

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday, September 21, 2020 6:30 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Media Center

A. Mr. Millar, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

D. **CLOSED SESSION**

Motion by Mrs. Gould, seconded by Mrs. Small, that the Board of Education adopt the following resolution:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of September, 2020 at 6:35 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 6:45 PM.

E. **SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in Our Schools including reading responses to questions posed by the community on issues related to a return to school.

F. **PRESENTATIONS**

- Mrs. Howe reported on the 2019-2020 HIB Self-Assessment Score.
- Mrs. Howe presented the Class of 2020 Graduation Statistics.
- Mr. Jinks presented the 2019 NJSLA Science Results.

G. **COMMENTS FROM THE AUDIENCE** (*on agenda action items only, if applicable*)

- Several audience members requested clarification about an error in the final grades for some high school students.

- Several members of the audience thanked Mrs. Howe for her answers to the questions posed by the community.
- A member of the audience inquired about how other districts are handling the substitute shortage, noting it doesn't seem like a problem elsewhere. They also inquired about the deadline for work assignments at the high school. Mrs. Howe responded that they changed the deadline to 9pm to enhance accountability for students and this will be discussed further by the administrative teams.
- There were a few comments from audience members reporting that their students' IEP was not being implemented properly. Mrs. Howe advised reaching out to the principal and Ms. Figueroa.
- An audience member reported that some districts are increasing the substitute rate of pay and asked if Jefferson had any inclination to do that.

H. STUDENT REPRESENTATIVES

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** - Mrs. Wildermuth reported the Committee met on September 1 and reviewed an increase in unemployment claims, referendum updates, budget updates, November Election polling locations, facilities staffing update, and current "difficult to fill" vacancies such as nurses and business teachers.
- **Policy and Personnel Committee** - Mr. Natale highlighted the meeting of September 14 by discussing the open positions in district, policy and regulation updates, math supervisor resignation, reorganization of supervisors, retaining the Technology Assistants for longer due to help desk requests, appointing EDP Advisors. There was discussion among the Board members regarding the possibility of a policy allowing board members remote participation in meetings. The matter was referred back to Committee.
- **Education Committee** - Mrs. Small reported the Committee met on September 14 and reviewed the following; HS Athletics modified fall program, Staff Research Study, Back-to-School Nights, AP information, student settlement agreement, Zoom roll-out timeline, Oct. 3 SATs at JTHS, Morris County School of Technology, as well as a current COVID-19 Activity Level Report, and finally a Realtime grade error.
- **Community Relations Committee** - Mr. Stewart reported the Committee will be meeting on September 29.
- **Negotiations Committee** - Mrs. Gould reported the Committee will be meeting on September 28.

J. MINUTES OF MEETINGS

Motion by Mrs. Poulas, seconded by Mrs. Gould, that the minutes of the following meetings be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

August 19, 2020 Regular Meeting Minutes August 24, 2020 Special Meeting Minutes

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.15, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth
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Aye Mr. Martorelli Aye Mr. Stewart Aye Mrs. Poulas, *Vice President*
Aye Mr. Natale Aye Mr. Wasserman Aye Mr. Millar, *President*

K.1 Motion to approve the **purchase order** list dated August 2020 in the amount of **\$1,120,105.60** (including Referendum related purchase orders totalling **\$391,142.51**).

K.2 Motion to approve the **check register** as of August 2020 in the amount of **\$2,654,620.35**.

Fund	Amount
General Fund (10)	\$2,448,768.10
Special Revenue Funds (20)	\$103,475.07
Referendum Fund (30)	\$102,377.18
Total	\$2,654,620.35

K.3 Motion to approve the **vendors' bills** list for release on or after September 22, 2020, in the amount of **\$823,605.10**.

K.4 Motion to approve the funds **transfers** in the 2020-2021 Fiscal Year, dated August 2020 in the amount of **\$146,846.32**.

K.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of August 31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of July 31, 2020, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.7 Motion to approve the Memorandum of Understanding for the School Meal Program with the Morris County School of Technology for students attending the part-time afternoon vocational programs for the 2020-2021 school year.

K.8 Motion to accept the following **donation** from an anonymous donor to use towards the purchase of student laptops and electrostatic sprayers, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
student laptops and electrostatic sprayers	\$50,000.00

K.9 Motion to Approve Participation Agreement for Cooperative Purchasing of Telecommunication Services, as described below:

The Jefferson Township Board of Education agrees to participate in the Alliance for Competitive Telecommunications with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). The ESCNJ shall be the lead Agency for this program. All current and future members of the ESCNJ Cooperative Pricing system are invited to participate in the Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A:55-3 and offer other Co-op members a competitive pricing model.

