

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, June 20, 2022 5:45 PM (Closed Session) – 7:30 PM (Regular Session)**  
**Jefferson Township High School Auditorium**

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**District Vision Statement**

*The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.*

A. Mrs. Poulas, called the meeting to order at 7:38 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftwp.org](http://www.Jefftwp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Absent</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Fiona Davidson, <i>Student Representative</i>		
<u>Absent</u> Robert McKoy, <i>Student Representative</i>		

D. **CLOSED SESSION**

Motion by Mr. Stewart, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Absent</u> Mr. Terpstra
<u>Aye</u> Mr. Millar ( <i>Arrived @ 6:47</i> )	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>
<i>(Arrived @ 6:47)</i>		

**BE IT RESOLVED**, by the Jefferson Township Board of Education on this 20th day of June, 2022 at 5:55 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve student matters and litigation confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by Mr. Stewart, seconded by Mrs. Small, that the meeting is called to public session at 7:33 PM.

Aye Mrs. Gould  
Aye Mr. Millar  
Aye Mr. Natale

Aye Mrs. Perez  
Aye Mrs. Small  
Aye Mr. Stewart

Absent Mr. Terpstra  
Absent Mrs. Wildermuth, *Vice President*  
Aye Mrs. Poulas, *President*

**E. RECOGNITION**

- Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent presented the Student Representatives and District Retirees with recognition awards and thanked them for their valued service to the district.
- Ms. Margaret Widgren, Middle School Principal recognized the Excelsior Award Recipients.
- Mr. Kevin Lipton, High School Principal recognized the Summa Award Recipients.
- Mr. Kevin Lipton, High School Principal recognized the Class of 2022 Valedictorian and Salutatorian.

**F. SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in our district.

**G. PRESENTATIONS**

- None

**H. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)***

- An audience member inquired when the health and physical education standards would be released. They also opined that the middle school special education programs need improvement.
- An audience member offered their thoughts on several items including the amount of time students use technology for school work, students being held accountable for bad behaviors, unannounced teacher observations, class size and personal days.

**I. STUDENT REPRESENTATIVES**

- **Student Representative Fiona Davidson** reported on the spring concert and how nice it was to be back in the music room, the Gay Straight Alliance (GSA) picnic, the senior prom and field day were a big hit and the Unified Track banquet was great. She also reported that the class was looking forward to finals and graduation this week.

**J. COMMITTEE REPORTS**

- **Personnel and Policy Committee** - Mrs. Perez highlighted the June 6, 2022 meeting and reported the Committee discussed policies and regulations, job descriptions for the Director of Athletics, and open positions in the district. Other agenda items had been tabled.
- **Education Committee** - Mrs. Small reported the Committee met on June 6, 2022 and discussed JTMS study skills, stop arm camera report (buses), swimming co-op with Sparta, a staff research proposal, 2022-2023 district PDP workshops, District Goal Setting, curriculum revisions and field trip approvals.  
There was some discussion between the Board regarding the study skills and how they are delivered to students and parents. The Board also discussed moving to a more paper-based math, topics of district goals meeting, and an inquiry about who to contact if a car passes a bus with no cameras. Mrs. Howe responded to the transportation question noting that community members can contact the police department directly to make a report.

- **Building Needs and Finance Committee** - Mr. Millar reported the Committee met on May 31, 2022 and topics of discussion included summer projects, attorney RFP, and 2022-2023 budget updates.  
Some discussion ensued regarding the construction bids.
- New Jersey School Boards Association - Mr. Stewart noted the director is retiring and will be replaced by the Morris County Executive Superintendent.
- Morris County School Boards Association - The meeting was held on June 16, 2022 where the Association gave out awards and provided a legislative update as well as a guide to BOE meetings in New Jersey.
- Morris County Education Services Commission - Districts were asked to develop lists of items needed.

**K. MINUTES OF MEETINGS**

Motion by Mr. Millar, seconded by Mrs. Small, that the minutes of the following meetings be approved as submitted:

May 16, 2022 Regular Meeting Minutes

May 16, 2022 Executive Session Minutes

Aye Mrs. Gould  
Aye Mr. Millar  
Aye Mr. Natale

Aye Mrs. Perez  
Aye Mrs. Small  
Aye Mr. Stewart

Absent Mr. Terpstra  
Absent Mrs. Wildermuth, *Vice President*  
Aye Mrs. Poulas, *President*

**L. ANNUAL APPOINTMENTS**

Motion by Mrs. Gould, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.24, as described below

Aye Mrs. Gould  
Aye Mr. Millar  
Aye Mr. Natale

Aye Mrs. Perez  
Aye Mrs. Small  
Aye Mr. Stewart

Absent Mr. Terpstra  
Absent Mrs. Wildermuth, *Vice President*  
Aye Mrs. Poulas, *President*

- L.1** Motion to approve the appointment of Bridge Medical Center, P.A., as School Medical Inspector of Record at a fee of \$25,500 for the 2022-2023 school year.
- L.2** Motion to approve the appointment of Bollinger Insurance, Student Accident Insurance Agent of Record at a fee of \$51,204 for the 2022-2023 school year.
- L.3** Motion to approve the appointment of TSA Consulting Group, Inc., third party administrator for the eligible annuity plans for the 2022-2023 school year.
- L.4** Motion to appoint Rita Oroho Giacchi to serve as Board Secretary for the 2022-2023 school year, pursuant to 18A:17-5.
- L.5** Motion to appoint Rita Oroho Giacchi, Board Secretary/Business Administrator as the Qualified Purchasing Agent and Public Agency Compliance Officer and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2022-2023 school year.
- L.6** Motion to appoint Rita Oroho Giacchi as Custodian of Records for the 2022-2023 school year.
- L.7** Motion to appoint Christopher Hiben as Chemical Hygiene Officer for the 2022-2023 school year.

