

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday, December 19, 2022
6:30 PM (Closed Session) 7:30 PM (Regular Session)
Jefferson Township High School Media Center

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

A. Mrs. Poulas, called the meeting to order at 6:32 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL**

<u>Aye</u> Mrs. Gould (<i>Arrived @ 6:41pm</i>)	<u>Aye</u> Mrs. Perez (<i>Arrived @ 6:32pm</i>)	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>
	<u>Aye</u> Nicholas Roberts, Student Representative	
	<u>Aye</u> Robert McKoy, Student Representative	

D. **CLOSED SESSION**

Motion by Mrs. Small, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

<u>Aye</u> Mrs. Gould (<i>Arrived @ 6:41pm</i>)	<u>Aye</u> Mrs. Perez (<i>Arrived @ 6:32pm</i>)	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of December, 2022 at 6:32 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve student matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

Motion to close Executive Session by Mrs. Gould, seconded by Mr. Natale, that the meeting is called to public session at 7:24 PM.

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

E. CERTIFIED ELECTION RESULTS Three - Three Year Terms – January 1, 2023 – December 31, 2025

<u>Name</u>	<u>Votes</u>
Jaime Grater	3,771
Christine Mallimo-Orna	3,131
Michael Stewart	3,531
Adele Wildermuth	3,581

F. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in our schools.

G. PRESENTATIONS

- Mr. Ray Sarinelli, Jr., of auditing firm Nisivoccia, LLP presented the 2021-2022 Annual District Audit.
- Mrs. Jeanne Howe, Superintendent, Mrs. Stacey Poulas, Board President, and Building Principals presented the 2022-2023 Educator of the Year and Educational Services Professional of the Year Recognitions.

H. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- An Audience member inquired about the Lego and Tutoring Clubs at the elementary schools.
- An audience member thanked the Board for acknowledging their student for their published novel. They also inquired about what the district is doing to combat HIB.
- An audience member thanked the community and thanked Mr. Millar for his service to the students, staff and families of Jefferson.
 - ❖ Mrs. Howe addressed the questions regarding the ESSER funded programs and noted that the tutoring programs are for students identified through the RTI process.
 - ❖ Mrs. Howe also addressed the curriculum initiatives and programs aimed at promoting actions used to create diversity and inclusion throughout the school district.
 - ❖ Mrs. Poulas communicated that the district is always looking for additional ways to create a better environment for its staff and students.

I. STUDENT REPRESENTATIVES

- Student Representative Robert McKoy reported on the Madrigal and encouraged participation. He also reported on Christmas in the Village and the winter concert.
- Student Representative Nicholas Roberts reported on upcoming events and various performances. He also highlighted the CAD & Design students are working on designs for the rebuilding of the Lake Hopatcong American Legion building.

J. COMMITTEE REPORTS

- **Policy & Personnel Committee** - Mrs. Perez reviewed the Committee minutes of December 5, 2022, and discussed the open positions in the district, the RtI position at the Middle School, and policies on Committee attendance.
- **Education Committee** - Mrs. Small reported the Committee met on December 5, 2022 and reviewed new course proposals, the proposed school year calendars, and day and overnight field trips.
- **Building Needs and Finance Committee** - Mr. Millar noted the Committee met on December 7, 2022 and discussed the upcoming ROD grant submission, 2023-2024 budget revenue projections, preschool implementation updates, demographer report, and food service negative balances.
 - ~ The question arose regarding the process for collecting negative balances.
 - ~ Clarification was sought regarding the preschool program and the available space in the schools. Mrs. Howe reported that first grades will be moved to Stanlick and White Rock schools in September 2023 to allow for more room for preschool.
- **Community Relations** - It was reported that a presentation is being prepared for the January meeting on the topic of HIB vs. Conflict and Code of Conduct.
 - ~ Mrs. Perez inquired about the Community Relations Committee addressing diversity initiatives and concerns.

New Jersey Schools Boards Association - Mr. Natale reported on the NJSBA legislative committee meeting and update on laws affecting education.

