

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, February 17, 2020 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mr. Millar, called the meeting to order at 7:32 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

<u> Aye </u> Mrs. Gould	<u> Aye </u> Mrs. Small	<u> Aye </u> Mrs. Wildermuth
<u> Aye </u> Mr. Martorelli	<u> Absent </u> Mr. Stewart	<u> Aye </u> Mrs. Poulas, <i>Vice President</i>
<u> Aye </u> Mr. Natale	<u> Absent </u> Mr. Wasserman	<u> Aye </u> Mr. Millar, <i>President</i>
	<u> Aye </u> Ian McAndrew, <i>Student Representative</i>	
	<u> Aye </u> Mark Schmidt, <i>Student Representative</i>	

D. CLOSED SESSION

Motion by Mr. Natale, seconded by Mr. Martorelli, that the Board of Education adopt the following resolution:

<u> Aye </u> Mrs. Gould	<u> Aye </u> Mrs. Small	<u> Aye </u> Mrs. Wildermuth
<u> Aye </u> Mr. Martorelli	<u> Absent </u> Mr. Stewart	<u> Aye </u> Mrs. Poulas, <i>Vice President</i>
<u> Aye </u> Mr. Natale	<u> Absent </u> Mr. Wasserman	<u> Aye </u> Mr. Millar, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of February, 2020 at 6:40 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve student matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:29 PM.

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

- Mr. Jason Nicholas, Teacher of Technology Education, presented the Board with a plaque in dedication to the R. F. Drummond. Mr. Nichols explained the technology and equipment the students used in creating the plaque.
- Mrs. Jeanne Howe, Superintendent, presented an update on School Aid Funding.
- Mrs. Jeanne Howe, Superintendent, presented the Student Safety Data System Report, Period 1 SY20
- Mrs. Jeanne Howe, Superintendent, presented the newly offered Jefferson Township High School Multimedia, Broadcasting and Journalism Academy

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- None

H. STUDENT REPRESENTATIVES

- Student Representative Ian McAndrew reported on Jefferson Idol, the debate tournament, art awards, Science League competition and a presentation by Stephen Hill.
- Student Representative Mark Schmidt reported the Red Cross Club held another blood drive, congratulated the basketball and swimming teams on their successful seasons, and noted the DECA and FBLA are preparing for state competition.

I. COMMITTEE REPORTS

- **Education Committee** – Mrs. Small reported the Committee met on February 3. The Director of Special Services, Ms. Juceyka Figueroa, presented to the committee on her transition into the Director position since starting on November 1. The Committee also reviewed the Revised K-5 Technology Curriculum, JTHS Academies, 2020-2021 school year calendars, and approval of day field trips.
- **Policy & Personnel Committee** – Mr. Natale reported the Committee also met on February 3 and discussed open positions in district as well as policy and regulations. The Committee briefly discussed the use of short term, summer help to complete referendum projects.
- **Building Needs and Finance Committee** – Mrs. Wildermuth noted the Committee met on February 4 to review recent maintenance initiatives, high school drop-off procedures, 20-21 Preschool Tuition Rate, budget calendar, Referendum Phase I update and Phase 2 priorities.
- **Community Relations** – There was no February meeting to report on.
- **Negotiations** - There was no February meeting to report on.

J. MINUTES OF MEETINGS

Motion by Mrs. Poulas, seconded by Mr. Natale, that the minutes of the following meetings be approved as submitted:

<u>Abstain</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Absent</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Absent</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

January 20, 2020 Executive Session Minutes (1) January 20, 2020 Executive Session Minutes (2)
 January 20, 2020 Regular Meeting Minutes

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.13, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Absent</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Absent</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

K.1 Motion to approve the **purchase order** list dated January 2020 in the amount of **\$262,845.22**, which is inclusive of Referendum related purchase orders totaling **\$21,553.22**.

K.2 Motion to approve the **check journal** as of January 2020 in the amount of **\$6,282,445.88**.

Fund	Amount
General Fund (10)	\$ 6,156,507.28
Special Revenue Funds (20)	\$ 76,992.81
Referendum Fund (30)	\$ 49,526.50
Total	\$ 6,282,445.88

K.3 Motion to approve the **vendors' bills list** for release on or after February 18, 2020, in the amount of **\$907,298.22**.

K.4 Motion to approve the funds **transfers** in the 2019-2020 Fiscal Year, dated January 2020 in the amount of **\$626,766.53**.

