

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, November 20, 2023 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, NJ HERALD and posted on the Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>
	_____ Ashley Hecht, Student Representative	
	_____ Nicholas Roberts, Student Representative	

D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of November, 2023 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

E. PRELIMINARY ELECTION RESULTS Three Year Terms – January 1, 2024 – December 31, 2026 (3 seats)

<u>Name</u>	<u>Votes</u>
Diane Perez	2,457
Stacey Poulas	2,519
Jill Small	2,477
Write In	343

F. SUPERINTENDENT'S REPORT

- Good News and Progress

G. PRESENTATIONS

- 2022-2023 Annual District Audit Presentation - Mr. Ray Sarinelli, Jr., of auditing firm Nisivoccia, LLP
- Budget Series: Preschool Funding Overview - Mrs. Jeanne Howe, Superintendent of Schools, Dr. Roger Jinks, Jr., Assistant Superintendent of Schools, and Mrs. Rita Oroho Giacchi, School Business Administrator

H. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

Public participation shall be governed by the following rules (per Bylaw 0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

I. STUDENT REPRESENTATIVES

J. COMMITTEE REPORTS

K. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the Executive Session minutes of the October 16, 2023 meeting be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the Regular Meeting minutes of the October 16, 2023 meeting be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the Special Meeting minutes of the October 30, 2023 meeting be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

L. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.14, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

L.1 Motion to accept and approve the July 1, 2022 through June 30, 2023 Comprehensive Annual Financial Report, which contains no audit recommendations. *(copy available for review)*

L.2 Motion to approve the purchase order list dated October 2023 in the amount of \$492,439.74.

L.3 Motion to approve the vendors’ bills list for release, on or after November 21, 2023, in the amount of \$1,702,220.54.

L.4 Motion to approve the check register as of October 2023 in the amount of \$6,034,981.28.

Fund	Amount
General Fund (10)	5,534,893.52
Special Revenue Funds (20)	500,087.76
Total	\$6,034,981.28

L.5 Motion to approve the funds transfers in the 2023-2024 Fiscal Year, dated October 31, 2023, in the amount of \$344,046.22.

L.6 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of October 31, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.7 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of September 30, 2023, after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

L.8 Motion to adopt a Resolution to participate in the Educational Data Services, Inc. Cooperative Pricing System (Ed-Data) to purchase goods and services for the 2024-2025 school year from its authorized vendors (hosted via the Educational Services Commission of Morris County).

L.9 Motion to approve the disposal of obsolete equipment, in accordance with Policy 7300, Disposition of Property, as shown below:

School/Department	Equipment Description Model and/or Serial Number	Tag number
JTPS Facilities Department	Toro CCR 2450 R GTS Snowthrower, non-working order	0967
JTPS Facilities Department	Toro CCR 2450 R GTS Snowthrower, non-working order	1056

L.10 Motion to approve the request for disposal of eligible school records, per State of New Jersey School District Records Retention Schedule, as described below:

Department/File Description	Inclusive Dates		Dispose After
	From	To	
School Nutrition Financial Files	2010	2016	7 years
Financial Reports (Copy)	2010	2016	7 years
Audit Report Summary	2012	2014	7 years
Banking Files	2008	2016	7 years
Lease Purchase	2012	2017	7 years
Account Reconciliations	2008	2016	7 years
Check Files	2008	2016	7 years
Grant Files (Copy)	2011	2016	7 years
Fixed Asset Files	2015	2016	7 years
Payroll Records & Reports Files	2008	2016	7 years
ASSA	2013	2016	7 years
Bids (including lease purchase, athletic, custodial supply, desktop computer, wireless, HS TC studio, Apple, and Auto parts	2009	2016	7 years
District Copier Lease	2003	2007	7 years
E-Rate Packet	2008	2011	7 years
Cigna Billing	2012	2015	7 years
Delta Dental Billing	2012	2015	7 years
EBC Allocation	2013	2014	7 years
Overage Dependents Reports	2009	2015	7 years
Petty Cash Bank Reconciliations	2013	2015	7 years
Employee Sign In Sheet	2012	2014	7 years
Summer Savings	2008	2015	7 years
Payroll Records & Reports	2005	2014	7 years
Student Accident Records (Copy)	2008	2014	7 years

Department/File Description	Inclusive Dates		Dispose After
School Nutrition Meal Applications	2008	2014	7 years
AP Paid Bills/Monthly Receipt and List	2013	2016	7 years

L.11 Motion to approve the submission of the Annual Preschool Operational Plan Update and projected Preschool Enrollment for the 2024-2025 school year.

L.12 Motion to accept the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant in the amount of \$154,000.00.

L.13 Motion to renew the agreement with the Morris County Vocational School of Technology for the Jefferson Township Board of Education to host a satellite Environmental Sciences Academy at Jefferson Township High School, effective July 1, 2023 through June 30, 2028. *(Copy available for review)*

L.14 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable *(Appendix A)*.

