

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Monday, September 16, 2019 6:30 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township High School Media Center**

\*\*\*\*\*

**A.** Mr. Millar, called the meeting to order at 7:33 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftpw.org](http://www.Jefftpw.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B.** Pledge of Allegiance.

**C. ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mrs. Gould	<u>X</u>	<u>      </u>
Mr. Martorelli	<u>X</u>	<u>      </u>
Mr. Natale	<u>X</u>	<u>      </u>
Mrs. Small	<u>X</u>	<u>      </u>
Mr. Stewart	<u>X</u>	<u>      </u>
Mr. Wasserman	<u>X</u>	<u>      </u>
Mrs. Wildermuth	<u>X</u>	<u>  X  </u>
Mrs. Poulas, <i>Vice President</i>	<u>X</u>	<u>      </u>
Mr. Millar, <i>President</i>	<u>X</u>	<u>      </u>
Ian McAndrew, <i>Student Representative</i>	<u>      </u>	<u>  X  </u>
Mark Schmidt, <i>Student Representative</i>	<u>X</u>	<u>      </u>

**D. CLOSED SESSION**

Motion by Mrs. Small, seconded by Mr. Stewart, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16<sup>th</sup> day of September, 2019 at 6:33 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:30 PM.

**E. SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in Our Schools.

**F. PRESENTATIONS**

- Mr. Christopher Hiben, Supervisor of Science, Family and Consumer Sciences and Gifted and Talented Program together with Mr. Daniel Papa, Supervisor of Social Studies, Fine Art and Technology Education and Ms. Jennifer Wnuk, Supervisor of English Language Arts made a presentation on Interdisciplinary Connections.

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

- None

**H. STUDENT REPRESENTATIVES**

- Student Representative Mark Schmidt reported activities are in full swing at the high school.

**I. COMMITTEE REPORTS**

- **Building Needs and Finance Committee** – Mrs. Gould reported the Committee met on September 9 and discussed the following items: Referendum update, Drummond building plaque, planning for 2020-2021 budget, parking fees collection status, Rutgers Intern Project, and facilities staff.
- **Education Committee** – Mrs. Poulas noted the Committee met on September 9 highlighting items such as approval of revised curricula, Concussion Protocol, and approval of day and overnight field trips.
- **Policy and Personnel Committee** – Mrs. Small highlighted the Committee meeting of September 9 with the following; open positions in district, policy and regulation updates, EDP job descriptions, and personnel updates.
- **Negotiations Committee** – Mr. Stewart reported the Committee met on September 9 and discussed a personnel matter.

**J. MINUTES OF MEETINGS**

Motion by Mrs. Gould, seconded by Mr. Natale, that the minutes of the following meetings be approved as submitted:

August 19, 2019 Regular Meeting Minutes

August 19, 2019 Executive Session Minutes

MOTION: Mrs. Gould	SECOND: Mr. Natale			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli			X	
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth				X

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mrs. Gould, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.15, as described below:

- K.1** Motion to approve the **purchase order** list dated August 2019 in the amount of **\$576,896.68**, which is inclusive of Referendum related purchase orders totaling \$34,996.00.

**K.2** Motion to approve the **check journal** as of August 2019 in the amount of **\$6,842,586.99**.

<b>Fund</b>	<b>Amount</b>
General Fund (10)	\$ 4,522,777.39
Special Revenue Funds (20)	\$ 97,397.31
Referendum Fund (30)	\$ 2,202,412.29
<b>Total</b>	<b>\$ 6,842,586.99</b>

**K.3** Motion to approve the **vendors' bills list** for release on or after September 17, 2019, in the amount of **\$744,511.20**

**K.4** Motion to approve the funds **transfers** in the 2019-2020 Fiscal Year, dated August 2019 in the amount of **\$322,244.56**.

