

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, November 16, 2020 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Auditorium

A. Mrs. Poulas called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

Aye Mrs. Gould
Absent Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Aye Mr. Wasserman

Absent Mrs. Wildermuth
Aye Mrs. Poulas, *Vice President*
Absent Mr. Millar, *President*

D. CLOSED SESSION

Motion by Mr. Natale, seconded by Mrs. Small, that the Board of Education adopt the following resolution:

Aye Mrs. Gould
Absent Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Aye Mr. Wasserman

Absent Mrs. Wildermuth
Aye Mrs. Poulas, *Vice President*
Absent Mr. Millar, *President*

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of November, 2020 at 6:37 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve student matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 6:43 PM.

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

- Budget Process and History - Presented by Rita Oroho Giacchi, Business Administrator
- Original Site Plan Rendering for Jefferson Township High School - Presented by Jeanne Howe, Superintendent of Schools

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

I. COMMITTEE REPORTS

- **Education Committee** - Mrs. Small reported the Committee met on November 2, 2020 and discussed a Return to Play - Season 2 for athletics, PSAT scheduling, Nursing Services Plan, Handle with Care - JTPD Program, revised health and physical education curricula, Multimedia Broadcasting and Journalism Academy, student residency issue, virtual parent-teacher conferences, ways to honor the memory of JTMS Teacher Cheryl Miskimon, club and activity status, and live streaming of lessons.
- **Personnel & Policy Committee** - Mr. Natale noted the Committee met on November 2, 2020 and reviewed open positions in district, policy and regulations, Athletics Return to Play - Season 2, coaches appointments, personnel, and agenda motions regarding personnel.
- **Building Needs and Finance Committee** - Mrs. Gould reported the Committee met on November 3, 2020 and reviewed the Use of Facilities - Indoor Spaces, HVAC update, 5K course and recognition, dedication of the HS auditorium , and budget.
- **Community Relations** - Mr. Stewart reported the Committee met on October 26, 2020 and performed a review of unfunded mandates, discussed shifts in administrative personnel, budget history and the budget process.
- **Negotiations Committee** - Mrs. Gould noted the Committee will be meeting in December.

J. MINUTES OF MEETINGS

Motion by Mr. Natale, seconded by Mrs. Gould, that the minutes of the following meetings be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Absent</u> Mr. Millar, <i>President</i>

October 19, 2020 Regular Meeting Minutes

October 19, 2020 Executive Meeting Minutes

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Gould, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.16, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Absent</u> Mr. Millar, <i>President</i>

K.1 Motion to approve the **purchase order** list dated October 2020 in the amount of **\$406,426.40** (including Referendum related purchase orders totalling \$18,051.08).

K.2 Motion to approve the **check register** as of October 2020 in the amount of **\$6,403,782.45**.

Fund	Amount
General Fund (10)	\$6,008,098.77
Special Revenue Funds (20)	\$125,414.81
Referendum Fund (30)	\$270,268.87
Total	\$6,403,782.45

K.3 Motion to approve the **vendors' bills** list for release on or after November 17, 2020, in the amount of **\$556,284.87**.

K.4 Motion to approve the funds **transfers** in the 2020-2021 Fiscal Year, dated October 2020 in the amount of **\$103,072.45**.

K.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of October 31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of September 30, 2020, after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

K.7 Motion to adopt a Resolution to participate in the **Educational Data Services, Inc.** Cooperative Pricing System (Ed-Data) to purchase goods and services for the 2021-2022 school year from its authorized vendors (hosted via the Educational Services Commission of Morris County).

K.8 Motion to designate the source of funding for the following individuals as funded from the **FY2021 Title IA grant:**

Name	Location	Grant Share
Venturino, Gerald	Briggs	\$25,465
Millar, Dana	Briggs	\$18,935
Decker, Rachel	Stanlick	\$18,852
Langner, Paula	Stanlick	\$23,233
Trapani, Kelly	JTMS	\$40,088
Escolano, Jennifer	JTMS	\$49,338

K.9 Motion to designate the source of funding for the following individuals as funded from the **FY2021 Title IIA grant:**

Name	Location	Grant Share
Lorenzo, Joy	Stanlick	\$29,859

K.10 Motion to designate the source of funding for the following individuals as funded from the **FY2021 IDEA grant:**

Name	Location	Grant Share
Ferucci, Frances	Milton	\$20,205.29

K.11 Motion to approve and accept the agreement between the **Ice Hockey Tri-Operative Sports Program** (Tri-Op) with Sparta Township School District and Kinnelon School District to share services for coaching and transportation for a joint ice hockey team for the 2020-2021 school year, as per agreement.