- L.8 Motion to appoint Nicholas Serignese as PEOSHA Officer for the 2022-2023 school year.
- L.9 Motion to appoint Nicholas Serignese as Asbestos Management Coordinator for the 2022-2023 school year.
- L.10 Motion to appoint Nicholas Serignese as Indoor Air Quality Coordinator for the 2022-2023 school year.
- L.11 Motion to appoint Nicholas Serignese or designee as Integrated Pest Management Coordinator for the 2022-2023 school year.
- L.12 Motion to appoint William K. Eagen to serve as Treasurer of School Monies for the 2022-2023 school year.
- L.13 Motion to appoint Nicholas Serignese as Right to Know Officer for the 2022-2023 school year.
- L.14 Motion to appoint Josphine Ramirez as 2022-2023 District Educational Stability Liaison - Child Welfare Liaison.
- L.15 Motion to appoint Josphine Ramirez as district Homeless Liaison and NJ Department of Children and Families Coordinator for the 2022-2023 school year.
- L.16 Motion to appoint Josephine Ramirez as Affirmative Action Officer for the 2022-2023 school year.
- L.17 Motion to appoint Josephine Ramirez as 504 Compliance Officer for the 2022-2023 school year.
- L.18 Motion to appoint Dr. Roger Jinks, Jr. as designated School Safety Specialist for the 2022-2023 school year.
- L.19 Motion to approve and submit the Lead Testing Statement of Assurance for the 2022-2023 school year.
- L.20 Motion to approve the New Jersey Department of Education designated Chart of Accounts as the minimum Chart of Accounts for use in the district, and

**RESOLVED**, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary and

**BE IT FURTHER RESOLVED**, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

- L.21 Motion to approve the following companies to be designated as official Tax Shelters for the 2022-2023 school year:

AIG/Valic	Lincoln Investment Planning	Vanguard
ABMM Financial	Security Benefit Group	
AXA Equitable	The Legend Group	

**L.22** Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing Pre-K - 12 curricula, assigned textbooks, co-curricular clubs and programs aligned to the 2020 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends the same.

**L.23** Motion to approve the following School Student Activity Account lists for Jefferson Township Schools for the 2022-2023 School Year:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School

**L.24** Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (*Appendix B*)

**M. FINANCE AND BUILDING NEEDS**

Motion by Mr. Millar, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.21, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Absent</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**M.1** Motion to approve the purchase order list dated May 2022 in the amount of **\$483,928.06** (including Referendum related purchase orders totalling \$0.00).

**M.2** Motion to approve the check register as of May 2022 in the amount of **\$5,817,446.77**.

Fund	Amount
General Fund (10)	\$5,709,822.51
Special Revenue Funds (20)	\$106,324.26
Referendum Fund (30)	\$1,300.00
Total	\$5,817,446.77

**M.3** Motion to approve the vendors' bills list for release on or after June 20, 2022, in the amount of **\$760,140.90**.

**M.4** Motion to approve the funds transfers in the 2022-2023 Fiscal Year, dated May 2022 in the amount of **\$127,925.55**.

**M.5** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of May 31, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

- M.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of April 30, 2022, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- M.7** **RESOLVED**, upon the recommendation of the Superintendent, that the Jefferson Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the HVAC Upgrades project at the Jefferson Township High School, Jefferson Township Middle School and Arthur Stanlick Elementary School to serve as an application to the office of School Facilities; and
- BE IT FURTHER RESOLVED**, this project shall utilize American Rescue Plan funding and shall be a Capital Reserve project and the Board of Education is NOT seeking additional State funding but will fund the Project through the District's Capital Reserve Account.
- M.8** **RESOLVED**, upon the recommendation of the Superintendent, that the Jefferson Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Roof Replacement at the Cozy Lake Elementary School to serve as an application to the office of School Facilities; and
- BE IT FURTHER RESOLVED**, this project shall be a Capital Reserve project and the Board of Education is NOT seeking additional State funding but will fund the Project through the District's Capital Reserve Account.
- M.9** Motion to approve Tri-County Behavioral Care to provide in-district counseling and other related services for students at an amount not to exceed \$33,000, for the 2022-2023 school year. This program will be funded through the Coronavirus Response and Relief Supplemental Appropriations (CRRSA/ESSER II) and American Rescue Plan (ARP/ESSER III) grants.
- M.10** Motion to approve and accept the agreement between the **Ice Hockey Tri-Operative Sports Program** (Tri-Op) with Sparta Township School District and Kinnelon School District to share services for coaching and transportation for a joint ice hockey team for the 2022-2023 school year.
- M.11** Motion to approve and accept the agreement between the **Swimming Cooperative Sports Program** (Co-Op) with Sparta Township School District to share services for coaching and transportation for a joint swim team for the 2022-2023 school year.
- M.12** Motion to approve the use of Zebra Pay and the deposit of funds into a Zebra Pay trust account to Athletic Officials from July 1, 2022 through June 30, 2023.
- M.13** Motion to approve the use of rSchools to collect participation fees for athletics & extracurricular activities from July 1, 2022 through June 30, 2023.

**M.14** Motion to approve bus stop agreements between the Jefferson Township Board of Education and the following day care facilities for the 2022-2023 school year. *(copies available for review)*

Alpine Montessori  
Country Day School  
Elements of Learning  
First Impressions

Jefferson Child Care & Education Center  
Loving & Learning  
My School  
Quality Time

**M.15** Motion to accept the Alyssa's Law grant in the amount of \$161,151.

**M.16** Motion to approve the addition to the School Student Activity Account lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2026

**M.17** Motion to approve, in accordance with N.J.S.A. 18A:11-3, the following resolution to participate in **New Jersey State Interscholastic Athletic Association** during 2022-2023.

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution will continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

**M.18** **WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a Capital Reserve account at year end, and

**WHEREAS**, the Jefferson Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED**, by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**M.19** **WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

**WHEREAS**, the Jefferson Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED**, by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**M.20** Motion to approve payment not to exceed \$450,000 to the Township of Jefferson for a fuel tank replacement project at the municipal garage following the execution of a shared services agreement. This exceeds the original budget estimate by \$90,000 due to increases in material costs.

**M.21** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

**NOW THEREFORE BE IT RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

**BE IT FURTHER RESOLVED**, That the expense is justified and therefore reimbursable (*Appendix A*).



**N. PERSONNEL**

Motion by Mrs. Perez, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.3, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Absent</u> Mr. Terpstra
<u>Aye</u> Mr. Millar*	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

\*Mr. Millar Abstained from Motion N.1, Sections A through F.

