

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, June 15, 2020 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township Board of Education Central Office

A. Mr. Millar, called the meeting to order at 7:31 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

Aye Mrs. Gould
Absent Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Aye Mr. Wasserman

Absent Mrs. Wildermuth
Aye Mrs. Poulas, *Vice President*
Aye Mr. Millar, *President*

D. CLOSED SESSION

Motion by Mrs. Small, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

Aye Mrs. Gould
Absent Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Aye Mr. Wasserman

Aye Mrs. Wildermuth
Aye Mrs. Poulas, *Vice President*
Aye Mr. Millar, *President*

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of June, 2020 at 6:37 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:31 PM.

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in Our Schools including a report of district efforts to promote diversity and inclusion in our schools.
- Mrs. Howe provided an update on the activities of the Return to School (RTS) Committee. The Committee is focused on planning for different scenarios.
- Mrs. Howe thanked everyone who participated in making the Class of 2020 celebration possible. It was a great evening and the Board sends their best wishes to all the graduates.

F. PRESENTATIONS

- Dr. Timothy Plotts, High School Principal and Mr. Matthew Millar, Board President recognized the Board of Education Student Representatives

- Dr. Timothy Plotts, High School Principal and Dr. Kelly Cooke, Middle School Principal recognized the Summa and Excelsior Award Recipients
- Dr. Timothy Plotts, High School Principal recognized the Valedictorian & Salutatorian
- Mrs. Jeanne Howe, Superintendent reported on the 2018-2019 School Year Harrasment, Intimidation and Bullying (HIB) Grades

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- An audience member requested clarification on the HIB policy.
- An audience member volunteered to serve on the RTS Committee as a SEPAG member.
- An audience member voiced concerns over the amount of diversity in our schools.
- Several SEPAG members expressed concerns over ESY and services once in-person school resumes.
- An audience member inquired about the Holocaust course at the high school as well as HS sports resuming and how would snow days be addressed in the future.
- An audience member remarked that his son had a great 4 years at Jefferson Township High School and thanked everyone for their efforts and support in making graduation one to remember for the Class of 2020.

~~H. STUDENT REPRESENTATIVES~~

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** - Mrs. Wildermuth reported the Committee met on June 2 and discussed Delta Dental Premium Savings (COVID-19 Impact), rSchools tool to collect student participation fees, Use of Facilities - Child Care organizations, Annual Appointments - June Agenda: , status of grant funding & Applications (ESEA, IDEA, CARES, Alyssa’s Law/Security Funding), scoreboard funding update, 2020 HS graduation expenses, Referendum Update, COVID-19 Budget Impact, Cozy Lake roof repairs, increase in bid/quote thresholds, summer staff and Principal transfers.
- **Policy and Personnel Committee** - Mr. Natale advised that the Committee met on June 1 and discussed open positions in the district, including Director of Student Personnel Services, and policy.
- **Education Committee** - Mrs. Small highlighted the June 1 Committee meeting with an update on MS Math Resources, MS Master Schedule, rSchool for collection of Pay to Participate fees, Health & P.E. Curriculum, and a Revised School Closure Plan.

J. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mrs. Poulas, that the minutes of the following meetings be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

April 27, 2020 Regular Meeting & Public Hearing Meeting Minutes (*reapproval*)

Motion by Mrs. Gould, seconded by Mrs. Poulas, that the minutes of the following meetings be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Abstain</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Abstain</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

May 18, 2020 Regular Meeting Minutes
May 18, 2020 Executive Session Minutes (2)

May 18, 2020 Executive Session Minutes (1)

K. ANNUAL APPOINTMENTS

Motion by Mrs. Poulas, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.22, as described below:

Aye Mrs. Gould
Absent Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Aye Mr. Wasserman

Absent Mrs. Wildermuth
Aye Mrs. Poulas, *Vice President*
Aye Mr. Millar, *President*

