

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Monday, July 20, 2020 6:00 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township High School Media Center**

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**A. Mrs. Poulas**, called the meeting to order at 6:04 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftwp.org](http://www.Jefftwp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B. Pledge of Allegiance.**

**C. ROLL CALL:**

Aye Mrs. Gould (*Arrived @ 6:17pm*)     Aye Mrs. Small     Aye Mrs. Wildermuth (*Arrived @ 6:30pm*)  
Aye Mr. Martorelli     Aye Mr. Stewart     Aye Mrs. Poulas, *Vice President*  
Aye Mr. Natale (*Arrived @ 6:11pm*)     Aye Mr. Wasserman     Aye Mr. Millar, *President* (*Arrived @ 6:30pm*)

**D. CLOSED SESSION**

Motion by Mrs. Small, seconded by Mr. Stewart, that the Board of Education adopt the following resolution:

Aye Mrs. Gould (*Arrived @ 6:17pm*)     Aye Mrs. Small     Aye Mrs. Wildermuth (*Arrived @ 6:30pm*)  
Aye Mr. Martorelli     Aye Mr. Stewart     Aye Mrs. Poulas, *Vice President*  
Aye Mr. Natale (*Arrived @ 6:11pm*)     Aye Mr. Wasserman     Aye Mr. Millar, *President* (*Arrived @ 6:30pm*)

**BE IT RESOLVED**, by the Jefferson Township Board of Education on this 20<sup>th</sup> day of July, 2020 at 6:04 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:32 PM.

**E. SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in Our Schools, including an update on the Return to School timeline.

**F. PRESENTATIONS**

- Mrs. Jeanne Howe, Superintendent and Mr. Matthew Millar, Board President recognized the 2019-2020SY retirees.

**G. COMMENTS FROM THE AUDIENCE** (*on agenda action items only, if applicable*)

- None

**H. STUDENT REPRESENTATIVES**

**I. COMMITTEE REPORTS**

- **Personnel & Policy Committee** - Mr. Natale reported the Committee met on July 13 and discussed open positions in district, RtI Tutoring, nursing staff, student parking, and policy & regulation updates.
- **Education Committee** - Mrs. Small noted the Committee also met on July 13 and discussed the 19-20 SY District Wellness Report, revised curricula, RtI EDPs for summer tutoring, New Jersey Orthopedic Institute Proposal, Return to Play (NJSIAA Guidelines), New Jersey Student Learning Standards (NJSLS) 2020 Implementation, Prevention is Key survey update, and return to school considerations. Mr. Papa, the K-12 Supervisor of Social Studies, Fine Art, & Technology Education, provided the committee with a presentation that highlighted the district’s Amistad curriculum which educates students in K-12 on the important role African Americans have played in our country’s history and the significant contributions made by numerous African Americans such as Dr. Martin Luther King, Jr.
- **Building Needs and Finance Committee** - Mrs. Wildermuth noted the Committee met on July 14 and reviewed facilities department staffing changes, RTS transportation considerations, 20-21 high school parking fees, use of facilities, Return to School expenses, and revenue updates.

**J. MINUTES OF MEETINGS**

Motion by Mr. Natale, seconded by Mrs. Small, that the minutes of the **June 15, 2020** meeting be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

June 15, 2020 Regular Meeting Minutes

June 15, 2020 Executive Session Minutes

Motion by Mr. Natale, seconded by Mrs. Small, that the minutes of the **June 29, 2020** meeting be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Abstain</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

June 29, 2020 Special Meeting Minutes

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mrs. Wildermuth, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

**K.1** Motion to approve the **purchase order** list dated June 2020 in the amount of **\$216,204.58** (including Referendum related purchase orders totalling **\$13,440.00**).

**K.2** Motion to approve the **check register** as of June 2020 in the amount of **\$5,940,887.79**.

Fund	Amount
General Fund (10)	\$5,889,641.87
Special Revenue Funds (20)	\$ 32,192.46
Referendum Fund (30)	\$ 19,053.46
Total	\$5,940,887.79

- K.3** Motion to approve the vendors' bills list for release on or after July 19, 2020, in the amount of **\$797,458.64**.
- K.4** Motion to approve the funds transfers in the 2019-2020 Fiscal Year, dated June 2020 in the amount of **\$314,053.53**.
- K.5** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of June 30, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- K.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of May 31, 2020, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.7** Motion to approve The Orthopedic Institute of New Jersey to provide on-field physician coverage for all of the Jefferson Township High School home football games for the 2020-2021 school year, free of charge.
- K.8** Motion to approve the Resolution to participate in the Joint Transportation Agreement for the 2020-2021 school year with the Educational Services Commission of Morris County. *(copy available for review)*
- K.9** Motion to approve Tri-County Behavioral Care to provide referral for and completion of School Clearance Assessment and Substance Evaluation and Treatment, for the period of June 1, 2020 through June 30, 2021.
- K.10** Motion to approve entry into a cooperative pricing system agreement for electricity generating services as a participant in Alliance for Competitive Energy Services (ACES), effective August 2020 through August 2022.
- K.11** Motion to appoint Josephine Ramirez as the District Anti-Bullying Coordinator for the 2020-2021 school year.
- K.12** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues; and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

