

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Special Meeting Agenda
Monday, October 30, 2023 – 7:00 PM (Public Session)
Jefferson Township High School Media Center

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

D. **COMMENTS FROM THE AUDIENCE**

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes' duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

E. PRESENTATIONS

- Health Benefits Analysis and Recommendation - Mrs. Rita Oroho Giacchi, School Business Administrator

F. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions F.1 through F.3, as described below:

- F.1** Motion to authorize the School Business Administrator to effectuate the termination of the employee medical & prescription drug insurance policy, group number 192600, held directly with Aetna effective 11:59 pm on January 31, 2024.
- F.2** Motion to approve participation in the School Employee Health Benefits Plan ("SEHBP") for medical and prescription coverage and to authorize the School Business Administrator to execute the necessary paperwork to enroll in the plan effective 12:00 am on February 1, 2024.
- F.3** Motion to approve Brown & Brown as Employee Benefits Consultant in matters related to all health insurance benefits for the period February 1, 2024 through December 31, 2024 at a cost of \$5,000.00 per month.

G. PERSONNEL

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions G.1, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

- G.1** Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Chamberlain, Kimberly 09-60-60/BJJ	Resignation	Special Education Aide 11-000-217-106-006			White Rock	11/10/23		
DeGroat, Laura 11-204-100-106-290	Appoint	Special Education Aide (LTS) 09-70-70/BCC		\$24.63/hr.	JTMS	11/1/23	2/16/24	Covering N. Skrek
Geise, Carmen 11-213-100-101-290	Rescind	Teacher (LTS) 10-70-70/AJF		\$283.80/ diem	JTMS	11/6/23	12/15/23	Covering #3187

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Goldy, Regina 11-214-100-106-005	Appoint	Special Education Aide 09-50-50/BBB	1	\$24.63/hr.	Cozy Lake	11/13/23	6/30/24	Not to exceed 7 hrs./day, 4 days/week, Wednesday off
Reilly, Griffin 11-213-100-101-290	Rescind	Teacher (LTS) 10-70-70/AJI		\$283.80/diem	JTMS	11/6/23	12/15/23	Covering #3218
Reilly, Griffin 11-213-100-101-290	Appoint	Teacher (LTS) 10-70-70/AJF		\$283.80/diem	JTMS	11/6/23	12/15/23	Covering #3187
Skrek, Nicole 11-140-100-101-290	Appoint	Teacher (LTS) 10-80-80/ASZ		\$283.80/diem	JTHS	11/1/23	2/16/24	Covering #1636 Pending certification
Messina, Tiffany 11-000-217-106-006	Appoint	Special Education Aide 09-60-60/BSQ	1	\$24.63/hr.	White Rock	11/6/23	6/30/24	Not to exceed 7.25 hrs./day, 4 days/week, Thursday off, replacing T. Bendish
Von Essen, Christopher 11-140-100-101-290	Appoint	Teacher (LTS) 10-80-80/AQX		\$283.80/diem	JTHS	11/27/23	2/16/24	Covering #2981 Pending certification
Woolery, Rebekah 11-209-100-106-001	Appoint	Special Education Aide 09-60-60/BSQ	1	\$24.63/hr.	Stanlick	11/3/23	6/30/24	Not to exceed 7 hrs./day, 4 days/week, Wednesday off, replacing D. Vargas
#1643	Family Leave	10-70-70/AOD 10-80-80/ABC			JTHS/ JTMS	12/5/23	1/4/24	Unpaid
#3218	Family Leave/ End Date Adjustment	10-70-70/AJI			JTMS	11/6/23	1/26/24	Unpaid

B. SUBSTITUTES/OTHER						
Name	Nature of Action	Position	Location	Date Effective	Date Termin.	Discussion
Bahamondes, Javiera	Appoint	Substitute Teacher, Substitute Aide	District	10/27/23	6/30/24	
Brown, Deshaun	Appoint	Substitute Custodian	District	10/30/23	6/30/24	
Cardarelli, Barbara	Appoint	Substitute Teacher	District	1/1/24	6/30/24	
Federico, Nicholas	Appoint	Substitute Job Coach	District	10/24/23	6/30/24	
Gallardo, Ximena	Appoint	Substitute Teacher, Substitute Aide	District	10/31/23	6/30/24	
Hackett, Melissa	Appoint	Substitute Teacher, Substitute Aide	District	11/6/23	6/30/24	
Hill, Kimberly	Appoint	Substitute Teacher, Substitute Aide	District	10/30/23	6/30/24	
Kasica, Lisa	Appoint	Substitute Secretary	District	10/20/23	6/30/24	
Lopez Ballesteros, Francisco	Appoint	Bedside Instruction	District	10/19/23	6/30/24	
McMahon, Heidi	Appoint	Substitute Aide	District	11/1/23	6/30/24	
Sheruda, Amanda	Appoint	Substitute Aide	District	10/31/23	6/30/24	
Skrek, Nicole	Appoint	Substitute Teacher	District	10/25/23	6/30/24	
Taylor, Blake	Appoint	Substitute Job Coach	District	10/24/23	6/30/24	

H. COMMUNICATIONS

I. OLD BUSINESS

J. NEW BUSINESS

K. CLOSED SESSION

Motion by _____, seconded by _____, the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 30th day of October 2023, at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

L. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>