**K.5** Motion to approve the certification by the Board Secretary that the **Account Balance Report**, pursuant to N.J.S.A. 18A:17-9, that as of August 31, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**K.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of July 31, 2019, after review of the **Board Secretary's and Treasurer's Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**K.7** Motion to **RESCIND Change Order #002** in the amount of \$1,056.00 to Northeastern Interior Services, (as it was applied to the incorrect project) for modifications to the original scope of work on the **JTHS Science Room Renovation** project, as described below:

Original Contract Amount	\$534,560.00
Change Order #001 approved 7/15/19	\$ 17,130.00
Paint one wall in JTHS Library	\$ 1,056.00
<b>Final Contract Amount</b>	<b>\$551,690.00</b>

**K.8** Motion to approve **Change Order #003** in the amount of \$1,700.00 to Northeastern Interior Services for modifications to the original scope of work on the **JTHS Science Room Renovation** project, as described below:

Original Contract Amount	\$534,560.00
Change Order #001 approved 7/15/19	\$ 17,130.00
Replace 1-1/5" gas valve in Science Room C9	\$ 1,700.00
<b>Final Contract Amount</b>	<b>\$553,390.00</b>

**K.9** Motion to approve **Change Orders #002-003** in the amount of \$1,056.00 and \$3,806.50 respectively, to Northeastern Interior Services for modifications to the original scope of work on the **Makerspace Renovations at Various Schools** project, as described below:

Original Contract Amount	\$381,400.00
Change Order #001 approved 8/19/2019	\$ 5,780.00
Paint one wall in JTHS Library	\$ 1,056.00
Installation additional LVT Makerspace flooring	\$ 3,806.50
<b>Final Contract Amount</b>	<b>\$392,042.50</b>

**K.10** Motion to approve **volunteer** band equipment truck drivers to acquire, drive and return rental truck from Jefferson Township High School to all marching band competitions and away football games for the 2019-2020 school year.

Richard McMahon

Jay Murdter

David Dunn

**K.11** Motion to approve the **Memorandum of Understanding for the School Meal Program** with the Morris County School of Technology for students attending the part-time afternoon vocational programs for the 2019-2020 school year.

**K.12** Motion to accept the following **donation** from the Milton Tri-School PTA to the White Rock School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Grant to purchase 4 iPads w/protective cases, 16 classroom fans, 6 Sphero robots and Cubelets Brilliant Builders pack	\$ 4,488.79

**K.13** Motion to approve revised contract renewals with First Student, Inc. at an increase of 1.45% for the student transportation 2019/2020 of six (6) single routes, six (6) 2-tiered public school routes, consisting of public school routes and class/athletic trips.

**K.14** Motion to approve the disposal of **obsolete equipment**, in accordance with Policy #7300, Disposition of Property, as shown below:

School/Department	Equipment Description	Tag number
Ellen T. Briggs School	Teacher Desk	0498

**K.15** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mrs. Gould	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman			X	
Mrs. Wildermuth				X

**L. PERSONNEL COMMITTEE**

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.3, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

<b>PERSONNEL</b>								
<b>A. ADMINISTRATIVE</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
PLACEHOLDER 11-000-221-102-000	Appoint	Director of Special Services 15-90-92/abn			District		6/30/20	Replacing P. Hovey
Rita Oroho Giacchi	Appoint	School Business Administrator 15-90-92/abe		\$157,000	District	1/1/2020	6/30/20	Replacing D. Zeno
Laura Kasa 11-000-221-104-200	Adjusted Salary	Mathematics Supervisor 25-90-92/ccv		\$2,500	District	10/21/19	6/30/20	Stipend for 2 <sup>nd</sup> Master's degree