**NOW THEREFORE BE IT RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

**BE IT FURTHER RESOLVED**, That the expense is justified and therefore reimbursable *(Appendix A)*.

**L. PERSONNEL COMMITTEE**

- Mrs. Gould requested clarification regarding coaching staff appointments prior to the Board casting their vote on L.1.

Motion by Mr. Natale, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

Aye Mrs. Gould                      Aye Mrs. Small                      Aye Mrs. Wildermuth  
Aye Mr. Martorelli                  Aye Mr. Stewart                      Aye Mrs. Poulas, *Vice President*  
Aye Mr. Natale                      Aye Mr. Wasserman                  Aye Mr. Millar, *President*

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jason Kalish 11-000-240-103-008	Appoint	Interim Assistant Principal 15-80-82		\$474/diem	JTHS	7/1/20	8/31/20	Replacing #783

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Sara DeGeorge 11-130-100-101-290	Appoint	Special Education Teacher (LTS) 10-70-70/cbg		\$270.85/diem	JTMS	9/1/20	3/26/21	Replacing #1737
Laura Maroney 11-130-100-101-290	Appoint	Science Teacher (LTS) 10-70-70/aqc		\$270.85/diem	JTMS	9/1/20	12/12/20	Replacing #925
Justin Rothstein* 11-120-100-101-006 11-120-100-101-001 11-120-100-101-005	Appoint	Music Teacher (.49) 10-60-60/btm 10-10-10/aob 10-50-50/cbw	BA Step 1	\$26,543	White Rock Stanlick Cozy Lake	9/1/20	6/30/21	Replacing S. Ponessa
Erica Tavaglione 11-000-218-104-006	Appoint	School Counselor 10-60-60/agg	MA+15 Step 1	\$57,470	White Rock	9/1/20	6/30/21	Replacing L. Provost
Tiffany Tavares 11-120-100-101-001	Appoint	Elementary Teacher 10-10-10/agg	MA Step 1	\$56,370	Stanlick	9/1/20	6/30/21	Replacing K. Trapani
Priscilla Gelinas	Retirement	Special Education Teacher 10-70-70/ajj			JTMS	9/30/20	10/1/20	Retiring after 13 years of service in district
Joyce Hulbert	Retirement	Business Teacher 10-80-80/asw			JTHS	12/31/20	1/1/21	Retiring after 12 years of service in district
#362	Extended Medical Leave	10-70-70/ajj			JTMS	9/1/20	10/1/20	Utilizing 12 personal illness days, 3 personal days and 3 unpaid days
#1736	Extended Medical Leave	10-70-70/apc			JTMS	9/1/20	12/23/20	Utilizing 40 personal illness days, 3 personal days and 34 unpaid days
#2214 #2212	Medical Leave	10-50-50/bxw			Cozy Lake	10/26/20	12/10/20	Utilizing 29 personal illness days
#2214 #2212	Family Leave	10-50-50/bxw			Cozy Lake	12/10/20	4/2/21	Unpaid

#\*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Stanley Eskow	Retirement	Maintenance 12-30-32/cbp			Facilities	9/30/20	10/1/20	Retiring after 20 years of service in district
Jennifer Grlica	Resignation	Special Education Aide 09-50-50/cbk			Cozy Lake	8/1/20	8/2/20	

Blake Vichengrad	Resignation	Supervisor of Buildings, Grounds and Maintenance 12-90-92/bga			Facilities	9/10/20	9/11/20	
#285	Extended Medical Leave	12-80-82/aka			Facilities	5/6/20	8/1/20	Utilizing 10 FFCRA days, 37 personal illness days
#538	FFCRA Medical Leave	12-70-72/akd			Facilities	7/1/20	7/14/20	Utilizing 10 FFCRA days
#1508	Intermittent Leave	12-80-82/afg			JTHS	7/1/20	6/30/21	Utilizing undetermined number of days
#2462	FFCRA Medical Leave	12-70-72/cbj			Facilities	7/1/20	7/14/20	Utilizing 10 FFCRA days

#### D. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Sonja Gutwerk	Appoint	Yearbook Advisor	5	\$5424	JTHS	9/1/20	6/30/21	
Lauren Kulick	Appoint	Marching Band Director	5	\$6712	JTHS	9/1/20	6/30/21	

