
Alice Daken-Stefanski	Appoint	Gay-Straight Alliance	1	\$682	JTHS	9/1/19	6/30/20	
Nicholas Dekens	Appoint	Marching Band: Percussion Instructor/Arranger (2/3)	4	\$2596.67	JTHS	9/1/19	6/30/20	
David DeVries	Appoint	Video Game Club	1	\$682	JTHS	9/1/19	6/30/20	
Nanette Fandino-Diaz	Appoint	Spanish Club	1	\$682	JTHS	9/1/19	6/30/20	
Nanette Fandino-Diaz	Appoint	Saturday Detention	1	\$33.57/hr.	JTHS	9/1/19	6/30/20	Not to exceed 5 6-days
Kasey Farris	Appoint	UNICEF	1	\$682	JTHS	9/1/19	6/30/20	
Mark Feinsinger	Appoint	Science League (1 of 4)	1	\$682	JTHS	9/1/19	6/30/20	
Mark Feinsinger	Appoint	Science National Honor Society Co-Advisor	1	\$341	JTHS	9/1/19	6/30/20	
Kevin Flatterie	Appoint	PDP Steering Committee (1 of 2)	3	\$2423	JTHS	9/1/19	6/30/20	
Kevin Flatterie	Appoint	Saturday Detention	1	\$33.57/hr.	JTHS	9/1/19	6/30/20	Not to exceed 5 6-days
Chad Flynn	Appoint	Spring Musical: Director	4	\$3895	JTHS	9/1/19	6/30/20	
Chad Flynn	Appoint	Madrigal	3	\$2423	JTHS	9/1/19	6/30/20	
Chad Flynn	Appoint	Spring Musical: Vocal Director	3	\$2423	JTHS	9/1/19	6/30/20	
Chad Flynn	Appoint	Select Choir	2	\$1350	JTHS	9/1/19	6/30/20	
Chad Flynn	Appoint	Vocal Ensemble	2	\$1350	JTHS	9/1/19	6/30/20	
Chad Flynn	Appoint	Region/All-State/All-Eastern Chorus	1	\$682	JTHS	9/1/19	6/30/20	
Chad Flynn	Appoint	Tri-M Music Honor Society	1	\$682	JTHS	9/1/19	6/30/20	
Amy Garcia	Appoint	Foreign Language Honor Society (1 of 3) ASL	1	\$682	JTHS	9/1/19	6/30/20	
Daniel Gugger	Appoint	Jazz Band	2	\$1350	JTHS	9/1/19	6/30/20	
Daniel Gugger	Appoint	Spring Musical: Instrumental	2	\$1350	JTHS	9/1/19	6/30/20	
Daniel Gugger	Appoint	Wind Ensemble	2	\$1350	JTHS	9/1/19	6/30/20	
Daniel Gugger	Appoint	Area/Region/All-State/All-Eastern Band	1	\$682	JTHS	9/1/19	6/30/20	
Sonja Gutwerk	Appoint	Yearbook Advisor	5	\$5279	JTHS	9/1/19	6/30/20	
Sonja Gutwerk	Appoint	Class Co-Advisor: Freshmen (2023)	2	\$675	JTHS	9/1/19	6/30/20	
Joseph Guziewicz	Appoint	Science League (2 of 4)	1	\$682	JTHS	9/1/19	6/30/20	
Joseph Guziewicz	Appoint	Science National Honor Society Co-Advisor	1	\$341	JTHS	9/1/19	6/30/20	
Joseph Guziewicz	Appoint	Tutoring Supervisor (2 of 4)	1	\$682	JTHS	9/1/19	6/30/20	
Brian Hough	Appoint	Academic Bowl	2	\$1605	JTHS	9/1/19	6/30/20	
Joyce Hulbert	Appoint	Detention Monitor	4	\$3895	JTHS	9/1/19	6/30/20	
Joyce Hulbert	Appoint	FBLA Advisor	3	\$2423	JTHS	9/1/19	6/30/20	
Joyce Hulbert	Appoint	Saturday Detention	1	\$33.57/hr	JTHS	9/1/19	6/30/20	Not to exceed 5 6-days
Carrie Hutchinson	Appoint	Class Co-Advisor: Seniors (2020)	4	\$1947.50	JTHS	9/1/19	6/30/20	
Carrie Hutchinson	Appoint	Habitat for Humanity Club	2	\$1350	JTHS	9/1/19	6/30/20	
Mary Johnston	Appoint	Chemical Hygiene Co-Officer	1	\$341	JTHS	9/1/19	6/30/20	
Jason Kalish	Appoint	Table Tennis	1	\$682	JTHS	9/1/19	6/30/20	
Jane Kirshenbaum	Appoint	Science League (3 of 4)	1	\$682	JTHS	9/1/19	6/30/20	
Kathryn Kula	Appoint	National Honor Society	2	\$1350	JTHS	9/1/19	6/30/20	