K.12 Motion to accept the **donation** of \$3,995.00 to use towards the purchase of 47 all-weather ponchos for the Jefferson Township High School Football Program, in accordance with Policy # 7230, Gifts, Grants and Donations.

Donor(s)	Amount
Jeffrey & Rochelle Eisele, Katie & John Bonaforte, Chris & Michelle Young, Michael & Jessica Studnick, Salvatore & Joyce LaRosa, & Chris Haight	\$ 3,995.00

- K.13** Motion to accept the **grant award** of \$2,800.00 from the Unified Champion Schools for the Jefferson Township High School Unified Track Program, in accordance with Policy # 7230, Gifts, Grants and Donations.

Donor(s)	Amount
Unified Champion Schools	\$ 2,800.00

- K.14** Motion to accept the **grant award** of \$2,550.00 from the US Department of Defense for the Jefferson Township High School **Robotics Program**, in accordance with Policy # 7230, Gifts, Grants and Donations.

Donor(s)	Amount
US Department of Defense/Picatiny Arsenal	\$2,550.00

- K.15** Motion to approve **revised** contract with **First Student, Inc.** at an increase of 1.7% for the student transportation 2020/2021 to renew six 2-tiered public school routes, six single routes and various CAT (Class and Athletic Trips).

- K.16** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

L. PERSONNEL COMMITTEE

Motion by Mr. Natale, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.3, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Absent</u> Mr. Millar, <i>President</i>

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer Harmsen 11-130-100-101-290	Appoint	Social Studies Teacher (LTS) 10-70-70/ape		\$200/diem	JTMS	10/29/20	11/25/20	Over 20 days Replacing #1184
Karen Pavero 11-140-100-101-008	Appoint	Business Teacher 10-80-80/asw	BA Step 2	\$54,770	JTHS	1/1/21	6/30/21	Replacing J. Hulbert
Matthew Ridner 11-130-100-101-007	Appoint	Science Teacher (LTS) 09-70-70/bwh		\$200/diem	JTMS	11/18/20	12/24/20	Over 20 days Replacing #1534
Kimberly Bassolino	Appoint	Bedside Instruction		\$46.05/hr.	District	11/9/20	6/30/21	
Scott Byers	Appoint	Bedside Instruction		\$46.05/hr.	District	11/9/20	6/30/21	
James Costello	Appoint	Bedside Instruction		\$46.05/hr.	District	11/9/20	6/30/21	
Jennifer Foley	Appoint	Bedside Instruction		\$46.05/hr.	District	11/9/20	6/30/21	
Jaelyn Sabella	Appoint	Bedside Instruction		\$46.05/hr.	District	11/9/20	6/30/21	
Siobhan Carroll 11-130-100-101-007	Transfer	French Teacher (.60) 10-80-80/arb ESL Teacher (.40) 10-70-70/apf			JTHS/ JTMS	11/30/20	6/30/21	Replacing M. Neuschatz
Philip Guarraia	Retirement	School Psychologist 10-80-80/add			JTHS	12/31/20	1/1/21	Retiring after 19 years of service in district
#360	Medical Leave	10-70-70/acq			JTMS	11/16/20	11/26/20	Utilizing 8 personal illness days
#673	Family Leave	10-70-70/bvv			JTMS	11/10/20	12/8/20	Utilizing Emergency Childcare FMLA
#1534	Extended Medical Leave	10-70-70/bwh			JTMS	9/1/20	6/30/21	Utilizing 10 FFCRA days, 178 personal illness days
#1184	Deceased	10-70-70/ape			JTMS	11/23/20	11/24/20	