K.5 Motion to approve the certification by the Board Secretary that the **Account Balance Report**, pursuant to N.J.S.A. 18A:17-9, that as of January 31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of December 31, 2019, after review of the **Board Secretary's and Treasurer's Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.7 Motion to award bid for **Toilet Room Renovation at the Jefferson Township High School** to Billy Contracting for a bid in the amount of **\$153,000**. *(Bid breakdown sheet attached)*

K.8 Motion to award bid for **Interior Door Project at Various Schools** to C & M Door Controls for a bid in the amount of **\$106,795**. *(Bid breakdown sheet attached)*

K.9 Motion to award bid for **Security Vestibules Project at Various Schools** to Billy Contracting for a bid in the amount of **\$221,500, base plus 1 alternate and alternate 2C**. *(Bid breakdown sheet attached)* Lowest bidder, Daskal, was rejected after the company expressed financial hardship and withdrew their bid.

K.10 Motion to accept the following **donation** from Marguerite M. Muller to use towards the A. Anthony Muller Scholarship Fund, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
A. Anthony Muller Scholarship Fund	\$ 6,000.00

K.11 Motion to rescind and re-designate the source of funding for the following individuals as funded from the **FY2020 Title IA grant**:

Name	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jean Anderson	Rtl Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 4 ELA
Tracy Autrey	Rtl Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade 2 ELA
Jessica Brennan	Rtl Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade 1 Math
Rachel Decker	Rtl Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 3 ELA
Rachel Decker	Rtl Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 5 ELA
Cathy Duda	Rtl Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade 2 Math
Paula Langner	Rtl Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 3 Math
Paula Langner	Rtl Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 5 Math
JoAnna Longo	Rtl Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade K ELA
Amanda Quinn	Rtl Tutoring	2	\$1351	Stanlick	1/13/20	6/30/20	Grade 4 Math
Christine Sell	Rtl Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade K Math
Jessica Tanis	Rtl Tutoring	2	\$1351	Briggs	1/13/20	6/30/20	Grade 1 ELA
Beverly Mallatratt			\$1351	Stanlick	9/1/19	6/30/20	Homework Club – 2 Sessions
Tanya Senney			\$1351	Stanlick	9/1/19	6/30/20	Homework Club – 2 Sessions

K.12 Motion to appoint Rita Oroho Giacchi, Board Secretary/Business Administrator as the **Qualified Purchasing Agent** and **Public Agency Compliance Officer** and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2019-2020 school year.

K.13 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

L. PERSONNEL COMMITTEE

Motion by Mr. Natale, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.2, as described below:

<u> Aye </u> Mrs. Gould	<u> Aye </u> Mrs. Small	<u> Aye </u> Mrs. Wildermuth
<u> Aye </u> Mr. Martorelli	<u> Absent </u> Mr. Stewart	<u> Aye </u> Mrs. Poulas, <i>Vice President</i>
<u> Aye </u> Mr. Natale	<u> Absent </u> Mr. Wasserman	<u> Aye </u> Mr. Millar, <i>President</i>

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Allison Weber* 11-214-100-101-290	Appoint	PSD Teacher (LTS) 10-40-40/bsj		\$268.08/diem	Milton	2/7/20	6/30/20	Replacing #651 Over 60 days
Maria Clarizio	Appoint	Bedside Instruction		\$44.82/hr.	District	2/10/20	6/30/20	
Kimberly Moss 11-240-100-101-000	Assignment Change	Teacher of ESL 10-80-80/aop (.50) 10-10-10/aod (.25) 10-40-40/adq (.25)			JTHS Stanlick Milton	3/16/20	6/30/20	Change from .50 Stanlick, to .25 Stanlick, .25 Milton
Janice Fisher	Adjusted Retirement Date	Teacher of Music 10-10-10/aoc			Briggs/Stanlick	4/30/20	5/1/20	
#324	Medical Leave	10-50-50/ahj			Cozy Lake	3/13/20	4/18/20	Utilizing 21 personal illness days
#362	Extended Medical Leave	10-70-70/ajj			JTMS	11/22/19	3/7/20	Utilizing 30 personal illness days, 1 personal day and 33 unpaid days
#523	Medical Leave	10-80-80/asw			JTHS	2/24/20	3/4/20	Utilizing 5.5 personal illness days
#1340	Extended Family Leave	10-70-70/axp			JTMS	11/21/19	6/15/20	Unpaid
#1398	Family Leave	10-80-80/can			JTHS	1/22/20	2/8/20	Unpaid
#1440	Medical Leave	10-30-30/agq			Briggs	3/23/20	5/22/20	Utilizing 23 personal illness days and 17 unpaid days
#1440	Family Leave	10-30-30/agq			Briggs	5/26/20	10/23/20	Utilizing 1.5 personal days, 5 family illness days and balance unpaid
#1736	Extended Medical Leave	10-70-70/apc			JTMS	1/2/20	3/7/20	Utilizing 45 personal illness days