**N.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL							
A. ADMINISTRATIVE							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion
Daniel Papa, DLitt. 11-000-240-103-001	Stipend	Principal 10-10-12/aab	\$4,000	Stanlick	5/12/22	6/30/22	Earned doctorate
Vicki Nadler, Ed.D.	Resignation	Assistant Principal 15-80-82/abh		High School	8/13/22	8/14/22	

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Erin Hackett* 11-130-100-101-007	Appoint	Science Teacher 10-70-70/bwm	BA Step 2	\$56,375	JTMS	9/1/22	6/30/23	Replacing M. Madison
Christine Gonazlez 11-000-218-104-008	Appoint	School Counselor 10-80-80/acn	MA+30 Step 4	\$61,875	JTHS	9/1/22	6/30/23	Replacing M. Meyer
Heather Halczli 11-000-218-10-008	Appoint	School Counselor 10-80-80/acj	MA Step 1	\$58,075	JTHS	9/1/22	6/30/23	Replacing K. Alkon
Elizabeth Mulvaney 11-240-100-101-008	Appoint	Special Education Teacher 10-80-80/bwg	MA+30 Step 17	\$90,591	JTHS	9/1/22	6/30/23	Replacing K. Mason
Cassandra Soto 11-140-100-101-008	Appoint	English Teacher 10-80-80/bmb	BA Step 3	\$56,875	JTHS	9/1/22	6/30/23	Replacing S. Gutwerk
Kristin Williams 11-000-219-104-008	Appoint	LDT-C 10-80-80/aba	MA+15 Step 6	\$79,786	JTHS	9/1/22	6/30/23	Replacing N. Scherlachner Pending certification
Lorraine Herman 11-230-100-101-005 (.70) 11-230-100-101-006 (.30)	Assignment Change	BSI Teacher 10-50-50/cby (.70) 10-60-60/ait (.30)			Cozy Lake White Rock	9/1/22	6/30/23	Change to FTE
Beth Hoffman 11-230-100-101-005 (.70) 11-230-100-101-006 (.30)	Assignment Change	BSI Teacher 10-50-50/cbz (.70) 10-60-60/aiu (.30)			Cozy Lake White Rock	9/1/22	6/30/23	Change to FTE
Dana Millar 11-230-100-101-001 (.30) 11-230-100-101-003 (.70)	Assignment Change	BSI Teacher 10-10-10/ajn (.30) 10-30-30/ajj (.70)			Stanlick Briggs	9/1/22	6/30/23	Change to FTE
Gerald Venturino 11-230-100-101-001 (.30) 11-230-100-101-003 (.70)	Assignment Change	BSI Teacher 10-10-10/ajk (.30) 10-30-30/ajn(.70)			Stanlick Briggs	9/1/22	6/30/23	Change to FTE
Kayla Alkon	Resignation	School Counselor 10-80-80/acj			JTHS	6/30/22	7/1/22	
#1363	Medical Leave	10-50-50/agc			Cozy Lake	9/6/22	10/26/22	Utilizing 35 personal illness days

#1363	Family Leave	10-50-50/agc			Cozy Lake	10/27/22	4/7/23	Utilizing 4 family illness days, 3 personal days; balance unpaid
#3308	Medical Leave	10-70-70/bxq			JTMS	9/22/22	10/7/22	Utilizing 9 personal illness days
#3308	Family Leave	10-70-70/bxq			JTMS	10/7/22	12/23/22	Unpaid

\*Requires mentoring

**C. NON-INSTRUCTIONAL**

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Wendy Asplund 11-000-217-106-008	Extra Hours	Special Education Aide 09-10-10/bub			Stanlick	5/10/22	5/17/22	Not to exceed 1 hr. for CPI training
Wendy Asplund 11-000-217-106-008	Extra Hours	Special Education Aide 09-10-10/bub			Stanlick	5/13/22	5/14/22	Not to exceed 1 hr. for school field trip
Frank Bley 11-000-266-110-000	Extra Hours	Security 09-80-80/bgh			JTHS	5/10/22	5/11/22	Not to exceed 1 hr. for additional coverage
Kimberly Chamberlain 11-213-100-106-006	Extra Hours	Special Education Aide 09-60-60/bjj			White Rock	5/26/22	5/27/22	Not to exceed 4.5 hrs. for school field trip
Grace DePalma 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bds			JTHS	5/25/22	5/26/22	Not to exceed 3.42 hrs for CBI trip
Leslie Heller 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bhq			JTHS	5/24/22	5/25/22	Not to exceed 2.5 hrs. for Spring chorus concert
Grazyna Knape 11-000-218-105-008	Extra Hours	Secretary/Group III 10-80-80/bwr			JTHS	5/17/22	5/26/22	Not to exceed 7.5 hrs. for home instruction and coverage
Betsy Kuntz 11-212-100-106-008	Extra Hours	Special Education Aide 09-80-80/aab			JTHS	5/25/22	5/26/22	Not to exceed 3.42 hrs for CBI trip
Dana Maffei 11-000-217-106-001	Extra Hours	Special Education Aide 09-10-10/bwk			Stanlick	5/10/22	5/17/22	Not to exceed 1 hr. for CPI training
Kristeen McConnon 11-000-217-106-007	Extra Hours	Special Education Aide 09-80-80/bcb			JTHS	6/9/22	6/10/22	Not to exceed 5 hrs. for Senior Prom
Patricia Randazzo 11-000-270-160-000	Adjusted End Date	Bus Driver 10-90-90/bff			Transportation	5/12/22	5/19/22	Not to exceed 7.5 hours/day
Patricia Randazzo 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/bff			Transportation	5/19/22	6/30/22	Not to exceed 5.92 hours/day
Laura Ryan 1-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bud			JTHS	6/24/22	6/25/22	Not to exceed 2 hrs. for graduation
Danielle Vargas 11-000-217-106-001	Extra Hours	Special Education Aide 10-10-10/bom			Stanlick	5/13/22	5/14/22	Not to exceed 1 hr. for school field trip
Christopher Warden 11-000-217-106-001	Extra Hours	Special Education Aide 10-10-10/bim			Stanlick	5/10/22	5/17/22	Not to exceed 2 hrs. for CPI training
Christopher Warden 11-000-217-106-001	Extra Hours	Special Education Aide 10-10-10/bim			Stanlick	5/26/22	5/27/22	Not to exceed 1.5 hrs. for school field trip
Gabrielle Woelfel 11-000-217-106-001	Extra Hours	Special Education Aide 09-10-10/bdc			Stanlick	5/26/22	5/27/22	Not to exceed 4.75 hrs. for school field trip
Frank Bley	Resignation	Security 09-80-80/bgh			JTHS	6/30/22	7/1/22	
Gina Figel	Resignation	Security 09-70-70/beq			JTMS	6/30/22	7/1/22	
Megan Murray	Resignation	Special Education Aide 09-10-10/bsk			Stanlick	6/30/22	7/1/22	
#3079	Adjusted Dates Family Leave	08-90-92/bga			Facilities	6/13/22	7/16/22	Utilizing 16.5 vacation days and 8.5 unpaid days

**D. SUBSTITUTES/OTHER**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Sarah DeVries	Appoint	Substitute Aide	\$15/hr.	District	6/6/22	6/30/22	
Emily Matienzo	Appoint	Substitute Aide	\$15/hr.	District	5/24/22	6/30/22	
Michael Millar	Appoint	Substitute Aide	\$15/hr.	District	6/13/22	6/30/22	
Lily Widgren	Appoint	Substitute Aide	\$15/hr.	District	6/7/22	6/30/22	

<b>E. EXTRA DUTY PAY 2021/2022</b>								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Nicole Jahn	Appoint	Junior Prom Aide		\$44.85/hr.	JTHS	5/2/22	5/3/22	Not to exceed 4 hrs.