- K.1** Motion to approve the appointment of Bridge Medical Center, P.A. as School Medical Inspector of Record, per agreement, for the 2020-2021 school year, at a fee of \$25,500.
- K.2** Motion to approve the appointment of Bollinger Insurance, Student Accident Insurance Agent of Record for the 2020-2021 school year, at a fee of \$50,763.
- K.3** Motion to approve the appointment of TSA Consulting Group, Inc., third party administrator for the eligible annuity plans for the 2020-2021 school year.
- K.4** Motion to appoint Rita Oroho Giacchi to serve as Board Secretary for the 2020-2021 school year, pursuant to 18A:17-5.
- K.5** Motion to appoint Rita Oroho Giacchi, Board Secretary/Business Administrator as the Qualified Purchasing Agent and Public Agency Compliance Officer and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2020-2021 school year.
- K.6** Motion to appoint Rita Oroho Giacchi as Custodian of Records for the 2020-2021 school year.
- K.7** Motion to appoint Christopher Hibben as Chemical Hygiene Officer for the 2020-2021 school year.
- K.8** Motion to appoint Blake Vichengrad as PEOSHA Officer for the 2020-2021 school year.
- K.9** Motion to appoint Blake Vichengrad as Asbestos Management Coordinator for the 2020-2021 school year.
- K.10** Motion to appoint Blake Vichengrad as Indoor Air Quality Coordinator for the 2020-2021 school year.
- K.11** Motion to appoint Blake Vichengrad or designee as Integrated Pest Management Coordinator for the 2020-2021 school year.
- K.12** Motion to appoint William K. Eagen to serve as Treasurer of School Monies for the 2020-2021 school year.
- K.13** Motion to appoint Blake Vichengrad as Right to Know Officer for the 2020-2021 school year.
- K.14** Motion to appoint Margaret Widgren as Affirmative Action Officer for the 2020-2021 school year.
- K.15** Motion to appoint Margaret Widgren as 504 Compliance Officer for the 2020-2021 school year.
- K.16** Motion to approve the New Jersey Department of Education designated Chart of Accounts as the minimum Chart of Accounts for use in the district, and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

K.17 Motion to approve the following companies to be designated as official Tax Shelters for the 2020-2021 school year:

AIG/Valic	AXA Equitable	ABMM Financial	
Lincoln Investment Planning	Security Benefit Group	The Legend Group	Vanguard

K.18 Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing Pre-K - 12 curricula, assigned textbooks, co-curricular clubs and programs aligned to the 2017 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends same.

K.19 Motion to approve School Student Activity Account lists for Jefferson Township Schools, as described below:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School
Milton School	

K.20 Motion to appoint Roger Jinks, Jr. as designated School Safety Specialist for the 2020-2021 school year.

K.21 Motion to approve and submit the **Lead Testing Statement of Assurance** for the 2020-2021 school year.

K.22 Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (*Appendix A*)

L. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Gould, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.21, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

L.1 Motion to approve the **purchase order** list dated May 2020 in the amount of **\$274,038.31** (including Referendum related purchase orders totaling **\$85,008.51**).

L.2 Motion to approve the **check register** as of May 2020 in the amount of **\$5,021,346.55**.

Fund	Amount
General Fund (10)	\$4,929,581.27
Special Revenue Funds (20)	\$12,951.58
Referendum Fund (30)	\$78,813.70
Total	\$5,021,346.55

- L.3** Motion to approve the vendors' bills list for release on or after June 16, 2020, in the amount of ~~\$385,847.67.~~ \$630,999.99.
- L.4** Motion to approve the funds transfers in the 2019-2020 Fiscal Year, dated May 2020 in the amount of \$170,641.79.
- L.5** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of May 31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- L.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of April 30, 2020, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- L.7** **WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a **Capital Reserve** account at year end, and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- L.8** Motion to approve resolution appointing an Insurance Broker of Record to represent the Jefferson Township Board of Education in matters related to all health insurance benefits.

WHEREAS, the Jefferson Township Board of Education (Board) desires to appoint a broker of record to represent the Board in matters relating to employee health, prescription, vision and dental benefits, and

WHEREAS, Brown and Brown Benefit Advisors ("Consultant") has offered to provide broker of record services relating to employee health, prescription and dental plans, and

WHEREAS, the Consultant has requested proposals from various insurance companies for our district's medical and prescription plans, and

WHEREAS, the Consultant has negotiated a competitive renewal with the existing carrier ("Aetna") on behalf of the District and,

THEREFORE BE IT RESOLVED, that the Board appoint Brown & Brown Benefit Advisors, as the Board’s broker of record for the period of July 1, 2020 through June 30, 2021 for matters relating to employee medical, prescription, vision and dental benefits.