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Anna Gould 11-204-100-106-006	Transfer/Account Code Change	Special Education Aide 09-60-60/bcr			White Rock	1/23/20	6/30/20	3.5 hrs./day; w/o benefits Replacing A. Johnson
Jeanne Hantson 11-213-100-106-001	Extra Hours	Special Education Aide 09-80-80-bnv			JTHS	2/27/20	2/29/20	Not to exceed 7 hours total for CPI training on 2/27 and 2/28/20
Judith Johnson 11-214-100-106-006	Transfer/Account Code Change	Special Education Aide 09-60-60/bci			White Rock	2/11/20	6/30/20	Replacing #2429
Grazyna Knape 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bua			JTHS	2/25/20	3/18/20	Not to exceed 5.5 hours total for Unified Track
Bibi Lakhicharran 11-213-100-106-007	Transfer/Account Code Change	Special Education Aide 09-70-70/bin			JTMS	2/7/19	6/30/20	Replacing L. Nievera
Laura Mahoney 11-213-100-106-008	Transfer/Account Code Change	Special Education Aide 09-80-80/cab			JTHS	1/23/20	6/30/20	3.5 hrs./day; w/o benefits Replacing S. McCarthy
Gina Maron 11-000-217-106-004	Increase Hours	Special Education Aide 09-40-40-bnn			Milton	2/11/20	6/30/20	16.75 hrs./week; no benefits
Susan McCarthy 11-000-217-106-004	Transfer/Account Code Change	Special Education Aide 09-40-40/bnx			Milton	1/23/20	6/30/20	3.5 hrs./day w/o benefits Replacing A. Gould
Lyndsey Nievera 11-000-217-106-007	Account Code Change	Special Education Aide 09-70-70/bcs			JTMS	2/7/20	6/30/20	Replacing J. Johnson
Lyndsey Nievera 11-213-100-106-001	Extra Hours	Special Education Aide 09-70-70/bcs			JTMS	2/27/20	2/29/20	Not to exceed 2.5 hours total for CPI training on 2/27 and 2/28/20
Karen Pini 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/brw			JTHS	2/25/20	3/18/20	Not to exceed 5.5 hours total for Unified Track

Kimberly Reid 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bug			JTHS	2/25/20	3/18/20	Not to exceed 5.5 hours total for Unified Track
Theresa Rossiter 11-209-100-106-003	Transfer/Account Code Change	Special Education Aide 09-30-30/bmd			Briggs	2/3/20	6/30/20	3.5 hrs./day; w/o benefits Replacing D. Procida
Laura Ryan 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bud			JTMS	2/19/20	2/20/20	Not to exceed 1 hrs. for after school activities
Susan Ryder 11-209-100-106-001	Transfer/Account Code Change	Special Education Aide 09-10-10/bcy			Stanlick	2/3/20	6/30/20	3.75 hrs./day; w/o benefits Replacing D. Vargas
Arian Sommers 11-000-217-106-007	Transfer/Account Code Change	Special Education Aide 09-70-70/bsp			JTMS	2/6/20	2/28/20	Replacing J. Johnson
Danielle Vargas 11-209-100-106-003	Transfer/Account Code Change/Increase Hours	Special Education Aide 09-30-30/bzy			Briggs	2/3/20	6/30/20	5.75 hrs./day; w/o benefits Replacing S. Ryder and T. Rossiter
Danielle Vargas 11-213-100-106-001	Extra Hours	Special Education Aide 09-30-30-bzy			Briggs	2/27/20	2/29/20	Not to exceed 2.5 hours total for CPI training on 2/27 and 2/28/20
Arian Sommers	Resignation	Special Education Aide 09-70-70/bsp			JTMS	2/28/20	2/29/20	
#59	Extended Medical Leave	12-80-82/cbq			Facilities	12/3/19	3/3/20	Utilizing 47 personal illness days and 13 vacation days
#412	Extended Medical Leave	12-80-82/cbr			Facilities	11/18/19	3/12/20	Utilizing 60 personal illness days and 15 vacation days
#1508	Intermittent Medical Leave	12-80-82/afg			JTHS	9/25/19	6/30/20	Undetermined number of personal illness days
#2429	Medical Leave	09-60-60/bci			White Rock	2/4/20	2/29/20	Utilizing 18 personal illness days
#2861	Medical Leave	09-70-70/bdb			JTMS	1/21/20	2/1/20	Utilizing 9 personal illness days
#3061	Medical Leave	09-50-50/bbb			Cozy Lake	1/28/20	3/14/20	Utilizing 5 personal illness days, 1 personal day and 20 unpaid days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Karen Caruso	Appoint	Substitute Teacher		\$90/diem	District	3/2/20	6/30/20	
Brendan Gill	Appoint	Substitute Teacher		\$90/diem	District	2/18/20	6/30/20	
Victoria King	Appoint	Substitute Teacher		\$90/diem	District	2/18/20	6/30/20	
Tyler Wheelwright	Appoint	Substitute Teacher		\$90/diem	District	2/18/20	6/30/20	
Laura Willis	Appoint	Substitute Teacher		\$90/diem	District	2/18/20	6/30/20	
Noreen Teklits	Appoint	Substitute Aide		\$15/hr.	District	2/13/19	6/30/20	
Karen Wurster	Appoint	Substitute Aide		\$15/hr.	District	1/28/20	6/30/20	
Brian Pimley	Appoint	Substitute Maintenance		\$20/hr.	District	2/10/20	6/30/20	
James Thompson, Jr.	Appoint	Substitute Maintenance		\$20/hr.	District	1/29/20	6/30/20	

E. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jessica Brennan	Appoint	Homework Club		\$1351	Briggs	11/1/19	6/30/20	
Jaycee Cahill	Appoint	Chamber Choir Trip Nurse		\$1950	JTHS	5/21/20	5/27/20	6 days @ \$200/diem; 6 nights after 6:00PM @ \$125/night
Cathy Duda	Appoint	Homework Club		\$1351	Briggs	11/1/19	6/30/20	
Jennifer Kraljevich	Appoint	DECA Trip Nurse		\$125/night	JTHS	3/2/20	3/5/20	2 nights
JoAnna Longo	Appoint	Homework Club		\$1351	Briggs	11/1/19	6/30/20	
Beverly Mallatratt	Appoint	Homework Club		\$2702	Stanlick	11/1/19	6/30/20	2 sessions
Colleen Megna	Appoint	Homework Club		\$1351	Briggs	11/1/19	6/30/20	
Meredith Panka	Appoint	Homework Club		\$1351	Stanlick	11/1/19	6/30/20	
Michael Pottratz	Appoint	Robotics Club		N/A	JTHS	2/3/20	6/30/20	Volunteer
Amanda Quinn	Appoint	Homework Club		\$1351	Stanlick	11/1/19	6/30/20	
Tanya Senney	Appoint	Homework Club		\$2702	Stanlick	11/1/19	6/30/20	2 sessions

F. 2019-2020 SCHOOL YEAR COACHING STAFF

Spring									
Name	Nature of Action	Position	Step	Base	Longevity	Salary	Loc.	Date Effective	Date Termin.
Sarah Magnuson	Appoint	Assistant Lacrosse – Girls	1	\$3964.42	N/A	\$3964.42	JTHS	1/24/20	6/30/20