M. PERSONNEL

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

M.1 Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Abreu, Cristiane 20-218-200-110-000	Appoint	Bus Aide AID-BD-TSPT-AL-15	1	\$24.30/hr.	Transportation	11/13/23	6/30/24	Not to exceed 3 hrs./day
Cappello, Stephanie 11-000-217-106-006	Account Code Change/Schedule Change	Special Education Aide AID-WR-SPED-ES-01			White Rock	11/27/23	6/30/24	Not to exceed 7.25 hrs./day, 4 days/week, Thursday off
Carroll, Siobhan 11-140-100-101-008	Retirement	Teacher 10-80-80/ARB			JTHS	7/1/24		Teacher of French, retiring after 22 years of service in district.
Chrzanowski, Monika 20-218-200-110-000	Account Code Change	Bus Aide BUS-BD-TSPT-AL-11			Transportation	10/16/23	6/30/24	
Cloutier, Dawn 11-000-270-107-000	Schedule Adjustment	Bus Aide AID-BD-TSPT-AL-07			Transportation	11/1/23	6/30/24	Not to exceed 3.75 hrs./day
Cocca, Christine 11-000-213-101-005	Extra Hours	School Nurse 10-80-80/BXO		\$43.31/hr.	Cozy Lake	11/8/23	11/8/23	Not to exceed 2 hours for coverage
Cook, Kathryn 11-000-217-106-005	Schedule Adjustment	Special Education Aide AID-WR-SPED-ES-08			White Rock	11/13/23	6/30/24	Not to exceed 7.25 hrs./day, 4 days/week, Wednesday off
Cowie, Catherine 20-218-200-110-000	Appoint	Bus Aide AID-BD-TSPT-AL-14	1	\$24.30/hr.	Transportation	11/13/23	6/30/24	Not to exceed 3.25 hrs./day
Dunn, Katie 11-000-270-160-000	Appoint	Bus Driver 10-90-90/AZY	1	\$26.27/hr.	Transportation	11/13/23	6/30/24	Not to exceed 5 hrs./day
Friedman, Carisa 11-000-270-107-000	Schedule Adjustment	Bus Aide AID-BD-TSPT-AL-02			Transportation	11/15/23	6/30/24	Not to exceed 5.58 hrs./day
Gesek, Jennifer 11-230-100-101-001	Appoint	Teacher TCH-ST-BSIP-EL-05	MA/6	\$61,665	Stanlick	11/27/23	6/30/24	Start date and appointment contingent upon High Impact Tutoring grant approval
Josipowich, Sandra 11-140-100-101-290	Appoint	Teacher (LTS) 10-80-80/ATG		\$283.80/ diem	JTHS	9/1/23	12/21/23	Covering #893, not to exceed 2 days/week
Krakowski, Janice 11-000-270-107-000	Schedule Adjustment	Bus Aide AID-BD-TSPT-AL-04			Transportation	11/1/23	6/30/24	Not to exceed 4.33 hrs./day
Lozano, Madelyn 20-218-200-110-000	Account Code Change	Bus Aide AID-BD-TSPT-AL-13			Transportation	10/17/23	6/30/24	
Luongo, Loretta 11-140-100-101-290	Appoint	Teacher (LTS) 10-70-70/AJI		\$283.80/ diem	JTMS	11/8/23	12/21/23	Covering #3218
Marshall, Amber 20-218-200-110-000	Account Code Change	Bus Aide AID-BD-TSPT-AL-09			Transportation	10/6/23	6/30/24	
Moore, Heather 11-000-217-106-005	Appoint	Special Education Aide AID-WR-SPED-ES-07	1	\$24.63/hr.	White Rock	12/5/23	6/30/24	Not to exceed 7.25 hrs./day, 4 days/week, Monday off, replacing K. Chamberlain
Nakev, Jasminka 11-000-217-106-008	Extra Hours	Special Education Aide AID-HS-SPED-HS-12	3	\$25.19/hr.	JTHS	11/13/23	11/19/23	Not to exceed 19.5 hours for school play
Nakev, Jasminka 11-204-100-106-888	Appoint	Job Coach 10-80-80/CCP	1	\$46.38/hr.	JTHS	11/20/23	6/30/24	Not to exceed 3.5 hrs./day, replacing L. Fusaro
Prebor, Anne 11-000-270-107-000	Schedule Adjustment	Bus Aide AID-BD-TSPT-AL-06			Transportation	11/1/23	6/30/24	Not to exceed 4.33 hrs./day
Price, Matthew 11-000-217-106-005	Appoint	Special Education Aide AID-CL-PRSC-PK-13	1	\$24.63/hr.	Cozy Lake	12/4/23	6/30/24	Not to exceed 7 hrs./day, 4 days/week, Tuesday off
Reid, Kimberly 11-230-100-101-007	Appoint	Teacher TCH-MS-BSIP-MS-01	BA+15/4	\$59,360	JTMS	11/27/23	6/30/24	Start date and appointment contingent upon High Impact Tutoring grant approval
Ricciardi, Carolyn 11-000-217-106-005	Appoint	Special Education Aide AID-CL-PRSC-PK-14	1	\$24.63/hr.	Cozy Lake	11/28/23	6/30/24	Not to exceed 7 hrs./day, 2 days/week, Tuesday and Wednesday only
Silverstein, Patricia 11-140-100-101-290	Adjusted End Date	Teacher (LTS) 10-80-80/ATG		\$283.80/ diem	JTHS	9/1/23	12/21/23	Covering #893, not to exceed 3 days/week
Smiley, Tawanna 20-218-200-110-000	Appoint	Bus Aide AID-BD-TSPS-AL-14	1	\$24.30/hr.	Transportation	11/27/23	6/30/24	Not to exceed 3.67 hrs./day