The Co-op Member shall provide the awarded vendor with accurate data, i.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The Co-op Member shall not withdraw from this agreement if they award a contract to the named vendor(s).

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating Co-op Member.

The ACT program also includes Wide Area Network Connections, Internet Access and Hosted Phone and Fax Services.

All fees for the work of the ESCNJ and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

- K.10** Motion to approve **Change Order #01** in the amount of \$7,244 to Billy Contracting & Restoration, Inc. for modifications to the original scope of work in the Security Vestibules at Various Locations project, as described below:

Original Contract Amount	\$ 221,500.00
Furnish and install 1 3'x7' wood door with HM frames & hardware @ Cozy Lake School	\$ 7,244.00
Final Contract Amount	\$ 228,744.00

- K.11** Motion to approve **Change Order #02** in the amount of \$7,097 to Billy Contracting & Restoration, Inc. for modifications to the original scope of work in the Security Vestibules at Various Locations project, as described below:

Original Contract Amount	\$ 221,500.00
Change Order #1	\$ 7,244.00
Replace existing storefront at Cozy Lake School	\$ 7,097.00
Final Contract Amount	\$ 235,841.00

- K.12** Motion to approve **Change Order #03** in the amount of \$2,000 to Billy Contracting & Restoration, Inc. for modifications to the original scope of work in the Security Vestibules at Various Locations project, as described below:

Original Contract Amount	\$ 221,500.00
Change Order #1	\$ 7,244.00
Change Order #2	\$ 7,097.00
Rip up existing carpet, furnish and install VCT flooring @ JTMS main office and Cozy Lake main office	\$ 2,000.00
Final Contract Amount	\$ 237,841.00

- K.13** Motion to participate in Joint Transportation and enter into an agreement between West Milford Township Board of Education and Jefferson Township Public Schools (Host) to provide transportation to/from the Sussex County School of Technology (Route #PJH-04PM), at a cost of \$6,000 for the 2020-2021 school year.

K.14 Motion to participate in Joint Transportation and enter into an agreement between Morris Hills Regional School District and Jefferson Township Public Schools (Host) to provide transportation to/from the Sussex County School of Technology (Route #PJH-04PM), at a cost of \$6,000 for the 2020-2021 school year.

K.15 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

L. PERSONNEL COMMITTEE

Motion by Mr. Natale, seconded by Mr. Martorelli, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Small	<u>Abstain</u> Mrs. Wildermuth
<u>Aye</u> Mr. Martorelli	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Wasserman	<u>Aye</u> Mr. Millar, <i>President</i>

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Laura Kasa	Resignation	Supervisor of Mathematics 25-90-92/ccv			District	10/27/20	10/28/20	

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kaia Canales 11-120-100-101-290	Appoint	Art Teacher (LTS) 10-60-60/aax		\$200/diem	Cozy Lake/White Rock	9/1/20	11/25/20	Replacing #941 Less than 60 days
Bryna Hubert 11-110-100-101-290	Appoint	Kindergarten Teacher (LTS) 10-40-45/bwd		\$270.85/diem	Milton	9/8/20	1/13/21	Replacing M. Dunbar
Karen Pavero 11-140-100-101-290	Appoint	Business Teacher (LTS) 10-70-70/asw		\$273.85/diem	JTHS	9/8/20	12/23/20	Replacing #523 Over 60 days
Maureen Warden 11-222-213-101-001	Appoint	School Nurse 10-10-10/abv	BA+15 Step 16	\$66,597	Stanlick	11/23/20	6/30/21	
Maria Dunbar 11-130-100-101-007	Transfer	Science Teacher 10-70-70/aqc			JTMS	9/8/20	1/13/21	Replacing #925
Katrina Fairclough 11-204-100-101-006	Transfer	Special Education Teacher 10-60-60/atw			White Rock	9/1/20	11/25/20	
Heather Rowens 11-230-100-101-007	Transfer	Reading Teacher 10-70-70/ajk			Briggs/Stanlick/JTMS	9/1/20	11/25/20	Replacing K. Fairclough
Kristen Afflerbach	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Laura Ajaj	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Jean Anderson	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Stephen Barbato	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Halei Basket	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Tracy Batelli	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Sherry Bavosa	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Carol Beier	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Aimee Boardman	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Nancy Boyle	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Jessica Brennan	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Kaitlyn Brueno	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Michele Carline	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Siobhan Carroll	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Laura Castles	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Sherry Cella	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Christine Cinnamon	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Maria Clarizio	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Lindsay Corter	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Nanette Diaz	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Bethany Dixon	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Audrey Dworak	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Jennifer Esociano	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Mark Feinsinger	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Travis Gage	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Amy Garcia	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Carol Gargone	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Meg Gray-Revoredo	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Sonja Gutwerk	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Joseph Guziewicz	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Tanya Hartig	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Deborah Helfand	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Carrie Hutchinson	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Mary Johnston	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Jenna Kelly	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Jane Kirshenbaum	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Rachel Koenig	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Karen Kosco	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Carol Kreisinger	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Kathryn Kula	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Marybeth Lapszynski	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Tricia Lindstedt	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
James MacDermid	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Aleyna Mannerberg	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Gabrielle Meade	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Colleen Megna	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Stacey Milan	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Cheryl Miskimon	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Matthew Moscatello	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Kimberly Moss	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Joseph Olean	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Kristen Oyen	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	