#### E 2020-2021 SCHOOL YEAR COACHING STAFF

##### FALL

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Connor Brown	Appoint	Assistant Football	N/A	N/A		Volunteer	JTHS	9/1/20	6/30/21
Katelyn Cannarozzi	Appoint	Head Field Hockey	3	\$7,728.34		\$7,728.34	JTHS	9/1/20	6/30/21
Shannon Chapman	Appoint	Head XC Boys/Girls	3	\$6,511.68	\$250	\$6,761.68	JTHS	9/1/20	6/30/21
Travis Gage	Appoint	Head Soccer Boys	3	\$7,728.34	\$450	\$8,178.34	JTHS	9/1/20	6/30/21
Nicholas Miller	Appoint	Assistant Football	N/A	N/A		Volunteer	JTHS	9/1/20	6/30/21
Sean Quinn	Appoint	Head Soccer Girls	3	\$7,728.34	\$100	\$7,828.34	JTHS	9/1/20	6/30/21
Gino Rose	Appoint	Head Volleyball Girls	3	\$7,728.34	\$400	\$8,128.34	JTHS	9/1/20	6/30/21
Kimberly Serzan	Appoint	Head Fall Cheer	3	\$4,361.49	\$50	\$4,411.49	JTHS	9/1/20	6/30/21
Gerald Venturino	Appoint	Head Football	3	\$10,566.54	\$50	\$10,616.54	JTHS	9/1/20	6/30/21

#### E. SUMMER STAFF APPOINTMENTS

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Cole Kandel	Appoint	Summer Technology	\$13/hr.	Technology	7/21/20	8/31/20	
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	<del>\$285.60/</del> \$286.60/diem	JTHS	7/1/20	8/31/20	Not to exceed 1 day**
Jennifer Kraljevich	Appoint	Summer Physicals Nurse	\$286.60/diem	JTHS	7/1/20	8/31/20	Not to exceed 4 days** to review physicals to comply with HIPPA laws

#### F. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tracy Williams	Appoint	Substitute Secretary	\$14/hr.	District	7/15/20	8/31/20	

\*Additional prep time not to exceed 1 hr.

\*\*7.25 hrs. Equals 1 day

#### G. SUMMER EVALUATION PERSONNEL

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristen Argondizzo	Appoint	Physical Therapist	\$510.32/diem	District	7/15/20	8/31/20	Not to exceed 5 days**
Christine Cinnamon	Appoint	Special Education Teacher	\$63.58/hr.	District	7/15/20	8/31/20	Not to exceed 10 hours
Jennifer Hirch	Appoint	Nurse	\$44.76/hr.	District	7/20/20	8/31/20	Not to exceed 25 hours
Carrie Hutchinson	Appoint	Special Education Teacher	\$41.68/hr.	District	7/1/20	8/31/20	Not to exceed 10 hours
Kristen Kandel	Appoint	School Psychologist	\$460.95/diem	District	7/15/20	8/31/20	Not to exceed 10 days**
Vanessa Peterson	Appoint	School Psychologist	\$510.32/diem	District	7/15/20	8/31/20	Not to exceed 25 days**
Yolanda Sanchez	Appoint	School Social Worker	\$510.32/diem	District	7/15/20	8/31/20	Not to exceed 10 days**
Niemah Sherlacher	Appoint	LDT-C	\$515.32/diem	District	7/15/20	8/31/20	Not to exceed 10 days**
Katherine Van Ness	Appoint	Occupational Therapist	\$323/diem	District	7/15/20	8/31/20	Not to exceed 5 days**
Victoria Wermert	Appoint	Speech Language Specialist	\$296.28/diem	District	7/15/20	8/31/20	Not to exceed 7 days**

\*\*7.25 hrs. Equals 1 day

#### H. STUDENT INTERN/TEACHER

Name	School	Program	Subject	Loc.	Date Effective	Date Termin.	Discussion
Chloe Deluca-Knighton	William Paterson University	Student Teacher	General Education	Milton	9/2/20	5/6/21	Fall and Spring semester

Michelle Garcia	William Paterson University	Student Teacher	Physical Education and Health	JTHS	9/2/20	12/10/20	Fall semester
Mlissa Montalvo	Seton Hall University	Internship	Counseling	Stanlick	9/2/20	12/18/20	Fall semester
Matthew Moscatello	NJ Excel Program	Internship	Administrator	JTHS	7/18/20	8/31/20	
Sarah Rubacky	Montclair State University	Internship	Counseling	Briggs	9/2/20	12/14/20	Fall semester

**M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

Aye Mrs. Gould                      Aye Mrs. Small                      Aye Mrs. Wildermuth  
Aye Mr. Martorelli                      Aye Mr. Stewart                      Aye Mrs. Poulas, *Vice President*  
Aye Mr. Natale                      Aye Mr. Wasserman                      Aye Mr. Millar, *President*

