

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday, July 19, 2021 6:30 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Auditorium

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mrs. Perez	_____ Vacancy	_____ Mr. Millar, <i>President</i>

D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mrs. Perez	_____ Vacancy	_____ Mr. Millar, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of July, 2021 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion by _____, seconded by _____, that the meeting is called to public session at _____ PM.

Mrs. Gould

Mr. Natale

Mrs. Perez

Mrs. Small

Mr. Stewart

Vacancy

Mrs. Wildermuth

Mrs. Poulas, *Vice President*

Mr. Millar, *President*

E. SUPERINTENDENT'S REPORT

- Good News and Progress in Our Schools

F. PRESENTATIONS

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes' duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

H. OATH OF OFFICE FOR NEWLY APPOINTED BOARD MEMBER

I. COMMITTEE REPORTS

J. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mrs. Perez	_____ Mr. Terpstra	_____ Mr. Millar, <i>President</i>

June 14, 2021 Regular Meeting Minutes
 June 21, 2021 Special Minutes

June 14, 2021 Executive Meeting Minutes
 June 21, 2021 Special Closed Session Minutes

K. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.15, as described below:

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mrs. Perez	_____ Mr. Terpstra	_____ Mr. Millar, <i>President</i>

K.1 Motion to approve the **purchase order** list dated June 2021 in the amount of **\$457,988.15** (including Referendum related purchase orders totalling \$188,793.85).

K.2 Motion to approve the **check register** as of June 2021 in the amount of **\$5,481,117.46**.

Fund	Amount
General Fund (10)	\$ 5,403,191.14
Special Revenue Funds (20)	\$ 55,236.32
Referendum Fund (30)	\$ 22,690.00
Total	\$5,481,117.46

K.3 Motion to approve the **vendors' bills** list for release on or after July 20, 2021, in the amount of **\$1,186,409.01**.

K.4 Motion to approve the funds **transfers** in the 2020-2021 Fiscal Year, dated June 2021 in the amount of **\$83,062.02**.

K.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of June 30, 2021, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of May 31, 2021, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- K.7** Motion to authorize a withdrawal from the Capital Reserve Account in the amount of \$75,000 *for the 2021-2022 budget* to purchase and install preschool playgrounds at the Cozy Lake and Ellen T. Briggs Schools. (*Revision to motion M.16 from the June 14, 2021 agenda*).
- K.8** Motion to approve Tri-County Behavioral Care to provide referral for and completion of School Clearance Assessment and Substance Evaluation and Treatment, for the period of July 1, 2021 through June 30, 2022.
- K.9** Motion to approve The Orthopedic Institute of New Jersey to provide on-field physician coverage for all of the Jefferson Township High School home football games for the 2021-2022 school year, free of charge.
- K.10** Motion to approve the Professional Services Appointments, pursuant to Public School Contract Law N.J.S.A.18A:18A-A, from January 1, 2021 through December 31, 2021.

- Karl Environmental Group - Environmental Consultant
- Agra Environmental & Laboratory Services - Water Quality Consultant

- K.11** Motion to approve the application and accept the **FY22 Elementary and Secondary Education Act (ESEA) Funds**, in the total amount of **\$197,265**, allocated as follows:

Title I – Part A	\$ 125,616
Title II – Part A	\$ 53,191
Title IV – Part A	\$ 18,458

- K.12** Motion not to apply for the **FY22 Elementary and Secondary Education Act (ESEA) Title III Funds** in the total amount of **\$8,006**.

- K.13** Motion to approve the Application for the **FY22 Individual with Disabilities Education Act (IDEA) Funds** in the total amount of **\$664,637**, allocated as follows:

Basic	\$ 633,579
Preschool	\$ 31,058

- K.14** Motion to approve the disposal of obsolete equipment, in accordance with Policy #7300, Disposition of Property, as shown below:

School/Department	Equipment Description	Tag number
Ellen T. Briggs Elementary School	Television Cabinet (s)	0390
		0429
Ellen T. Briggs Elementary School	Wooden Teacher Desk	0187

- K.15** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

L. PERSONNEL

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion L.1., as described below:

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mrs. Perez	_____ Mr. Terpstra	_____ Mr. Millar, <i>President</i>