L.9 Motion to approve the Application for the FY21 Coronavirus Aid, Relief, and Economic Security Act (CARES) Funds in the total amount of \$189,678, allocated as follows:

- Sanitation Equipment & Supplies - \$65,800
- Educational Technology - \$58,880
- Remedial Support for Students - \$36,565
- Compensatory Services - \$26,239
- Supplemental Instruction for English Learners - \$2,194

L.10 Motion to approve resolution appointing Aetna Life Insurance Company to provide Coverage for Jefferson Township Board of Education eligible staff related to all health insurance benefits in the amount of approximately \$10,179,944, less estimated Employee Benefits Contributions in the approximate amount of \$2,444,000, for a net cost of approximately \$7,735,944 (subject to actual enrollment census);

L.11 **WHEREAS**, the Jefferson Township Board of Education (Board) certifies that robust marketing resulted in Aetna Life Insurance Company resulted in the most economical financial costs of equivalent current benefit levels; and

WHEREAS, the Board Secretary certifies that in compliance of NJAC6A:23A-21.1(f) sufficient funds are available to procure these services; and

NOW THEREFORE BE IT RESOLVED, that the Board appoint Aetna Life Insurance Company as its health insurance provider for the period of July 1, 2020 through June 30, 2021 for matters relating to employee medical, prescription and vision benefits.

L.12 Motion that the Jefferson Township Board of Education approve a contract with Zebra Pay and the deposit of funds into an Zebra Pay trust account to Athletic Officials from July 1, 2020 through June 30, 2021.

L.13 Motion to approve the expanded use of rSchools to collect participation fees for athletics & extracurricular activities from July 1, 2020 through June 30, 2021 at an additional cost of approximately \$200.

L.14 Motion to approve Transportation Agreement, inclusive of a 4% administrative fee, with **Warren County Special Services School District** for the 2020-2021 school year.

L.15 Motion to approve the Resolution to participate in the **Joint Transportation Agreement** for the 2020-2021 school year with the Sussex County Regional Transportation Cooperative.

L.16 Motion to approve an Agreement with **Sussex County Regional Transportation Cooperative** to provide services for Athletic events, on an as needed basis for the 2020-2021 school year.

L.17 Motion to approve the application and accept the **FY21 Elementary and Secondary Education Act (ESEA) Funds**, in the total amount of **\$333,301**, allocated as follows:

Title I – Part A	\$ 261,236
Title II – Part A	\$ 54,644
Title IV – Part A	\$ 17,421

L.18 Motion not to apply for the **FY21 Elementary and Secondary Education Act (ESEA) Title III** Funds in the total amount of **\$6,251**.

L.19 Motion to approve the Application for the **FY21 Individual with Disabilities Education Act (IDEA)** Funds in the total amount of **\$691,131**, allocated as follows:

Basic	\$ 660,180
Preschool	\$ 30,951

L.20 Motion to approve Resolution to Continue Membership in **The Workers Compensation Pooled Insurance Program of New Jersey**, as described below:

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool , and;

WHEREAS, the Board of Education of Jefferson Township has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Jefferson Township does hereby agree to renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2020 to June 30, 2023.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

L.21 **WHEREAS**, Rita Oroho Giacchi, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Rita Oroho Giacchi, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

M. PERSONNEL COMMITTEE

Motion by Mr. Natale, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions M.1 and M.2, as described below:

Aye Mrs. Gould
Absent Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Aye Mr. Wasserman

Absent Mrs. Wildermuth
Aye Mrs. Poulas, *Vice President*
Aye Mr. Millar, *President*

M.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Rita Oroho Giacchi	Salary Adjustment	School Business Administrator/ Board Secretary 15-90-92/abe		\$160,140	District	7/1/20	6/30/21	As approved by County Superintendent
Roger Jinks, Jr.	Salary Adjustment	Assistant Superintendent 15-90-92/bws		\$164,827	District	7/1/20	6/30/21	As approved by County Superintendent