* - Out of District Coach

L.2 Motion to approve the Fall 2019 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Bassolino, Kimberly	University of California, San Diego	The Whole Student: Mindfulness and Social-Emotional Learning	FA62	3	\$270.00
Bavosa, Sherry	University of California, San Diego	Instill a Growth Mindset in Students	FA87	3	\$271.00
Bavosa, Sherry	University of California, San Diego	The Whole Student: Mindfulness and Social-Emotional Learning	FA88	3	\$284.00
Boardman, Amy	University of California, San Diego	Responsive Classroom Management in Primary Grades	FA87	3	\$323.00
Boardman, Amy	University of California, San Diego	Instill a Growth Mindset in Students	FA85	3	\$284.00
Boardman, Amy	University of California, San Diego	The Whole Student: Mindfulness and Social-Emotional Learning	FA86	3	\$284.00
Bruseo, Darren	LaVerne University	Blended Learning: Empowering Students for Success	FA33	3	\$375.00
Bruseo, Darren	LaVerne University	Technology, Social Media and Society: Current Topics	FA34	3	\$375.00
Bruseo, Darren	LaVerne University	Tech Tools for the Classroom	FA35	3	\$375.00
Bruseo, Darren	LaVerne University	Visit a Desert Biome	FA80	1	\$115.00
Bruseo, Darren	LaVerne University	Visit a Marine Aquarium	FA81	1	\$115.00
Bruseo, Darren	LaVerne University	Visit a Natural History Museum	FA82	1	\$115.00
Caraturo, Nicole	University of California, San Diego	Effective Strategies for Emergent and Early Writers	FA92	3	\$379.00
Caraturo, Nicole	University of California, San Diego	Conquering the Behavioral Challenges of Special Needs Students	FA93	3	\$271.00
Clarizio, Maria	Western Governors University	Foundations of Measurement	FA99	2	\$270.00
Clarizio, Maria	Western Governors University	Evaluation Process and Recommendation	FA100	2	\$270.00
Clarizio, Maria	Western Governors University	Research Foundations	FA101	2	\$270.00
Clarizio, Maria	Western Governors University	Research Questions and Literature Review	FA102	2	\$270.00
Clarizio, Maria	Western Governors University	Research Proposals	FA103	2	\$270.00
Clarizio, Maria	Western Governors University	Research Design and Analysis	FA104	2	\$270.00
Clarizio, Maria	Western Governors University	Evaluation Methodology and Instrumentation	FA106	2	\$270.00
Clarizio, Maria	Western Governors University	Issues in Measurement and Evaluation	FA107	2	\$270.00
Crowe, Kelsey	The College of New Jersey	Second Language Acquisition	FA68	3	\$405.79
Crowe, Kelsey	The College of New Jersey	Sociolinguistics/Cultural Foundations	FA98	3	\$405.79
DiDonato, Mark	American College of Education	Creating an Environment for STEM Learning	FA36	3	\$312.50
DiDonato, Mark	American College of Education	Applied Science and Engineering Practices	FA37	3	\$312.50
DiDonato, Mark	American College of Education	Foundations of Integrated Science Education	FA108	3	\$405.79
Eck, Gregg	Greenville University	Coaching the Female Athlete	FA75	3	\$404.10
Fastnacht, Nicole	University of California, San Diego	Responsive Classroom Management	FA89	3	\$323.00
Fastnacht, Nicole	University of California, San Diego	Focus on Phonics (K-3)	FA90	3	\$323.00
Fastnacht, Nicole	University of California, San Diego	Classroom Management Survival Course	FA91	3	\$270.00
Feinsinger, Mark	Colorado State University	Technology and Innovation	FA32	3	\$405.79
Flatierre, Kevin	Montclair State University	Differentiated Supervision	FA55	3	\$405.79
Flatierre, Kevin	Montclair State University	Educational Law	FA59	3	\$405.79
Johansson, Lori	University of California, San Diego	Effective Strategies for Early and Emergent Writers	FA94	3	\$379.00
Johansson, Lori	University of California, San Diego	Mastering Google Apps for Education	FA95	3	\$271.00
Johansson, Lori	University of California, San Diego	The Whole Student: Mindfulness and Social-Emotional Learning	FA96	3	\$323.00
Johansson, Lori	University of California, San Diego	Responsive Classroom Management in Primary Grades	FA97	3	\$323.00
Johnston, Mary	Western Governors University	Science, Technology and Society	FA38	2	\$185.14
Johnston, Mary	Western Governors University	Inorganic Chemistry	FA39	2	\$185.14
Johnston, Mary	Western Governors University	Physical Chemistry	FA40	2	\$185.14
Johnston, Mary	Western Governors University	General Chemistry II with Lab	FA42	3	\$370.29
Johnston, Mary	Western Governors University	General Chemistry I with Lab	FA43	3	\$370.29
Johnston, Mary	Western Governors University	Integrated Physical Science	FA44	2	\$185.14
Johnston, Mary	Western Governors University	Concepts in Science	FA45	1	\$161.18
Kazanfer, Aladden	University of California, San Diego	Educational Technology 101	FA6	3	\$284.00
Kelly, Francis	The College of New Jersey	Second Language Acquisition	FA63	3	\$405.79
Koenig, Rachel	University of California, San Diego	Middle School Math Problem Solving	FA7	3	\$284.00
Koenig, Rachel	University of California, San Diego	Best Practices for a Successful Middle School Classroom	FA8	3	\$284.00
Koenig, Rachel	University of California, San Diego	Instilling a Growth Mindset in Students	FA83	3	\$243.90
Kosco, Karen	University of California, San Diego	Study Smarter, Not Harder: Study Skills for Students	FA116	3	\$284.00
LaConti, Lyndsay	University of California, San Diego	Building Critical Social and Emotional Skills Through Literature	FA76	3	\$323.00
Langner, Paula	Grand Canyon University	Dissertation II	FA46	3	\$405.79
Langner, Paula	Grand Canyon University	Dissertation III	FA57	3	\$405.79
MacDermid, James	University of California, San Diego	Multimedia Project Design and Development	FA13	3	\$323.00
MacDermid, James	University of California, San Diego	Mastering the Text Complexity Challenge	FA14	3	\$323.00
MacDermid, James	University of California, San Diego	Using Google Classroom for Teaching and Learning	FA15	3	\$323.00
MacDermid, James	University of California, San Diego	Motivating and Engaging Middle and High School Students	FA17	3	\$323.00
MacDermid, James	University of California, San Diego	Best Practices for a Successful Middle School Classroom	FA18	3	\$323.00
MacDermid, James	University of California, San Diego	Educational Technology 101	FA19	3	\$323.00
MacDermid, James	University of California, San Diego	Study Smarter, Not Harder: Study Skills for Students	FA20	3	\$323.00
MacDermid, James	University of California, San Diego	Mastering Google Apps for Education	FA22	3	\$323.00
Meade, Gabrielle	Marygrove College	Independent Study: Reading and Writing	FA66	3	\$405.79
Meade, Gabrielle	Marygrove College	Seminar for Reading Specialist	FA67	3	\$405.79
Oller, Katelyn	California University of Pennsylvania	Educational Leadership	FA29	3	\$405.79
Oller, Katelyn	California University of Pennsylvania	Curriculum Leadership Using Standards Aligned System	FA30	3	\$405.79

