

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, July 15, 2019 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township Board of Education Central Office

A. Mrs. Poulas, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mrs. Gould	<u>X</u>	_____
Mr. Martorelli	<u>X</u>	_____
Mr. Natale	<u>X</u>	_____
Mrs. Small	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mr. Wasserman	<u>X</u>	_____
Mrs. Wildermuth	<u>X</u>	_____
Mrs. Poulas, <i>Vice President</i>	<u>X</u>	_____
Mr. Millar, <i>President</i>	_____	<u>X</u>

D. **CLOSED SESSION**

Motion by Mrs. Poulas, seconded by Mr. Stewart, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of July, 2019 at 6:32 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve personnel and student matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:30 PM.

E. **SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in Our Schools, including an update on referendum projects and student enrollment. She also noted the FBLA team went to Nationals.

F. PRESENTATIONS

- None

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- An audience member questioned when the agenda is posted on the district website. It was noted the agenda is typically posted at approximately 4:00pm the day of the meeting.

H. COMMITTEE REPORTS

- **Policy and Personnel Committee** – Mrs. Small reported the Committee met on July 1 and discussed open positions in district, EDP descriptions, high school parking, and policy and regulations.
- **Building Needs and Finance Committee** – Mrs. Wildermuth noted the Committee met on July 2 and reviewed the status of referendum construction and funding for the projects, planning for 2020-2021 budget, and parking fee comparisons. The Committee also will begin to research and identify potential budget reduction items and prioritize them.
- **Education Committee** – Mrs. Poulas reviewed the minutes of the July 15 meeting noting the following highlights; HIB Grade for SY 17-18, District Wellness Report, senior privileges for top students, approval to rename the AP Studio Art course as AP Art and Design, 1:1 Laptop Initiative at JTMS and JTHS, and approval of day and overnight field trips.

I. MINUTES OF MEETINGS

Motion by Mrs. Small, seconded by Mr. Natale, that the minutes of the following meetings be approved as submitted:

June 17, 2019 Regular Meeting Minutes

June 17, 2019 Executive Session Minutes

MOTION: Mrs. Small	SECOND: Mr. Natale			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.21, as described below:

- J.1** Motion to approve the **purchase order** list dated June 2019 in the amount of **\$269,323.37**, which is inclusive of Referendum related purchase orders totaling \$56,213.51.
- J.2** Motion to approve the **check journal** as of June 2019 in the amount of **\$6,486,034.94**.

Fund	Amount
General Fund (10)	\$ 208,441.05
General Current Expense (11)	\$ 6,138,835.09
Capital Outlay (12)	\$ 5,971.20
Special Revenue Funds (20)	\$ 66,025.17
Referendum Fund (30)	\$ 66,762.43
Total	\$ 6,486,034.94

- J.3** Motion to approve the **vendors’ bills list** for release on or after July 16, 2019, in the amount of **\$613,426.44.**
- J.4** Motion to approve the funds **transfers** in the 2018-2019 Fiscal Year, dated June 2019 in the amount of **\$382,292.20.**
- J.5** Motion to approve the certification by the Board Secretary that the **Account Balance Report**, pursuant to N.J.S.A. 18A:17-9, that as of June 30, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- J.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of May 31, 2019, after review of the **Board Secretary’s and Treasurer’s Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- J.7** Motion to approve the application and accept the **FY20 Elementary and Secondary Education Act (ESEA) Funds**, in the total amount of **\$298,831**, allocated as follows:

Title I – Part A	\$ 236,013
Title II – Part A	\$ 48,159
Title IV – Part A	\$ 14,659
- J.8** Motion not to apply for the **FY20 Elementary and Secondary Education Act (ESEA) Title III Funds** in the total amount of **\$4,968.**
- J.9** Motion to approve the Application for the **FY20 Individual with Disabilities Education Act (IDEA) Funds** in the total amount of **\$681,527**, allocated as follows:

Basic	\$ 650,280
Preschool	\$ 31,247
- J.10** Motion to approve the Application of the NJDOE **Temporary or Dual Use** for the 2019-2020 school year of the following rooms:

School	Room	Temporary	Dual
Ellen T. Briggs	119		X
Ellen T. Briggs	113		X
Cozy Lake	113		X
Milton	7, 9		X
- J.11** Motion to approve the **renewal** of the NJDOE Application for **Alternate Use of Toilet Facilities** for the 2019-2020 school year for rooms 2, 3, 4, 5, 6, 10, 11, 12, 14 and 15 at Milton School.
- J.12** Pursuant to a **Concession Stand/Scoreboard** Request for Proposal (RFP) and a review of the results, motion to approve Side Effects, Inc. proposal, in the amount of \$94,881.00 (subject to attorney review to ascertain compliance and setting reasonable time range to secure advertisers).
- J.13** Pursuant to a Request for Proposal (RFP) for **Student Behavioral and Educational Services** and a review of the results, motion to approve Progressive Therapy of NJ, LLC effective September 1, 2019 through June 30, 2020, at a rate of \$120/hour (*subject to review*).

J.14 Motion to approve the Affiliation Agreement between Kean University and Jefferson Township Schools for the Holocaust and Genocide Studies Program commencing September 1, 2019 for a period of two (2) years, expiring June 30, 2021.

J.15 Motion to participate in **Joint Transportation** and enter into an agreement to/from school with Sparta Township Public Schools and Jefferson Township Public Schools (Host) to transport students to Pope John High School, Pope John Middle School, Reverend Brown Elementary School, and Hilltop Country Day School, at a cost to Sparta Township Public Schools of \$950.00 per student. (Sparta 27 and Jefferson 16 students).

J.16 Motion to approve the disposal of **obsolete equipment**, in accordance with Policy #7300, Disposition of Property, as shown below:

School/Department	Equipment Description	Tag number
High School Weight Room	Quantum Leg Extension	005143
High School Weight Room	Quantum Shoulder Press	005139
High School Weight Room	Quantum Chest Press	005138
High School Weight Room	Quantum Leg Press	005136
High School Weight Room	LeMond Fitness Bike x 2	N/A

J.17 Motion to approve **Change Order #01** in the *NET* amount of \$17,130.00 to Northeastern Interior Services for modifications to the original scope of work on the JTHS Science Room Renovation project, as described below:

Original Contract Amount	\$ 534,560.00
Replace window and mold remediation	\$ 5,940.00
Remove additional mold (time and material)	\$ 2,904.00
Laminate wall with sheetrock due to mold	\$ 3,256.00
Paint woodshop (walls and ceilings)	\$ 17,050.00
Move woodshop furniture	\$ 4,900.00
Credit for leaving VCT	(\$ 1,920.00)
Allowance	(\$ 15,000.00)
Final Contract Amount	\$ 551,690.00

J.18 Motion to approve **Change Order #01** in the amount of \$7,425.00 to Northeastern Interior Services for modifications to the original scope of work on the JTMS Locker Room Renovation project, as described below:

Original Contract Amount	\$ 209,000.00
Epoxy additional areas	\$ 7,425.00
Final Contract Amount	\$ 216,425.00

J.19 Motion to approve **Change Order #01** in the amount of \$10,800.00 to Precision Building and Construction for modifications to the original scope of work on the JTMS Classroom Renovation project, as described below:

Original Contract Amount	\$ 760,510.00
Remove asbestos counters	\$ 5,800.00
Remove asbestos science hoods	\$ 5,000.00
Final Contract Amount	\$ 771,310.00

J.20 Motion to approve the request for disposal of eligible financial records per State of New Jersey School District Records Retention Schedule, as described below:

Retention Period	Inclusive Dates		Dispose After
	From	To	
7 years	July 1, 2011	June 30, 2012	June 30, 2019

J.21 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mrs. Wildermuth	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

K. PERSONNEL COMMITTEE

Motion by Mrs. Small, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.5, as described below:

K.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Robert Starita	Resignation	Mathematics Supervisor 25-90-92/cv			District	8/22/19	8/23/19	
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Liliana Chouquet 11-130-100-101-007	Appoint	Spanish Teacher 10-70-70/azg	BA+15 Step7	\$57,120	JTMS	9/1/19	6/30/20	Replacing C. Lyons
Marilyn Sawicki* 11-140-100-101-008	Appoint	Technology Education Teacher 10-80-80/ate	BA Step 18	\$68,195	JTHS	9/1/19	6/30/20	Replacing T. Januszkeski Pending Certification
Amanda Brown 11-140-100-101-008	Assignment Change	Science Teacher 10-80-80/aru			JTHS	9/1/19	6/30/20	.80 FTE

Amanda Brown 11-213-100-101-008	Assignment Change	Special Education Teacher 10-80-80/asf			JTHS	9/1/19	6/30/20	20 FTE
Melissa Ciolino	Resignation	Elementary Teacher 10-30-30/agr			Briggs	7/8/19	7/9/19	
Christine Lyons	Resignation	Spanish Teacher 10-70-70/azg			JTMS	6/30/19	7/1/19	
#26	Adjusted Medical Leave	10-10-10/acv			Stanlick	6/10/19	6/18/19	Utilizing 6 personal illness days
#515	Medical Leave	10-70-70/aqj			JTMS	12/2/19	2/1/20	Utilizing 36 personal illness days
#515	Family Leave	10-70-70/aqj			JTMS	2/3/20	5/2/20	Unpaid
#755	Medical Leave	10-80-80/bma			Cozy Lake	10/7/19	12/27/19	Utilizing 35 personal illness days and 15 unpaid days
#755	Family Leave	10-80-80/bms			Cozy Lake	1/2/20	6/1/20	Utilizing 4 family illness and 2 personal days; balance unpaid

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
William Holgate 11-000-270-160-000	Appoint	Bus Driver 10-90-90/azz	1	\$23.31/hr.	Transportation	9/1/19	6/30/20	Replacing S. Ackerson
Florence Watson 11-000-262-100-106	Appoint	Courier 12-00-00/bak	1	\$16.96/hr.	District	7/8/19	6/30/20	Replacing S. Ackerson

Cathryn Caruso 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bcu			JTMS	6/24/19	6/25/19	Not to exceed 3 hrs. for 8 th grade promotion
Yuri Missenheim 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bsp			JTMS	6/21/19	6/22/19	Not to exceed 3.5 hrs. for 8 th grade dance
Carly Neuschatz 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bzt			JTMS	6/21/19	6/22/19	Not to exceed 3.5 hrs. for 8 th grade dance
Laura Ryan 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bov			JTMS	6/24/19	6/25/19	Not to exceed 3 hrs. for 8 th grade promotion
Susan Tack 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bzs			JTMS	6/24/19	6/25/19	Not to exceed 3 hrs. for 8 th grade promotion
Mary Anzano	Resignation	Special Education Aide 09-50-50/bbo			Cozy Lake	6/30/19	7/1/19	
Manuela Barbosa	Resignation	Special Education Aide 09-40-40/bnk			Milton	6/30/19	7/1/19	
Louis Chuddley	Retirement	Building Services Coordinator 12-90-92/bzn			Facilities	12/31/19	1/1/20	Retiring after 3 years of service in district
Meghan Delaney	Resignation	Special Education Aide 09-10-10/bom			Stanlick	6/30/19	7/1/19	
Maria Gross	Retirement	Special Education Aide 09-80-80/bhq			JTHS	6/30/19	7/1/19	Retiring after 6.5 years of service in district
Dianna Hartman	Resignation	Special Education Aide 09-50-50/bah			Cozy Lake	6/30/19	7/1/19	
#2992	Medical Leave	09-40-40/bno			Milton	11/1/19	11/26/19	Utilizing 12 personal illness days and 3 personal days
#2992	Family Leave	09-40-40/bno			Milton	11/26/19	1/26/20	Unpaid