Joanne Patalive	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Kathryn Pietrowski	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Leighann Pilot	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Sean Quinn	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Joanna Reiss	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Christina Russo	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Molly Neral	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Niemah Scherlacher	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Cara Schwimer	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Megan Seader	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Kimberly Serzan	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Linda Silbermagel	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Renee Simler	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Patricia Szuskowski	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Anthony Swartz	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Bertha Todd	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Susan Tordoff	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Mary Ann Tunstead	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Patricia Vandigriff	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Katherine Vera-Mena	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Kathleen von Essen	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Nicole Wildermuth	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Tyler Wood	Appoint	Bedside Instruction		\$46.05/hr.	District	9/1/20	6/30/21	
Kyla Kayhla Bird 11-204-100-106-888	Appoint	Job Coach 10-80-80/ccm		\$42.45/hr.	JTHS	9/1/20	6/30/21	As needed; not to exceed 19 hrs./week
Carolyn Del Mastro 11-204-100-106-888	Appoint	Job Coach 10-80-80/cc		\$42.45/hr.	JTHS	9/1/20	6/30/21	As needed; not to exceed 19 hrs./week
Joan Dolan 11-204-100-106-888	Appoint	Job Coach 10-80-80/ccn		\$42.45/hr.	JTHS	9/1/20	6/30/21	As needed; not to exceed 19 hrs./week
Shannon Jacobs 11-204-100-106-888	Appoint	Job Coach 10-80-80/ccb		\$42.45/hr.	JTHS	9/1/20	6/30/21	As needed; not to exceed 19 hrs./week
Janet Tanis 11-204-100-106-888	Appoint	Job Coach 10-80-80/cr		\$42.45/hr.	JTHS	9/1/20	6/30/21	As needed; not to exceed 19 hrs./week
Lori Caruso	Resignation	Spanish Teacher			JTHS	8/24/20	8/24/20	Adjusted end date
Karen Correia	Retirement	Art Teacher			JTHS	12/31/20	1/1/21	Retiring after 29 years of service in district
Joseph McCormick 11-130-100-101-290	Rescind	Science Teacher (LTS) 10-70-70/aqc			JTMS	9/1/20	12/12/20	Replacing #925 Over 60 days
Patricia Smith	Retirement	Speech Language Therapist 10-30-30/adn			Briggs	11/30/20	12/1/20	Retiring after 18 years in district
Allison Weber	Rescind	Special Education Teacher (LTS) 10-50-50/bxw			Cozy Lake	10/26/20	4/12/21	Replacing #2212 Over 60 days
Ellen Willwerth	Rescind	Science Teacher (LTS) 10-70-70/bwh			JTMS	9/1/20	6/23/21	Replacing #1534 Over 60 days
362	Adjusted Medical Leave	10-70-70/ajj			JTMS	9/1/20	10/1/20	Utilizing 3 personal illness days, 3 personal days and 14 unpaid days
#364	Adjusted Medical Leave	10-10-10/aio			Stanlick	9/1/20	10/10/20	Utilizing 28 personal illness days
#925	Adjusted Medical Leave	10-70-70/aqc			JTMS	9/1/20	10/3/20	Utilizing 22 personal illness days
#925	Adjusted Family Leave	10-70-70/aqc			JTMS	10/5/20	1/13/21	Unpaid
#941	Family Leave	10-60-60/aax			JTMS White Rock	9/1/20	11/25/20	Utilizing Emergency Childcare FMLA
#3084	Family Leave	10-30-30/ajt			Briggs	9/1/20	11/25/20	Utilizing Emergency Childcare FMLA

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Richard Cline 11-000-261-100-000	Appoint	Maintenance 12-30-32cbp	Step 7	\$60,964.80	Facilities	10/7/20	6/30/21	Replacing S. Eskow
Joseph Dyl 11-209-100-106-003	Appoint	Special Education Aide 09-30-30/bmc	Step 1	\$22.70/hr.	Briggs	10/12/20	6/30/21	Not to exceed 3.5 hrs./day; w/out benefits Replacing F. Capraun
Elvira Feti 11-000-262-100-260	Appoint	Custodian 11-30-32/akr	Step 1	\$49,712	Briggs	9/14/20	6/30/21	Replacing R. Miller