Pearce, Amy	American College of Education	Capstone Experience for Instructional Design	FA2	1	\$161.18
Pearce, Amy	American College of Education	Trends in Instructional Design	FA3	3	\$405.79
Pelusio, Erica	American College of Education	Trends in Instructional Design	FA4	3	\$405.79
Pelusio, Erica	American College of Education	Capstone Experience for Instructional Design	FA5	1	\$161.18
Pilot, Leighann	American College of Education	Prescriptive Intervention for Reading Difficulties	FA11	3	\$405.79
Pilot, Leighann	American College of Education	Capstone Experience for Literacy	FA12	1	\$161.18
Powell, Rhonda	American College of Education	Creating Safe and Supportive Classrooms	FA109	3	\$405.79
Powell, Rhonda	American College of Education	Teacher Leadership	FA110	3	\$405.79
Powell, Rhonda	American College of Education	Community Engagement, Outreach and Collaboration	FA111	3	\$405.79
Powell, Rhonda	American College of Education	Diverse Learners	FA112	3	\$405.79
Rowe, James	University of California, San Diego	The Flipped Classroom: An Interactive Approach	FA53	3	\$323.00
Ryan, Danielle	Greenville University	Strategies for Supporting Teens with ADD/ADHD	FA60	3	\$359.20
Sauer, Molly	University of California, San Diego	Improving Your Students' Test Taking Skills	FA24	3	\$303.20
Sauer, Molly	University of California, San Diego	Data Driven Instruction	FA25	3	\$303.20
Sauer, Molly	University of California, San Diego	Making the Most of the Internet in the Classroom	FA26	3	\$303.20
Sauer, Molly	University of California, San Diego	Motivating and Engaging Middle and High School Students	FA27	3	\$303.20
Sauer, Molly	University of California, San Diego	Study Smarter, Not Harder, Study Skills for Students	FA28	3	\$303.20
Tomo, Nicole	Marygrove College	Reading Consultant Seminar	FA72	3	\$405.79
Tomo, Nicole	Marygrove College	Reading Diagnostics	FA73	3	\$405.79
Tomo, Nicole	Marygrove College	Independent Study	FA74	1	\$161.18

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Small, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Absent</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Absent</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

M.1 Motion to affirm Superintendent's report on incidences of Harassment, Intimidation and Bullying findings reported for December 16, 2019 through January 20, 2020.

M.2 Motion to rescind **student placement** for the **2019-2020** school year, as indicated below plus related services as needed:

Student	School	Tuition	Discussion
4683619501	Northern Hills Academy	\$30,746.40	2/5/2020
4683619501	Horizon Homecare	\$20,274.25	2/5/2020

M.3 Motion to approve the following **Day Field Trips**:

School/Group/Activity	Location
JTHS Sports & Entertainment and Advanced Journalism Classes	Sparta, NJ
JTHS/JTMS Winter Guard	Flanders, NJ
Ellen T. Briggs Students	Lake Hopatcong, NJ
Ellen T. Briggs Kindergarten Students	West Orange, NJ
White Rock, Third Grade	Bronx, NY

M.4 Motion to approve Revised Curricula, aligned to 2017 NJSLS:

- K-2 Technology Literacy
- 3-5 Technology Literacy

M.5 Motion to approve the **2020-2021 Student School Year Calendar** (*attached*).

M.6 Motion to approve Jefferson Township High School Multi Media Broadcasting and Journalism Academy as an Option Two program.