<b>B. INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Jennifer Grlica* 11-213-100-101-290	Appoint	Special Education Teacher (LTS) 10-50-50/auc		\$268.08/diem	Cozy Lake	10/7/19	6/30/20	Replacing #755
Susan Headley 11-130-100-101-290	Appoint	Elementary Teacher (LTS) 10-60-60/aho		\$268.08/diem	White Rock	9/1/19	1/28/20	Replacing #1311
Joanna Longo	Appoint	Bedside Instruction		\$44.82/hr.	District	9/1/19	6/30/20	
Kathleen Grice 11-120-100-101-290	Rescind	Elementary Teacher (LTS) 10-60-60/aho			White Rock	9/1/19	1/28/20	Replacing #1311
#651	Medical Leave	10-40-40/bsj			Milton	1/6/20	3/3/20	Utilizing 40 personal illness days
#651	Family Leave	10-40-40/bsj			Milton	3/4/20	6/23/20	Utilizing 4 family illness, 3 personal days; balance unpaid
#897	Adjusted Medical Leave	10-80-80/asl			JTHS	9/2/19	9/20/19	Utilizing 14 personal illness days
#897	Adjusted Family Leave	10-80-80/asl			JTHS	9/23/19	6/30/20	Utilizing 3 personal days, 4 family illness days and the balance unpaid
#1340	Adjusted Medical Leave	10-70-70/axp			JTMS	9/12/19	11/21/19	Utilizing 46 personal illness days
#1744	Medical Leave	10-70-70/aty			JTMS	9/23/19	10/19/19	Utilizing 18 personal illness days
#2498	Medical Leave	10-10-10/aga			Stanlick	12/2/19	1/3/20	Utilizing 17 personal illness days
#2498	Family Leave	10-10-10/aga			Stanlick	1/6/20	2/29/20	Unpaid
#2972	Medical Leave	10-70-70/bjc			JTHS	1/2/20	1/15/20	Utilizing 10 personal illness days
#2972	Family Leave	10-70-70/bjc			JTHS	1/16/20	4/1/20	Unpaid

\*Requires mentoring

<b>C. NON-INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Dina Azar 11-000-222-105-001	Appoint	Media Aide 09-10-10/bic	Step 5	\$22.93/hr.	Stanlick/White Rock	9/1/19	6/30/20	Not to exceed 19.75 hrs./week; w/o benefits
Tracy Batelli 11-190-100-106-000	Appoint	Kindergarten Aide 09-40-40/bev	Step 5	\$22.93/hr.	Milton	9/1/19	6/30/20	3.5 hrs./day; w/o benefits
Tracy Bendish 11-214-100-106-005	Longevity	Special Education Aide 09-50-50-btw		\$525	Milton	9/1/19	6/30/20	