Grazyna Knapc 11-000-218-105-008	Appoint	Secretary/Group III (.49 - 10 mos) 10-80-80/bwr	Step 5	\$19,439	JTHS	10/1/20	6/30/21	Replacing T. Williams
Donna Nimmo 11-000-217-106-001	Appoint	Special Education Aide 09-10-10/bnw	Step 5	\$23.82/hr.	Stanlick	9/1/20	6/30/21	Not to exceed 3.5 hrs./day; w/out benefits Replacing C. Geise
Shanna Peters 11-000-217-106-008	Appoint	Special Education Aide 09-80-80bnv	Step 1	\$22.70/hr.	JTHS	9/14/20	6/30/21	Not to exceed 3.5 hrs./day; w/out benefits Replacing J. Hantson
Hannah Storbeck 11-000-217-106-008	Appoint	Special Education Aide 09-80-80/bbd	Step 5	\$23.82/hr.	JTHS	9/1/20	6/30/21	Not to exceed 3.5 hrs./day; w/out benefits
Anne Szekula 11-204-100-106-008	Appoint	Special Education Aide 09-80-80/bdr	Step 1	\$22.70/hr.	JTHS	9/17/20	6/30/21	Not to exceed 3.5 hrs./day; w/out benefits Replacing C. Wirtz
Tracy Williams 11-000-240-105-008	Appoint	Secretary/Group III 12-80-82/afg	Step 6	\$48,406	JTHS	10/1/20	6/30/21	Replacing L. Gerosa
Mary Anzano 11-213-100-106-005	Adjusted Step/Adjusted Hours	Special Education Aide 09-50-50/cbl	Step 5	\$23.82/hr.	Cozy Lake	9/1/20	6/30/21	Not to exceed 5.75 hrs./day; w/out benefits
Dina Azar 11-000-222-105-001	Appoint	Media Aide 09-10-10/bic	Step 5	\$23.49/hr.	Stanlick	9/1/20	6/30/21	Not to exceed 17.5 hrs./week; w/out benefits
Tracy Batelli 11-190-100-106-004	Appoint	Kindergarten Aide 09-40-40/bev	Step 5	\$23.49/hr.	Milton	9/1/20	6/30/21	Not to exceed 17.5 hrs./week; w/out benefits
Janet Bolka 11-190-100-106-004	Appoint	Kindergarten Aide 09-40-40/bvy	Step 5	\$23.49/hr.	Milton	9/1/20	6/30/21	Not to exceed 17.5 hrs./week; w/out benefits
Antonella DaSilva 11-000-217-106-004	Adjusted Hours	Special Education Aide 09-40-40/buh			Milton	9/1/20	6/30/21	Not to exceed 5.75 hrs./day; w/out benefits
Janet Eltringham 11-190-100-106-004	Appoint	Kindergarten Aide 09-40-40/bew	Step 5	\$23.49/hr.	Milton	9/1/20	6/30/21	Not to exceed 17.5 hrs./week; w/out benefits
Janet Eltringham 11-190-100-106-004	Longevity	Kindergarten Aide		\$525	Milton	9/1/20	6/30/21	
Lauren Foli 11-214-100-106-004	Adjusted Hours	Special Education Aide 09-40-40/bno			Milton	9/1/20	6/30/21	Not to exceed 5.75 hrs./day; w/out benefits
Edward Gatsch 11-000-266-100-000	Longevity	Security		\$525	JTHS	9/1/20	6/30/21	
Daryl Graue 11-190-100-106-004	Appoint	Kindergarten Aide 09-40-40/bwe	Step 2	\$22.65/hr.	Milton	9/1/20	6/30/21	Not to exceed 17.5 hrs./week;w/out benefits
Dianna Hartman 11-213-100-106-005	Adjusted Step/Adjusted Hours	Special Education Aide 09-50-50/bzd	Step 5	\$23.82	Cozy Lake	9/1/20	6/30/21	Not to exceed 5.75 hrs./day; w/out benefits
Bryna Hubert 11-213-100-106-004	Adjusted Hours	Special Education Aide 09-40-40/bnk			Milton	9/1/20	6/30/21	Not to exceed 5.75 hrs./day; w/out benefits
Elizabeth Marks 11-000-217-106-008	Transfer/ Account Code Change	Special Education Aide 09-80-80/bdq			JTHS	9/1/20	6/30/21	Replacing P. Milford
Robert Miller 11-000262-100-260	Transfer	Custodian 12-70-72/ala			JTMS	9/14/20	6/30/21	Replacing J. Marquard
Michael Pucio 11-000-262-100-260	Location Adjustment	Custodian 12-90-92/bbb (.40) 12--80-82/all (.60)			Board Office (.40) JTHS (.60)	8/31/20	6/30/21	Covering Transportation and Maintenance facilities
Kimberly Reed 11-204-100-106-005	Adjusted Hours	Special Education Aide 09-50-50/bzc			Cozy Lake	9/1/20	6/30/21	Not to exceed 5.75 hrs./day; w/out benefits
Jennifer Sannazzaro 11-204-100-106-005	Adjusted Hours	Special Education Aide 09-50-50/bwq			Cozy Lake	9/1/20	6/30/21	Not to exceed 5.75 hrs./day; w/out benefits
Stacey Segond 11-209-100-106-003	Account Code Change	Special Education Aide 09-30-30/bmg			Briggs	9/22/20	6/30/21	
Nicholas Serignese 11-000-261-100-000 11-000-262-100-000	Adjusted Start Date	Supervisor of Maintenance, Grounds, Custodial Staff 08-90-92/bga			Facilities	9/9/20	6/30/21	
Blake Vichengrad	Adjusted End Date	Supervisor of Buildings, Grounds and Maintenance 12-90-92/bga			Facilities	9/8/20	9/9/20	
Cathy West-Semanski 11-204-100-106-004	Adjusted Hours	Special Education Aide 09-40-40/bby			Milton	9/1/20	6/30/21	Not to exceed 5.75 hrs./day; w/out benefits
Sueann Ackerson 11-000-270-160-000	Appoint	Bus Driver 10-90-90/baa			Transportatio n	9/1/20	6/30/21	Not to exceed 4 hrs./day
Monica Alvarez 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfj			Transportatio n	9/1/20	6/30/21	Not to exceed 4 hrs./day