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.K.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL							
A. ADMINISTRATIVE							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion
Maria Dunbar 11-000-221-104-200	Appoint	Business and Finance Academy	\$2,000	District	7/1/21	6/30/22	Academy stipend

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Theresa Fogel 11-213-100-101-007	Appoint	Special Education Teacher 10-70-70/cbg	MA Step5	\$59,515	JTMS	9/1/21	6/30/22	Replacing A. Larena
Nicolette Guerra 11-216-100-101-003	Appoint	PSD Teacher 10-30-30/afe	BA Step 4	\$56,715	Briggs	9/1/21	6/30/22	New position Not budgeted
Amanda Irizarry 11-000-218-104-007	Appoint	School Counselor 10-70-70/aci	MA Step 1	\$57,215	JTMS	9/1/21	6/30/22	Replacing O. Rusynko
Margaret Meyer 11-000-218-104-008	Appoint	School Counselor 10-80-80/acn	MA+15 Step 11	\$64,812	JTHS	9/1/21	6/30/22	Replacing T. Torkos
Lindsey Nievera* 11-204-100-101-007	Appoint	Special Education Teacher 10-70-70/axq	BA+15 Step 2	\$56,615	JTMS	9/1/21	6/30/22	Replacing T. Woods
Kylie Nugent* 11-120-100-101-001	Appoint	Elementary Teacher 10-10-10/agd	MA Step 1	\$57,215	Stanlick	9/1/21	6/30/22	New position, budgeted
Jennifer Smalley* 11-140-100-101-008	Appoint	English Teacher 10-80-80/are	BA Step 1	\$55,015	JTHS	9/1/21	6/30/22	Replacing C. Russo

Jennifer Steinhilb 11-214-100-101-007	Appoint	Special Education Teacher 10-70-70/bxq	BA+15 Step 9	\$60,055	JTMS	9/1/21	6/30/22	Replacing C. Stewart
Rachael Wartel-Uhlick 11-000-218-104-008	Appoint	School Counselor 10-80-80/acp	MA Step 2	\$57,715	JTHS	9/1/21	6/30/22	Replacing R. Montegari
Jennifer Vicente-Mora 11-000-218-104-007	Transfer	School Counselor 10-70-70/ack	MA+15 Step13	\$69,246	JTMS	9/1/21	6/30/22	Replacing K. Ellingsen
Lyndsay LaConti 11-000-218-104-001	Step Correction	School Counselor 10-10-10/acd	MA+30 Step 9	\$66,264	Stanlick	9/1/21	6/30/22	
Kari Ellingsen	Resignation	School Counselor 10-70-70/ack			JTMS	9/1/21	9/2/21	
Danielle Honstetter	Resignation	School Psychologist 10-10-10/ada			Stanlick	8/25/21	8/26/21	
Ashley Larena	Resignation	Special Education Teacher 10-70-70/cbg			JTMS	6/30/21	7/1/21	
Robin Montegari	Retirement	School Counselor 10-80-80/acp			JTHS	8/25/21	8/26/21	Retiring after 12 years of service in district
Christina Russo	Resignation	English Teacher 10-80-80/are			JTHS	8/23/21	8/24/21	
Oksana Rusynko	Resignation	School Counselor 10-70-70/aci			JTMS	8/31/21	9/1/21	
#1603	Medical Leave	10-60-60/ahv			White Rock	9/1/21	2/28/22	Utilizing 111 personal illness days

*Requires mentoring

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Lynette DiStefano 11-000-222-105-001	Appoint	Media Aide 09-10-10/bic	Step 5	\$24.08/hr.	Stanlick	9/1/21	6/30/22	Not to exceed 19 hrs./week Replacing D. Azar
Lorrie Kern 11-000-240-105-006	Appoint	Secretary/Group III (.49/10 mos.) 10-60-60/aeg	Step 5	\$16,863.78	White Rock	8/16/21	6/30/21	New position, not budgeted
Donna Nimmo 11-000-240-105-003	Appoint	Secretary/Group III (.49/10 mos.) 10-10-10/aoh	Step 5	\$16,863.78	Stanlick	8/16/21	6/30/21	New position, not budgeted
Nancy Prescott	Resignation	Special Education Aide 09-60-60/bsg			White Rock	7/15/21	7/16/21	
Donna Struck	Retirement	Special Education Aide 10-80-80/bvd			JTHS	7/30/21	7/31/21	Retiring after 12 years of service in district
#1544	Intermittent Medical Leave	12-80-82/afe			JTHS	6/28/21	8/7/21	Using an undetermined number of personal illness days