<b>F. EXTRA DUTY PAY 2022/2023</b>								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	
Kristen Afflerbach	Appoint	Senior Class Co-Advisor (1 of 2)	4	\$2,077.50	JTHS	9/1/22	6/30/23	
Carol Beier	Appoint	Tutoring Supervisor - Social Studies	1	\$716.00	JTHS	9/1/22	6/30/23	
Jonathan Boyle	Appoint	PDP Steering Committee (1 of 2)	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Kaitlyn Brueno	Appoint	Tutoring Supervisor - ELA	1	\$716.00	JTHS	9/1/22	6/30/23	
Kaitlyn Brueno	Appoint	Yearbook Assistant	1	\$716.00	JTHS	9/1/22	6/30/23	
Kaia Canales	Appoint	Art Club	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Maria Clarizio	Appoint	Detention Monitor	4	\$4,155.00	JTHS	9/1/22	6/30/23	
Emily Cortese	Appoint	World Language Honor Society (1 of 3): ASL	1	\$716.00	JTHS	9/1/22	6/30/23	
Kelsey Crowe	Appoint	World Language Honor Society (2 of 3): French	1	\$716.00	JTHS	9/1/22	6/30/23	
Alice Daken-Stefanski	Appoint	Gay-Straight Alliance (GSA)	1	\$716.00	JTHS	9/1/22	6/30/23	
David DeVries	Appoint	Video Game Club	1	\$716.00	JTHS	9/1/22	6/30/23	
Nanette Fandino-Diaz	Appoint	World Language Honor Society (3 of 3): Spanish	1	\$716.00	JTHS	9/1/22	6/30/23	
Chad Flynn	Appoint	Madrigal	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Chad Flynn	Appoint	Spring Musical: Vocal Director	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Chad Flynn	Appoint	Select Choir	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Chad Flynn	Appoint	Spring Musical: Scenery, Lighting, and Sound	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Chad Flynn	Appoint	Vocal Ensemble	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Chad Flynn	Appoint	Tri-M Music Honor Society	1	\$716.00	JTHS	9/1/22	6/30/23	
Daniel Gugger	Appoint	Jazz Band	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Daniel Gugger	Appoint	Spring Musical: Instrumental	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Daniel Gugger	Appoint	Wind Ensemble	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Joseph Guziewicz	Appoint	Science National Honor Society	1	\$716.00	JTHS	9/1/22	6/30/23	
Joseph Guziewicz	Appoint	Tutoring Supervisor - Science	1	\$716.00	JTHS	9/1/22	6/30/23	
Brian Hough	Appoint	Academic Bowl	3	\$1,605.00	JTHS	9/1/22	6/30/23	
Carrie Hutchinson	Appoint	Habitat for Humanity	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Aladin Kazanfer	Appoint	Video Production	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Jessica Kirschner	Appoint	Marching Band Assistant Director	5	\$4,531.00	JTHS	9/1/22	6/30/23	
Jessica Kirschner	Appoint	Spring Musical: Choreographer	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Jane Kirshenbaum	Appoint	Sophomore Class Co-Advisor (1 of 2)	2	\$716.50	JTHS	9/1/22	6/30/23	
Jane Kirshenbaum	Appoint	Astronomy Club Co-Advisor (1 of 2)	1	\$358.00	JTHS	9/1/22	6/30/23	
Karen Kosco	Appoint	Fall Drama: Scenery, Lighting, Sound	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Karen Kosco	Appoint	Spring Musical: Costumes, Props, and Publications	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Karen Kosco	Appoint	Fall Drama: Costumes, Props, and Publications	1	\$716.00	JTHS	9/1/22	6/30/23	
Kathryn Kula	Appoint	Student Council	5	\$5,563.00	JTHS	9/1/22	6/30/23	
Kathryn Kula	Appoint	Junior Class Co-Advisor (1 of 2)	3	\$1,289.50	JTHS	9/1/22	6/30/23	
Kathryn Kula	Appoint	National Honor Society	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Lauren Kulick	Appoint	Marching Band Director	5	\$6,851.00	JTHS	9/1/22	6/30/23	
Lauren Kulick	Appoint	Marching Band: Music Arranger	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Colleen Maxwell	Appoint	National English Honor Society	1	\$716.00	JTHS	9/1/22	6/30/23	
Sarah Montgomery	Appoint	PDP Steering Committee (1 of 2)	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Sherry Moore	Appoint	Astronomy Club Co-Advisor (2 of 2)	1	\$358.00	JTHS	9/1/22	6/30/23	
Sherry Moore	Appoint	Junior Class Co-Advisor (2 of 2)	3	\$1,289.50	JTHS	9/1/22	6/30/23	
Jason Nicholas	Appoint	Drone Racing Club	1	\$716.00	JTHS	9/1/22	6/30/23	
Danielle Pardon*	Appoint	Marching Band: Drill Instructor	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Robert Peterson*	Appoint	Marching Band: Drill Designer	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Kimberly Serzan	Appoint	Yearbook	5	\$5,563.00	JTHS	9/1/22	6/30/23	
Kimberly Serzan	Appoint	Senior Class Co-Advisor (2 of 2)	4	\$2,077.50	JTHS	9/1/22	6/30/23	
Kimberly Serzan	Appoint	Mu Alpha Theta Math Honor Society	1	\$716.00	JTHS	9/1/22	6/30/23	
Kimberly Serzan	Appoint	Tutoring Supervisor - Math	1	\$716.00	JTHS	9/1/22	6/30/23	
Kristyn Scrimo*	Appoint	Marching Band: Percussion Instructor/Arranger	4	\$4,155.00	JTHS	9/1/22	6/30/23	
James Smith	Appoint	Rho Kappa Social Studies Honor Society	1	\$716.00	JTHS	9/1/22	6/30/23	
Cassandra Soto	Appoint	Spring Musical: Director	4	\$4,155.00	JTHS	9/1/22	6/30/23	
Cassandra Soto	Appoint	Fall Drama: Director	3	\$2,579.00	JTHS	9/1/22	6/30/23	
Aleyna Storms	Appoint	Sophomore Class Co-Advisor (2 of 2)	2	\$716.50	JTHS	9/1/22	6/30/23	
Marcus Thompson	Appoint	Freshman Class Advisor	2	\$1,433.00	JTHS	9/1/22	6/30/23	
Patricia Vandigriff	Appoint	Debate	4	\$2,579.00	JTHS	9/1/22	6/30/23	
Heather Varner	Appoint	Marching Band: Band Front Choreographer	3	\$2,579.00	JTHS	9/1/22	6/30/23	