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Meredith Panka 11-120-100-101-001	Assignment Change	Elementary Teacher 10-10-10/ahr			Stanlick	9/1/20	6/30/21	Replacing A. Quinn
Tanya Senney 11-120-100-101-001	Rescind Assignment Change	Elementary Teacher 10-10-10/ahr			Stanlick	9/1/20	6/30/21	Replacing A. Quinn
Lauren Provost	Resignation	School Counselor 10-60-60/agf			White Rock	6/30/20	7/1/20	
#1724	Medical Leave	10-10-10/agf			Stanlick	9/1/20	10/24/20	Utilizing 38 personal illness days
#1724	Family Leave	10-10-10/agf			Stanlick	10/26/20	1/23/21	Unpaid

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Maureen Doyle 11-000-218-105-008	Transfer/ Salary Adjustment	Secretary/Group IV 12-80-82/adu		\$67,036	JTHS	7/1/20	6/30/21	Replacing A. Cassara
Julie Jahnke 11-000-261-106-000	Transfer/ Salary Adjustment	Secretary/Group III 12-90-92/alr		\$48,406	Facilities	7/1/20	6/30/21	Replacing K. Thompson
Lisa Kennedy 11-000-240-105-001	Transfer	Secretary/Group IV 12-10-12/aes			Stanlick	7/1/20	6/30/21	Replacing Y. Morano
Yolando Morano 11-000-240-105-007	Transfer	Secretary/Group IV 12-70-72/afc			JTMS	7/1/20	6/30/21	Replacing L. Kennedy
Yolando Morano	Retirement	Secretary/Group IV 12-70-72/afc			JTMS	9/1/20	9/2/20	Retiring after 4.5 years of service in district
#285	Medical Leave	12-80-82/aka			Facilities	5/6/20	7/1/20	Utilizing 25-24 personal illness days
#1577	Extended Medical Leave	10-90-90/azx			Transportation	10/18/19	9/9/20	Utilizing 79.5 personal illness days, 1.5 personal and 75 unpaid days

D. PRESENTATION					
Name	Nature of Action	Workshop	Salary	Date	Number of Hours
Lori Johansson	Appoint	Training for Mentor Teachers	\$55/hr.	8/26/20	Not to exceed 2 hours
Kimberly Moss	Appoint	Training for Mentor Teachers	\$55/hr	8/26/20	Not to exceed 2 hours

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Number of Hours
Chad Flynn	Appoint	Spring Musical: Costumes, Props, Publications	2	\$1350	JTHS	9/1/19	6/30/20	
Chad Flynn	Appoint	Spring Musical: Scenery, Light, Sound	2	\$1350	JTHS	9/1/19	6/30/20	
Lyndsay LaConti	Appoint	HIB School Counselor		\$40.88/hr.	Stanlick	6/22/20	6/30/20	NJ State Reporting Requirements Not to exceed 6 hrs.

Joanne Martino	Appoint	HIB School Counselor		\$71.08/hr.	JTMS	6/22/20	6/30/20	NJ State Reporting Requirements Not to exceed 6 hrs.
Lauren Provost	Appoint	HIB School Counselor		\$47.31/hr.	White Rock	6/22/20	6/30/20	NJ State Reporting Requirements Not to exceed 6 hrs.
Amy Robinson	Appoint	HIB School Counselor		\$39.71/hr.	JTHS	6/22/20	6/30/20	NJ State Reporting Requirements Not to exceed 6 hrs.
Elizabeth West	Appoint	HIB School Counselor		\$57.66/hr.	Briggs	6/22/20	6/30/20	NJ State Reporting Requirements Not to exceed 6 hrs.
Dana Williams	Appoint	HIB School Counselor		\$49.24/hr.	Cozy Lake	6/22/20	6/30/20	NJ State Reporting Requirements Not to exceed 6 hrs.

F. MENTORING 2019-2020 School Year

Novice Teacher	Mentoring Teacher	Assignment	Mentoring Fee
Jessica Bullock	Jane Kirshenbaum	JTHS	\$266.72 - completed 8 weeks
Steven Cannon	Katherine Vera-Mena	JTMS	\$256.76 - completed 14 weeks
Jennifer Grlica	Christine Cinnamon	Cozy Lake	\$550.00
Trevor Hunt	Kasey Farris	JTHS	\$330.12 - completed 18 weeks
Jason Nicholas	Nancy FitzGerald	JTHS	\$500.00 - completed 15 weeks
Sarah Ponessa	Stacey Ortense	White Rock/Cozy Lake	\$238.42 - completed 13 weeks
Marilyn Sawicki	Renee Simler	JTHS	\$1,000.00
Julie Sullivan	Karen Kosco	JTMS	\$202.00 - completed 11 weeks
Kaleigh Tierney	Leighann Pilot	White Rock	\$550.00
Robert Toth	Louis Migliacci, Jr.	JTMS	\$366.74 - completed 11 weeks
Allison Weber	Susan Brusberg	Milton	\$330.12 - completed 18 weeks
Priscilla Wreede	Kimberly Moss	Stanlick/Briggs	\$550.00