Kathryn Kula	Appoint	Science League (4 of 4)	1	\$682	JTHS	9/1/19	6/30/20	
Justin Kulick	Appoint	Marching Band: Percussion Instructor/Arranger (1/3)	4	\$1298.33	JTHS	9/1/19	6/30/20	
Lauren Kulick	Appoint	Marching Band: Director	5	\$6532	JTHS	9/1/19	6/30/20	
Lauren Kulick	Appoint	Marching Band: Music Arranger	3	\$2423	JTHS	9/1/19	6/30/20	
Melissa Kwiecinski	Appoint	DECA	4	\$3895	JTHS	9/1/19	6/30/20	
Sarah Magnuson	Appoint	Biotechnology Research Club	3	\$2423	JTHS	9/1/19	6/30/20	
Sarah Magnuson	Appoint	SADD	1	\$682	JTHS	9/1/19	6/30/20	
Aleyna Mannerberg	Appoint	Computer Science Club	1	\$682	JTHS	9/1/19	6/30/20	
Candace Margiotta-Ross	Appoint	Culinary Club	1	\$682	JTHS	9/1/19	6/30/20	
Colleen Maxwell	Appoint	National English Honor Society	1	\$682	JTHS	9/1/19	6/30/20	
Matthew Moscatello	Appoint	Varsity Letter Club	1	\$800	JTHS	9/1/19	6/30/20	
Amy Musibay	Appoint	Class Co-Advisor: Juniors (2021)	3	\$1211.50	JTHS	9/1/19	6/30/20	
Jason Nicholas	Appoint	Drone Racing Club	1	\$682	JTHS	9/1/19	6/30/20	
Katelyn Oller	Appoint	Class Co-Advisor: Sophomores (2022)	2	\$675	JTHS	9/1/19	6/30/20	
Katelyn Oller	Appoint	American Red Cross Co-Advisor	1	\$341	JTHS	9/1/19	6/30/20	
Katelyn Oller	Appoint	Stand Up To Cancer Co-Advisor	1	\$341	JTHS	9/1/19	6/30/20	
Kristen Parra	Appoint	Foreign Language Honor Society (2 of 3) Spanish	1	\$682	JTHS	9/1/19	6/30/20	
Amy Pearce	Appoint	REBEL	1	\$682	JTHS	9/1/19	6/30/20	
Sarah Ponessa	Appoint	Marching Band: Assistant Director	5	\$4275	JTHS	9/1/19	6/30/20	
Cassandra Rodriguez	Appoint	Winter Guard	N/A	N/A	JTHS	9/1/19	6/30/20	Volunteer
Christina Russo	Appoint	Class Co-Advisor: Juniors (2021)	3	\$1211.50	JTHS	9/1/19	6/30/20	
Christina Russo	Appoint	Tutoring Supervisor (3 of 4)	1	\$682	JTHS	9/1/19	6/30/20	
Molly Sauer	Appoint	NJSLA Portfolio Math	1	\$682	JTHS	9/1/19	6/30/20	
Cara Schwimer	Appoint	Drama Club	1	\$682	JTHS	9/1/19	6/30/20	
Kimberly Serzan	Appoint	Class Co-Advisor: Freshmen (2023)	2	\$675	JTHS	9/1/19	6/30/20	
Kimberly Serzan	Appoint	Spring Musical: Choreographer	2	\$1350	JTHS	9/1/19	6/30/20	
Kimberly Serzan	Appoint	Math League	1	\$990	JTHS	9/1/19	6/30/20	
Kimberly Serzan	Appoint	Mu Alpha Theta Math Honor Society	1	\$682	JTHS	9/1/19	6/30/20	
Kimberly Serzan	Appoint	School Store Business Manager	1	\$682	JTHS	9/1/19	6/30/20	
Kimberly Serzan	Appoint	Tutoring Supervisor (4 of 4)	1	\$682	JTHS	9/1/19	6/30/20	
Kimberly Serzan	Appoint	Yearbook Assistant	1	\$682	JTHS	9/1/19	6/30/20	
James Smith	Appoint	Rho Kappa Social Studies Honor Society	1	\$682	JTHS	9/1/19	6/30/20	
Melissa Stewart	Appoint	Winter Guard	N/A	N/A	JTHS	9/1/19	6/30/20	Volunteer
Anthony Szwartz	Appoint	Chemical Hygiene Co-Officer	1	\$341	JTHS	9/1/19	6/30/20	
Marcus Thompson	Appoint	Elevate A Capella	2	\$1350	JTHS	9/1/19	6/30/20	
Marcus Thompson	Appoint	Project Stay Gold	2	\$1350	JTHS	9/1/19	6/30/20	
Bertha Todd	Appoint	SAT Preparation (2 of 2)	2	\$1350	JTHS	9/1/19	6/30/20	
Karen VanderBok	Appoint	Fall Drama: Costumes, Props and Publications	1	\$682	JTHS	9/1/19	6/30/20	
Karen VanderBok	Appoint	Environmental Club (SEER) Co-Advisor	1	\$341	JTHS	9/1/19	6/30/20	
Karen VanderBok	Appoint	Project Kind	1	\$682	JTHS	9/1/19	6/30/20	
Patricia Vandigriff	Appoint	Debate	3	\$2423	JTHS	9/1/19	6/30/20	
Patricia Vandigriff	Appoint	Book Club Co-Advisor	2	\$675	JTHS	9/1/19	6/30/20	
Patricia Vandigriff	Appoint	NJSLA Portfolio ELA	1	\$682	JTHS	9/1/19	6/30/20	
Heather Varner	Appoint	Marching Band: Band Front Choreographer	3	\$2423	JTHS	9/1/19	6/30/20	
Heather Varner	Appoint	Winter Guard	1	\$682	JTHS	9/1/19	6/30/20	
Kathleen vonEssen	Appoint	World Language Honor Society (3 of 3) French	1	\$682	JTHS	9/1/19	6/30/20	
Kathleen vonEssen	Appoint	French Club	1	\$682	JTHS	9/1/19	6/30/20	
Kathleen vonEssen	Appoint	Saturday Detention	1	\$33.57/hr.	JTHS	9/1/19	6/30/20	Not to exceed 5 6-days
Nicole Wildermuth	Appoint	PDP Steering Committee (2 of 2)	3	\$2423	JTHS	9/1/19	6/30/20	