\* Out of District

<b>G. SUMMER LEARNING ACCELERATION PROGRAM 20-489-100-101-000/20-483-100-101-000*</b>							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Stephen Barbato	Appoint	Teacher	\$55.25/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Stephen Barbato	Appoint	Teacher Substitute	\$55.25/hr.	JTHS	6/27/22	7/29/22	As needed
Kimberly Bassolino	Appoint	Teacher Substitute	\$49.30/hr.	JTMS	6/27/22	7/29/22	As needed
Carol Beier	Appoint	Teacher	\$58.90/hr.	JTHS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Maria Clarizio	Appoint	Teacher	\$67.66/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Maria Clarizio	Appoint	Teacher Substitute	\$67.66/hr.	JTHS	6/27/22	7/29/22	As needed
Christine Couser	Appoint	Teacher	\$40.66/hr.	JTMS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Christopher Eastman	Appoint	Teacher	\$57.72/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Jennifer Escolano	Appoint	Teacher	\$72.19/hr.	JTMS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Tanya Hartig	Appoint	Teacher	\$64.70/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Jennifer Hirsch	Appoint	Nurse	\$51.23/hr.	JTMS/JTHS	7/5/22	7/29/22	Not to exceed 22 hrs.
Carrie Hutchinson	Appoint	Teacher	\$43.94/hr.	JTHS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Brian Hough	Appoint	Teacher	\$72.20/hr.	JTHS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Jenna Kelly	Appoint	Teacher Substitute	\$42.24/hr.	JTMS	6/27/22	7/29/22	As needed
Jane Kirshenbaum	Appoint	Teacher	\$71.51/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Jane Kirshenbaum	Appoint	Teacher Substitute	\$71.51/hr.	JTHS	6/27/22	7/29/22	As needed
Karen Kosco	Appoint	Teacher	\$68.57/hr.	JTHS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Kathryn Kula	Appoint	Teacher	\$64.31/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Christina LaMonica	Appoint	Teacher	\$49.26/hr.	JTMS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Sherry Moore	Appoint	Teacher	\$61.31/hr.	JTMS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Molly Neral	Appoint	Teacher	\$47.80/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Lindsay Nievera	Appoint	Teacher	\$39.05/hr.	JTMS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Joseph Olean	Appoint	Teacher	\$41.47/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Joseph Olean	Appoint	Teacher Substitute	\$41.47/hr.	JTHS	6/27/22	7/29/22	As needed
Alyssa Parola	Appoint	Teacher	\$39.95/hr.	JTMS	6/27/22	7/29/22	Not to exceed 6.5 hrs./day, 4 days/week
Joann Patalive	Appoint	Teacher	\$62.83/hr.	JTMS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Joanna Reiss	Appoint	Teacher	\$43.26/hr.	JTMS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Gino Rose	Appoint	Teacher	\$71.51/hr.	JTHS	6/27/22	7/29/22	Up to 3.25 hrs./day, 4 days/week, not to exceed 73 hrs. for program
Aleyna Storms	Appoint	Teacher	\$42.24/hr.	JTHS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program

\*Secondary Funding

<b>H. EXTENDED SCHOOL YEAR</b>							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Melissa Brunner	Appoint	Substitute Summer Transportation Aide	\$24.08/hr.	White Rock	7/5/22	8/9/22	As needed
Stephanie Cappello	Appoint	Summer Transportation Aide	\$23.29/hr.	White Rock	7/5/22	8/9/22	2.33 hrs./days for 20 days
Grace DePalma	Appoint	Special Education Aide	\$23.29/hr.	White Rock	7/5/22	8/9/22	3.75 hrs./day for 20 days
Maureen Dragona	Appoint	Substitute Summer Transportation Aide	\$24.08/hr.	White Rock	7/5/22	8/9/22	As needed
Diane Finzio	Appoint	Summer Transportation Aide	\$23.52/hr.	White Rock	7/5/22	8/9/22	2.08 hrs./day for 20 days
Susan Headley	Appoint	Special Education Aide	\$23.29/hr.	White Rock	7/5/22	8/9/22	4.25 hrs./day for 20 days
Bibi Lakhicharran	Appoint	Summer Transportation Aide	\$24.41/hr.	White Rock	7/5/22	8/9/22	2.08 hrs./day for 20 days
Dana Maffei	Appoint	Special Education Aide	\$23.29/hr.	White Rock	7/5/22	8/9/22	4.25 hrs./day for 20 days
Dana Pilla	Appoint	Summer Transportation Aide	\$24.13/hr.	White Rock	7/5/22	8/9/22	1.75 hrs./day for 20 days
Heather Sinisgalli	Appoint	Special Education Aide	\$24.13/hr.	White Rock	7/5/22	8/9/22	3.75 hrs./day for 20 days
Donna Marie Spaan	Appoint	Summer Transportation Aide	\$24.41/hr.	White Rock	7/5/22	8/9/22	2.42/hr.s/day for 20 days

Joanna Reiss	Rescind	Special Education Teacher	\$43.26/hr.	White Rock	7/5/22	8/9/22	4.25 hrs./day for 20 days
Kayleigh Tierney	Appoint	Special Education Teacher	\$40.22/hr.	White Rock	7/5/22	8/9/22	4.25 hrs./day for 20 days