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Noreen Risko	Appoint	Substitute Administrator		\$500/diem	District	7/1/19	6/30/20	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Aladdin Kazanfer	Appoint	Video Production	2	\$1350	JTHS	9/1/19	6/30/20	
Lauren Kulick	Appoint	Marching Band: Drill Instructor	3	\$2423	JTHS	9/1/19	6/30/20	
Kaitlyn Brueno	Appoint	Unified Track and Field Co-Advisor	2	\$675	JTHS	9/1/19	6/30/20	
Edward Bopp	Appoint	Marching Band: Drill Instructor	N/A	N/A	JTHS	9/1/19	6/30/20	Volunteer
Mary Cantwell	Appoint	Fall Drama	N/A	N/A	JTHS	9/1/19	6/30/20	Volunteer
Cheryl Miskimon	Appoint	Fall Drama: Director	3	\$2423	JTHS	9/1/19	6/30/20	
Cheryl Miskimon	Appoint	Fall Drama: Lighting & Sound	3	\$2423	JTHS	9/1/19	6/30/20	
Nicole Wildermuth	Appoint	Unified Track and Field Co-Advisor	2	\$675	JTHS	9/1/19	6/30/20	
Kaitlyn Brueno	Rescind	Unified Track and Field	2	\$1350	JTHS	9/1/19	6/30/20	

F. SUMMER STAFF APPOINTMENTS								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jonathan Boyle	Appoint	Summer Custodian		\$13/hr.	Facilities	7/2/19	8/31/19	
Tracy Orlandoni	Appoint	Guidance Secretary (Summer)		\$23.94/hr.	JTHS	7/1/19	8/31/19	Not to exceed 7 hrs. for Homebound Instruction

G. EXTENDED SCHOOL YEAR								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tricia Strasser	Appoint	Bus Aide		\$22.42/hr.	Transportation	7/8/19	8/3/19	Not to exceed 4 hrs./day

H. SUMMER EVALUATION PERSONNEL								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Katherine Van Ness	Appoint	OT Evaluations & CST Summer Meetings		\$43.28/hr.	District	7/1/19	8/31/19	Not to exceed an additional 31 hours

I. CURRICULUM WRITING 11-000-221-104-200								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Jason Nicholas	Appoint	Academy: Honors Environmental Engineering		\$39.21/hr.	JTHS	7/1/19	6/30/20	20 hours

K.2 Motion to appoint Coaching Staff for the 2019-2020 School Year:

SUMMER/FALL									
Name	Nature of Action	Position	Step	Base	Longevity	Salary	Loc.	Date Effective	Date Termin.
Katelyn Cannarozzi	Appoint	Head Field Hockey	2	\$6725.00		\$6725.00	JTHS	9/1/19	6/30/20
Shannon Chapman	Appoint	Head Cross Country - Boys/Girls	3	\$6337.40	\$200	\$6537.40	JTHS	9/1/19	6/30/20
Amanda Delfino*	Appoint	Assistant Soccer – Girls	1	\$3964.42		\$3755.05	JTHS	9/1/19	6/30/20
Kasey Farris	Appoint	Assistant Field Hockey	3	\$5148.47	\$650	\$5798.47	JTHS	9/1/19	6/30/20
Michael Fernandes	Appoint	Athletic Trainer	N/A	\$1912.48		\$1912.48	JTHS	9/1/19	6/30/20
Travis Gage	Appoint	Head Soccer – Boys	3	\$7521.50	\$400	\$7921.50	JTHS	9/1/19	6/30/20
Marc Gaydos	Appoint	Assistant Volleyball – Girls	3	\$5148.47	\$200	\$5348.47	JTHS	9/1/19	6/30/20
Sonja Gutwerk	Appoint	Assistant Fall Cheerleading	3	\$1576.53		\$1576.53	JTHS	9/1/19	6/30/20
Jason Kalish	Appoint	Fall Weight Room	N/A	\$2015.35		\$2015.35	JTHS	9/1/19	6/30/20
Sarah Magnuson	Appoint	Assistant Soccer – Girls	3	\$5148.47		\$5148.47	JTHS	9/1/19	6/30/20
Lauren Monaco*#	Appoint	Assistant Field Hockey	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Tyler Morris	Appoint	Assistant Cross Country - Boys/Girls	2	\$4231.77		\$4231.77	JTHS	9/1/19	6/30/20
Nicholas Miller*#	Appoint	Assistant Football	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Joseph Olean	Appoint	Assistant Football	2	\$5542.59		\$5542.59	JTHS	9/1/19	6/30/20
Katelyn Oller	Appoint	Assistant Field Hockey	1	\$3964.42		\$3964.42	JTHS	9/1/19	6/30/20
Sean Quinn	Appoint	Head Soccer – Girls	2	\$6725.00	\$50	\$6775.00	JTHS	9/1/19	6/30/20
James Reid	Appoint	Assistant Soccer – Boys	3	\$5148.47	\$250	\$5398.47	JTHS	9/1/19	6/30/20
Lauren Ransgnola*#	Appoint	Assistant Field Hockey	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Gino Rose	Appoint	Head Volleyball – Girls	3	\$7521.50	\$350	\$7871.50	JTHS	9/1/19	6/30/20
Keith Runne*	Appoint	Assistant Football	3	\$6339.12		\$6339.12	JTHS	9/1/19	6/30/20
Andrew Scalone	Appoint	Assistant Football	3	\$6339.12		\$6339.12	JTHS	9/1/19	6/30/20
Kimberly Serzan	Appoint	Head Fall Cheerleading	3	\$4244.76		\$4244.76	JTHS	9/1/19	6/30/20
William Stager	Appoint	Assistant Football	3	\$6339.12	\$800	\$7139.12	JTHS	9/1/19	6/30/20
Jeremy Thide	Appoint	Assistant Volleyball – Girls	3	\$5148.47		\$5148.47	JTHS	9/1/19	6/30/20
Anthony Vasile	Appoint	Assistant Football	2	\$5542.59		\$5542.59	JTHS	9/1/19	6/30/20
Gerald Venturino	Appoint	Head Football	3	\$10283.74		\$10283.74	JTHS	9/1/19	6/30/20
Gerald Venturino	Appoint	Summer Weight Room	N/A	\$1748.86		\$1748.86	JTHS	9/1/19	6/30/20

*Out of district coach
Volunteer coach

WINTER									
Name	Nature of Action	Position	Step	Base	Longevity	Salary	Loc.	Date Effective	Date Termin.
Jonathan Boyle	Appoint	Head Bowling	2	\$4556.44		\$4556.44	JTHS	9/1/19	6/30/20
Christina Breznak	Appoint	Assistant Swimming	3	\$5148.47		\$5148.47	JTHS	9/1/19	6/30/20
Darren Bruseo	Appoint	Assistant Wrestling	3	\$5542.59	\$400	\$5942.59	JTHS	9/1/19	6/30/20
Joshua Caella	Appoint	Assistant Wrestling	3	\$5542.59		\$5542.59	JTHS	9/1/19	6/30/20
Joseph DiGennaro*#	Appoint	Assistant Basketball – Boys	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Peter DiGennaro	Appoint	Head Basketball – Boys	3	\$8700.61	\$1050	\$9750.61	JTHS	9/1/19	6/30/20
Ashley Dispenziere #	Appoint	Assistant Swimming	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Brendan Donegan*	Appoint	Assistant Indoor Track	3	\$5148.47		\$5148.47	JTHS	9/1/19	6/30/20
Christopher Eastman	Appoint	Head Indoor Track	3	\$7521.50	\$400	\$7921.50	JTHS	9/1/19	6/30/20
Daniel Faber#	Appoint	Assistant Wrestling	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Michael Fernandes	Appoint	Athletic Trainer	N/A	\$1912.48		\$1921.48	JTHS	9/1/19	6/30/20
Travis Gage	Appoint	Assistant Basketball – Girls	3	\$5941.68	\$150	\$6091.68	JTHS	9/1/19	6/30/20
Sonja Gutwerk	Appoint	Head Cheerleading	3	\$4244.76		\$4244.76	JTHS	9/1/19	6/30/20
Brandon Horetsky*	Appoint	Assistant Basketball – Boys	2	\$5145.16		\$5145.16	JTHS	9/1/19	6/30/20
Jason Kalish	Appoint	Assistant Basketball – Boys	3	\$5941.68	\$250	\$6191.68	JTHS	9/1/19	6/30/20