N. POLICY COMMITTEE

Motion by Mr. Natale, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

<u> Aye </u> Mrs. Gould	<u> Aye </u> Mrs. Small	<u> Aye </u> Mrs. Wildermuth
<u> Aye </u> Mr. Martorelli	<u> Absent </u> Mr. Stewart	<u> Aye </u> Mrs. Poulas, <i>Vice President</i>
<u> Aye </u> Mr. Natale	<u> Absent </u> Mr. Wasserman	<u> Aye </u> Mr. Millar, <i>President</i>

N.1 Motion to approve the First Reading of the following *(copy available for review)*

File Code	Title	Action
7510P	Use of School Facilities	Revised

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidences (HIB) for the period of January 21, 2020 through February 17, 2020.

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	3	1	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	0	0	0
JTHS	5	1	0

Enrollment as of 1/31/20:

	January 2019	January 2020
Grades Pre-K-2	610	576
Grades 3-5	605	581
Total Elementary	1,215	1,157
Grades 6-8	729	688
Grades 9-12	976	960
GRAND TOTAL	2,920	2,805
Tuition students received	6	0
Out-of-district placement	32	34

P. COMMUNICATIONS

- None

Q. PUBLIC COMMENTS

- Three audience members expressed concern regarding an incident between 2 students that is sensitive in nature.
- An audience member reported on their experience with the “RISE” program and opined that there is need for more accountability within the program.

R. OLD BUSINESS

- None

S. NEW BUSINESS

- The Board agreed to reschedule the April 20, 2020 to April 27, 2020, to accommodate the Public Hearing for the 2020-2021 budget.
- The Board established the date of March 18, 2020 to hold a Joint Meeting with Jefferson Township Town Council.

T. CLOSED SESSION

Motion by Mrs. Gould, seconded by Mr. Martorelli, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of February, 2020 at 9:19 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 9:51 PM.

U. ADJOURN

Motion by Mrs. Gould, seconded by Mr. Martorelli, to adjourn the meeting at 9:51 pm.

<u> Aye </u> Mrs. Gould	<u> Aye </u> Mrs. Small	<u> Aye </u> Mrs. Wildermuth
<u> Aye </u> Mr. Martorelli	<u> Absent </u> Mr. Stewart	<u> Aye </u> Mrs. Poulas, <i>Vice President</i>
<u> Aye </u> Mr. Natale	<u> Absent </u> Mr. Wasserman	<u> Aye </u> Mr. Millar, <i>President</i>

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	# of Miles	Mileage Rate	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/tolls/miscellaneous fees)
Figuroa, Juceyka	N/A	N/A	Legal I Modules Comprehensive Online Training	\$300.00	-	-	-	-	-	-	-	\$ 300.00
Gorman, Danielle	4/23 & 4/24	Long Branch, NJ	2020 NJSHA Annual Convention	\$350.00	Own	129	\$0.35	-	-	-	-	\$ 395.15
Hirsch, Jennifer	3/28	Princeton, NJ	2020 NJ State School Nurse Association Spring Conference	\$199.00	Own	93	\$0.35	-	-	-	-	\$ 231.55
Kircher, Lori	2/24	Long Branch, NJ	NJAHPERD	\$214.00	Own	152	\$0.35	-	-	-	-	\$ 267.20
Thide, Jeremy	2/25-2/26	Long Branch, NJ	NJAHPERD	\$214.00	Own	164	\$0.35	-	-	-	-	\$ 278.05

All meals are prorated 75% on travel days.



GIANFORCARO
Architects - Engineers - Planners

555 East Main Street – Suite One
 Chester, New Jersey 07930
 Phone: (908) 879-6001 • Fax: (908) 879-8505

Architectural
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 Forensic

4 Wexford Drive
 Mendham, NJ 07945

George F. Gianforcaro, PE, PP
 Anthony Gianforcaro, AIA, PE

**BID RESULTS FOR THE TOILET ROOMS
 AT THE JEFFERSON HIGH SCHOOL
 JEFFERSON TOWNSHIP BOARD OF EDUCATION**

Bids were received Thursday, January 30, 2020 @ 11:00 AM

	NORTHEASTERN INTERIOR	VENUS TILE & MARBLE	DRILL CONSTRUCTION	DASKAL
Base Bid	\$179,400		\$177,800	\$189,000
Alt. #1	-\$4,000		-\$6,000	-\$2,000
	GOKSU	BGD CONTRACTING	LANYI & TEVALD	WALLKILL GROUP
Base Bid	\$242,000	\$186,900	\$162,400	\$188,000
Alt. #1	-\$3,000	-\$6,000	-\$5,680	-\$5,500
	AERO PLUMBING	MARK CONSTRUCTION	V&K CONSTRUCTION	V&K
Base Bid			\$213,000	
Alt. #1			-\$2,500	
		TEKCON	BILLY CONTRACTING	
Base Bid		\$227,109	\$153,000	
Alt. #1		-\$1,480	No Change	