## September 16, 2019 Regular Meeting Minutes

Janet Bolka 11-190-100-106-004	Appoint	Kindergarten Aide 09-40-40/bvy	Step 5	\$22.93/hr.	Milton	9/1/19	6/30/20	3.5 hrs./day; w/o benefits
Melissa Brunner 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bmm	Step 5	\$22.93/hr.	Transportation	9/1/19	6/30/20	3.33 hrs./day; w/o benefits
Martina Cannon 11-000-266-110-000	Appoint	Security/Hall Monitor 09-70-70/bge	Step 1	\$22.05/hr.	JTMS	9/5/19	6/30/20	Replacing C. Peters 3.95 hrs./day; w/o benefits
Stacey D'Amato 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bjh	Step 5	\$22.93/hr.	Transportation	9/1/19	6/30/20	5.92 hrs./day; w/ benefits
Antonella DaSilva 11-000-217-106-004	Appoint	Special Education Aide 09-40-40/buh	Step 1	\$22.10/hr.	Milton	9/9/19	6/30/20	Replacing D. Nimmo 5.75 hrs./day; w/o benefits
Toni DeLade 11-204-100-106-007	Appoint	Special Education Aide 09-70-70/bbq	Step 1	\$22.10/hr.	JTMS	9/1/19	6/30/20	Replacing N. Frank 3.5 hrs./day; w/o benefits
Maureen Dragona 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bgw	Step 5	\$22.93/hr.	Transportation	9/1/19	6/30/20	5 hrs./day; w/ benefits
Janet Eltringham 11-190-100-106-004	Appoint	Kindergarten Aide 09-40-40/bew	Step 5	\$22.93/hr.	Milton	9/1/19	6/30/20	3.5 hrs./day; w/o benefits
Janet Eltringham 11-190-100-106-004	Longevity	Kindergarten Aide		\$525	Milton	9/1/19	6/30/20	
Daryl Graure 11-190-100-106-004	Appoint	Kindergarten Aide 09-40-40/bwe	Step 1	\$21.77/hr.	Milton	9/1/19	6/30/20	Replacing B. Hubert 3.5 hrs./day; w/o benefits
Lisa Hagee 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bmn	Step 4	\$22.64/hr.	Transportation	9/1/19	6/30/20	4.67 hrs./day; w/ benefits
Janice Krakowski 11-215-100-106-000	Appoint	Transportation Aide 09-90-90/bji	Step 3	\$22.35/hr.	Transportation	9/1/19	6/30/20	3.92 hrs./day; w/o benefits
Denise Lagomarsino 11-000-222-105-003	Appoint	Media Aide 09-30-30/bib	Step 5	\$22.93/hr.	Briggs/ Milton/Cozy Lake	9/1/19	6/30/20	Not to exceed 19.75 hrs./week, w/o benefits
Denise Lagomarsino 11-000-222-105-003	Longevity	Media Aide		\$725		9/1/19	6/30/20	
Jacqueline Orlando 11-214-100-106-005	Appoint	Special Education Aide 09-50-50/bbd	Step 1	\$22.10/hr.	Coy Lake	9/1/19	6/30/20	Replacing N. Arata 7 hrs./day, 4 days/week; w/o benefits
Kimberly Reid 11-000-217-106-008	Appoint	Special Education Aide 09-80-80/bdm	Step 3	\$22.68/hr.	JTHS	9/1/19	6/30/20	Replacing J. Sullivan 3.5 hrs./day; w/o benefits
Heidi Roberts 11-000-217-106-008	Appoint	Special Education Aide 09-80-80/buf	Step 1	\$22.10/hr.	JTHS	9/1/19	6/30/20	Replacing A. Vasile 3.5 hrs./day; w/o benefits
Anthony Schreck 11-000-266-110-000	Appoint	Security Hall/Monitor 09-70-70/cca	Step 1	\$22.05/hr.	JTMS	9/6/19	6/30/20	Replacing J. Lapszynski 3.95 hrs./day; w/o benefits
Lori Sehring 11-000-266-110-000	Appoint	Security/Cafeteria 10-70-70/bba	Step 1	\$22.05/hr.	JTMS	9/1/19	6/30/20	Replacing P. Randazzo 3 hrs./day; w/o benefits
Gabrielle Woelfel 11-213-100-106-003	Appoint	Special Education Aide 09-30-30/bzo	Step 1	\$22.10/hr.	Briggs	9/9/19	6/30/20	Replacing T. Serpico 3.5 hrs./day; w/o benefits
Manuela Barbosa 11-204-100-106-005	Adjusted Hours	Special Education Aide 09-50-50/bwa			Cozy Lake	9/16/19	6/30/20	7 hrs./day, 4 days/week; w/o benefits
Shannan Barkley- Biddelman 11-209-100-106-001	Adjusted Hours	Special Education Aide 09-10-10/bwk			Stanlick	9/1/19	6/30/20	3.5 hrs./day; w/o benefits
Krystyna Capizzi 11-213-100-106-008	Extra Hours	Special Education Aide 09-80-80/brx			JTHS	9/3/19	9/4/19	Not to exceed 1 hr. for ABA training
Laura Castles 11-204-100-106-006	Account Code Change	Special Education Aide 09-60-60/bbm			White Rock	9/1/19	6/20/20	
Kathryn Cook 11-204-100-106-006	Transfer	Special Education Aide 09-60-60/byg			White Rock	9/1/19	6/30/20	Replacing N. Arata
Susan Ferry 11-213-100-106-006	Account Code Change	Special Education Aide 09-60-60/bbg			White Rock	9/1/19	6/30/20	
Monica Maher 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bhu			JTMS	9/4/19	9/5/19	Not to exceed 3.5 hours for shadowing
Gina Maron 11-000-217-106-004	Adjusted Hours	Special Education Aide 09-40-40/bnn			Cozy Lake	9/1/19	6/30/20	3 hrs./day; w/o benefits
Susan McCarthy 11-213-100-106-008	Extra Hours	Special Education Aide 09-80-80/cab			JTHS	8/29/19	8/30/19	Not to exceed 3 hrs. for Freshman Orientation
Patricia Milford 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bru			JTHS	9/3/19	9/4/19	Not to exceed 4 hrs. for ABA training
Jacqueline Orlando 11-204-100-106-006	Extra Hours	Special Education Aide 09-60-60/bcr			White Rock	9/3/19	9/4/19	Not to exceed 4 hrs. for ABA training
Virginia Paccioretti 11-213-100-106-008	Extra Hours	Special Education Aide 09-80-80/bzu			JTHS	9/3/19	9/4/19	Not to exceed 4 hrs. for ABA training
Karen Pini 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/brw			JTHS	9/3/19	9/4/19	Not to exceed 4 hrs. for ABA training
Laura Ryan 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bud			JTHS	9/3/19	9/4/19	Not to exceed 4 hrs. for ABA training
Laura Ryan 11-000-217-106-008	Transfer	Special Education Aide 09-80-80/bud			JTHS	9/1/19	6/30/20	Replacing S. Tack
Donna Marie Spaan 11-213-100-106-007	Transfer	Special Education Aide 09-70-70/bzt			JTMS	9/1/19	6/30/20	Replacing A. Warncke