D. EXTRA DUTY PAY

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.
Carol Beier	Appoint	Tutoring Supervisor (1 of 4)	1	\$701	JTHS	9/1/21	6/30/22
Jonathan Boyle	Appoint	PDP Steering Committee (2 of 2)	3	\$2,490	JTHS	9/1/21	6/30/22
Katelyn Brueno	Appoint	Unified Track and Field Co-Advisor (1 of 2)	2	\$693.50	JTHS	9/1/21	6/30/22
Katelyn Brueno	Appoint	Tutoring Supervisor (2 of 4)	1	\$701	JTHS	9/1/21	6/30/22
Katelyn Cannarozzi	Appoint	Senior Class Co-Advisor (1 of 2)	4	\$2,001	JTHS	9/1/21	6/30/22
Sherry Cella	Appoint	Sophomore Class Co-Advisor (1 of 2)	2	\$693.50	JTHS	9/1/21	6/30/22
Emily Cortese	Appoint	Foreign Language Honor Society: American Sign Language (1 of 3)	1	\$701	JTHS	9/1/21	6/30/22
Alice Daken-Stefanski	Appoint	Gay-Straight Allience (GSA)	1	\$701	JTHS	9/1/21	6/30/22
Nanette Fandino-Diaz	Appoint	Detention Monitor	4	\$4,002	JTHS	9/1/21	6/30/22
Chad Flynn	Appoint	Spring Musical: Director	4	\$4,002	JTHS	9/1/21	6/30/22
Chad Flynn	Appoint	Spring Musical: Vocal Director	4	\$2,490	JTHS	9/1/21	6/30/22
Chad Flynn	Appoint	Spring Musical: Lighting and Sound	2	\$1,387	JTHS	9/1/21	6/30/22
Chad Flynn	Appoint	Madrigal	3	\$2,490	JTHS	9/1/21	6/30/22
Chad Flynn	Appoint	Select Choir	2	\$1,387	JTHS	9/1/21	6/30/22
Chad Flynn	Appoint	Vocal Ensemble	2	\$1,398	JTHS	9/1/21	6/30/22
Chad Flynn	Appoint	Tri-M Music Honor Society	1	\$701	JTHS	9/1/21	6/30/22
Daniel Gugger	Appoint	Jazz Band	2	\$1,387	JTHS	9/1/21	6/30/22
Daniel Gugger	Appoint	Spring Musical: Instrumental	2	\$1,387	JTHS	9/1/21	6/30/22
Daniel Gugger	Appoint	Wind Ensemble	2	\$1,387	JTHS	9/1/21	6/30/22
Sonja Gutwerk	Appoint	Yearbook	5	\$5,424	JTHS	9/1/21	6/30/22
Sonja Gutwerk	Appoint	Junior Class Co-Advisor (1 of 2)	3	\$1,245	JTHS	9/1/21	6/30/22
Joseph Guziewicz	Appoint	Science National Honor Society	1	\$701	JTHS	9/1/21	6/30/22
Joseph Guziewicz	Appoint	Tutoring Supervisor (3 of 4)	1	\$701	JTHS	9/1/21	6/30/22
Brian Hough	Appoint	Academic Bowl	2	\$1,605	JTHS	9/1/21	6/30/22