Morris County Education Services Commission - Mrs. Gould noted the Commission would like to generate 3 sustainable programs out of a round table committee, and noted they are having similar issues with staffing shortages. The Commission also discussed student representation amongst all districts.

~ Mrs. Perez inquired about special services representation.

K. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mrs. Small, that the minutes of the **November 21, 2022 Regular Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Abstain</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mrs. Gould, seconded by Mrs. Small, that the minutes of the **November 21, 2022 Executive Session Meeting Minutes** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Abstain</u> Mr. Millar	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

L. FINANCE AND BUILDING NEEDS

Motion by Mr. Millar, seconded by Mr. Terpstra, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.19, as described below:

- | | | |
|-----------------------|------------------------|---|
| <u>Aye</u> Mrs. Gould | <u>Aye</u> Mrs. Perez | <u>Aye</u> Mr. Terpstra |
| <u>Aye</u> Mr. Millar | <u>Aye</u> Mrs. Small | <u>Aye</u> Mrs. Wildermuth, <i>Vice President</i> |
| <u>Aye</u> Mr. Natale | <u>Aye</u> Mr. Stewart | <u>Aye</u> Mrs. Poulas, <i>President</i> |

L.1 Motion to approve the purchase order list dated November 2022 in the amount of **\$630,717.99**.

L.2 Motion to approve the check register as of November 2022 in the amount of **\$5,756,580.66**.

Fund	Amount
General Fund (10)	\$5,418,336.40
Special Revenue Funds (20)	\$120,014.55
Referendum Fund (30)	\$218,229.71
Total	\$5,756,580.66

L.3 Motion to approve the vendors’ bills list for release on or after December 20, 2022, in the amount of **\$962,618.48**.

L.4 Motion to approve the funds transfers in the 2022-2023 School Year, dated November 30, 2022 in the amount of **\$347,971.17**.

L.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of November 30, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of October 31, 2022, after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

L.7 Motion to approve the Statement of Assurance for the Health and Safety Evaluation of School Buildings Checklist for the 2022-2023 school year.

L.8 Motion to enter into cooperative pricing system agreement NJSBA ACES CPS #E8801. (*Appendix B*)

L.9 Motion to approve the submission of the Preschool Operational Plan for the 2023-2024 school year.

L.10 Motion to approve ROD Grant Submission as described below:

RESOLVED, upon the recommendation of the Superintendent, that the Jefferson Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the well system project at the Jefferson Township High School to serve as an application to the Office of School Facilities and an amendment to the District’s Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a “Regular Operating District Grant” project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District’s Capital Reserve Account.

L.11 Motion to approve ROD Grant Submission as described below:

RESOLVED, upon the recommendation of the Superintendent, that the Jefferson Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the roof replacement project at the White Rock Elementary School to serve as an application to the Office of School Facilities and an amendment to the District’s Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a “Regular Operating District Grant” project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District’s Capital Reserve Account.

L.12 Motion to approve the proposal from Parette Somjen Architects, LLC, in the amount of \$8,000, including reimbursable expenses not to exceed \$1,000, to provide professional services for the ROD Grant Application for the well system project at the Jefferson Township High School and the roof replacement project at the White Rock Elementary School.

L.13 Motion to accept funding of \$61,259 from the New Jersey Department of Education for FY23 Emergent and Capital Maintenance needs.

L.14 Motion to approve the submission of facilities waivers for the full-day preschool program.

L.15 Motion to participate in Joint Transportation Agreement between Monmouth-Ocean Educational Services Commission and Jefferson Township Public Schools to provide transportation for special education, non-public, public and vocational school transportation, per agreement, for the 2022-2023 school year.