Susan Tack 11-204-100-106-007	Transfer	Special Education Aide 09-70-70/bov			JTMS	9/1/19	6/30/20	Replacing L. Ryan
Helena Vernieri 11-000-262-100-260	Adjusted Hours	Custodian 12-90-92/bgb			Board Office	9/1/19	6/30/20	Not to exceed 5 hrs. w/ benefits
Arline Warncke 11-000-217-106-008	Transfer	Special Education Aide 09-80-80/bdu			JTHS	9/1/19	6/30/20	Replacing D. Spaan
Nicole Frank	Resignation	Special Education Aide 09-70-70/bbq			JTMS	8/20/19	8/21/19	
Tamrin Serpico	Resignation	Special Education Aide 09-30-30/bzo			Briggs	8/30/19	8/31/19	
Anthony Vasile	Resignation	Special Education Aide 09-80-80/buf			JTHS	8/21/19	8/22/19	
#1178	Medical Leave	12-30-32/aks			Briggs	9/10/19	9/21/19	Utilizing 9 personal illness days
#1279	Medical Leave	11-70-72/akz			JTMS	8/19/19	9/14/19	Utilizing 5 personal illness days and 14 vacation days
#1499	Adjusted Medical Leave	09-80-80/bgg			JTHS	9/1/19	11/2/19	Utilizing 42 personal illness days
#2018	Medical Leave	10-90-90/bfd			Transportation	9/11/19	9/21/19	Utilizing 6 personal illness days
#3071	Medical Leave	09-50-50-bbo			Milton	9/3/19	9/21/19	Utilizing 12 personal illness days

**D. SUBSTITUTES/OTHER**

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
John Borges	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Ashley Caramanna	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Jodi Elias	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Allison Hollick	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Stephanie Muller	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Danielle Pickard	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Heather Santiago	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Kira Shellowsky	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Alyssa Verdes	Appoint	Substitute Teacher		\$90/diem	District	9/17/19	6/30/20	
Danielle Castiglione	Appoint	Substitute Aide		\$15/hr.	District	9/1/19	6/30/20	
Kathryn Cook	Appoint	Substitute Aide		\$15/hr.	District	9/1/19	6/30/20	
Daryl Graure	Appoint	Substitute Aide		\$15/hr.	District	9/1/19	6/30/20	
Jessica Skalecky	Appoint	Substitute Aide		\$15/hr.	District	9/1/19	6/30/20	
Melissa Zabriskie	Appoint	Substitute Aide		\$15/hr.	District	9/1/19	6/30/20	
Cathy Cromelin	Appoint	Substitute Nurse		\$200/diem	District	9/17/19	6/30/20	
Christine Tencza	Appoint	Substitute Nurse		\$200/diem	District	9/17/19	6/30/20	
Martina Cannon	Appoint	Substitute Secretary		\$14/hr.	District	9/11/19	6/30/20	
Lorrain McCarthy	Appoint	Substitute Custodian		\$18/hr.	District	9/4/19	6/30/20	
James Paccioretti	Appoint	Substitute Custodian		\$18/hr.	District	9/5/19	6/30/20	
Gary Pepe	Appoint	Substitute Custodian		\$18/hr.	District	9/9/19	6/30/20	
Robert Szuszkowski	Appoint	Substitute Custodian		\$18/hr.	District	9/9/19	6/30/20	