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Dana Huckle 11-000-217-106-007	Increase Hours	Special Education Aide 09-70-70/bsp			JTMS	9/28/20	6/30/21	Not to exceed 5.5 hrs./day
Christopher Scarpa 11-204-100-106-007	Increase Hours	Special Education Aide 09-70-70/bcf			JTMS	10/15/20	6/30/21	Not to exceed 5.5 hrs./day
Susan Tack 11-209-100-106-007	Account Code Change	Special Education Aide 09-70-70/bov			JTMS	10/19/20	6/30/21	
Alisa Cheff 11-000-217-106-003	Extra Hours	Special Education Aide 09-30-30/bex			Briggs	10/28/20	10/30/20	Not to exceed 5 hours for CPI training on 10/28 and 10/29/20
Antonella DaSilva 11-000-217-106-004	Extra Hours	Special Education Aide 09-40-40/buh			Milton	10/28/20	11/5/20	Not to exceed 1.25 hours for CPI training on 10/29 and 11/4/20
Joseph Dyl 11-209-100-106-003	Extra Hours	Special Education Aide 09-30-30/bmc			Briggs	10/28/20	10/30/20	Not to exceed 5 hours for CPI training on 10/28 and 10/29/20
Dianna Hartman 11-213-100-106-005	Extra Hours	Special Education Aide 09-50-50/bzd			Cozy Lake	10/28/20	11/5/20	Not to exceed 1.25 hours for CPI training on 10/29 and 11/4/20
Dana Huckle 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bsp			JTMS	10/28/20	11/5/20	Not to exceed 3 hours for CPI training on 10/29 and 11/4/20
Betsy Kuntz 11-209-100-106-003	Extra Hours	Special Education Aide 09-30-30/buz			Briggs	10/28/20	10/30/20	Not to exceed 5 hours for CPI training on 10/28 and 10/29/20
Maria Rita Melnychuk 11-000-217-106-004	Extra Hours	Special Education Aide 09-40-40/bcc			Milton	10/28/20	10/30/20	Not to exceed 5 hours for CPI training on 10/28 and 10/29/20

Regina Oelkers 11-214-100-106-006	Extra Hours	Special Education Aide 09-60-60/bgs			White Rock	10/28/20	10/30/20	Not to exceed 5 hours for CPI training on 10/28 and 10/29/20
Jennifer Sannazzaro 11-204-100-106-005	Extra Hours	Special Education Aide 09-40-40/bwq			Milton	10/28/20	11/5/20	Not to exceed 1.25 hours for CPI training on 10/29 and 11/4/20
Heather Sinisgalli 11-000-217-106-007	Extra Hours	Special Education Aide 09-70-70/bdb			JTMS	10/28/20	11/5/20	Not to exceed 5 hours for CPI training on 10/29 and 11/4/20
Geraldine Pellitteri	Resignation	Special Education Aide 09-40-40/bgt			Milton	11/20/20	11/21/20	
Florence Watson	Resignation	Bus Driver 10-90-90/bac			Transportation	12/7/20	12/8/20	
#159	Medical Leave	09-70-70/bdk			JTMS	11/9/20	1/4/21	Utilizing 10 FFCRA days and 21 personal illness days
#1577	Extended Medical Leave	10-90-90/azx			Transportation	9/1/20	12/24/20	Unpaid
#2105	Extended Medical Leave	10-80-80/bgj			JTHS	9/17/20	11/5/20	Utilizing 31 personal illness days
#2472	Family Leave	10-90-90/bfn			Transportation	11/3/20	1/15/21	Utilizing 4 family illness, 3 personal, and 35 unpaid days
#2927	Extended Medical Leave	09-40-40/bby			Milton	9/1/20	2/12/21	Utilizing 10 FFCRA, 41 personal illness days, and 46 unpaid days

D. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Alice Daken-Stefanski	Appoint	Gay-Straight Alliance (GSA)	1	\$701	JTHS	11/17/20	6/30/21	
Alice Daken-Stefanski	Appoint	Book Club (Co-Advisor)	2	\$693.50	JTHS	11/17/20	6/30/21	
Carol Gargone	Appoint	Homework Club (Co-Advisor)	4	\$1,933	JTMS	11/17/20	6/30/21	
Joseph Guziewicz	Appoint	Science League (1 of 4)	1	\$990	JTHS	11/17/20	6/30/21	
Brian Hough	Appoint	Academic Bowl	2	\$1,605	JTHS	11/17/20	6/30/21	
Jenna Kelly	Appoint	Homework Club (Co-Advisor)	4	\$1,933	JTMS	11/17/20	6/30/21	
Jane Kirshenbaum	Appoint	Science League (2 of 4)	1	\$990	JTHS	11/17/20	6/30/21	
Karen Kosco	Appoint	Environmental Club (SEER)	1	\$701	JTHS	11/17/20	6/30/21	
Kathryn Kula	Appoint	Science League (3 of 4)	1	\$990	JTHS	11/17/20	6/30/21	
Lauren Kulick	Appoint	Tri-M Music Honor Society	1	\$564	JTMS	11/17/20	6/30/21	
Lauren Kulick	Appoint	Select Band	3	\$2,353	JTMS	11/17/20	6/30/21	
Melissa Kwcienski	Appoint	DECA	4	\$4,002	JTHS	11/17/20	6/30/21	
Colleen Maxwell	Appoint	Book Club (Co-Advisor)	2	\$693.50	JTHS	11/17/20	6/30/21	
Sarah Montgomery	Appoint	REBEL	1	\$701	JTHS	11/17/20	6/30/21	
Sarah Montgomery	Appoint	Students Against Destructive Decisions (SADD)	1	\$701	JTHS	11/17/20	6/30/21	
Sarah Montgomery	Appoint	Science League (4 of 4)	1	\$990	JTHS	11/17/20	6/30/21	
Karen Pavero	Appoint	FBLA	2 3	\$2,490	JTHS	11/17/20	6/30/21	
Danielle Schreck	Appoint	Select Chorus	3	\$2,353	JTMS	11/17/20	6/30/21	
Kimberly Serzan	Appoint	Math League	1	\$990	JTHS	11/17/20	6/30/21	
Patricia Vandigriff	Appoint	Debate	3	\$2,490	JTHS	11/17/20	6/30/21	