L.16 Motion to **designate the source of funding** for the following individuals as funded from the Coronavirus Response & Relief Supplemental Appropriations (CRRSA)/ESSER II grant:

EXTRA DUTY PAY 20-484-100-101-001/20-484-100-101-006/20-484-100-101-007								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Brennan, Jessica	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 2, 3/ELA
Brennan, Jessica	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 2/Math
Brennan, Katlyn	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 3/Math
Panka, Meredith	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 4/Math
Panka, Meredith	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 4/Math
Sennev, Tanya	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 4/ELA
Sennev, Tanya	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 5/Math
Sennev, Tanya	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 5/Math
Castimore, Shannon	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 4 /ELA
Johansson, Lori	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 2/Math
McGurrin, Meaghan	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 5/ELA
McLeod, Marvellen	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 4/Math
Megna, Colleen	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 2, 3/ELA
Megna, Colleen	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 2/Math
Modula, Christine	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 3/Math
Modula, Christine	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 3/Math
Rowe, James	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 4/Math
Rowe, Kristie	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 5/Math
Rowe, Kristie	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 5/Math
Escolano, Jennifer	Appoint	Rtl Tutoring (1 of 2)	2	\$716.50	JTMS	12/1/22	6/30/23	Math/I&RS Tutor
Fogel, Theresa	Appoint	Rtl Tutoring	2	\$1,433	JTMS	12/1/22	6/30/23	ELA/I&RS Tutor
Gallo, Christine	Appoint	Rtl Tutoring (2 of 2)	2	\$716.50	JTMS	12/1/22	6/30/23	Math/I&RS Tutor
Miceli, Sarah	Appoint	Rtl Tutoring	2	\$1,433	JTMS	12/1/22	6/30/23	Math/I&RS Tutor
Storms, Alevna	Appoint	Rtl Tutoring	2	\$1,433	JTMS	12/1/22	6/30/23	Math/I&RS Tutor

L.17 Motion to designate the source of funding for the following individuals as funded from the American Rescue Plan (ARP)/ESSER III grant:

EXTRA DUTY PAY 20-490-100-101-001								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Inclledon, Emily	Appoint	TREPS	2	\$1,433	Stanlick	12/1/22	6/30/23	
Keyser, Rebecca	Appoint	Reading/Book Club	2	\$1,433	Stanlick	12/1/22	6/30/23	

EXTRA DUTY PAY 20-490-100-101-006								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Eskow, Theresa	Appoint	Student Empowerment	2	\$1,433	White Rock	12/1/22	6/30/23	
Platz, Barbara	Appoint	Chess	2	\$1,433	White Rock	12/1/22	6/30/23	
Platz, Barbara	Appoint	TREPS	2	\$1,433	White Rock	12/1/22	6/30/23	

EXTRA DUTY PAY 20-490-100-101-003								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Brennan, Jessica*	Appoint	Disney Club (1 of 2)	2	\$716.50	Briggs	9/6/22	6/30/23	
Curry, Megan*	Appoint	Garden Club (1 of 2)	2	\$716.50	Briggs	9/6/22	6/30/23	
Dietz, Jessica*	Appoint	Disney Club (2 of 2)	2	\$716.50	Briggs	9/6/22	6/30/23	
Hirsch, Jennifer*	Appoint	Garden Club (2 of 2)	2	\$716.50	Briggs	9/6/22	6/30/23	
Longo, JoAnna*	Appoint	Lego Club	2	\$1,433	Briggs	9/6/22	6/30/23	

EXTRA DUTY PAY 20-490-100-101-005								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Haid, Emily	Appoint	Morning Magic	2	\$1,433	Cozy Lake	9/6/22	6/30/23	
Nazaire, Naiden	Appoint	Afternoon Adventure	2	\$1,433	Cozy Lake	9/6/22	6/30/23	

L.18 Motion to approve the disposal of obsolete equipment, in accordance with Policy #7300, Disposition of Property, as shown below:

School/Department	Equipment Description	Tag number
Jefferson Township High School Cafeteria	Single tier, heated slide unit	005004