**E. 2019-2020 SCHOOL YEAR COACHING STAFF****FALL**

Name	Nature of Action	Position	Step	Base	Longevity	Salary	Loc.	Date Effective	Date Termin.
Jeffrey Danyus*	Appoint	Assistant Football	3	\$6339.12			JTHS	9/1/19	6/30/20

\* - Out of District Coach

**E. EXTRA DUTY PAY**

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jonathan Boyle	Adjustment	Tutoring Supervisor (1 of 4)	1	\$170.50	JTHS	9/1/19	11/18/19	Prorated
Jaycee Cahill	Appoint	Extra-Curricular Nurse		\$200/diem	JTHS	9/16/19	12/21/19	Not to exceed 50 hours; to be prorated per hour
Trevor Hunt	Appoint	Tutoring Supervisor (1 of 4)	1	\$511.50	JTHS	11/19/19	6/30/20	Prorated
Jennifer Kraljevich	Appoint	Extra-Curricular Nurse		\$39.39/hr.	JTHS	9/16/19	6/15/20	Not to exceed 50 hours

**L.2** Motion to approve the **Summer 2019** Course Reimbursements for **At-Will Administrators** as indicated below:

Name	College	Class	Approval	Credits	Amount
Roger Jinks, Jr.	Centenary University	Conflict Management	SU1	3	\$2137.50
Roger Jinks, Jr.	Centenary University	Communication and Public Relations	SU2	3	\$2137.50

**L.3** Motion to approve the payment for services during home athletic events for the **2019-2020 school year** to the following individuals at the rates indicated:

ATHLETIC EVENT STAFF					
Darren Bruseo	Joshua Cacella	Katelyn Cannarozzi	Shannon Chapman	Peter DiGennaro	Daniel Faber
Robert Feldman	Michele Grieves	Jason Kalish	Kathryn Kula	Marybeth Lapszynski	Steven Meyer
Tyler Morris	Matthew Moscatello	Katelyn Oller	Virginia Osborne	Jeremy Thide	

POSITION	RATE	POSITION	RATE
Crowd Control	\$50.00	Head Ticket	\$65.00
Asst. Tickets	\$52.00	Announcer	\$50.00
Spotter	\$30.00	Site Director	\$65.00

MOTION: Mrs. Small	SECOND: Mr. Natale			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth				X

**L.4** Motion by Mr. Stewart, seconded by Mrs. Small, to accept resolution, as described below:

Be it Resolved, that upon the recommendation of the Superintendent, the Board hereby suspends Employee # 412, for three (3) days without pay.

MOTION: Mr. Stewart	SECOND: Mrs. Small			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth				X

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Poulas, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.9, as described below:

**M.1** Motion to approve **Revised Curricula**, aligned to 2017 NJSLS:

- Introduction to Studio Recording CP
- Guitar CP
- Piano/Keyboard Lab CP
- 3-5 Technology Literacy



**M.2 Motion to approve the following Day Field Trips:**

School/Group/Activity	Location
HS DECA	Union, NJ
HS Elevate A Capella	Atlantic City, NJ
HS Debate Tournament	Dover, NJ
HS Sports Related electives	East Rutherford, NJ
MS 6th Grade GATEways	Dingmans Ferry, PA
Garden State Scholastic Press Association Conference (HS Yearbook)	Piscataway, NJ