Delia Betancourth 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bab			Transportation	9/1/20	6/30/21	Not to exceed 4.25 hrs./day
Robert Donza 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfo			Transportation	9/1/20	6/30/21	Not to exceed 4.67 hrs./day
Teresa Esposito 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfr			Transportation	9/1/20	6/30/21	Not to exceed 4.67 hrs./day
Louis Fascia 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bae			Transportation	9/1/20	6/30/21	Not to exceed 4.25 hrs./day
Lisa Ferguson 11-000-270-160-000	Appoint	Bus Driver 10-90-90/baf			Transportation	9/1/20	6/30/21	Not to exceed 5.17 hrs./day
Clarissa Fleming 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bez			Transportation	9/1/20	6/30/21	Not to exceed 4.67 hrs./day
Gerard Gauthier 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfe			Transportation	9/1/20	6/30/21	Not to exceed 4 hrs./day
Cheryl Goldsmith 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfk			Transportation	9/1/20	6/30/21	Not to exceed 4 hrs./day
William Holgate 11-000-270-160-000	Appoint	Bus Driver 10-90-90/azz			Transportation	9/1/20	6/30/21	Not to exceed 4.5 hrs./day
Ralph Leonard 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfa			Transportation	9/1/20	6/30/21	Not to exceed 4.42 hrs./day
Guadalupe Luviano 11-100-270-160-000	Appoint	Bus Driver 10-90-90/bfq			Transportation	9/1/20	6/30/21	Not to exceed 5 hrs./day
Reginald Nonez 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfb			Transportation	9/1/20	6/30/21	Not to exceed 4.25 hrs./day
Joseph Nouri 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfd			Transportation	9/1/20	6/30/21	Not to exceed 4.5 hrs./day
Diana O'Donnell 11-000-270-160-000	Appoint	Bus Driver 10-90-90-/azy			Transportation	9/1/20	6/30/21	Not to exceed 4.5 hrs./day
David Penicaro 11-000-270-160-000	Appoint	Bus Driver 10-90-90/aab			Transportation	9/1/20	6/30/21	Not to exceed 4.67 hrs./day
Amanda Peterson 11-000-270-160-000	Appoint	Bus Driver 10-90-90/azx			Transportation	9/1/20	6/30/21	Not to exceed 4 hrs./day
Patricia Randazzo 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bff			Transportation	9/1/20	6/30/21	Not to exceed 5 hrs./day
Michele Ann Rehm 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfg			Transportation	9/1/20	6/30/21	Not to exceed 4.25 hrs./day
Bridget Sekula 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfi			Transportation	9/1/20	6/30/21	Not to exceed 5.33 hrs./day
Wendy Smith-Rhinehart 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfh			Transportation	9/1/20	6/30/21	Not to exceed 5.92 hrs./day
Diane St. Clair 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfp			Transportation	9/1/20	6/30/21	Not to exceed 4.92 hrs./day
Susan Talmadge 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfl			Transportation	9/1/20	6/30/21	Not to exceed 5.5 hrs./day
Janet Tanis 11-000-270-160-000	Appoint	Bus Driver 10-90-90/azv			Transportation	9/1/20	6/30/21	Not to exceed 5.67 hrs./day
Helen Vindici 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfn			Transportation	9/1/20	6/30/21	Not to exceed 5.33 hrs./day
Florence Watson 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bac			Transportation	9/1/20	6/30/21	Not to exceed 4.5 hrs./day
Melissa Brunner 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bmm			Transportation	9/1/20	6/30/21	Not to exceed 4 hrs./day; w/ benefits
Stacey D'Amato 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bjh			Transportation	9/1/20	6/30/21	Not to exceed 4.67 hrs./day; w/ benefits
Maureen Dragona 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bgw			Transportation	9/1/20	6/30/21	Not to exceed 4.5 hrs./day; w/ benefits
Diane Finizio 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/byb			Transportation	9/1/20	6/30/21	Not to exceed 3.75 hrs./day; w/o benefits
Janice Krakowski 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bji			Transportation	9/1/20	6/30/21	Not to exceed 3.75 hrs./day; w/o benefits
Wendy Montanye 11-000-270-107-000	Appoint	Transportation Aide 09-90-90/bmn			Transportation	9/1/20	6/30/21	Not to exceed 3.83 hrs./day; w/o benefits
Manuela Barbosa	Resignation	Special Education Aide 09-50-50/bwa			Cozy Lake	8/31/20	8/31/20	
Frances Capraun	Resignation	Special Education Aide 09-70-70/bbp			JTMS	9/11/20	9/12/20	
Louise Gerosa	Retirement	Secretary/Group III 12-80-82/afg			JTHS	9/30/20	10/1/20	Retiring after 31 years of service in district
Guadalupe Luviano	Resignation	Bus Driver 10-90-90/bfq			Transportation	9/30/20	10/1/20	
Jasminka Nakev	Resignation	Special Education Aide			Milton	8/31/20	9/01/20	