L.19 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

Merritt, Nicolas 11-000-261-100-000	Appoint	Building Services Coordinator (Plumber) 08-90-90/BZO		\$90,000	District	1/3/23	6/30/23	New position, budgeted
Sheruda, Amanda 20-218-100-106-005	Appoint	Preschool Aide 09-50-50/BBI	1	\$23.93/hr.	Cozy Lake	1/3/23	6/30/23	Not to exceed 7 hrs./day, 4 days/week
Walters, Alyssa 11-000-252-100-290	Appoint	Secretary/Group III Technology (LTS) 12-80-82/ALS		\$26.57/hr.	District	12/16/22	1/24/23	Office coverage, more than 20 days
Knape, Grace 11-000-218-105-008	Extra Hours	Secretary - III PT Guidance 10-80-80/BWR		\$28.55/hr.	JTHS	12/19/22	12/22/23	Not to exceed 6 hours
Skalecky, Jessica 20-218-100-106-003	Account Code Change/Schedule Adjustment	Preschool Aide 09-30-30/BMF			Briggs	1/3/23	6/30/23	Not to exceed 7 hrs./day, 4 days/week
Wisniewski, Leslie 20-218-100-106-003	Account Code Change/Schedule Adjustment	Preschool Aide 09-30-30/BMP			Briggs	1/3/23	6/30/23	Not to exceed 7 hrs./day, 4 days/week
St. Clair, Diane 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/BFP			Transportation	12/1/22	6/30/23	Not to exceed 6.58 hrs./day
Warden, Christopher 11-000-217-106-001	Transfer	Special Education Aide 09-10-10/BIM	1	\$23.93/hr	Stanlick	1/4/23	6/30/23	Not to exceed 7 hrs./day, 4 days/week. Replacing A. Grant

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Aguilar, Angel	Appoint	Substitute Teacher	\$125/diem	District	12/13/22	6/30/23	
Aguilar, Angel	Appoint	Substitute Aide	\$15/hr.	District	12/13/22	6/30/23	
Alheid, Dominic	Appoint	Substitute Teacher	\$110/diem	District	11/7/22	11/21/22	
Alheid, Dominic	Appoint	Substitute Teacher	\$125 diem	District	11/22/22	6/30/23	
Crocker, Christopher	Appoint	Substitute Teacher	\$125/diem	District	12/16/22	6/30/23	
Giordano, Gianna	Appoint	Substitute Aide	\$15/hr.	District	12/16/22	6/30/23	
Grant, Anthony	Appoint	Substitute Teacher	\$125/diem	District	12/1/22	6/30/23	
Grant, Anthony	Appoint	Substitute Aide	\$15/hr.	District	12/1/22	6/30/23	
Matienzo, Emily	Appoint	Substitute Teacher	\$125/diem	District	12/14/22	6/30/23	
Matienzo, Emily	Appoint	Substitute Aide	\$15/hr.	District	12/14/22	6/30/23	
McCann, Teresa	Appoint	Substitute Teacher	\$125/diem	District	1/3/23	6/30/23	
Millar, Michael	Appoint	Substitute Aide	\$15/hr.	District	12/9/22	6/30/23	
Morgan, Jason	Appoint	Substitute Teacher	\$125/diem	District	12/13/22	6/30/23	
Skrek, Nicole	Appoint	Substitute Aide	\$15/hr.	District	12/6/22	6/30/23	
Smalley, Jessica	Appoint	Substitute Teacher	\$125/diem	District	12/15/22	6/30/23	
Walters, Alyssa	Appoint	Substitute Job Coach	\$27/hr.	JTHS	11/22/22	6/30/23	
Wenzel, Robin	Appoint	Substitute Bus Aide	\$15/hr.	District	12/9/22	6/30/23	

E. EXTRA DUTY PAY 2022/2023

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Conley, Elizabeth	Appoint	Extracurricular Nurse (Musical)		\$50.26/hr.	JTMS	12/2/22	12/22/22	Not to exceed 6 hrs. for 6 days
Moore, Sherry	Appoint	Robotics Advisor (1 of 2)	3	\$1,289.50	JTHS	12/8/22	6/30/23	
Nadratowski, Donna	Appoint	Crafters Club	1	\$573	JTMS	12/15/22	6/30/23	
Nadratowski, Donna	Appoint	Spring Musical: Art/Set Design	1	\$573	JTMS	12/15/22	6/30/23	
Patalive, Joann	Appoint	Spring Musical: Costume	1	\$573	JTMS	12/15/22	6/30/23	
Pavero, Karen	Rescind	FBLA Advisor	3	\$2,579	JTHS	1/23/22	6/30/23	
Sannazarro, Jennifer*	Appoint	Robotics Advisor (2 of 2)	3	\$1,289.50	JTHS	12/8/22	6/30/23	
Tiger, Jahn	Rescind	Robotics Advisor	3	\$2,579	JTHS	9/6/22	6/30/23	