Rachel Koenig	Appoint	Head Swimming	3	\$7521.50	\$150	\$7671.50	JTHS	9/1/19	6/30/20
James MacDermid	Appoint	Head Basketball – Girls	3	\$8700.61	\$150	\$8850.61	JTHS	9/1/19	6/30/20
Matthew Moscatello	Appoint	Head Wrestling	3	\$8314.72	\$600	\$8914.72	JTHS	9/1/19	6/30/20
James Rowe#	Appoint	Assistant Basketball – Boys	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Kimberly Serzan	Appoint	Assistant Cheerleading	3	\$2356.55		\$2356.55	JTHS	9/1/19	6/30/20
Kevin Silverstein*	Appoint	Assistant Basketball – Girls	2	\$5145.16		\$5145.16	JTHS	9/1/19	6/30/20
Susan Tordoff	Appoint	Head Skiing	3	\$5148.47	\$850	\$5998.47	JTHS	9/1/19	6/30/20
Robert Toth*#	Appoint	Assistant Basketball – Boys	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Anthony Vasile#	Appoint	Assistant Wrestling	N/A	N/A		N/A	JTHS	9/1/19	6/30/20
Gerald Venturino	Appoint	Winter Weight Room	N/A	\$2015.35		\$2015.35	JTHS	9/1/19	6/30/20
Nicole Wildermuth	Appoint	Assistant Indoor Track	3	\$5148.47		\$5148.47	JTHS	9/1/19	6/30/20

*Out of district coach

Volunteer coach

SPRING									
Name	Nature of Action	Position	Step	Base	Longevity	Salary	Loc.	Date Effective	Date Termin.
Darren Bruseo	Appoint	Head Track - Boys	3	\$7521.50	\$400	\$7921.50	JTHS	9/1/19	6/30/20
Joshua Caccella	Appoint	Head Golf	3	\$5148.47	\$50	\$5198.47	JTHS	9/1/19	6/30/20
Katelyn Cannarozzi	Appoint	Assistant Lacrosse – Girls	3	\$5148.47		\$5148.47	JTHS	9/1/19	6/30/20
Shannon Chapman	Appoint	Head Track – Girls	3	\$7521.50	\$200	\$7721.50	JTHS	9/1/19	6/30/20
Christine Couser	Appoint	Assistant Softball	3	\$5148.47	\$150	\$5298.47	JTHS	9/1/19	6/30/20
Peter DiGennaro	Appoint	Assistant Baseball	3	\$5148.47	\$50	\$5198.47	JTHS	9/1/19	6/30/20
Brendan Donegan*	Appoint	Assistant Track – Boys/Girls	3	\$5148.47		\$5148.47	JTHS	9/1/19	6/30/20
Christopher Eastman	Appoint	Assistant Track – Boys/Girls	3	\$5148.47	\$950	\$6098.47	JTHS	9/1/19	6/30/20
Michael Fernandes	Appoint	Athletic Trainer	N/A	\$1912.48		\$1912.48	JTHS	9/1/19	6/30/20
Marc Gaydos	Appoint	Head Volleyball – Boys	3	\$7521.50	\$150	\$7671.50	JTHS	9/1/19	6/30/20
Jason Kalish	Appoint	Head Baseball	3	\$7521.50	\$350	\$7871.50	JTHS	9/1/19	6/30/20
Kimberly Kolodny*	Appoint	Head Lacrosse – Girls	3	\$7521.50		\$7521.50	JTHS	9/1/19	6/30/20
James MacDermid	Appoint	Assistant Lacrosse – Boys	3	\$5148.47	\$50	\$5198.47	JTHS	9/1/19	6/30/20
Katelyn Oller	Appoint	Assistant Softball	2	\$4556.44		\$4556.44	JTHS	9/1/19	6/30/20
Amy Pearce	Appoint	Head Softball	3	\$7521.50		\$7521.50	JTHS	9/1/19	6/30/20
Danielle Pini	Appoint	Assistant Lacrosse – Girls	2	\$4556.44		\$4556.44	JTHS	9/1/19	6/30/20
Sean Quinn	Appoint	Assistant Track – Boys/Girls	3	\$5148.47	\$50	\$5198.47	JTHS	9/1/19	6/30/20
James Reid	Appoint	Head Lacrosse – Boys	3	\$7521.50	\$400	\$7921.50	JTHS	9/1/19	6/30/20
Gino Rose	Appoint	Assistant Volleyball – Boys	3	\$5198.47	\$350	\$5498.47	JTHS	9/1/19	6/30/20
Kevin Silverstein*	Appoint	Assistant Baseball	3	\$5148.47		\$5148.47	JTHS	9/1/19	6/30/20
Anthony Vasile	Appoint	Assistant Lacrosse – Boys	2	\$556.44		\$4556.44	JTHS	9/1/19	6/30/20
Gerald Venturino	Appoint	Spring Weight Room	N/A	\$2565.00		\$2565.00	JTHS	9/1/19	6/30/20