Aladdin Kazanfer	Appoint	Video Production	2	\$1,387	JTHS	9/1/21	6/30/22
Jessica Kirschner	Appoint	Marching Band: Assistant Director	5	\$4,392	JTHS	9/1/21	6/30/22
Karen Kosco	Appoint	Spring Musical: Costumes, Props & Publications	2	\$1,387	JTHS	9/1/21	6/30/22
Karen Kosco	Appoint	Fall Drama: Costumes, Props & Publications	1	\$701	JTHS	9/1/21	6/30/22
Kathryn Kula	Appoint	Sophomore Class Co-Advisor (2 of 2)	2	\$693.50	JTHS	9/1/21	6/30/22
Kathryn Kula	Appoint	National Honor Society	2	\$1,387	JTHS	9/1/21	6/30/22
Justin Kulick*	Appoint	Marching Band: Percussion Instructor Arranger (1/2 of stipend)	4	\$1,334	JTHS	9/1/21	6/30/22
Lauren Kulick	Appoint	Marching Band: Director	5	\$6,712	JTHS	9/1/21	6/30/22
Lauren Kulick	Appoint	Marching Band: Music Arranger	2	\$2,490	JTHS	9/1/21	6/30/22
Melissa Kwiecinski	Appoint	DECA	4	\$4,002	JTHS	9/1/21	6/30/22
Aleyna Mannerberg	Appoint	Freshman Class Co-Advisor (1 of 2)	2	\$693.50	JTHS	9/1/21	6/30/22
Colleen Maxwell	Appoint	National English Honor Society	1	\$701	JTHS	9/1/21	6/30/22
Sarah Montgomery	Appoint	PDP Steering Committee (2 of 2)	3	\$2,490	JTHS	9/1/21	6/30/22
Sarah Montgomery	Appoint	REBEL	1	\$701	JTHS	9/1/21	6/30/22
Sarah Montgomery	Appoint	SADD	1	\$701	JTHS	9/1/21	6/30/22
Katelyn Oller	Appoint	Senior Class Co-Advisor (2 of 2)	4	\$2,001	JTHS	9/1/21	6/30/22
Danielle Padron*	Appoint	Marching Band: Drill Designer	3	\$2,490	JTHS	9/1/21	6/30/22
Kirsten Parra	Appoint	Foreign Language Honor Society: Spanish (2 of 3)	1	\$701	JTHS	9/1/21	6/30/22
Karen Pavero	Appoint	FBLA	3	\$2,490	JTHS	9/1/21	6/30/22
Robert Peterson*	Appoint	Marching Band: Drill Designer	3	\$2,490	JTHS	9/1/21	6/30/22
Marilyn Sawicki	Appoint	Robotics	3	\$2,490	JTHS	9/1/21	6/30/22
Marilyn Sawicki	Appoint	Freshman Class Co-Advisor (2 of 2)	2	\$693.50	JTHS	9/1/21	6/30/22
Kristyn Scrimo*	Appoint	Marching Band: Percussion Instructor Arranger (2/3 of stipend)	4	\$2,668	JTHS	9/1/21	6/30/22
Kimberly Serzan	Appoint	Junior Class Co-Advisor (2 of 2)	3	\$1,245	JTHS	9/1/21	6/30/22
Kimberly Serzan	Appoint	Spring Musical: Choreographer	2	\$1,387	JTHS	9/1/21	6/30/22
Kimberly Serzan	Appoint	Mu Alpha Theta Math Honor Society	1	\$701	JTHS	9/1/21	6/30/22
Kimberly Serzan	Appoint	Tutoring Supervisor (4 of 4)	1	\$701	JTHS	9/1/21	6/30/22
Kimberly Serzan	Appoint	Yearbook Assistant	1	\$701	JTHS	9/1/21	6/30/22
James Smith	Appoint	Rho Kappa Social Studies Honor Society	1	\$701	JTHS	9/1/21	6/30/22
Cassandra Soto	Appoint	Fall Drama: Director	3	\$2,490	JTHS	9/1/21	6/30/22
Patricia Vandigriff	Appoint	Debate	3	\$2,490	JTHS	9/1/21	6/30/22
Heather Varner	Appoint	Marching Band: Band Front Choreographer	3	\$2,490	JTHS	9/1/21	6/30/22
Kathleen von Essen	Appoint	Foreign Language Honor Society: French (3 of 3)	1	\$701	JTHS	9/1/21	6/30/22
Nicole Wildermuth	Appoint	Unified Track and Field Co-Advisor (2 of 2)	2	\$693.50	JTHS	9/1/21	6/30/22

* Out of District advisor

D. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Charyl Frueh	Appoint	Substitute Teacher	\$90/diem	Stanlick	7/6/21	8/5/21	4.25 hrs./day for 19 days
Jennifer Hirsch	Additional Hours	School Nurse	\$47.63/hr.	Stanlick	7/6/21	8/5/21	Additional .5 hrs. for 19 days
Lisa Onorevole	Adjusted Start Date	Special Education Aide	\$22.98/hr.	ODD	6/21/21	8/5/21	5.75 hrs. /day; out of district