M.5 Motion to approve the **District Mentoring Plan** for SY19-20.

M.6 Motion to approve the **District Professional Development Plan** for SY19-20.

M.7 Motion to approve the following **Job Description**:

- Driver Trainer

M.8 Motion to approve the following EDP Descriptions:

- Foreign Language Honor Society
- Select Chamber Choir
- Spring Musical - /Instrumental Music Director
- REBEL
- Science League
- Video Production Club

MOTION: Mrs. Small	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth			X	

N. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.12, as described below:

N.1 Motion to approve student placement for the 2018-2019 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
2721353551	Sage Day	\$6,390.00	5/20/19-6/30/19
4180031157	Mine Hill Township	\$10,258.80	1/1/19-6/30/19
2155349853	PG Chambers	\$4,345.00	5/20/19-6/30/19

N.2 Motion to approve Nursing Services for 2019-2020:

Student	Agency	Contracted Amount	Effective
4683619501	Horizon Healthcare	\$29,680	9/1/19-6/30/20
4683619501	Loving Care Agency, Inc.	\$40,950	9/1/19-6/30/20

N.3 Motion to approve contracted service for the 2019-2020 ESY school year:

Name	Rate	Loc.	Date Effective	Date Terminated
J & B Therapy, LLC	\$5,016.00	District	7/1/19	8/1/19

N.4 Motion to approve the following evaluation tools for certificated personnel for the 2019-2020 School year:

Position	Evaluation Tool
Principals, Assistant Principals & Directors	NJ Principal Evaluation for Professional Learning (NJPEPL)

N.5 Motion to Approve the following Revised Curricula, aligned to 2017 NJSLS:

- Psychology
- Social Studies, Grades K-8

N.6 Motion to Rename the JTHS Psychology Course as Human Behavior.