**I. SUMMER STAFF APPOINTMENTS**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Sueann Ackerson	Appoint	Summer Bus Driver	\$29.29/hr.	Transportation	6/27/22	8/31/22	Not to exceed 4.75 hrs./day
Wesley Barthelus	Appoint	Substitute Summer Bus Driver	\$24.85/hr.	Transportation	6/27/22	8/31/22	As needed
Eric Black	Appoint	Summer Technology	\$15/hr.	District	6/27/22	8/31/22	
Robert Donza	Appoint	Substitute Summer Bus Driver	\$27.37/hr.	Transportation	6/27/22	8/31/22	As needed
Lisa Ferguson	Appoint	Summer Bus Driver	\$29.29/hr.	Transportation	6/27/22	8/31/22	Not to exceed 5 hrs./day
Christine Gonzalez	Appoint	Summer Counselor	\$319.95/diem	JTHS	6/27/22	8/31/22	Not to exceed 4 days*
Heather Halczli	Appoint	Summer Counselor	\$286.08/diem	JTHS	6/27/22	8/31/22	Not to exceed 4 days*
Jennifer Hirsch	Appoint	Transportation Nurse	\$51.23/hr.	District	7/5/22	8/16/22	Not to exceed 72.5 hrs. total
Ralph Leonard	Appoint	Substitute Summer Bus Driver	\$25.18/hr.	Transportation	6/27/22	8/31/22	As needed
Joseph Nouri	Appoint	Substitute Summer Bus Driver	\$29.29/hr.	Transportation	6/27/22	8/31/22	As needed
Heather Orabone	Appoint	Summer Bus Driver	\$24.86/hr.	Transportation	6/27/22	8/31/22	Not to exceed 4.92 hrs./day
Gary Pepe	Appoint	Summer Custodian	\$15/hr.	District	6/27/22	8/31/22	
Patricia Randazzo	Appoint	Substitute Summer Bus Driver	\$29.29/hr.	Transportation	6/27/22	8/31/22	As needed
Bridget Sekula	Appoint	Substitute Summer Bus Driver	\$29.92/hr.	Transportation	6/27/22	8/31/22	As needed
Amanda Smiley	Appoint	Summer Bus Driver	\$24.68/hr.	Transportation	6/27/22	8/31/22	Not to exceed 4.83 hrs./day
Wendy Smith-Rinehart	Appoint	Summer Bus Driver	\$27.37/hr.	Transportation	6/27/22	8/31/22	Not to exceed 4.83 hrs./day
Diane St. Clair	Appoint	Summer Custodian	\$15/hr.	District	6/27/22	8/31/22	
Diane St. Clair	Appoint	Summer Bus Driver	\$25.80/hr.	Transportation	6/27/22	8/31/22	Not to exceed 4.67 hrs./days
Anthony Szwartz	Appoint	Summer Technology	\$18/hr.	District	6/27/22	8/31/22	
Susan Talmadge	Appoint	Summer Bus Driver	\$29.29/hr.	Transportation	6/27/22	8/31/22	Not to exceed 4.25 hrs./day
Savannah Thoeny	Appoint	Summer Custodian	\$15/hr.	District	6/27/22	8/31/22	

\* Per diem equals 7.25 hours

**J. CURRICULUM WRITING 11-000-221-104-201**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Stephanie Wassmer	Appoint	Sculpture	\$42.39/hr.	District	7/1/22	7/28/22	Not to exceed 15 hrs.

**K. MENTORING 2021-2022 School Year**

Novice Teacher	Mentoring Teacher	Assignment	Mentoring Fee
Suzanne Balogh	Leighann Pilot	White Rock	\$550.00 - completed 30 weeks
Connor Brown	Andrew Scalone	JTMS	\$183.40 - completed balance of 10 weeks
Kaia Canales	Renee Simler	JTHS	\$233.38 - completed balance of 7 weeks
Emily Cortese	Kathleen vonEssen	JTHS	\$1,000.00 - completed 30 weeks
Kevin Cuddy	Elizabeth Ward	JTHS	\$550.00 - completed 30 weeks
Emily Inledon	Barbara Platz	Stanlick	\$550.00 - completed 30 weeks
Emily Kaschak	Christina Breznak	Stanlick	\$550.00 - completed 30 weeks
Allison Kenny	Lauren Seals	Stanlick	\$330.00 - completed 18 weeks
Lindsey Nievera	Joann Patalive	JTMS	\$550.00 - completed 30 weeks
Kylie Nugent	Kimberly Moss	Stanlick	\$550.00 - completed 30 weeks
Justin Rothstein	Robert Tiedeman	White Rock	\$64.00 - completed balance of 3.5 weeks
Jennifer Smalley	Tricia Lindstedt	JTHS	\$293.44 - completed balance of 16 weeks
Cassandra Soto	Alice Daken-Stefanski	JTHS	\$550.00 - completed 30 weeks
Samantha Strathern	Danielle Haucke	JTMS	\$550.00 - completed 30 weeks
Lindsay Zugelder	Nicole Fastnacht	White Rock	\$238.42 - completed balance of 13 weeks

**L. 2022-2023 SCHOOL YEAR COACHING STAFF**

FALL									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Connor Brown	Appoint	Assistant Football	3	\$6,671.00		\$6,671.00	JTHS	9/1/22	6/30/23
Kaitlyn Brueno	Appoint	Assistant Fall Cheer	3	\$1,778.00		\$1,778.00	JTHS	9/1/22	6/30/23
Katelyn Cannarozzi	Appoint	Head Field Hockey	3	\$7,886.00	\$100.00	\$7,986.00	JTHS	9/1/22	6/30/23
Shannon Chapman	Appoint	Head XC Girls/Boys	3	\$6,669.00	\$350.00	\$7,019.00	JTHS	9/1/22	6/30/23
Kasey Farris	Appoint	Assistant Field Hockey	3	\$5,448.00	\$800.00	\$6,248.00	JTHS	9/1/22	6/30/23
Michael Fernandes	Appoint	Athletic Trainer		\$2,123.00		\$2,123.00	JTHS	9/1/22	6/30/23
Travis Gage	Appoint	Head Soccer/Boys	3	\$7,886.00	\$550.00	\$8,436.00	JTHS	9/1/22	6/30/23
Nicole Jahn	Appoint	Assistant Soccer/Girls	3	\$5,448.00		\$5,448.00	JTHS	9/1/22	6/30/23
Jason Kalish	Appoint	Fall Weight Room		\$2,229.00		\$2,229.00	JTHS	9/1/22	6/30/23