*Out of district coach

K.3 Motion to approve the Spring 2019 Course Reimbursements for Administrators as indicated below:

Name	College	Class	Approval	Credits	Amount
Vickki Nadler	St. Peters University	Dissertation Seminar II	SP1	3	\$1986.00
Vickki Nadler	St. Peters University	Emerging Legal/Moral Issues	SP2	3	\$1986.00
Vickki Nadler	St. Peters University	Personnel Administration and Public Sector Bargaining	SP3	3	\$1986.00

K.4 Motion to approve the Spring 2019 Course Reimbursements for At-Will Employees as indicated below:

Name	College	Class	Approval	Credits	Amount
Roger Jinks	Centenary University	Technology	SP1	3	\$1250.00
Roger Jinks	Centenary University	Comparative Educational Systems	SP2	3	\$1250.00
Roger Jinks	Centenary University	Ethics	SP3	3	\$1250.00
Roger Jinks	Centenary University	Dissertation Seminar	SP4	3	\$1250.00

K.5 WHEREAS, the Board of Education in 2018 took action to withhold the increment of district employee #129779; and

WHEREAS, during the past year this individual has met the district performance standard of proficient;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes this individual’s increment be restored, *prospectively*, to the September 1, 2019 salary/step he/she would have been on had the prior increment/step not been withheld.

This Resolution and action therein shall become effective July 1, 2019.

MOTION: Mrs. Small		SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent	
Mrs. Gould	X				
Mr. Martorelli	X				
Mr. Millar					X
Mr. Natale	X				
Mrs. Poulas	X				
Mrs. Small	X				
Mr. Stewart	X				
Mr. Wasserman	X				
Mrs. Wildermuth			X		

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.6, as described below:

L.1 Motion to **approve student placement** for the **2019-2020** school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
7785757611	Mountain Lakes BOE – Lake Drive Support Program	\$6,080.00	9/1/19-6/30/20
2466880096	Mountain Lakes BOE – Lake Drive Support Program	\$3,200.00	9/1/19-6/30/20
4896820329	Mountain Lakes BOE – Lake Drive Support Program	\$6,080.00	9/1/19-6/30/20
5522192515	Mountain Lakes BOE – Lake Drive Support Program	\$25,600.00	9/1/19-6/30/20

L.2 Motion to approve the following **contracted** services:

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
Progressive Therapy of NJ, LLC	\$5,000.00 (not to exceed)	District	7/1/2019	8/1/2019	ESY Program

L.3 Motion to approve the following **day field trips**:

School/Group/Activity	Location
JTHS Chamber Choir	Oak Ridge, NJ
JTHS Habitat for Humanity Site Build	Succasunna, NJ
Milton PreSchool	Lafayette, NJ
JTHS Marching Band Parade	Franklin, NJ
Stanlick School Grade 3	Bronx, NY
Freshman Orientation	Oak Ridge, NJ

L.4 Motion to approve the following **overnight field trips**:

School/Group/Activity	Location
JTHS, PDP Leadership Retreat	Sacred Heart Spirituality Center, Newton, NJ
JTHS Chamber Choir Spring Trip	Nashville & Memphis, TN

L.5 Motion to approve renaming the AP Studio Art course as AP Art and Design.

