

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Special Meeting Agenda
Monday, June 29, 2020 6:30 PM
Jefferson Township Board of Education Central Office

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Martorelli	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Wasserman	_____ Mr. Millar, <i>President</i>

D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Martorelli	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Wasserman	_____ Mr. Millar, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 29th day of June, 2020 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

E. **COMMENTS FROM THE AUDIENCE** (*on agenda action items only, if applicable*)

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes' duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:

- a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

F. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion F.1, as described below:

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Martorelli	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Wasserman	_____ Mr. Millar, <i>President</i>

F.1 Motion to approve resolution as described below:

WHEREAS: N.J.A.C. 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS: The aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS: The Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations from the General Fund into the Emergency Reserve Account at year end; and

WHEREAS: The Board of Education has determined that an amount not to exceed \$500,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED: By the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

G. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion G.1, as described below:

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Martorelli	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Wasserman	_____ Mr. Millar, <i>President</i>

- G.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Josephine Ramirez	Appoint	Supervisor of Student Personnel Services 25-90-92/bst		120,000	District	7/1/2020	6/30/2021	Replacing M. Widgren

H. ANNUAL APPOINTMENTS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.4, as described below

- H.1** Motion to approve Josephine Ramirez as 2020-2021 District Educational Stability Liaison - Child Welfare Liaison.
- H.2** Motion to approve Josephine Ramirez as district Homeless Liaison and NJ Department of Children and Families Coordinator for 2020-2021.
- H.3** Motion to appoint Josephine Ramirez as Affirmative Action Officer for the 2020-2021 school year.
- H.4** Motion to appoint Josephine Ramirez as 504 Compliance Officer for the 2020-2021 school year.

I. PUBLIC COMMENTS

Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

J. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 29th day of June, 2020 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

K. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ pm.

Mrs. Gould
Mr. Martorelli
Mr. Natale

Mrs. Small
Mr. Stewart
Mr. Wasserman

Mrs. Wildermuth
Mrs. Poulas, *Vice President*
Mr. Millar, *President*