E 2020-2021 SCHOOL YEAR COACHING STAFF

WINTER									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Jonathan Boyle	Appoint	Head Bowling	3	\$5,290.05		\$5,290.05	JTHS	11/1/20	6/30/21
Christina Breznak	Appoint	Assistant Swimming	3	\$5,290.05	\$50	\$5,340.05	JTHS	11/1/20	6/30/21
Darren Bruseo	Appoint	Assistant Wrestling	3	\$5,695.01	\$450	\$6,145.01	JTHS	11/1/20	6/30/21

Joshua Cacella	Appoint	Assistant Wrestling	3	\$5,695.01	\$50	\$5,745.01	JTHS	11/1/20	6/30/21
Joseph DiGennaro*	Appoint	Assistant Basketball/Boys	N/A	N/A		Volunteer	JTHS	11/1/20	6/30/21
Peter DiGennaro	Appoint	Head Basketball/Boys	3	\$8,939.88	\$1,100	\$10,039.88	JTHS	11/1/20	6/30/21
Brendan Donegan*	Appoint	Assistant Indoor Track	3	\$5,290.05		\$5,290.05	JTHS	11/1/20	6/30/21
Michael Fernandes	Appoint	Athletic Trainer		\$1,965.07		\$1,965.07	JTHS	11/1/20	6/30/21
Travis Gage	Appoint	Assistant Basketball/Girls	3	\$6,105.08	\$200	\$6,305.08			
Sonja Gutwerk	Appoint	Head Cheerleading	3	\$4,361.49		\$4,361.49	JTHS	11/1/20	6/30/21
Brandon Horetsky*	Appoint	Assistant Basketball/Boys	3	\$6,105.08		\$6,105.08	JTHS	11/1/20	6/30/21
Jason Kalish	Appoint	Assistant Basketball/Boys	3	\$6,105.08		\$6,105.08	JTHS	11/1/20	6/30/21
Rachel Koenig	Appoint	Head Swimming	3	\$7,521.50	\$200	\$7,721.50	JTHS	11/1/20	6/30/21
James MacDermid	Appoint	Head Basketball/Girls	3	\$8,939.88	\$200	\$9,139.88	JTHS	11/1/20	6/30/21
Paul Monaco*	Appoint	Assistant Basketball/Boys	N/A	N/A		Volunteer	JTHS	11/1/20	6/30/21
Matthew Moscatello	Appoint	Head Wrestling	3	\$8,543.38	\$650	\$9,193.38	JTHS	11/1/20	6/30/21
James Rowe	Appoint	Assistant Basketball/Boys	N/A	N/A		Volunteer	JTHS	11/1/20	6/30/21
Kimberly Serzan	Appoint	Assistant Cheerleading	3	\$2,421.36	\$50	\$2,471.36	JTHS	11/1/20	6/30/21
Nicholas Solicito*	Appoint	Assistant Basketball/Girls	3	\$6,105.08		\$6,105.08	JTHS	11/1/20	6/30/21
Susan Tordoff	Appoint	Head Ski	3	\$5,290.05	\$900	\$6,190.05	JTHS	11/1/20	6/30/21
Robert Toth*	Appoint	Assistant Basketball/Boys	N/A	N/A		Volunteer	JTHS	11/1/20	6/30/21
Gerald Venturino	Appoint	Weight Room/Winter		\$2,070.78		\$2,070.78	JTHS	11/1/20	6/30/21
Nicole Wildermuth	Appoint	Assistant Indoor Track	3	\$5,290.05	\$50	\$5,340.05	JTHS	11/1/20	6/30/21