*Out of district advisor

F. ELEMENTARY EXTRA DUTY PAY - ESSER FUNDED

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Brennan, Jessica* 20-490-100-101-003	Appoint	Disney Club (1 of 2)	2	\$716.50	Briggs	9/6/22	6/30/23	
Brennan, Jessica 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 2, 3/ELA
Brennan, Jessica 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 2/Math
Brennan, Katlyn 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 3/Math
Castimore, Shannon 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 4 /ELA
Curry, Megan* 20-490-100-101-003	Appoint	Garden Club (1 of 2)	2	\$716.50	Briggs	9/6/22	6/30/23	
Dietz, Jessica* 20-490-100-101-003	Appoint	Disney Club (2 of 2)	2	\$716.50	Briggs	9/6/22	6/30/23	
Eskow, Theresa 20-490-100-101-006	Appoint	Student Empowerment	2	\$1,433	White Rock	12/1/22	6/30/23	
Haid, Emily 20-490-100-101-005	Appoint	Morning Magic	2	\$1,433	Cozy Lake	9/6/22	6/30/23	
Hirsch, Jennifer* 20-490-100-101-003	Appoint	Garden Club (2 of 2)	2	\$716.50	Briggs	9/6/22	6/30/23	

Inclendon, Emily 20-490-100-101-001	Appoint	TREPS	2	\$1,433	Stanlick	12/1/22	6/30/23	
Johansson, Lori 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 2/Math
Keyser, Rebecca 20-490-100-101-001	Appoint	Reading/Book Club	2	\$1,433	Stanlick	12/1/22	6/30/23	
Longo, JoAnna* 20-490-100-101-003	Appoint	Lego Club	2	\$1,433	Briggs	9/6/22	6/30/23	
McGurrin, Meaghan 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 5/ELA
McLeod, Maryellen 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 4/Math
Megna, Colleen 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 2, 3/ELA
Megna, Colleen 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 2/Math
Modula, Christine 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 3/Math
Modula, Christine 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 3/Math
Nazaire, Naiden 20-490-100-101-005	Appoint	Afternoon Adventure	2	\$1,433	Cozy Lake	9/6/22	6/30/23	
Panka, Meredith 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 4/Math
Panka, Meredith 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 4/Math
Platz, Barbara 20-490-100-101-006	Appoint	Chess	2	\$1,433	White Rock	12/1/22	6/30/23	
Platz, Barbara 20-490-100-101-006	Appoint	TREPS	2	\$1,433	White Rock	12/1/22	6/30/23	
Rowe, James 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 4/Math
Rowe, Kristie 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 5/Math
Rowe, Kristie 20-484-100-101-006	Appoint	Rtl Tutoring	2	\$1,433	White Rock	12/1/22	6/30/23	Grade 5/Math
Senney, Tanya 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 4/ELA
Senney, Tanya 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 5/Math
Senney, Tanya 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 5/Math

*Previously appointed, added Account Code

G. MIDDLE SCHOOL EXTRA DUTY PAY - ESSER FUNDED

Escolano, Jennifer 20-484-100-101-007	Appoint	Rtl Tutoring (1 of 2)	2	\$716.50	JTMS	12/1/22	6/30/23	Math/I&RS Tutor
Fogel, Theresa 20-484-100-101-007	Appoint	Rtl Tutoring	2	\$1,433	JTMS	12/1/22	6/30/23	ELA/I&RS Tutor
Gallo, Christine 20-484-100-101-007	Appoint	Rtl Tutoring (2 of 2)	2	\$716.50	JTMS	12/1/22	6/30/23	Math/I&RS Tutor
Miceli, Sarah 20-484-100-101-007	Appoint	Rtl Tutoring	2	\$1,433	JTMS	12/1/22	6/30/23	Math/I&RS Tutor
Storms, Aleyna 20-484-100-101-007	Appoint	Rtl Tutoring	2	\$1,433	JTMS	12/1/22	6/30/23	Math/I&RS Tutor