		09-40-40/bwn						
#77	Medical Leave	10-90-90/bae			Transportation	9/4/20	11/24/20	Utilizing 10 FFCRA days and 43 personal illness days
#496	Medical Leave	09-90-90/bji			Transportation	9/11/20	9/26/20	Utilizing 10 FFCRA days and 1 unpaid day
#1137	Family Leave	09-60-60/bjj			White Rock	9/1/20	12/23/20	Utilizing 10 FFCRA days, balance unpaid
#1508	Medical Leave	12-80-82/afg			JTHS	8/21/20	9/30/20	Utilizing 10 FFCRA days, 0.75 floating holiday and 17.25 unpaid days
#1577	Extended Medical Leave	10-90-90/azx			Transportation	9/1/20	10/30/20	Unpaid
#1864	Family Leave	09-60-60/bbm			White Rock	9/8/20	11/25/20	Utilizing Emergency Childcare FMLA
#2429	Medical Leave	09-60-60/bsq			White Rock	9/1/20	12/24/20	Utilizing 75 personal illness days
#2465	Medical Leave	09-70-70/beq			JTMS	9/1/20	10/10/20	Utilizing 10 FFCRA and 16 personal illness days
#2842	Medical Leave	09-60-60/bbg			White Rock	9/8/20	10/24/20	Utilizing 10 FFCRA, 22 personal illness days, and 2 unpaid days
#2927	Medical Leave	09-40-40/bby			Milton	9/1/20	11/25/20	Utilizing 10 FFCRA, 41 personal illness days, and 5 unpaid days

D. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Jessica Kirschner	Appoint	Assistant Band Director	5	\$4,392	JTHS	8/25/20	6/30/21	
Justin Rothstein	Appoint	Marching Band: Drill Instructor	3	\$2,490	JTHS	8/25/20	6/30/21	

E 2020-2021 SCHOOL YEAR COACHING STAFF**FALL**

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Alan Sandberg*	Appoint	Assistant Football	N/A	N/A		Volunteer	JTHS	9/21/20	6/30/21

