

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Special Meeting Agenda**

**Monday, January 6, 2020 @ 7:30 PM** *(Immediately following Annual Organization)*

**Jefferson Township Board of Education Central Office**

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**A.** \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B.** Pledge of Allegiance.

**C. ROLL CALL:**

_____ Mrs. Gould	_____ Mr. Martorelli	_____ Mr. Millar
_____ Mr. Natale	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Stewart	_____ Mr. Wasserman	_____ Mrs. Wildermuth

**D. PUBLIC COMMENTS**

**E. PERSONNEL COMMITTEE**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions E.1 through E.3, as described below:

**ROLL CALL:**

_____ Mrs. Gould	_____ Mr. Martorelli	_____ Mr. Millar
_____ Mr. Natale	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Stewart	_____ Mr. Wasserman	_____ Mrs. Wildermuth

**E.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
#783	Medical Leave	15-80-82/abi			JTHS	4/13/19	6/10/19	Utilizing 38 personal illness days and 3 personal days
#783	Family Leave	15-80-82/abi			JTHS	6/11/19	9/2/20	Utilizing 35 vacation days, 10 family illness days and balance unpaid

<b>B. INSTRUCTIONAL</b>								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Janice Fisher	Retirement	Teacher of Music 10-10-10/aoc			Briggs/Stanlick	5/1/20	5/2/20	Retiring after 12 years of service in district
#1311	Extended Family Leave	10-60-60/aho			White Rock	10/17/19	1/30/20	Unpaid

<b>C. NON-INSTRUCTIONAL</b>								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Grazyna Knape 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bua			JTHS	1/16/20	5/22/20	Not to exceed 19.75 hours total for 13 days from 1/16/20 through 5/21/20 for Unified Track
Diane McClellan 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/blx			JTMS	1/2/20	1/3/20	Not to exceed 1.5 hours for chorus
Karen Pini 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/brw			JTHS	1/16/20	4/22/20	Not to exceed 19.75 hours total for 13 days from 1/16/20 through 5/21/20 for Unified Track
Kimberly Reid 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bug			JTHS	1/16/20	5/22/20	Not to exceed 19.75 hours total for 13 days from 1/16/20 through 5/21/20 for Unified Track
Amy Johnson	Resignation	Special Education Aide 09-60-60-bbd			White Rock	1/24/20	1/25/20	
#59	Medical Leave	12-80-82/cbq			Facilities	12/3/19	2/15/20	Utilizing 46 personal illness days and 3 vacation days
#152	Extended Medical Leave	10-90-90/bfg			Transportation	11/11/19	1/16/20	Utilizing 30.5 personal illness days
#1955	Medical Leave	09-60-60/bjc			White Rock	1/9/20	4/9/20	Utilizing 8 personal illness days and balance unpaid

<b>D. 2019-2020 SCHOOL YEAR COACHING STAFF</b>									
<b>Spring</b>									
Name	Nature of Action	Position	Step	Base	Longevity	Salary	Loc.	Date Effective	Date Termin.
Brandon Horetsky	Appoint	Assistant Baseball	2	\$4556.44		\$4556.44	JTHS	1/1/20	6/30/20
David Kerwien	Appoint	Assistant Lacrosse – Boys	2	\$4556.44		\$4556.44	JTHS	1/1/20	6/30/20
Danielle Pini	Rescind	Assistant Lacrosse – Girls	2	\$4556.44		\$4556.44	JTHS	9/1/19	6/30/20

<b>E. EXTRA DUTY PAY</b>								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jean Anderson	Appoint	RtI Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 4 ELA
Tracy Autrey	Appoint	RtI Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade 2 ELA
Jessica Brennan	Appoint	RtI Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade 1 Math
Rachel Decker	Appoint	RtI Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 3 ELA
Rachel Decker	Appoint	RtI Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 5 ELA
Cathy Duda	Appoint	RtI Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade 2 Math
Paula Langner	Appoint	RtI Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 3 Math
Paula Langner	Appoint	RtI Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 5 Math
JoAnna Longo	Appoint	RtI Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade K ELA
Amanda Quinn	Appoint	RtI Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 4 Math
Christine Sell	Appoint	RtI Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade K Math
Jessica Tanis	Appoint	RtI Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade 1 ELA

<b>F. SUBSTITUTES/OTHER</b>								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Curtis Gibson	Appoint	Substitute Teacher		\$90/diem	District	1/7/20	6/30/20	
Gabrielle Loma	Appoint	Substitute Teacher		\$90/diem	District	1/7/20	6/30/20	
Jessica Mey	Appoint	Substitute Aide		\$15/hr.	District	1/7/20	6/30/20	

**E.2 Motion to approve the Fall 2019 Course Reimbursements for Supervisors as indicated below:**

Name	College	Class	Approval	Credits	Amount
Daniel Papa	Drew University	Two Year College Internship	FA2	3	\$2094.84
Derek Sica	Drew University	Liberal Studies: What They Are, What They Do	FA1	3	\$2410.20

**E.3** Motion to approve the following **job descriptions**:

- Response to Intervention (RtI) Tutoring

**F. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 6<sup>th</sup> day of January, 2020 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**G. ADJOURN**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the meeting adjourn at \_\_\_\_\_ PM.