H. 2022-2023 SCHOOL YEAR COACHING STAFF

WINTER

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Scaturro, Samuel*	Appoint	Skiing - Volunteer				\$0	JTHS	11/29/22	6/30/23

*Out of district coach

M.2 Motion to approve the Summer 2022 Course Reimbursement as indicated below:

Name	School	Class	Approval	Credits	Amount
Bassolino, Kimberly	Western Governors University	General Physics	SU28	3	\$872.40
Bassolino, Kimberly	Western Governors University	Ecology and Environmental Science	SU34	2	\$872.40
Chadwick, William	Centenary University	Assessment for Instruction in Special Education	SU19	3	\$1,877.85
Gonazlez, Paul	Georgian Court University	Developing Literacy Skills for Second Language Learners	SU9	3	\$1,913.69
Gonazlez, Paul	Georgian Court University	Methods of Research for Leaders in Inclusive Schools	SU10	3	\$1,913.69
Kulick, Lauren	University of California/San Diego	Google as a Classroom Tool for Learning	SU11	3	\$284.00
Langner, Paula	Rowan University	Applied Tests and Measurements	SU6	3	\$1,913.69
Langner, Paula	Rowan University	Education and Psychology of Students w/ Disabilities	SU7	3	\$1,913.69
Langner, Paula	Rowan University	Applied Theories of Learning	SU8	3	\$1,913.69
McGurrin, Meaghan	University of California/San Diego	The Science of Reading, K-5	SU31	5	\$271.00
Modula, Christine	University of California/San Diego	Guided Reading 101	SU25	3	\$271.00
Modula, Christine	University of California/San Diego	The Science of Reading, K-5	SU26	3	\$271.00
Modula, Christine	University of California/San Diego	Targeted Instruction and Interventions with Reading Strategy Groups	SU27	3	\$271.00
Montgomery, Sarah	University of LaVerne	Drugs: Licit and Illicit	SU1	3	\$325.00
Montgomery, Sarah	University of LaVerne	Evolution and Natural Selection	SU2	3	\$325.00
Montgomery, Sarah	University of LaVerne	Teaching Gifted and Talented Girls	SU3	3	\$325.00

Montgomery, Sarah	University of LaVerne	Mysteries of the Brain	SU4	3	\$325.00
Montgomery, Sarah	University of LaVerne	Bird Life and Behavior	SU5	3	\$325.00
Olean, Joseph	University of California/San Diego	Technology Tools to Amplify Learning	SU32	3	\$271.00
Olean, Joseph	University of California/San Diego	Bridging the Gap: HighYield Strategies to Recover from Learning Loss	SU33	3	\$271.00
Oven, Kristin	Augustina College	ADHA Focus, Learning, Teaching	SU17	3	\$459.00
Rebecky, JoAnn	Western Governors University	MSCIN Capstone	SU14	5	\$545.30
Rebecky, JoAnn	Western Governors University	Educational Research	SU15	3	\$327.18
Reiss, Joanna	University of California/San Diego	Using Google Classroom for Teaching and Learning	SU35	3	\$329.00
Rowe, Kristie	University of California/San Diego	Best Practices for a Successful 4-6 grade Classroom	SU30	3	\$271.00
Rowens, Heather	Felician University	Moderate to Profound Disabilities	SU20	3	\$750.00
Siersma, Corrin	University of California/San Diego	Targeted Instruction and Interventions with Reading Strategy Groups	SU22	3	\$271.00
Siersma, Corrin	University of California/San Diego	The Science of Reading, K-5	SU23	3	\$271.00
Siersma, Corrin	University of California/San Diego	Guided Reading 101	SU24	3	\$271.00
Vesia, Lyndsav	William Paterson University	Foundations of Mental Health Counseling	SU16	3	\$1,913.69
Vesia, Lyndsav	William Paterson University	Clinical Management for Additions	SU18	3	\$1,913.69
Vislosky, Stephanie	William Paterson University	Literary and Content Area Instruction for English Language Learners	SU13	3	\$1,913.69
Westberg, Kenneth	American College of Education	Practices for Evaluating Technical Resources	SU36	3	\$705.00