G. SUMMER STAFF APPOINTMENTS

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kyla Alkon	Appoint	School Counselor (Summer)		\$287.88/diem	JTHS	6/22/20	8/31/20	Not to exceed 5 days
Siobhan Carroll	Appoint	School Counselor (Summer)		\$510.32/diem	JTMS	6/22/20	8/31/20	Not to exceed 2 days
Kari Ellingson	Appoint	School Counselor (Summer)		\$287.88/diem	JTMS	6/22/20	8/31/20	Not to exceed 2 days
Kevin Flatierre	Appoint	School Counselor (Summer)		\$293.25/diem	JTHS	6/22/20	8/31/20	Not to exceed 5 days
Robin Montegari	Appoint	School Counselor (Summer)		\$319.94/diem	JTHS	6/22/20	8/31/20	Not to exceed 5 days
Oksana Rusynko	Appoint	School Counselor (Summer)		\$296.35/diem	JTMS	6/22/20	8/31/20	Not to exceed 2 days
Tara Torkos	Appoint	School Counselor (Summer)		\$296.28/diem	JTHS	6/22/20	8/31/20	Not to exceed 5 days

H. EXTENDED SCHOOL YEAR

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jamie Baker*	Appoint	Special Ed. Teacher	\$40.13/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Halei Basket*	Appoint	Special Ed. Teacher	\$39.71/hr. \$39.41/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Susan Brusberg*	Appoint	Special Ed. Teacher	\$39.71/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Patricia Calandrillo*	Appoint	Special Ed. Teacher	\$42.07/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Shannon Carroll*	Appoint	Special Ed. Teacher	\$38.65/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Ashley Dispenzieri*	Appoint	Special Ed. Teacher	\$38.22/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Megan Grisi*	Appoint	Special Ed. Teacher	\$48.70/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Carrie Hutchinson*	Appoint	Special Ed. Teacher	\$41.68/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Kristen Oyen*	Appoint	Special Ed. Teacher	\$40.87/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Christine Stewart*	Appoint	Special Ed. Teacher	\$67.45/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Kaleigh Tierney*	Appoint	Special Ed. Teacher	\$38.46/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Nicole Wildermuth*	Appoint	Special Ed. Teacher	\$41.19/hr.	Distance Learning	7/1/20	7/30/20	4.25 hrs./day, for 18 days
Kristen Argondizzo*	Appoint	Physical Therapist	\$510.32/diem	Distance Learning	7/1/20	7/30/20	Not to exceed 10 days**
Danielle Bikofsky*	Appoint	Speech Language Specialist	\$290.98/diem	Distance Learning	7/1/20	7/30/20	3 days/week**
Bethany Dixon*	Appoint	Speech Language Specialist	\$309.55/diem	Distance Learning	7/1/20	7/30/20	3 days/week**
Danielle Gorman*	Appoint	Speech Language Specialist	\$278.83/diem	Distance Learning	7/1/20	7/30/20	3 days/week**
Yolanda Sanchez*	Appoint	School Social Worker	\$510.32/diem	Distance Learning	7/1/20	7/30/20	4 days/week**
Katherine Van Ness*	Appoint	Occupational Therapist	\$323.00/diem	Distance Learning	7/1/20	7/30/20	4 days/week**