F. SUMMER STAFF APPOINTMENTS							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine Cocca	Appoint	Summer Physicals	\$200/diem	JTHS	7/14/21	7/15/21	Assist with physicals

G. SUMMER LEARNING ACCELERATION PROGRAM - 20-483-100-101-000							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Emilio Alheidt	Appoint	Hall Monitor	\$22.69/hr.	JTHS	6/29/21	7/23/21	Up to 6.5 hrs./day, 4 days/week
Emily Cortese	Appoint	Classroom Aide	\$22.65/hr.	JTHS	6/28/21	7/30/21	Up to 6.5 hrs./day, 4 days/week Not to exceed 145 hrs. for program
Deborah Georgens	Appoint	Nurse	\$27.58/hr.	Cozy Lake	6/28/21	7/30/21	
Joseph Palazzolo	Appoint	Hall Monitor	\$22.69/hr.	JTHS	7/12/21	7/30/21	Up to 6.5 hrs./day, 4 days/week
Gino Rose	Salary Correction	Teacher	\$70.90/hr.	JTHS	6/28/21	7/30/21	

H. 2021-2022 SCHOOL YEAR COACHING STAFF									
WINTER									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Jonathan Boyle	Appoint	Head Bowling	3	\$5,290		\$5,290	JTHS	9/1/21	6/30/22
Darren Brusco	Appoint	Assistant Wrestling	3	\$5,695	\$500	\$6,195	JTHS	9/1/21	6/30/22