Christina LaMonica	Appoint	Assistant Volleyball/Girls	3	\$5,448.00		\$5,448.00	JTHS	9/1/22	6/30/23
James MacDermid	Appoint	Assistant Soccer.Boys	3	\$5,448.00		\$5,448.00	JTHS	9/1/22	6/30/23
Nicholas Miller*	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23
Sarah Montgomery	Appoint	Assistant Soccer/Girls	3	\$5,448.00	\$150.00	\$5,598.00	JTHS	9/1/22	6/30/23
Tyler Morris	Appoint	Assistant XC Girls/Boys	3	\$5,036.00		\$5,036.00	JTHS	9/1/22	6/30/23
Joseph Olean	Appoint	Assistant Football	3	\$6,671.00		\$6,671.00	JTHS	9/1/22	6/30/23
Katelyn Oller	Appoint	Assistant Field Hockey	3	\$5,448.00		\$5,448.00	JTHS	9/1/22	6/30/23
Sean Quinn	Appoint	Head Soccer/Girls	3	\$7,886.00	\$200.00	\$8,806.00	JTHS	9/1/22	6/30/23
James Reid	Appoint	Assistant Soccer/Boys	3	\$5,448.00	\$400.00	\$5,848.00	JTHS	9/1/22	6/30/23
Gino Rose	Appoint	Head Volleyball/Girls	3	\$7,886.00	\$500.00	\$8,386.00	JTHS	9/1/22	6/30/23
Keith Runne*	Appoint	Assistant Football	3	\$6,671.00		\$6,671.00	JTHS	9/1/22	6/30/23
Alan Sandberg*	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23
Andrew Scaone	Appoint	Assistant Football	3	\$6,671.00	\$100.00	\$6,771.00	JTHS	9/1/22	6/30/23
Kimberly Serzan	Appoint	Head Fall Cheer	3	\$4,519.00	\$150.00	\$4,690.00	JTHS	9/1/22	6/30/23
William Stager	Appoint	Assistant Football	3	\$6,671.00	\$950.00	\$7,621.00	JTHS	9/1/22	6/30/23
Jeremy Thide	Appoint	Assistant Volleyball/Girls	3	\$5,448.00		\$5,448.00	JTHS	9/1/22	6/30/23
Marcus Thompson	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23
Gerald Venturino	Appoint	Head Football	3	\$10,724.00	\$150.00	\$10,874.00	JTHS	9/1/22	6/30/23
Gerald Venturino	Appoint	Summer Weight Room		\$1,955.00		\$1,955.00	JTHS	9/1/22	6/30/23
John Whitehead*	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23

\*Out of district coach

**N.2 Motion to approve the following corrections to the Reappointments for the 2022-2023 School Year:**

Name	Nature of Action	Account	Deg/Step	Salary	Date Effective	Date Termin.	Discussion
Lukas, Tracie	Correction	11-000-251-105-000			9/1/22	6/30/23	Eligible for tenure
Papa, Daniel, DLitt.	Correction	11-000-240-103-001		\$4,000	9/1/22	6/30/23	Earned doctorate

**N.3 Motion to approve the Spring 2022 Course Reimbursement for Supervisors as indicated below:**

Name	School	Class	Approval	Credits	Amount
Maria Dunbar	Centenary University	Space	SP1	3	\$981.11
Maria Dunbar	Centenary University	Technology	SP3	3	\$981.11
Maria Dunbar	Centenary University	Dissertation Seminar	SP4	3	\$981.12
Derek Sica	Drew University	Dissertation Continuation	SP2	3	\$2,482.35

**O. EDUCATION**

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions O.1 through O.5, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Absent</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Absent</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**O.1** Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for April 25, 2022 through May 16, 2022.

**O.2** Motion to approve third-party participation in summer football activities for Jefferson Twp. High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp(s) in accordance with **NJSIAA Guidelines**.

**O.3** Motion to approve the following **day field trips**:

School/Group/Activity	Location
Ellen T. Briggs, 1st Grade Transition Students	Oak Ridge, NJ

**O.4** Motion to approve the revised curriculum for the 2022-2023 school year, as aligned to the 2020 New Jersey Student Learning Standards (NJSLS):

**Curriculum for Grades K-5**

- English as a Second Language
- General Music
- Grade 4 Band
- Grade 5 Band
- Grades 4-5 Chorus
- Library Information Literacy
- Mathematics
- Science
- Spanish
- Technology

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**Curriculum for Grades 6-8**

- Band
- English as a Second Language
- Grade 6 Family and Consumer Science
- Grades 7-8 Family and Consumer Science
- Robotics Grade 6 Exploratory
- Robotics Grades 7-8
- Technology

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**Curriculum for Grades 9-12**

- **Academy for Environmental Science**
  - Environmental Science Academy English 9 (H)
  - Introduction to Ecological Design

- Introduction to Environmental Research
- Introduction to Environmental Systems

- **English as a Second Language**

- **Family and Consumer Science**

- Advanced Child Development
- Advanced Culinary Arts
- Child Development
- Culinary Arts
- Introduction to Culinary Arts

- **Mathematics**

- SAT Preparation

- **Science**

- Astronomy (CP)
- Earth Science (CP) & Geophysical Science (H)

- **Social Studies**

- AP Government and Politics
- Criminal Justice and Law

- **Technology Education**

- Advanced Carpentry and Woodworking
- CAD and Architectural Studio

- Digital Visual Media 1
- Digital Visual Media 2

- **Tomorrow's Teachers**

- **World Language**

- American Sign Language 1 (CP)
- American Sign Language 2 (CP)
- American Sign Language 3 (CP)
- AP French
- AP Spanish Language and Culture
- French 1 (CP)
- French 2 (CP/H)
- French 3 (CP/H)
- French 4 (CP/H)
- Spanish 1 (CP)
- Spanish 2 (CP/H)
- Spanish 3 (CP/H)
- Spanish 4 (CP/H)
- Spanish 5 (CP)

**KEY:**

AP – Advanced Placement  
 CP – College Preparatory  
 H - Honors

**O.5** Motion to approve **student placements** and professional services for the 2022-2023 school year, as indicated below:

NJ SMART SID#	22-23 BUDGET FOR OUT-OF-DISTRICT SCHOOLS ALL CONTRACTS END 6/30/23	NUMBER OF DAYS	CONTRACT START DATE	2022-23 TOTAL
8400112900	ACADEMY-360 SPECTRUM	205	Jul-22	\$136,555.00
4219524626	CHAPEL HILL ACADEMY	210	Jul-22	\$122,640.00
8318079799	CHAPEL HILL ACADEMY	180	Sep-22	\$80,670.00
3994474615	CRAIG SCHOOL	190	Sep-22	\$58,760.00
8455611401	ECLC	180	Jul-22	\$70,644.00
8992956905	LAKELAND ANDOVER SCHOOL	180	Sep-22	\$70,999.00
4980309037	LAKELAND ANDOVER SCHOOL	180	Sep-22	\$70,999.00
3201023388	LAKELAND ANDOVER SCHOOL	180	Sep-22	\$70,999.00
6985600911	NORTHERN HILLS/SUSSEX ED SERV	180	Sep-22	\$113,595.00
5822178989	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-22	\$124,400.00
7129491907	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-22	\$90,525.00
2891698341	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-22	\$94,715.00
6094794351	PILLAR HIGH SCHOOL	210	Jul-22	\$131,281.50
3916885064	PILLAR HIGH SCHOOL	210	Jul-22	\$131,281.50