Victoria Wermert*	Appoint	Speech Language Specialist	\$296.28/diem	Distance Learning	7/1/20	7/30/20	3 days/week**
Wendy Asplund	Appoint	Special Ed. Aide	\$22.68/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Tracy Bendish	Appoint	Special Ed. Aide	\$23.24/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Lisa Carroll	Appoint	Special Ed. Aide	\$23.24/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Lauren Foli	Appoint	Special Ed. Aide	\$22.10/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Jennifer Grlica	Appoint	Special Ed. Aide	\$22.39/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Grazyna Knapc	Appoint	Special Ed. Aide	\$23.24/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Marica Leibowitz	Appoint	Special Ed. Aide	\$23.24/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Shannon Morgan	Appoint	Special Ed. Aide	\$23.24/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Robin Mutsavage	Appoint	Special Ed. Aide	\$23.24/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Virginia Paccioretti	Appoint	Special Ed. Aide	\$23.24/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Jennifer Sannazzaro	Appoint	Special Ed. Aide	\$22.68/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days
Casey Wirtz	Appoint	Special Ed. Aide	\$22.10/hr.	Distance Learning	7/1/20	7/30/20	3.75 hrs./day, for 18 days

*Additional prep time not to exceed 1 hr.
**7.25 hrs. Equals 1 day

I. SUMMER EVALUATION PERSONNEL							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jamie Baker	Appoint	Special Ed. Teacher	\$40.13/hr.	District	7/1/20 6/22/20	8/31/20	Not to exceed 10 hours
Jamie Baker	Appoint	General Ed. Teacher	\$40.13/hr.	District	7/1/20 6/22/20	8/31/20	Not to exceed 10 hours
Meredith Cruz	Appoint	School Social Worker	\$290.65/diem	District	7/1/20 6/22/20	8/31/20	Not to exceed 25 days**
Bethany Dixon	Appoint	Speech Language Specialist	\$309.55/diem	District	7/1/20 6/22/20	8/31/20	Not to exceed 15 days**
Danielle Honstetter	Appoint	School Psychologist	\$510.32/diem	District	7/1/20 6/22/20	8/31/20	Not to exceed 10 days**
Suzanne Rodgers	Appoint	LDT-C	\$560.32/diem	District	7/1/20 6/22/20	8/31/20	Not to exceed 25 days**

**7.25 hrs. Equals 1 day

M.2 Motion to approve the Spring 2019 Course Reimbursements for Administrators as indicated below:

Name	College	Class	Approval	Credits	Amount
Vickki Nadler	Saint Peter's University	Dissertation Advisement	SP2	1	\$679.00
Michelle Papa	Rowan University	Diversity and Educational Leadership	SP1	3	\$2,658.00
Michelle Papa	Rowan University	Changing Organizations	SP3	3	\$2,658.00

The following motion was read into the agenda as Motion M.3:

Motion by Mr. Natale, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve and adopt motions M.3, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

M.3 Motion to approve the job description as described below:

- Supervisor of Student Personnel Services

N. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.5, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth
<u>Absent</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

N.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for April 28, 2020 through May 18, 2020.

N.2 Motion to approve the revised curricula, aligned to 2017 NJSLs:

- K-12 Health and Physical Education
- AHA First Aid and CPR
- Introduction to Athletic Training

N.3 Motion to approve the revised **School Closure Closure Plan**.

N.4 Motion to approve the following **contracted** services:

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
Bayada Pediatrics	\$62.00/hr.	District	9/1/20	6/30/21	Substitute Nurses

N.5 Motion to approve **student placements** and professional services for the 2020-2021 school year, as indicated below:

NJ SMART SID# (10 DIGITS)	20-21 BUDGET FOR OUT-OF-DISTRICT SCHOOLS ALL CONTRACTS END 6/30/21 (* EXCEPTION)	NUMBER OF DAYS	CONTRACT START DATE	2020-21 TOTAL
8400112900	ACADEMY-360 SPECTRUM	206	Jul-20	113,719.00
4219524626	CHAPEL HILL ACADEMY	210	Jul-20	74,042.00
8318079799	CHAPEL HILL ACADEMY	210	Jul-20	74,042.00
3994474615	CRAIG SCHOOL	190	Jul-20	59,080.00
1854372981	DLC-MORRIS UNION JOINTURE	180	Sep-20	95,947.00
6192165216	DERON I SCHOOL	210	Jul-20	72,651.00
8455611401	ECLC of CHATHAM	180	Sep-20	63,354.00
7851214325	GRAMON SCHOOL	182	Sep-20	87,206.00
3104228728	HUNTERDON PREPARATORY SCHOOL	180	Sep-20	48,488.00
4455977992	HUNTERDON PREPARATORY SCHOOL	210	Jul-20	56,570.00
6098022474	LEGACY TREATMENT SERVICES	210	Jul-20	121,754.00
2639287556	NEW ALLIANCE ACADEMY	210	Jul-20	91,665.00
2891698341	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-20	103,672.00
7409690315	PILLAR HIGH SCHOOL	180	Sep-20	71,008.00
6094794351	PILLAR HIGH SCHOOL	210	Jul-20	124,633.00
3916885064	PILLAR HIGH SCHOOL	180	Sep-20	106,828.00
2155349853	PILLAR HIGH SCHOOL	180	Sep-20	106,828.00
1497073205	ROXBURY HIGH SCHOOL	210	Jul-20	28,234.00
2721353551	SAGE DAY MAHWAH	180	Sep-20	64,620.00
3038641082	WINDSOR LC	210	Jul-20	67,620.00
4051195446	WINDSOR LC	180	Sep-20	57,960.00
5822178989	WINDSOR LC	210	Jul-20	67,200.00
2564662571	WINDSOR LC	210	Jul-20	67,200.00
5291415363	WINDSOR LC	210	Jul-20	67,200.00
9426434719	WINDSOR SCHOOL	210	Jul-20	86,100.00
7422448724	WINDSOR SCHOOL	210	Jul-20	86,100.00
	ED SERVICES YEARLY MEMBERSHIP (Morris)			1,660.00
		Total		\$ 2,065,381.00

O. **POLICY COMMITTEE**

Motion by Mr. Natale, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve motions O.1 and O.2, as described below:

Aye Mrs. Gould
Absent Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Aye Mr. Wasserman

Absent Mrs. Wildermuth
Aye Mrs. Poulas, *Vice President*
Aye Mr. Millar, *President*

O.1 Motion to approve the **First Reading** of the following *(copy available for review)*

File Code	Title	Action
R 2624	Grading System	Revised

O.2 Motion to approve the **Second Reading** of the following *(copy available for review)*

File Code	Title	Action
7510P	Use of School Facilities	Revised
2436P	Activity Participation Fee Program	New

P. **RECOGNITION OF MONTHLY REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of May 18, 2020 through June 15, 2020.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Milton	0	0	0	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	0	0	0	0
Jefferson Twp. High School	0	0	0	0

Enrollment as of 5/29/20:

	May 2019	May 2020
Grades Pre-K-2	618	580
Grades 3-5	610	580
Total Elementary	1,228	1,160
Grades 6-8	729	691
Grades 9-12	973	961
GRAND TOTAL	2,930	2,812
Tuition students received	1	0
Out-of-district placement	35	30

Q. **COMMUNICATIONS**

- None

R. **PUBLIC COMMENTS**

- An audience member inquired about EDP's for the upcoming school year.
- An audience member commented that parents were having a difficult time getting refunds on various activities.
- An audience member inquired about rSchools and the fees associated with the program. Mrs. Giacchi provided guidance on the method of payment.
- An audience member questioned if marching band was being cut from the curriculum. Mrs. Howe addressed the executive order and budget.

S. **OLD BUSINESS**

- None

T. **NEW BUSINESS**

- None

U. **CLOSED SESSION**

The Board did not convene to Executive Session at this time.

V. **ADJOURN**

Motion by Mrs. Gould, seconded by Mrs. Poulas, to adjourn the meeting at 8:33 pm.

Aye Mrs. Gould
Absent Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Aye Mr. Wasserman

Absent Mrs. Wildermuth
Aye Mrs. Poulas, *Vice President*
Aye Mr. Millar, *President*

Appendix A

Professional	Area of Practice	Contract Period
Mott McDonald	Consulting Engineer of Record	Jan. 1, 2020 – Dec. 31, 2020
Gianforcaro Architects, Engineers and Planners	Architect of Record	Jan. 1, 2020 – Dec. 31, 2020
The Morville Agency	Property/Liability Insurance Agent of Record	Jan. 1, 2020 – Dec. 31, 2020
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2020 – Dec. 31, 2020
Cleary Giacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2020 – Dec. 31, 2020
Methfessel & Werbel	Special Counsel - Education Related Matters	Jan. 1, 2020 – Dec. 31, 2020
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2020 – Dec. 31, 2020