

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Special Meeting Minutes
Monday, June 29, 2020 6:30 PM
Jefferson Township Board of Education Central Office

A. Mr. Millar, called the meeting to order at 6:37 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Absent</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

D. CLOSED SESSION

The Board did not convene into Executive Session this evening.

E. COMMENTS FROM THE AUDIENCE (*on agenda action items only, if applicable*)

- An audience member spoke of a topic not appearing on this evening's agenda and was deferred to the second public comment period.

F. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motion F.1, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Absent</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

F.1 Motion to approve resolution as described below:

WHEREAS: N.J.A.C. 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS: The aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS: The Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations from the General Fund into the Emergency Reserve Account at year end; and

WHEREAS: The Board of Education has determined that an amount not to exceed \$500,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED: By the Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

G. PERSONNEL COMMITTEE

Motion by Mr. Stewart, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motion G.1, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Absent</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

G.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Josephine Ramirez	Appoint	Supervisor of Student Personnel Services 25-90-92/bst		120,000	District	7/1/2020	6/30/2021	Replacing M. Widgren

H. ANNUAL APPOINTMENTS

Motion by Mr. Stewart, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.4, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Absent</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

H.1 Motion to approve **Jospehine** Josephine Ramirez as 2020-2021 District Educational Stability Liaison - Child Welfare Liaison.

H.2 Motion to approve **Jospehine** Josephine Ramirez as district Homeless Liaison and NJ Department of Children and Families Coordinator for 2020-2021.

H.3 Motion to appoint **Jospehine** Josephine Ramirez as Affirmative Action Officer for the 2020-2021 school year.

H.4 Motion to appoint **Jospehine** Josephine Ramirez as 504 Compliance Officer for the 2020-2021 school year.

I. PUBLIC COMMENTS

- An audience member referred to a published letter to the Editor of the Jefferson Chronicle regarding incidences of discrimination in the district.
- An audience member inquired about coaches and clubs and their funding status. Mrs. Howe responded that clubs and coaching appointments are on hold pending review of guidance from the NJSIAA and the NJDOE.

J. CLOSED SESSION

The Board did not convene into Executive Session at this time.

K. ADJOURN

Motion by Mr. Stewart, seconded by Mrs. Small, to adjourn the meeting at 6:54 pm.

Aye Mrs. Gould
Aye Mr. Martorelli
Aye Mr. Natale

Aye Mrs. Small
Aye Mr. Stewart
Absent Mr. Wasserman

Aye Mrs. Wildermuth
Absent Mrs. Poulas, *Vice President*
Aye Mr. Millar, *President*