M.3 Motion to approve the following Extra Duty Pay (EDP) job description:

- RTI Tutoring at Jefferson Township Middle School

M.4 Motion to approve the following corrections to the November 21, 2022 Minutes, Section M.3- Advanced Salary Placements retroactive to September 1, 2022 as indicated below:

Name	From	Present Salary	To	New Salary	Discussion
Bordeleau-Barreto, Gabv	MA/14	\$70,476	MA+15/14	\$72,201	Corrected step and salary
Chapman, Shannon	MA+30/14	\$78,165	MA+45/14	\$81,641	Corrected step and salary
Gage, Victoria	MA+30/11	\$72,882	MA+45/11	\$75,447	Corrected step and salary
Goldberg, Amanda	MA/4	\$59,675	MA+15/4	\$60,775	Corrected step and salary
Miceli, Sarah	MA+30/19	\$94,641	MA+45/19	\$98,829	Corrected step and salary

M.5 Motion to approve the correction to the November 21, 2022 Minutes for the hourly rate of pay as described below, effective November 22, 2022:

Position	Hourly Rate
Substitute Job Coach	\$27.00

M.6 Motion to approve the corrections to the October 17, 2022 Minutes, Section M.1- F. 2022-2023 School Year Coaching Staff as indicated below:

F. 2022-2023 SCHOOL YEAR COACHING STAFF									
WINTER									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Brueno, Kaitlyn	Appoint	Asst. Cheerleading	3	\$2,579	\$0	\$2,579	JTHS	11/21/22	3/5/23
Cuddy, Kevin	Appoint	Asst. Basketball Boys	2	\$5,444	\$0	\$5,444	JTHS	11/28/22	3/5/23
Jahn, Nicole	Appoint	Asst. Indoor Track	3	\$5,448	\$150	\$5,598	JTHS	11/28/22	3/5/23
Miller, Nicholas*	Appoint	Asst. Basketball Boys	3	\$6,263	\$0	\$6,263	JTHS	11/28/22	3/5/23
Serzan, Kimberly	Appoint	Head Cheerleading	3	\$4,5619	\$150	\$4,669	JTHS	11/21/22	3/5/23

*Out of district coach

N. EDUCATION

Motion by Mrs. Small, seconded by Mr. Terpstra, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.7, as described below:

Aye Mrs. Gould Aye Mrs. Perez Aye Mr. Terpstra
Aye Mr. Millar Aye Mrs. Small Aye Mrs. Wildermuth, *Vice President*
Aye Mr. Natale Aye Mr. Stewart Aye Mrs. Poulas, *President*

N.1 Motion to affirm Superintendent's report of incidents of Harassment, Intimidation and Bullying findings reported for October 17, 2022 through November 21, 2022.

N.2 Motion to approve new course proposals:

- AP Seminar
- AP Research

N.3 Motion to **rescind** student placement for the 2022-2023 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
8858174994	Shepard School	\$39,046.36	11/29/22

N.4 Motion to **approve** student placement for the 2022-2023 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
5822178989	New Road School	\$42,585.32	12/1/22

N.5 Motion to approve the following **day field trips**:

School/Group/Activity	Location
JTHS Student Council	Montville, NJ
White Rock Elementary School Grade 4	Fort Hancock, NJ

N.6 Motion to approve the following **overnight field trips**:

School/Group/Activity	Location
JTMS Gateways Grades 7 and 8	Washington, DC
JTMS Grade 8	Philadelphia, PA

N.7 Motion to approve the submission of the district's application for high school students to participate in the NY Jets and Nike Girls Flag Football League.

O. POLICY

Motion by Mrs. Perez, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motion O.2, as described below:

Abstain Mrs. Gould Aye Mrs. Perez Abstain Mr. Terpstra
Aye Mr. Millar Aye Mrs. Small Aye Mrs. Wildermuth, *Vice President*
Aye Mr. Natale Aye Mr. Stewart Aye Mrs. Poulas, *President*

Mrs. Poulas explained that Item O.1 is being tabled so that the composition of the Board will be the same for the first and second readings of the regulation.