SPRING									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Darren Bruseo	Appoint	Head Track/Boys	3	\$7,728.34	\$450	\$8,178.34	JTHS	11/1/20	6/30/21
Joshua Cacella	Appoint	Head Golf	3	\$5,290.05	\$100	\$5,390.05	JTHS	11/1/20	6/30/21
Katelyn Cannarozzi	Appoint	Head Lacrosse/Girls	3	\$7,728.34		\$7,728.34	JTHS	11/1/20	6/30/21
Shannon Chapman	Appoint	Head Track/Girls	3	\$7,728.34	\$250	\$7,978.34	JTHS	11/1/20	6/30/21
Marc Gaydos	Appoint	Head Volleyball/Boys	3	\$7,728.34	\$200	\$7,728.34	JTHS	11/1/20	6/30/21
Jason Kalish	Appoint	Head Baseball	3	\$7,728.34	\$400	\$8,128.34	JTHS	11/1/20	6/30/21
Amy Pearce	Appoint	Head Softball	3	\$7,728.34		\$7,728.34	JTHS	11/1/20	6/30/21
James Reid	Appoint	Head Lacrosse/Boys	3	\$7,728.34	\$50	\$8,178.34	JTHS	11/1/20	6/30/21

*Out of District Coach

F. SUBSTITUTES/OTHER							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Staci Cocuzza	Appoint	Substitute Teacher	\$90/diem	District	11/2/20	6/30/21	
Heather Racansky	Appoint	Substitute Teacher	\$90/diem	District	11/3/20	6/30/21	
Catherine Struck	Appoint	Substitute Teacher	\$90/diem	District	10/30/20	6/30/21	
Alyssa Adler	Appoint	Substitute Aide	\$15/hr.	District	10/29/20	6/30/21	
Anna Gould	Appoint	Substitute Aide	\$15/hr.	District	11/11/20	6/30/21	
Catherine Struck	Appoint	Substitute Secretary	\$14/hr.	District	10/30/20	6/30/21	

G. STUDENT INTERN/TEACHER							
Name	School	Program	Subject	Loc.	Date Effective	Date Termin.	Discussion
Victor Constantini	William Paterson University	Student Teacher	Spanish	JTHS	1/13/21	5/6/21	Spring Semester
Allison Kenny	William Paterson University	Student Teacher	Elementary	Stanlick	1/21/21	5/6/21	Spring Semester
Allison Kenny	William Paterson University	Student Teacher	Elementary	Stanlick	9/1/21	12/9/21	Fall Semester

Sarah Rubacky	Montclair State University	Practicum	Counseling	Briggs	1/19/21	5/13/21	Spring Semester
John Yanez	William Paterson University	Student Teacher	Physical Education	JTHS	1/13/21	5/6/21	Spring Semester

L.2 Motion to approve the **Summer 2020** Course Reimbursement as indicated below:

Name	School	Class	Approval	Credits	Amount
Sherry Bavosa	University of California/San Diego	Word Play: Vocabulary Instruction in the Primary Grades	SU34	3	\$284.00
Sherry Bavosa	University of California/San Diego	The Daily Five	SU35	3	\$284.00
Sherry Bavosa	University of California/San Diego	A New Approach to Spelling Technology	SU36	3	\$284.00
Sherry Bavosa	University of California/San Diego	Focus on Phonics (K-3)	SU37	3	\$284.00
Sherry Bavosa	University of California/San Diego	Developing Phonemic Awareness in Emergent Readers	SU38	3	\$284.00
Jessica Brennan	Southern New Hampshire University	A Moving Body, A Thinking Brain	SU52	3	\$449.00
Jessica Brennan	Southern New Hampshire University	Mindsets Matter	SU76	3	\$404.00
Christina Breznak	New Jersey City University	Using the Internet in Education	SU77	3	\$704.59
Christina Breznak	New Jersey City University	Introduction to Authoring Tools	SU80	3	\$704.59
Christina Breznak	New Jersey City University	Pedagogy and Application of Children's Literature in the K-12 Classroom	SU81	3	\$704.59
Joshua Cacella	University of California/San Diego	Using Google Classroom for Teaching	SU55	3	\$304.00
Joshua Cacella	University of California/San Diego	Making the Most of the Internet in the Classroom	SU56	3	\$304.00
Joshua Cacella	University of California/San Diego	Study Smarter, Not Harder: Study Skills for Students	SU57	3	\$304.00
Joshua Cacella	University of California/San Diego	Teaching Tolerance and Respect: Preventing Bullying in High School	SU58	3	\$304.00
Joshua Cacella	University of California/San Diego	Character Education for the 21st Century	SU59	3	\$304.00
Nicole Caraturo	University of California/San Diego	Responsive Classroom Management	SU13	3	\$271.00
Kelsey Crowe	The College of New Jersey	Theory and Practice in TESL	SU60	3	\$704.59
Rachel Decker	University of California/San Diego	Comprehension: The Key to Successful Reading	SU72	3	\$271.00
Rachel Decker	University of California/San Diego	Comprehension Strategies for Middle and Upper Grades	SU78	3	\$271.00
Mark DiDonato	American College of Education	Inventing and Reinventing Mathematics and Science Curriculum	SU70	3	\$704.59
Mark DiDonato	American College of Education	Assessment Strategies	SU71	3	\$704.59
Jennifer Escolano	University of California/San Diego	Educating, Motivating and Managing Your Students	SU63	3	\$271.00
Jennifer Escolano	University of California/San Diego	Mastering Google Apps for Education	SU64	3	\$271.00
Mark Feinsinger	Colorado State University	Research Based Professional Projects	SU1	3	\$704.59
Kevin Flatiere	Lindenwood University	Anxiety and Stress Management Specialist	SU21	3	\$225.00
Kevin Flatiere	Lindenwood University	Bully Prevention Specialist	SU40	3	\$225.00
Kevin Flatiere	Lindenwood University	Career Development Specialist	SU41	3	\$225.00
Kevin Flatiere	Lindenwood University	Grief and Loss Specialist	SU42	3	\$225.00
Kevin Flatiere	Lindenwood University	Mental Health Specialist	SU43	3	\$225.00
Kevin Flatiere	Lindenwood University	Trauma and Crisis Management Specialist	SU44	3	\$225.00
Meg Gray-Revado	Fairleigh Dickinson University	Assessment in 2nd Language Classrooms	SU51	3	\$704.59
Lori Johansson	University of California/San Diego	Teaching Primary Grade Math Problem Solving Skills	SU24	3	\$284.00
Lori Johansson	University of California/San Diego	Comprehension: The Key to Successful Reading	SU25	3	\$284.00
Lori Johansson	University of California/San Diego	Anti-Bullying Strategies for Primary Grades	SU26	3	\$284.00
Jenna Kelly	University of California/San Diego	Study Smarter, Not Harder: Study Skills for Students	SU67	3	\$304.00
Jenna Kelly	University of California/San Diego	Using Google Classroom for Teaching and Learning	SU68	3	\$304.00
Rachel Koenig	University of California/San Diego	The Flipped Classroom: An Interactive Approach to Student Engagement	SU22	3	\$255.66
Rachel Koenig	University of California/San Diego	Study Smarter Not Harder: Study Skills for Students	SU23	3	\$255.66
Karen Kosco	University of California/San Diego	Effective Strategies to Improve Student Writing	SU61	3	\$304.00
Karen Kosco	University of California/San Diego	Comprehension Strategies for Middle and Upper Grades	SU62	3	\$304.00
Gabrielle Meade	Oakland University	Assessment Based Literacy Instruction	SU32	4	\$839.95
Sarah Miceli	University of California/San Diego	Character Education for the 21st Century	SU73	3	\$342.00
Sarah Miceli	University of California/San Diego	Motivating and Engaging Middle and High School Students	SU74	3	\$342.00
Sarah Miceli	University of California/San Diego	Embracing Diversity and Equality with Culturally Responsive Teaching	SU75	3	\$342.00
Jason Nicholas	New Jersey City University	Urban Challenges: Social Foundations of Education	SU53	3	\$704.59
Jason Nicholas	New Jersey City University	Research Seminar 2	SU54	3	\$704.59
Katelyn Oller	California University of Pennsylvania	Instructional Leadership and Strategies for Inclusive Classrooms	SU17	3	\$704.59

Katelyn Oller	California University of Pennsylvania	Supervised Child Project/Leadership and Special Education	SU18	3	\$704.59
Katelyn Oller	California University of Pennsylvania	Internship	SU19	3	\$704.59
Katelyn Oller	California University of Pennsylvania	Supervised Field Project/Research and Evaluation	SU20	3	\$704.59
Leighann Pilot	University of California/San Diego	Comprehension: The Key to Successful Reading	SU45	3	\$323.00
Leighann Pilot	University of California/San Diego	Developing Phonemic Awareness in Emergent Readers	SU46	3	\$323.00
Leighann Pilot	University of California/San Diego	Response to Intervention in Reading	SU47	3	\$323.00
Leighann Pilot	University of California/San Diego	A New Approach to Spelling Instruction (K-6)	SU48	3	\$323.00
Leighann Pilot	University of California/San Diego	Educating the Whole Student: Mindfulness and Social/Emotional Learning	SU49	3	\$323.00
Rhonda Powell	American College of Education	Curriculum and Instruction Design for Diversity	SU15	3	\$704.59
Rhonda Powell	American College of Education	Research Methods	SU16	3	\$704.59
Nicole Tomo	Oakland University	Assessment Based Literacy Instruction	SU33	4	\$839.95
Elizabeth Ward	University of California/San Diego	Effective Strategies to Improve Student Writing	SU69	3	\$304.00
Elizabeth Ward	University of California/San Diego	ELL Strategies for Mainstreamed Students	SU79	3	\$271.00
Nicole Wildermuth	University of California/San Diego	Data Driven Instruction	SU27	3	\$284.00
Nicole Wildermuth	University of California/San Diego	Instilling a Growth Mindset in Students	SU28	3	\$284.00
Nicole Wildermuth	University of California/San Diego	Effectively Using I-Pads to Transform Your Classroom	SU29	3	\$284.00
Nicole Wildermuth	University of California/San Diego	Improving Your Students' Test Taking Skills	SU30	3	\$284.00
Nicole Wildermuth	University of California/San Diego	Embracing Diversity and Equity with Culturally Responsive Teaching	SU31	3	\$287.00