*Out of District Coach

F. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tracy Batelli	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Shannan Biddelman	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Alisa Cheff	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Charyl Frueh	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Brendan Gill	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Bryna Hubert	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Jennifer Kehoe	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Perla Martinez	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Karen Pini	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Kira Shellowsky	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Josh Speert	Appoint	Substitute Teacher	\$90/diem	District	9/1/20	6/30/21	
Tracy Batelli	Appoint	Substitute Aide	\$15/hr.	District	9/1/20	6/30/21	
Charyl Frueh	Appoint	Substitute Aide	\$15/hr.	District	9/1/20	6/30/21	
Bryna Hubert	Appoint	Substitute Aide	\$15/hr.	District	9/1/20	6/30/21	
Lorrie Kern	Appoint	Substitute Aide	\$15/hr.	District	9/10/20	6/30/21	
Donna Nimmo	Appoint	Substitute Aide	\$15/hr.	District	9/1/20	6/30/21	
Karen Pini	Appoint	Substitute Aide	\$15/hr.	District	9/1/20	6/30/21	
Theresa Rossiter	Appoint	Substitute Aide	\$15/hr.	District	9/1/20	6/30/21	
Kimberly Torsiello	Appoint	Substitute Aide	\$15/hr.	District	9/8/20	6/30/21	
Elizabeth Weinberg	Appoint	Substitute Aide	\$15/hr.	District	9/1/20	6/30/21	
Melissa Zabriskie	Appoint	Substitute Aide	\$14/hr.	District	9/8/20	6/30/21	
Tracy Batelli	Appoint	Substitute Secretary	\$14/hr.	District	9/1/20	6/30/21	
Lorrie Kern	Appoint	Substitute Secretary	\$14/hr.	District	9/10/20	6/30/21	

G. WORKSHOP PRESENTATION

Presenter	Nature of Action	Workshop	Salary	Delivery Date	# of Hours
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Rachel Decker	Appoint	Individual Student Support in a Virtual Setting	\$55/hr.	9/2/20	1 hour summer prep
Marc Gaydos	Appoint	Advanced Google Classroom	\$55/hr.	9/2/20	1 hour summer prep
Paula Langner	Appoint	Individual Student Support in a Virtual Setting	\$55/hr.	9/2/20	1 hour summer prep
Christina LaMoncia	Appoint	Introduction to Google Classroom	\$55/hr.	9/2/20	1 hour summer prep
James MacDermid	Appoint	Unit Planning	\$55/hr.	9/2/20	1 hour summer prep
Cheryl Miskimon	Appoint	Advanced Google Classroom	\$55/hr.	9/2/20	1 hour summer prep
Jason Nicholas	Appoint	Pre-Recorded Lessons	\$55/hr.	9/2/20	1 hour summer prep
Serina Signorello	Appoint	Pre-Recorded Lessons	\$55/hr.	9/2/20	1 hour summer prep
Marcus Thompson	Appoint	Introduction to Google Forms for Grading	\$55/hr.	9/2/20	1 hour summer prep

H. SUMMER EVALUATION PERSONNEL							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jamie Baker	Additional Hours	Special Education Teacher	\$40.13/hr.	District	7/1/20	8/31/20	Additional 14 hrs.
Christine Cinnamon	Additional Hours	Special Education Teacher	\$63.58/hr.	District	7/1/20	8/31/20	Additional 13.5 hrs.

I. SUMMER STAFF APPOINTMENTS							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Cole Kandel	Adjusted End Date	Summer Technology	\$13/hr.	Technology	7/27/20	9/30/20	Not to exceed 60 additional hours
Collin Miller	Adjusted End Date	Summer Technology	\$13/hr.	Technology	7/27/20	9/30/20	Not to exceed 60 additional hours

J. STUDENT INTERN/TEACHER							
Name	School	Program	Subject	Loc.	Date Effective	Date Termin.	Discussion
Karen Avitabile-Casas	Rutgers University	Practicum	Social Work	Milton/Cozy Lake	9/2/20	5/14/21	Fall and Spring Semesters

L.2 Motion to approve the **Summer 2020** Course Reimbursement for **Administrators** as indicated below:

Name	School	Class	Approval	Credits	Amount
Michelle Papa	Rowan University	Issues in School Governance	SU1	3	\$2658.00

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

Aye Mrs. Gould Aye Mrs. Small Aye Mrs. Wildermuth
Aye Mr. Martorelli Aye Mr. Stewart Aye Mrs. Poulas, *Vice President*
Aye Mr. Natale Aye Mr. Wasserman Aye Mr. Millar, *President*

M.1 Motion to approve student placement for the 2020-2021 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
7409690315	Educational Services Commission of Piscataway/Northern Hills Regional Academy	\$4,140.00	9/4/2020 - 10/14/2020
8992956905	Lakeland Andover School	\$11,780.00	9/8/2020-6/30/2021
3307940471	Sussex County Vocational School	\$11,338.00	9/1/2020-6/30/2021

M.2 Motion to approve educational services, as described below:

Student	School	Discussion	Tuition	Effective
4896820329	Lake Drive School	1-50 min. Session per week	\$6,270.00	9/1/2020-6/30/2021
7785757611	Lake Drive School	1-50 min. Session per week	\$6,270.00	9/1/2020-6/30/2021

55221 92515	Lake Drive School	2-50 min. Sessions per week	\$12,540.00	9/1/2020- 6/30/2021
30849 04871	Lake Drive School	1-50 min. Session per month	\$1,650.00	9/1/2020- 6/30/2021
24668 80096	Lake Drive School	2-50 min. Sessions per month	\$3,300.00	9/1/2020- 6/30/2021

M.3 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for July 20, 2020 through August 19, 2020.