Motion O.1 has been tabled to the January meeting.

O.1 Motion to approve the **First Reading** of the following Policies and Regulations *(copy available for review)*:

File Code	Title	Action
8600r	Student Transportation	RV

KEY: A - Abolish N - New RV - Revised M - Mandated

O.2 Motion to approve the **Second Reading** of the following Policies and Regulations *(copy available for review)*:

File Code	Title	Action
5512p	Harassment, Intimidation, or Bullying	RV
5514r	Student Use of Vehicles	RV
7510r	Use of School Facilities	RV

KEY: A - Abolish N - New RV - Revised M - Mandated

P. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of November 21, 2022 through December 19, 2022.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Cozy Lake	1	0	1	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	1	0	0	1
Jefferson Twp. High School	5	0	4	1

Enrollment as of 11/30/22:

	November 2021	November 2022
Grades Pre-K-1	393	398
Grades 2-5	692	683
Total Elementary	1,085	1,081
Grades 6-8	563	579
Grades 9-12	930	874
GRAND TOTAL	2,578	2,534
Tuition students received	0	0
Out-of-district placement	26	26

Q. COMMUNICATIONS

- The Board announced it has scheduled the Annual Organization Meeting to take place on January 3, 2023 @ 7:00pm in the Central Office Conference Room.
- The Board will formally announce the January 23, 2023 Regular Business Meeting date at the Annual Organization Meeting on January 3, 2023.

R. PUBLIC COMMENTS

- An audience member inquired about the continuation or reinstatement of music honors band and choral directors. They stated there are 4 bands currently and no opportunities for students to participate in band/chorus on an honors level, and felt the district is doing a disservice to its students.
- An audience member inquired about an HIB report being wrong and noted an issue with a speaker for a club.
- An audience member remarked regarding negative food service balances that a child may be spending money without the parent's knowledge or that students may use other students' cards.

Mrs. Howe noted the discussion of the honor bands will be added to the Education Committee. Mrs. Howe addressed the comment about clubs and public speakers.

S. OLD BUSINESS

- None

T. NEW BUSINESS

- Mrs. Poulas presented Mr. Millar with a plaque as a token of appreciation for his service to the students, staff, and families of Jefferson Township Schools.
- Mr. Millar commented on his last 12 years as a school board member, noting we must never forget that what's best for Jefferson students is the most important.

U. CLOSED SESSION

The Board did not convene to Closed Session at this time.

V. ADJOURN

Motion by Mrs. Gould, seconded by Mr. Natale, to adjourn the meeting at 9:16 PM.

Aye Mrs. Gould

Aye Mr. Millar

Aye Mr. Natale

Aye Mrs. Perez

Aye Mrs. Small

Aye Mr. Stewart

Aye Mr. Terpstra

Aye Mrs. Wildermuth, *Vice President*

Aye Mrs. Poulas, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal Cost	Transportation Fee \$	Mileage @ \$0.47/mi.	Total Expense (not including parking/tolls/misc. fees)
Dunbar, Maria	1/25/23 - 1/27/23	Atlantic City, NJ	TechSpo'23	\$515.00	\$117.22	\$147.50	-	300	\$1,037.94
Kraljevich, Jennifer	N/A	Webinar	School Nurses: Best Practices for Addressing Mental Health Issues in Your Schools	\$279.00	-	-	-	-	\$279.00
Quinn, Sean	1/11/23 - 1/15/23	Philadelphia, PA	United Soccer Coaches Convention	\$515.00	-	\$40.00	-	214	\$655.58
Reid, James Scott	1/20/23 - 1/22/23	Baltimore, MD	USA Lacrosse Convention	\$95.00	-	\$172.50	-	436.2	\$472.51
Trapani, Kelly	1/20/23	Webinar	Dyslexia: Best Strategies to Increase Student Success Grades 6-12	\$279.00	-	-	-	-	\$279.00

All Meals are prorated 75% on travel days per GSA guidance

A RESOLUTION BINDING THE JEFFERSON TOWNSHIP BOARD OF EDUCATION
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Jefferson Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.