L.6 Motion to affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported for May 20, 2019 through June 17, 2019.

BE IT RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Poulas		SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent	
Mrs. Gould	X				
Mr. Martorelli	X				
Mr. Millar					X
Mr. Natale	X				
Mrs. Poulas	X				
Mrs. Small	X				
Mr. Stewart	X				
Mr. Wasserman	X				
Mrs. Wildermuth	X				

M. POLICY COMMITTEE

Motion by Mrs. Small, seconded by Stewart, to accept the recommendation of the Superintendent to approve motion M.1 as described below:

M.1 Motion to approve the First Reading of the following (copy available for review)

File Code	Title	Action
5112 Policy	Entrance Age	Revision
5112.01Policy	Early Childhood Education/Preschool	New
6154 Policy	Tuition Income Preschool Student	New

MOTION: Mrs. Small		SECOND: Mr. Stewart		
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar				X
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth	X			

N. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of June 17, 2019 through July 15, 2019.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	1	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	5	0	1
JTHS	1	0	0

Enrollment as of 6/25/19:

	June 2018	June 2019
Grades Pre-K-2	636	619
Grades 3-5	626	607
Total Elementary	1,262	1,226
Grades 6-8	759	729
Grades 9-12	983	973
GRAND TOTAL	3,004	2,928
Tuition students received	6	1
Out-of-district placement	29	37

O. COMMUNICATIONS

- None

P. PUBLIC COMMENTS

- An audience member inquired as to how parents/guardians are supposed to know HIB results without the information being disclosed. The District complies with privacy laws.
- An audience member asked why more money is allocated towards sports. It was noted that co-curricular activities were on a prior agenda.
- A member of the audience inquired as to whether a student that is homeschooled could participate in school sponsored sports.
- A member of the audience commented on the climate of the Board meeting.

- Several audience members questioned why some special education students were being moved from one school to another. It was suggested the parents of students affected should contact Mrs. Howe’s office for further discussion.

Q. OLD BUSINESS

- None

R. NEW BUSINESS

- None

S. BOARD MEMBER COMMENTS

- Mrs. Gould commented that she is happy Mrs. Howe will be responding to the parents of students involved in moving schools. She also would like to know how to encourage kindergarten enrollment.
- Mr. Natale is excited to see the construction progress at all the schools.
- Mrs. Small thanked the public for bringing their concerns to the attention of the Board.
- Mr. Martorelli seconded Mrs. Small’s comment adding that the communities voice and opinion are part of the process. He also noted that Camp Invention is an incredible program.
- Mr. Wasserman noted he would be interested to know the outcome of the special education students changing schools.
- Mrs. Wildermuth also thanked the public for bringing their concerns to the Board’s attention and thanked the Jefferson Arts Committee and Jefferson Township for the fireworks show.
- Mr. Stewart noted that over the next several years, state aid could see even more reductions and the Board will have difficult decisions to make in the future.
- Mrs. Poulas is also excited to see the progress in construction and she appreciates all the public input.

T. ADJOURN

Motion by Mrs. Gould, seconded by Mrs. Small that the meeting adjourn at 8:04 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	# of Miles	Mileage Rate	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/tolls/miscellaneous fees)
Hiben, Christopher	10/22-10/23	Princeton, NJ	NJ Science Convention	\$ 349.00	Own	130	\$0.31	-	-	-	-	\$ 389.30
Morando, Denise	10/6-10/7	Long Branch, NJ	Artify	\$ 200.00	Own	172	\$0.31	-	-	-	-	\$ 253.32
Villa, Kelly	8/12-8/14	Hackensack, NJ	STEAM Workshop	\$ 375.00	Own	39	\$0.31	-	-	-	-	\$ 387.09

All Meals are prorated 75% on travel days