Joshua Cacella	Appoint	Assistant Wrestling	3	\$5,695	\$100	\$5,795	JTHS	9/1/21	6/30/22
Peter DiGennaro	Appoint	Head Basketball/Boys	3	\$8,940	\$1,150	\$10,090	JTHS	9/1/21	6/30/22
Christopher Eastman	Appoint	Head Indoor Track	3	\$7,728	\$500	\$8,828	JTHS	9/1/21	6/30/22
Michael Fernandes	Appoint	Athletic Trainer		\$1,965		\$1,965	JTHS	9/1/21	6/30/22
Travis Gage	Appoint	Assistant Basketball/Girls	3	\$6,105	\$250	\$6,355	JTHS	9/1/21	6/30/22
Sonja Gutwerk	Appoint	Head Cheerleading	3	\$4,361	\$50	\$4,411	JTHS	9/1/21	6/30/22
Brandon Horetsky*	Appoint	Assistant Basketball/Boys	3	\$6,105		\$6,105	JTHS	9/1/21	6/30/22
Jason Kalish	Appoint	Assistant Basketball/Boys	3	\$6,105	\$350	\$6,455	JTHS	9/1/21	6/30/22
Rachel Koenig	Appoint	Head Swimming	3	\$7,728	\$250	\$7,978	JTHS	9/1/21	6/30/22
James MacDermid	Appoint	Head Basketball/Girls	3	\$8,940	\$250	\$9,190	JTHS	9/1/21	6/30/22
Paul Monaco*	Appoint	Assistant Basketball/Boys	N/A	N/A	N/A	Volunteer	JTHS	9/1/21	6/30/22
Matthew Moscatello	Appoint	Head Wrestling	3	\$8,543	\$700	\$9,243	JTHS	9/1/21	6/30/22
James Rowe	Appoint	Assistant Basketball/Boys	N/A	N/A	N/A	Volunteer	JTHS	9/1/21	6/30/22
Kimberly Serzan	Appoint	Assistant Cheerleading	3	\$2,421	\$100	\$2,521	JTHS	9/1/21	6/30/22
Nicholas Solicito*	Appoint	Assistant Basketball/Girls	N/A	N/A	N/A	Volunteer	JTHS	9/1/21	6/30/22
Susan Tordoff	Appoint	Head Ski	3	\$5,290	\$950	\$6,240	JTHS	9/1/21	6/30/22
Gerald Venturino	Appoint	Weight Room		\$2,071		\$2,071	JTHS	9/1/21	6/30/22
Nicole Wildermuth	Appoint	Assistant Indoor Track	3	\$5,290	\$100	\$5,390	JTHS	9/1/21	6/30/22
SPRING									
Darren Bruseo	Appoint	Head Track/Boys	3	\$7,728	\$500	\$8,228	JTHS	9/1/21	6/30/22
Joshua Cacella	Appoint	Head Golf	3	\$5,290	\$150	\$5,440	JTHS	9/1/21	6/30/22
Katelyn Cannarozzi	Appoint	Head Lacrosse/Girls	3	\$7,728	\$50	\$7,778	JTHS	9/1/21	6/30/22
Shannon Chapman	Appoint	Head Track/Girls	3	\$7,728	\$300	\$8,028	JTHS	9/1/21	6/30/22
Christine Couser	Appoint	Assistant Softball	3	\$5,290	\$250	\$5,540	JTHS	9/1/21	6/30/22
Peter DiGennaro	Appoint	Assistant Baseball	3	\$5,290	\$150	\$5,440	JTHS	9/1/21	6/30/22
Brendan Donegan*	Appoint	Assistant Track	3	\$5,290		\$5,290	JTHS	9/1/21	6/30/22
Caitlyn Dougherty*	Appoint	Assistant Softball	N/A	N/A	N/A	Volunteer	JTHS	9/1/21	6/30/22
Christopher Eastman	Appoint	Assistant Track	3	\$5,290	\$1,050	\$6,340	JTHS	9/1/21	6/30/22
Michael Fernandes	Appoint	Athletic Trainer		\$1,965		\$1,965	JTHS	9/1/21	6/30/22
Marc Gaydos	Appoint	Head Volleyball/Boys	3	\$7,728	\$250	\$7,978	JTHS	9/1/21	6/30/22
Brandon Horetsky*	Appoint	Assistant Baseball	3	\$5,290		\$5,290	JTHS	9/1/21	6/30/22
Jason Kalish	Appoint	Head Baseball	3	\$7,728	\$450	\$8,178	JTHS	9/1/21	6/30/22
Sarah Montegomey	Appoint	Assistant Lacrosse/Girls	3	\$5,290		\$5,290	JTHS	9/1/21	6/30/22
Katelyn Oller	Appoint	Assistant Softball	3	\$5,290		\$5,290	JTHS	9/1/21	6/30/22
Amy Pearce	Appoint	Head Softball	3	\$7,728	\$50	\$7,778	JTHS	9/1/21	6/30/22
Danielle Pickard*	Appoint	Assistant Lacrosse/Girls	3	\$5,290		\$5,290	JTHS	9/1/21	6/30/22
Sean Quinn	Appoint	Assistant Track	3	\$5,290	\$150	\$5,440	JTHS	9/1/21	6/30/22
James Reid	Appoint	Head Lacrosse/Boys	3	\$7,728	\$500	\$8,288	JTHS	9/1/21	6/30/22
Gino Rose	Appoint	Assistant Volleyball/Boys	3	\$5,290	\$450	\$5,740	JTHS	9/1/21	6/30/22
Philip Ruffo*	Appoint	Assistant Softball	N/A	N/A	N/A	Volunteer	JTHS	9/1/21	6/30/22
Jennifer Smalley	Appoint	Assistant Lacrosse/Girls	N/A	N/A	N/A	Volunteer	JTHS	9/1/21	6/30/22
Gerald Venturino	Appoint	Weight Room		\$2,636		\$2,636	JTHS	9/1/21	6/30/22

* Out of District Coach

M. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.6, as described below:

_____ Mrs. Gould	_____ Mrs. Small	_____ Mrs. Wildermuth
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>Vice President</i>
_____ Mrs. Perez	_____ Mr. Terpstra	_____ Mr. Millar, <i>President</i>

M.1 Motion to **rescind** student placement for the 2021-2022 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
7851214325	Gramon School	\$91,601	7/2021

M.2 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for May 17, 2021 through June 14, 2021.

M.3 Motion to Approve Request to Conduct Research at JTHS:

- Stephen Barbato: “Incorporating Student Choice in Curriculum Implementation”

M.4 Motion to accept the District Wellness Report for the 20-21 SY.