**M.3 Motion to approve the following Overnight Field Trips:**

School/Group/Activity	Location
HS Advanced Sports & Entertainment Journalism	Cooperstown, NY
MS 8th Grade GATEways	Washington, DC
MS 8th Grade GATEways	NYC and Eastern, NJ

**M.4 Motion to approve student placement for the 2019-2020 school year, as indicated below plus related services as needed:**

Student	School	Tuition	Discussion
1854272981	Morris Union Jointure DLC	\$166,386	9/4/19-6/30/20

**M.5 Motion to approve Nursing Services for the 2019-2020 school year, as indicated below:**

Student	Cost/Fee	Effective
4683619501	Horizon Health Care	\$42,000 9/1/19-6/30/20

**M.6 Motion to approve the following contracted services:**

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
Bayada Pediatrics	\$62.00/hr.	District	9/1/19	6/30/20	Substitute Nurses

**M.7 Motion to accept the Annual District Summary Progress Report – Wellness Policy 8505 for SY19.**

**M.8 Motion to approve the following Extra Duty Pay (EDP) job descriptions:**

- JTMS Spring Musical Director
- JTMS Spring Musical Lighting
- JTMS Spring Musical Music Director
- JTMS Spring Musical Props
- JTMS Spring Musical Publication/Tickets
- JTMS Spring Musical Scenery/Stage
- JTMS Academic Team Coordinator
- JTMS Class Advisor: Grade 8
- JTMS Drama Director
- JTMS Elective Team Coordinator
- JTMS Spring Field Hockey Club
- JTMS Yearbook Advisor
- JTHS Fall Drama Director
- JTHS Madrigal
- JTHS Spring Musical Vocal Music Director
- JTHS Spring Musical Director
- JTHS Wind Ensemble
- JTHS NJSLA Portfolios

**M.9 Motion to affirm Superintendent's report on no incidences of Harassment, Intimidation and Bullying findings reported for July 15, 2019 through August 19, 2019.**

MOTION: Mrs. Poulas	SECOND: Mrs. Small			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould	X			
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth				X

**N. POLICY COMMITTEE**

Motion by Mrs. Small, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

**N.1 Motion to approve the Second Reading of the following (copy available for review)**

File Code	Title	Action
2430 Policy	Co-Curricular Activities	Revision
9270 Policy	Home Schooling and Equivalent Education	Revision

MOTION: Mrs. Small	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mrs. Gould		X		
Mr. Martorelli	X			
Mr. Millar	X			
Mr. Natale	X			
Mrs. Poulas	X			
Mrs. Small	X			
Mr. Stewart	X			
Mr. Wasserman	X			
Mrs. Wildermuth				X

**O. RECOGNITION OF MONTHLY REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of August 19, 2019 through September 16, 2019.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs			
Stanlick			
Milton			
Cozy Lake			
White Rock			
JTMS			
JTHS			

**P. COMMUNICATIONS**

- None

**Q. PUBLIC COMMENTS**

- None

**R. OLD BUSINESS**

- None

**S. NEW BUSINESS**

- None

**T. BOARD MEMBER COMMENTS**

- Mrs. Gould noted she was excited for the start of the school year.
- Mr. Natale echoed the same excitement for the beginning of school.
- Mrs. Small welcomed the student representatives, thanking them for contribution. She also thanked the Supervisors for their collaborative presentation.

- Mr. Stewart congratulated the new hires for the district and reminded the public of the Open House on September 23. He remarked how overwhelmingly positive the upgrades are and also thanked the Supervisors for tonight's presentation.
- Mr. Wasserman welcomed new staff and the student representatives. He also noted the excellent curriculum presentation, liking the team approach the Administration has taken.
- Mrs. Poulas noted the smooth transition this back to school season. She also congratulated and welcomed Mrs. Giacchi as the Business Administrator and Ms. Figueroa as the Director of Special Services, respectively.