L.3 Motion to approve Advanced Salary Placements retroactive to September 1, 2020 as indicated below:

Name	From	Present Salary	To	New Salary
Kira Arnold (.80)	MA+30/Step 14	\$61,360	MA+45/Step 14	\$64,140
Stephen Barbato	BA/Step 14	\$62,970	MA/Step 14	\$69,011
Kimberly Bassolino	MA/Step 13	\$67,077	MA+15/Step 13	\$68,676
Sherry Bavosa	MA/Step 15	\$71,471	MA+30/Step 15	\$79,364
Aimee Boardman	MA/Step 13	\$67,077	MA+30/Step 13	\$74,678
Jessica Brennan	MA+15/Step 11	\$64,062	MA+30/Step 11	\$68,566
Christina Breznak	BA/Step 8	\$57,175	BA+15/Step 8	\$58,275
Joshua Cacella	MA+15/Step 6	\$59,870	MA+45/Step 6	\$62,859
Nicole Caraturo	BA/Step 21	\$82,570	BA+15/Step 21	\$84,655
Michele Carline	MA+15/Step 14	\$70,736	MA+45/Step 14	\$80,176
Carolyn Casey	BA+15/Step 6	\$57,670	MA/Step 6	\$58,770
Shannon Chapman	MA/Step 12	\$64,674	MA+15/Step 12	\$66,106
Maria Clarizio	BA+15/Step 19	\$75,440	MA+30/Step 19	\$89,126
Rachel Decker	MA/Step 11	\$62,841	MA+15/Step 11	\$64,062
Mark DiDonato	BA/Step 6	\$56,570	MA/Step 6	\$58,770
Bethany Dixon	MA+15/Step 11	\$64,062	MA+30/Step 11	\$68,566
Jennifer Escolano	MA+30/Step 21	\$98,676	MA+45/Step 21	\$102,939
Kevin Flatterie	MA+15/Step 6	\$59,870	MA+45/Step 6	\$62,859
Marc Gaydos	BA/Step 15	\$64,970	BA+15/Step 15	\$66,597
Lori Johansson	MA/Step 13	\$67,077	MA+30/Step 13	\$74,678
Mary Johnston	BA+15/Step 19	\$75,440	MA+15/Step 19	\$82,821
Jenna Kelly	BA/Step 9	\$58,205	BA+15/Step 9	\$59,305
Rachel Koenig	MA+15/Step 10	\$61,984	MA+30/Step 10	\$65,514
Karen Kosco	MA+15/Step 21	\$92,496	MA+30/Step 21	\$98,676
Lyndsay LaConti	MA+15/Step 7	\$60,606	MA+30/Step 7	\$62,704
Christine LaMonica	MA/Step 9	\$60,865	MA+45/Step 9	\$67,497
Sarah Miceli	MA+15/Step 17	\$78,321	MA+30/Step 17	\$84,481
Katelyn Oller	BA/Step 8	\$57,175	MA/Step 8	\$59,375
Rosemarie Papasavas	MA+15/Step 20	\$87,021	MA+30/Step 20	\$93,176
Leighann Pilot	MA+15/Step 8	\$60,606	MA+45/Step 8	\$64,284
Rhonda Powell	BA+15/Step 13	\$63,117	MA+15/Step 13	\$68,676
James Rowe	MA+30/Step 21	\$98,676	MA+45/Step 21	\$102,939
Danielle Ryan	MA+15/Step 16	\$73,349	MA+45/Step 16	\$82,943
Andrew Scalone	MA+30/Step 14	\$76,700	MA+45/Step 14	\$80,176
Christine Stewart	MA+30/Step 21	\$98,676	MA+45/Step 21	\$102,939
Nicole Wildermuth	MA+30/Step 5	\$60,985	MA+45/Step 5	\$62,859