7409690315	PILLAR HIGH SCHOOL	210	Jul-22	\$131,281.50
2721353551	CALAIS	210	Jul-22	\$89,028.00
3038641082	WINDSOR LC	210	Jul-22	\$107,100.00
5291415363	WINDSOR LC	210	Jul-22	\$107,100.00
9426434719	WINDSOR SCHOOL	180	Sep-22	\$70,350.00
9219717618	BONNIE BRAE	180	Jul-22	\$79,550.00
9977089348	BONNIE BRAE	180	Jul-22	\$79,550.00
8858174994	SHEPARD	180	Sep-22	\$67,071.57
8805299388	CALAIS SCHOOL	210	Jul-22	\$89,028.00
	ED SERVICES YEARLY dues estimate (Morris)			\$1,025.00
			<b>Total</b>	<b>\$2,189,148.00</b>

**P. POLICY**

Motion by Mrs. Perez, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motion P.1, as described below:

Aye Mrs. Gould                      Aye Mrs. Perez                      Absent Mr. Terpstra  
Aye Mr. Millar                          Aye Mrs. Small                      Absent Mrs. Wildermuth, *Vice President*  
Aye Mr. Natale                          Aye Mr. Stewart                      Aye Mrs. Poulas, *President*

**P.1 Motion to approve the **First Reading** of the following Policies and Regulations (copy available for review) :**

File Code	Title	Action
P 1648.15	Record Keeping for Healthcare Settings in School Buildings-COVID-19	N&M
P 2416.01	Postnatal Accommodations for Students	N
P 2417	Student Intervention and Referral Services	RV & M
P 2461	Special Education/Receiving Schools	RV & M
R 2461.06	Special Education/Receiving School-Appropriately Certified and Licensed Staff	RV & M
R 2461.09	Special Education/Receiving Schools-Statewide and District-Wide Assessment Programs	RV
R 2461.10	Special Education/Receiving Schools-Full Educational Opportunity	RV
R 2461.12	Special Education/Receiving School/Length of School Day and Academic Year	RV
R 2461.14	Special Education/Receiving Schools-Amending Policies, Procedures, the Services Provided, or the Location of Facilities	RV
R 2461.15	Special Education/Receiving Schools-Operation of an Extended Academic Year Program	RV
R 2461.19	Special Education/Receiving Schools-Behavior Modification Program	RV
P 3161	Examination for Cause	RV
R 3212	Professional Staff Attendance	RV
P 4161	Examination for Cause	RV
R 4212	Support Staff Attendance	RV
P 5111	Eligibility of Resident/Nonresident Student	RV
R 5200	Attendance	RV
P&R 5410	Promotion & Retention	RV
P 5411	Promotion from Eighth Grade	RV
R 5511	Dress Code	RV
P 5512	Harassment, Intimidation, and Bullying	RV & M
P&R 5514	High School Parking	RV
P 6162	Corporate Sponsorships	RV
P 7410	Maintenance and Repair	RV & M
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting	RV & M
P 8420	Emergency and Crisis Situations	RV & M
P&R 9320	Cooperation with Law Enforcement Agencies	RV & M

**KEY:**

N – New  
 RV – Revised  
 M - Mandated



**Q. RECOGNITION OF MONTHLY REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of May 16, 2022 through June 20, 2022.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	1	1	0	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	7	4	2	1
Jefferson Twp. High School	7	4	2	1

**Enrollment as of 5/31/22:**

	May 2021	May 2022
Grades Pre-K-1	362	408
Grades 2-5	705	692
Total Elementary	<b>1,067</b>	<b>1,100</b>
Grades 6-8	627	563
Grades 9-12	942	921
<b>GRAND TOTAL</b>	<b>2,636</b>	<b>2,584</b>
Tuition students received	0	0
Out-of-district placement	30	27

*\*Reporting of enrollment numbers for 2020-2021 SY has been modified to accommodate the closing of Milton School for 2021-2022 SY.*

**R. COMMUNICATIONS**

- None

**S. PUBLIC COMMENTS**

- An audience member noted they were looking forward to seeing the new health and physical education standards. They also had other concerns such as some students reported seeing other students with knives and that they got rid of the knives before going to the office; how to keep children safe from known student pedaphiles; technology use by high school students reluctant to use technology; and the effect block scheduling has on how and where students eat lunch at the high school.

**T. OLD BUSINESS**

- None

**U. NEW BUSINESS**

- Motion by Mr. Millar, seconded by Mrs. Small, to authorize Board President Poulas to author a letter of support on behalf of the Board for the Jefferson Township Police Department’s participation in the Active Bystandership for Law Enforcement Program (ABLE).

Aye Mrs. Gould

Aye Mrs. Perez

Absent Mr. Terpstra

Aye Mr. Millar

Aye Mrs. Small

Absent Mrs. Wildermuth, *Vice President*

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Poulas, *President*

- Board retreat scheduled for July 5, 2022 at 6:00pm at the Central Office, please mark your calendars.

**V. CLOSED SESSION**

Motion by Mrs. Small, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20<sup>th</sup> day of June 2022, at 9:26 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 9:44 PM.

*\*Mrs. Wildermuth returned to the Closed Session meeting at 9:32pm.*

**W. ADJOURN**

Motion by Mrs. Gould, seconded by Mr. Natale, to adjourn the meeting at 9:44 PM.

Aye Mrs. Gould

Aye Mrs. Perez

Absent Mr. Terpstra

Aye Mr. Millar

Aye Mrs. Small

Aye Mrs. Wildermuth, *Vice President*

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Poulas, *President*

## Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost	Mileage @ \$0.35/mi.	Total Expense (not including parking/tolls/miscellaneous fees)
Tiedemann, Robert	June 27-30	River Edge, NJ	River Edge Flute Intensive	\$300.00	-	-	\$97.30	\$397.30

*All Meals are prorated 75% on travel days per GSA guidance*

## Appendix B

<b>Professional</b>	<b>Area of Practice</b>	<b>Contract Period</b>
Mott McDonald	Consulting Engineer of Record	Jan. 1, 2022 – Dec. 31, 2022
The Morville Agency	Property/Liability Insurance Agent of Record	Jan. 1, 2022 – Dec. 31, 2022
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2022 – Dec. 31, 2022
Cleary Giacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2022 – Dec. 31, 2022
Methfessel & Werbel	Special Counsel - Education Related Matters	Jan. 1, 2022 – Dec. 31, 2022
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2022 – Dec. 31, 2022