N.7 Motion to approve agreement with Prime Healthcare Services – Saint Clare’s, LLC to provide certain healthcare services to the district at discounted rates for 2019-2020.

MOTION: Mrs. Poulas	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

O. POLICY COMMITTEE

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve motion O.1 , as described below:

O.1 Motion to approve the Second Reading of the following *(copy available for review)*

File Code	Title	Action
P 3282	Use of Social Networking Sites	New
P 4282	Use of Social Networking Sites	New
P 5240	Tardiness	Revised
R 5240	Tardiness	New
R 8600	Student Transportation	Revised

MOTION: Mrs. Small	SECOND: Mr. Natale			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

P. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of May 21 through June 17, 2019.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	1	1	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	0	0	0
JTHS	0	0	0

Enrollment as of 5/31/19:

	May 2018	May 2019
Grades Pre-K-2	637	618
Grades 3-5	628	610
Total Elementary	1,265	1,228
Grades 6-8	759	729
Grades 9-12	985	973
GRAND TOTAL	3,009	2,930
Tuition students received	6	1
Out-of-district placement	29	35

P. COMMUNICATIONS

- None

Q. OLD BUSINESS

- None

R. NEW BUSINESS

- Everyone was reminded that the July and August Board Meetings will take place at the Central Office, located at 31 Route 181, Lake Hopatcong.

S. PUBLIC COMMENTS

- An audience member inquired as to why the high school doors don't open until 7:15 am. Mrs. Howe explained that there is no staff available until that time and if necessary, students can make arrangements with teachers for before school appointments.

T. BOARD MEMBER COMMENTS

- Mrs. Wildermuth commented that she is proud to be a member of this Board and is impressed with the student achievements.
- Mr. Stewart noted it was a great year all around.
- Mr. Martorelli noted he was impressed with the curriculum revisions and thanked the student representatives for their time and service.
- Mrs. Small was highly impressed with the Monster Engine collaboration by the second graders and high schoolers. She also thanked the student reps and commented that the middle school teachers are doing a fantastic job.
- Mr. Wasserman commented that it is interesting separating the statistics from the human side.
- Mr. Natale congratulated the retirees and is looking forward to seeing the new direction the students participating in marching band will be headed in.
- Mrs. Gould noted she is impressed with how the teachers in our district collaborate on programs and think outside the box.
- Mrs. Poulas congratulated the seniors on their future.
- Mr. Millar wished everyone a safe and happy summer break.

U. ADJOURN

Motion by Mr. Stewart, seconded by Mrs. Small that the meeting adjourn at 9:27 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	# of Miles	Mileage Rate	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses (not including parking/tolls/misc. fees)
Boyle, Nancy	8/5-8/8	Madison, NJ	AP Summer Institute for Literature	\$895.00	Own	228	\$0.31	-	-	-	-	\$ 965.68
Thompson, Marcus	7/8-7/11	New Brunswick, NJ	AP Institute – U.S. Government and Politics	\$1,025.00	Own	384	\$0.31	-	-	-	-	\$ 1,144.04
Wnuk, Jennifer	10/17-10/19	Long Branch, NJ	Collaborate NJPSA/FEA Fall Conference	\$292.00	Own	154	\$0.31	-	-	-	-	\$ 339.74

All Meals are prorated 75% on travel days.

Appendix B

Professional	Area of Practice	Contract Period
Mott McDonald	Consulting Engineer of Record	Jan. 1, 2019 – Dec. 31, 2019
Gianforcaro Architects, Engineers and Planners	Architect of Record	Jan. 1, 2019 – Dec. 31, 2019
The Morville Agency	Property/Liability Insurance Agent of Record	Jan. 1, 2019 – Dec. 31, 2019
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2019 – Dec. 31, 2019
Cleary Giacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2019 – Dec. 31, 2019
Methfessel & Werbel	Special Counsel - Education Related Matters	Jan. 1, 2019 – Dec. 31, 2019
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2019 – Dec. 31, 2019