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through ~~M.5~~ M.4, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Absent</u> Mr. Millar, <i>President</i>

M.1 Motion to **approve** student placement for the 2020-2021 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
*6098022474	Garfield Park Academy	\$84,754.80	9/3/20-6/30/21
899295690 5	Lakeland Andover School	\$43,400.00	11/1/20- 6/30/21
807033469 9	East Mountain School - Carrier Clinic	\$45,866.00	11/2/20- 6/30/21

**Student had been erroneously rescinded on the October 19, 2020 agenda.*

M.2 Motion to approve Josephine Ramirez as district **Homeless Liaison and NJ Department of Children and Families Coordinator** for SY21.

M.3 Motion to approve the **2020-2021 Nursing Services Plan**.

M.4 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for September 21, 2020 through October 19, 2020.

The Board removed agenda item M.5 and did not move the motion.

~~**M.5**—Motion to approve recommendation of Superintendent to disenroll student #2453324645 due to residency ineligibility.~~

N. POLICY COMMITTEE

Motion by Mr. Natale, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve motions N.1 through N.4, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Absent</u> Mr. Millar, <i>President</i>

N.1 Motion to approve the first **First Reading** of the following **Policies**:

File Code	Title	Action
1620P	Administrative Employment Contracts	RV
2431P	Athletic Competition	RV
5330.05P	Seizure Action Plan	N&M
6440P	Cooperative Purchasing	RV
6470.01P	Electronic Funds Transfer & Claimant Certification	N
7440P	School District Security	RV
7450P	Property Inventory	RV
7510P	Use of School Facilities	RV
8420P	Emergency & Crisis Situations	RV
8561P	Procurement Procedures for School Nutrition Programs	RV

N.2 Motion to approve the first Second Reading of the following Policy:

File Code	Title	Action
2464	Gifted & Talented Students	Revised

N.3 Motion to adopt the following Regulations following a First Reading:

File Code	Title	Action
2431.1R	Emergency Procedures for Sports & Other Athletic Activity	RV
5200R	Attendance	RV
5330.05R	Seizure Action Plan	N&M
6470.01R	Electronic Funds Transfer & Claimant Certification	N&M
7440R	School District Security	RV
7510R	Use of School Facilities	RV

N.4 Motion to waive Policy #0131 and adopt the following Bylaw following a First Reading:

File Code	Title	Action
0164.6	Remote Public Board Meeting During a Declared Emergency	New

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of October 19, 2020 through November 16, 2020.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Milton	0	0	0	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	0	0	0	0
Jefferson Twp. High School	0	0	0	1

P. Enrollment as of 10/30/20:

	October 2019	October 2020
Grades Pre-K-2	567	522
Grades 3-5	586	540
Total Elementary	1,153	1,062
Grades 6-8	690	630
Grades 9-12	959	956
GRAND TOTAL	2,802	2,648
Tuition students received	5	0
Out-of-district placement	34	27

Q. COMMUNICATIONS

- None

R. PUBLIC COMMENTS

- An audience member gave an update on the Special Education Parent Advisory Group (SEPAG), noting a second workshop was held on November 10. She also highlighted upcoming workshops scheduled for the new year.

S. OLD BUSINESS

- None

T. NEW BUSINESS

- The Board concluded the Annual Reorganization Meeting will be held on January 4, 2021, at 7:00pm in the high school auditorium.
- The Board held a discussion of the Board Goals, and determined a motion will be added to the December agenda to formally adopt the goals.
- Mrs. Gould suggested for Committee Chairpersons work to facilitate better communication between the Committee and other Board members.
- Mrs. Small suggested encouraging Board members to take advantage of NJSBA training opportunities. Mrs. Gould agreed and suggested that this item become one of the Board's goals. Mrs. Poulas suggested adding this as a sub-bullet and remarked that Board members need to take initiative and read all information being provided to them.

U. CLOSED SESSION

The Board did not convene to Closed Session at this time.

V. ADJOURN

Motion by Mrs. Small, seconded by Mrs. Gould, to adjourn the meeting at 8:14 pm.

Aye Mrs. Gould

Absent Mr. Martorelli

Aye Mr. Natale

Aye Mrs. Small

Aye Mr. Stewart

Aye Mr. Wasserman

Absent Mrs. Wildermuth

Aye Mrs. Poulas, *Vice President*

Absent Mr. Millar, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Total Expense (not including parking/tolls/miscellaneous fees)