**U. CLOSED SESSION**

The Board did not convene to a second closed session this evening.

**V. ADJOURN**

Motion by Mrs. Small, seconded by Mrs. Gould that the meeting adjourn at 8:48 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	# of Miles	Mileage Rate	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/tolls/miscellaneous fees)
Argondizzo, Kristen	12/5	Parsippany, NJ	Essential Assessment and Treatment Strategies for Pediatric Orthopedic Dysfunction	\$229.99	Own	45	\$0.35	-	-	-	-	\$ 245.74
Boardman, Aimee	10/15	Morristown, NJ	Guided Math Professional Development	\$150.00	Own	53	\$0.35	-	-	-	-	\$ 168.55
Carline, Michelle	10/15	Morristown, NJ	Guided Math Professional Development	\$150.00	Own	53	\$0.35	-	-	-	-	\$ 168.55
Fritzky, Theresa	10/23, 11/12 & 12/17	Monroe, NJ	Special Education Litigation Workshop	\$450.00	Own	340	\$0.35	-	-	-	-	\$ 569.00
Gloede, Jenna	10/15	Morristown, NJ	Guided Math Professional Development	\$150.00	Own	53	\$0.35	-	-	-	-	\$ 168.55
Herman, Lori	10/15	Morristown, NJ	Guided Math Professional Development	\$150.00	Own	53	\$0.35	-	-	-	-	\$ 168.55
Hiben, Christopher	10/4, 12/6, 1/23 & 3/27	Lawrenceville, NJ	Rider SELECT Next Generation Science Standards Training	\$300.00	Own	554	\$0.35	-	-	-	-	\$ 493.90
Honstetter, Danielle	11/6	Edison, NJ	Self-Regulation Interventions for Children & Adolescents	\$249.99	Own	113	\$0.35	-	-	-	-	\$ 289.54
Keyser, Rebecca	10/25	New Brunswick, NJ	52 <sup>nd</sup> Annual Conference on Reading and Writing	\$180.00	Own	87	\$0.35	-	-	-	-	\$ 210.45
Lorenzo, Joy	10/8	Livingston, NJ	Fountas & Pinnell Literacy Continuum	\$285.00	Own	48	\$0.35	-	-	-	-	\$ 301.80
Maffeo-Spitzer, Meredith	10/23	Monroe, NJ	Legal One: Section 504 Explained, Special Education Certificate #2 of 3	\$150.00	Own	100	\$0.35	-	-	-	-	\$ 185.00
McLoughlin, Lorraine	10/15	Morristown, NJ	Guided Math Professional Development	\$150.00	Own	52	\$0.35	-	-	-	-	\$ 168.20
Millar, Dana	10/15	Morristown, NJ	Guided Math Professional Development	\$150.00	Own	42	\$0.35	-	-	-	-	\$ 164.70
Petersen, Vanessa	11/4	Fairfield, NJ	Self-Regulation Interventions	\$249.00	Own	-	-	-	-	-	-	\$ 249.00
Ponessa, Sarah	2/20-2/22	Atlantic City, NJ	NJMEA State Conference	\$170.00	Own	306	\$0.35	-	-	-	-	\$ 279.40
Robinson, Amy	9/30, 10/1 & 10/2	Monroe, NJ	Anti-Bullying Specialist Certificate Program	\$500.00	Own	142	\$0.35	-	-	-	-	\$ 549.70
Sanchez, Vanessa	10/22-10/23	Atlantic City, NJ	NJSBA Conference	-	Own	300	\$0.35	-	-	-	-	\$ 105.00
Tiedemann, Robert	2/20-2/22	Atlantic City, NJ	NJMEA State Conference	\$180.00	Own	284	\$0.35	-	-	-	-	\$ 279.40
Ziobro, Michelle	10/8	Livingston, NJ	Fountas & Pinnell Literacy Continuum	\$285.00	Own	48	\$0.35	-	-	-	-	\$ 301.80

All Meals are prorated 75% on travel days