M.5 Motion to approve the following **Overnight Field Trips:**

School/Group/Activity	Location
HS Boys Baseball, Spring Training	Myrtle Beach, SC

M.6 Motion to approve the following evaluation tools for certificated personnel for the 2021-2022 School year:

Position	Evaluation Tool
Superintendent	New Jersey School Board Association
Assistant Superintendent	Multidimensional Leadership Performance Rubric (2013)
Principals, Assistant Principals & Directors	NJ Principal Evaluation for Professional Learning (NJPEPL)
Director of Special Services	Special Services, Johnson County & Surrounding Schools
Supervisors	JTPS (2015)
Teachers	Danielson (2011)
Library/Media Specialist	Danielson (2nd Edition)
School Counselor	National School Counselors Association
School Nurse	Danielson (2nd Edition)
School Psychologist	Danielson (2nd Edition)
School Transition Coordinator	CMSD Teacher Development & Evaluation System
Social Worker	Danielson (2nd Edition)
Therapeutic Specialists <ul style="list-style-type: none"> • Athletic Trainer • Learning Disabilities Teacher Consultant • Occupational Therapist • Physical Therapist • Speech/Language Therapist 	Danielson (2nd Edition)

N. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motions N.1 through N.3, as described below:

_____ Mrs. Gould _____ Mrs. Small _____ Mrs. Wildermuth
 _____ Mr. Natale _____ Mr. Stewart _____ Mrs. Poulas, *Vice President*
 _____ Mrs. Perez _____ Mr. Terpstra _____ Mr. Millar, *President*

N.1 Motion to approve the first reading of the following policies and regulations *(copy available for review)*:

File Code	Title	Action
0131 P	Bylaws & Policies	Revised
3134 P	Assignment of Additional Duties	Revised
3142 P&R	Nonrenewal of Nontenured Teaching Staff Member	Revised
3221 P&R	Evaluation of Teachers	Revised

3222 P&R	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators	Revised
3223 P&R	Evaluation of Administrators, Excluding Principals, Vice Principals, & Assistant Principals	Revised
3224 P&R	Evaluation of Principals, Vice Principals, & Assistant Principals	Revised
4146 P&R	Nonrenewal of Nontenured Support Staff Member	Revised
5460.02 P&R	Bridge Year Pilot Program	New
6471 P&R	School District Travel	Revised
8561 P	Procurement Procedures for School Nutrition Program	Revised

N.2 Motion to abolish the following policy *(copy available for review)*:

File Code	Title	Action
1649 P	Federal Families First Coronavirus Response Act	M & A

N.3 Motion to approve the **Second Reading** of the following Policy *(copy available for review)* :

File Code	Title	Action
5530p	Substance Abuse	Revised

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of June 14, 2021 through July 19, 2021.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	1	2	0	1
Milton	0	0	0	0
Cozy Lake	0	0	0	0
White Rock	1	1	0	0
Jefferson Twp. Middle School	0	0	0	0
Jefferson Twp. High School	0	0	0	0

P. Enrollment as of 6/18/21:

	June 2020	June 2021
Grades Pre-K-2	580	532
Grades 3-5	580	539
Total Elementary	1,160	1,071
Grades 6-8	691	627
Grades 9-12	960	942
GRAND TOTAL	2,811	2,640
Tuition students received	0	0
Out-of-district placement	31	29

Q. COMMUNICATIONS

R. PUBLIC COMMENTS

Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

S. OLD BUSINESS

T. NEW BUSINESS

U. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of July 2021, at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

V. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Mileage @ \$0.35/mi.	Total Expense (not including parking/tolls/miscellaneous fees)
Devine, Conor	N/A	Webinar	Legal One Training	\$300.00	0	\$300.00
Dunbar, Maria	N/A	Webinar	Legal One Training	\$300.00	0	\$300.00
Hiben, Christopher	10/19-10/20	Princeton, NJ	NJ Science Convention	\$349.00	130	\$394.50
Guziewicz, Joseph	7/26-7/29	Webinar	AP Summer Institute - AP Physics	\$665.00	0	\$665.00
Jinks, Jr., Roger	7/22	Webinar	A.L.I.C.E. Comprehensive School Threat Assessment & Guidance, I & II	\$249.00	0	\$249.00
Lonie, Michael	N/A	Webinar	Legal I Training	\$300.00	0	\$300.00
Serignese, Nicholas	8/9	Parsippany, NJ	Lead Renovation, Repair, and Painting Certification Refresher	\$205.00	0	\$205.00