M.4 Motion to approve research study entitled “Reading Reluctance in the Digital Domain” by Stephen Barbato, Teacher of Language Arts at Jefferson Township High School.

M.5 Motion to approve resolution of the Jefferson Township Board of Education Resolution approving settlement, as described below:

BE IT RESOLVED that the Jefferson Township Board of Education hereby accepts and approves the negotiated Settlement Agreement and Release of Claims (“Agreement”) between the Jefferson Township Board of Education and S.K. and A.K., individually and on behalf of A.K., subject to the terms and conditions set forth therein; and

BE IT FURTHER RESOLVED that the Jefferson Township Board of Education authorizes the Board President and Business Administrator to execute the Agreement on behalf of the Board; and to take such further steps as may be necessary to effectuate the within settlement and carry out this action of the Board.

N. POLICY COMMITTEE

Motion by Mr. Natale, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve motions N.1 through N.3, as described below:

Aye Mrs. Gould Aye Mrs. Small Aye Mrs. Wildermuth
Aye Mr. Martorelli Aye Mr. Stewart Aye Mrs. Poulas, *Vice President*
Aye Mr. Natale Aye Mr. Wasserman Aye Mr. Millar, *President*

N.1 Motion to approve the first **First Reading** of the following **Policies**:

File Code	Title	Action
1648p	Restart and Recovery Plan	Revised
2622p	Student Assessment	Revised
5200p	Attendance	Revised
5320p	Immunization	Revised
5330.04p	Administering an Opioid Antidote	Revised
5440p	Honoring Student Achievement	Revised
5610p	Suspension	Revised
5620	Expulsion	Revised
8320	Personnel Records	Revised

N.2 Motion to waive Policy #0131 and adopt the following **Policy** following a **First Reading**:

File Code	Title	Action
1648.03p	Restart and Recovery Plan - Full-time Remote Instruction	New

N.3 Motion to adopt the following Regulations following a First Reading:

File Code	Title	Action
5200r	Attendance	New
5240r	Tardiness	Revised
5320r	Immunization	Revised
5330.04r	Administering an Opioid Antidote	Revised
5530r	Substance Abuse	Revised
5600r	Student Discipline - Code of Conduct	Revised
5610r	Suspension	Revised
8320r	Personnel Records	Revised

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of August 19, 2020 through September 21, 2020.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Milton	0	0	0	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	0	0	0	0
Jefferson Twp. High School	0	0	0	0

P. COMMUNICATIONS

- None

Q. PUBLIC COMMENTS

- An audience member inquired as to how many substitutes would need to be hired to fulfill a return to school plan. Mrs. Howe responded that 15-20 additional substitutes need to be hired.
- An audience member thanked the administration, Board and teachers for their continued efforts, and inquired about the early dismissal schedule and how it affects the share time vocational students.

R. OLD BUSINESS

- None

S. NEW BUSINESS

- The Board was reminded that Ms. Charlene Petersen, NJSBA Representative, will be attending the October meeting and assisting with establishing the board goals.

T. CLOSED SESSION

The Board did not convene to Closed Session at this time.

V. ADJOURN

Motion by Mrs. Small, seconded by Mr. Natale, to adjourn the meeting at 9:18 pm.

Aye Mrs. Gould

Aye Mrs. Small

Aye Mrs. Wildermuth

Aye Mr. Martorelli

Aye Mr. Stewart

Aye Mrs. Poulas, *Vice President*

Aye Mr. Natale

Aye Mr. Wasserman

Aye Mr. Millar, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Total Expense (not including parking/tolls/miscellaneous fees)
Agnes, Pamela	Oct. 8, 9, 15, 16, 22 & 23	Virtual	Transportation Supervisor Program Course: Routing & Scheduling	\$575.00	\$575.00
Mannerberg, Aleyna	8/3-8/7	Virtual	Ed. 627: Computer Science AP Teachers (Audit)	\$850.00	\$850.00
Seringese, Nicholas	9/19 & 11/7	Virtual	Covid-19 Response Part 2 & 3	\$178.00	\$178.00