**M.1** Motion to approve student placement for the 2020-2021 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
4900537235	Bonnie Brae School	\$85,680.00	7/1/2020-6/30/2021
4234885217	East Mountain School - Carrier Clinic	\$67,830.00	7/8/2020-6/30/2021

**M.2** Motion to approve the following contracted services:

Name	Rate	Location	Date Effective	Date Terminated
Progressive Therapy of NJ, LLC	\$20,000.00	District	7/1/2020	6/30/2021

**M.3** Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for May 18, 2020 through June 15, 2020.

**M.4** Motion to approve Prevention is Key to conduct a student substance abuse survey.

**M.5** Motion to accept the District Wellness Report for the 19-20 SY.

**M.6** Motion to approve the revised curricula, aligned to 2017 NJSLS:

- American Sign Language, 9-12
- ESL, K-12
- French, 9-12
- Spanish, 9-12
- World Language, K-8

**N. POLICY COMMITTEE**

Motion by Mr. Natale, seconded by Mr. Martorelli, to accept the recommendation of the Superintendent to approve motions N.1 through N.3, as described below:

Aye Mrs. Gould                      Aye Mrs. Small                      Aye Mrs. Wildermuth  
Aye Mr. Martorelli                      Aye Mr. Stewart                      Aye Mrs. Poulas, *Vice President*  
Aye Mr. Natale                      Aye Mr. Wasserman                      Aye Mr. Millar, *President*

**N.1** Motion to approve the **First Reading** of the following Policies:

- P 1649 Federal Families First Coronavirus COVID-19 Response Act (new)
- P 2270 Religion in Schools (revised)
- P 2431.3 Heath Participation Policy for Student-Athlete Safety (revised)
- P 5111 Eligibility of Resident/Non-Resident Students (revised)

- N.2 Motion to adopt the following Regulation following a **First Reading**:
- R 5111 Eligibility of Resident/Non-Resident Students (revised)

- N.3 Motion to waive Policy #0131 and adopt the following Policy following a **First Reading**:
- P 1648 Restart and Recovery Plan

**O. RECOGNITION OF MONTHLY REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of June 15, 2020 through July 20, 2020.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Milton	0	0	0	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	1	1	0	0
Jefferson Twp. High School	1	0	1	0

**Enrollment as of 6/19/20:**

	June 2019	June 2020
Grades Pre-K-2	619	580
Grades 3-5	607	580
<b>Total Elementary</b>	<b>1,226</b>	<b>1,160</b>
Grades 6-8	729	691
Grades 9-12	973	960
<b>GRAND TOTAL</b>	<b>2,928</b>	<b>2,811</b>
Tuition students received	1	0
Out-of-district placement	37	31

**Q. COMMUNICATIONS**

- None

**R. PUBLIC COMMENTS**

- An audience member inquired about the A/B cohort structure as it pertains to siblings and extra curricular activities.
- Several audience members voiced concerns about students with IEP’s and students with compensatory services.
- An audience member asked if the A/B cohort schedule would apply to all grade levels.
- It was suggested by an audience member that the autism class should be back in school for full days and not utilize the cohort schedule.
- Several inquired about transition programs, such as orientations for students entering new buildings. Mrs. Howe advised that all principals are preparing for both virtual and in person programs.
- An audience member inquired about the vocational school programs and transportation as well as policies adopted at this evening’s meeting. Administration noted all updates will appear on the district’s website the following day.
- Clarification was requested regarding parking passes for juniors and seniors.
- An audience member expressed concern over assistant coaches not yet being appointed to assist with summer practices.
- A staff member thanked everyone for supporting the debate team, noting there is the possibility of a virtual season.
- An audience member inquired about staff being afraid to come to work.

S. **OLD BUSINESS**

- None

T. **NEW BUSINESS**

- None

U. **CLOSED SESSION**

The Board did not convene into Closed Session at this time.

V. **ADJOURN**

Motion by Mrs. Small, seconded by Mrs. Gould, to adjourn the meeting at 8:26 pm.

Aye Mrs. Gould

Aye Mr. Martorelli

Aye Mr. Natale

Aye Mrs. Small

Aye Mr. Stewart

Aye Mr. Wasserman

Aye Mrs. Wildermuth

Aye Mrs. Poulas, *Vice President*

Aye Mr. Millar, *President*



Appendix A

<b>Name</b>	<b>Event Date</b>	<b>Location</b>	<b>Seminar/Function</b>	<b>Registration Fee \$</b>	<b>Total Expense (not including parking/ tolls/miscellaneous fees)</b>
Serignese, Nick	7/10/2020	Online	Asbestos Operations & Maintenance Refresher	\$185.00	\$185.00