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4 Wexford Drive
Mendham, NJ 07945

**BID RESULTS FOR THE INTERIOR DOORS
AT VARIOUS SCHOOLS
JEFFERSON TOWNSHIP BOARD OF EDUCATION**

Bids were received Thursday, January 30, 2020 @ 11:15 AM

	NORTHEASTERN INTERIOR	VENUS TILE & MARBLE	JPT
Base Bid			

	D&E WINDOW & DOOR	C&M DOOR CONTROLS	WALLKILL GROUP
Base Bid		\$106,795	\$147,000

	ACADEMY CONSTRUCTION
Base Bid	



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555 East Main Street – Suite One
Chester, New Jersey 07930
Phone: (908) 879-6001 • Fax: (908) 879-8505

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Mendham, NJ 07945

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Anthony Gianforcaro, AIA, PE

**BID RESULTS FOR THE SECURITY VESTIBULES
AT VARIOUS SCHOOLS
JEFFERSON TOWNSHIP BOARD OF EDUCATION**

Bids were received Thursday, January 30, 2020 @ 11:30 AM

	AB CONTRACTING	G. MEYER GROUP	NORTHEASTERN INTERIOR	DASKAL
Base Bid				\$179,400
Alt. #1				\$8,000
Alt. #2A				-\$900
Alt. #2B				-\$1,800
Alt. #2C				-\$1,100
Alt. #2D				-\$2,300

	VENUS TILE & MARBLE	JPT	D&E WINDOW & DOOR	WALKKILL GROUP
Base Bid				\$217,000
Alt. #1				\$8,000
Alt. #2A				-\$1,000
Alt. #2B				-\$2,000
Alt. #2C				-\$1,000
Alt. #2D				-\$2,500

"GIANFORCARO", A NAME IN BUSINESS FOR MORE THAN ONE-HALF A CENTURY

BID RESULTS FOR THE SECURITY VESTIBULES
 AT VARIOUS SCHOOLS
 JEFFERSON TOWNSHIP BOARD OF EDUCATION
 PAGE 2

	BGD CONTRACTING	ADS	TEKCON	BILLY CONTRACTING
Base Bid	\$288,700		\$273,985	\$220,000
Alt. #1	\$2,500		\$7,800	\$4,500
Alt. #2A	\$2,000		-\$11,000	-\$6,000
Alt. #2B	\$2,000		-\$9,200	-\$4,500
Alt. #2C	\$1,000		-\$4,000	-\$3,000
Alt. #2D	\$2,000		-\$11,000	-\$3,000

	ASCEND CONSTRUCTION
Base Bid	
Alt. #1	
Alt. #2A	
Alt. #2B	
Alt. #2C	
Alt. #2D	

Jefferson Township Public Schools

Student Calendar 2020–2021

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

NOVEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MARCH

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

2 First Day of School

7 Labor Day-Schools Closed

OCTOBER

12 Columbus Day-Schools Closed

23 Early Dismissal-Staff Professional Development

NOVEMBER

5 & 6 NJEA Convention-Schools Closed

18-20 Elementary Students Only: Parent-Teacher Conferences Early Dismissal

25 Early Dismissal

26 & 27 Thanksgiving Recess-Schools Closed

DECEMBER

23 Early Dismissal

24-31 Holiday Recess-Schools Closed

JANUARY

1 Holiday Recess-Schools Closed

18 MLK, Jr. Day-Schools Closed

FEBRUARY

12 Early Dismissal-Staff Professional Development

15 Presidents' Day-Schools Closed

MARCH

12 Early Dismissal-Staff Professional Development

APRIL

2-9 Spring Break-Schools Closed

MAY

31 Memorial Day-Schools Closed

JUNE

14-17 Early Dismissal-MS & HS only

17 Middle School Promotion

18 High School Graduation

18 Last Day of School

Early Dismissal All Grades

AUGUST

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER

S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DECEMBER

S	M	T	W	T	F	S
						1
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

APRIL

S	M	T	W	T	F	S
						1
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JUNE

S	M	T	W	T	F	S
						1
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

This school calendar provides for 186 days, which satisfies the State minimum of 180 days and allows for up to six emergency closing days. If additional school days must be scheduled, they will be made up as follows: November Teachers' Convention (when canceled), April 5th-9th, beginning with the 9th, and June, beginning with the 21st. Any remaining emergency closing days unused by May 3rd will result in schools being closed starting with May 28th through May 24th. Please note that one emergency closing day will remain in the calendar.

BOE Approved: 02.17.2020