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Staples, Karen 11-000-218-104-290	End Date Adjustment	School Counselor (LTS) 10-80-80/ACP		\$283.80/ diem	JTHS	9/1/23	6/30/24	Covering #3317
Vindici, Helen 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/BFN			Transportation	11/1/23	6/30/24	Not to exceed 5.17 hrs./day
Warner, Roxanne 11-230-100-101-006	Appoint	Teacher TCH-WR-BSIP-EL-04	BA+15/5	\$59,960	JTMS	11/27/23	6/30/24	Start date and appointment contingent upon High Impact Tutoring grant approval
Zuniga, Lorena 20-218-200-110-000	Account Code Change	Bus Aide AID-BD-TSPT-AL-12			Transportation	10/16/23	6/30/24	
#893	Medical Leave Adjustment	10-80-80/ATG			JTHS	9/1/23	6/30/24	Utilizing 54 personal illness, 3 personal, balance unpaid days
#3317	Family Leave End Date Adjustment	10-80-80/ACP			JTHS	9/1/23	6/30/24	Unpaid
#3324	Medical Leave Adjustment	10-80-80/ACU			JTHS	1/21/24	3/21/24	Utilizing 20 personal illness, 4 family illness, balance unpaid days
#3422	Family Leave	10-90-90/BFQ			Transportation	11/20/23	2/28/24	Utilizing 6.5 personal illness, balance unpaid days, pending medical certification

*Requires mentoring

B. SUBSTITUTES/OTHER						
Name	Nature of Action	Position	Location	Date Effective	Date Termin.	Discussion
Averanga, Angel	Appoint	Substitute Bus Aide	District	11/8/23	6/30/24	
Buccino, Joseph	Appoint	Substitute Aide	District	12/15/23	6/30/24	
Cirelli, Beverly	Appoint	Substitute Teacher, Substitute Aide	District	11/21/23	6/30/24	Pending fingerprinting
Castorina, Eric	Appoint	Substitute Teacher	District	11/21/23	6/30/24	
Cofrancesco, Beth	Appoint	Substitute Teacher, Substitute Aide	District	11/21/23	6/30/24	Pending certification
Federico, Nicholas	Appoint	Substitute Teacher	District	11/21/23	6/30/24	Pending certification
Firth, Patricia	Appoint	Substitute Aide	District	11/1/23	6/30/24	
Fitzgerald, Cole	Appoint	Substitute Teacher	District	11/21/23	6/30/24	
Gall, Mikayla	Appoint	Substitute Teacher, Substitute Aide	District	11/30/23	6/30/24	
Glucksman, Debra	Appoint	Substitute Teacher, Substitute Aide	District	11/21/23	6/30/24	
Ingram, Stephanie	Appoint	Substitute Aide	District	11/8/23	6/30/24	
Miceli, Sarah	Appoint	Bedside Instruction	District	11/1/23	6/30/24	
Moore, Heather	Appoint	Substitute Teacher, Substitute Aide	District	11/21/23	6/30/24	
Paccioretti, Kate	Appoint	Substitute Teacher	District	11/21/23	6/30/24	Pending certification
Paccioretti, Virginia	Appoint	Substitute Aide	District	11/22/23	6/30/24	
Pini, Karen	Appoint	Substitute Job Coach	District	11/6/23	6/30/24	
Silverstein, Patricia	Appoint	Bedside Instruction	District	11/8/23	6/30/24	
Taylor, Blake	Appoint	Substitute Aide	District	11/7/23	6/30/24	
Williams, Kristi	Appoint	Substitute Teacher	District	11/13/23	6/30/24	
Young, Sarah	Appoint	Substitute Teacher	District	11/17/23	6/30/24	

C. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Rate	Loc.	Date Effective	Date Termin.	Discussion
HIGH SCHOOL 11-401-100-101-008								
Clarizio, Maria	Appoint	NJSLA Portfolio - ELA	1	\$739	JTHS	1/2/24	6/30/24	
Neral, Molly	Appoint	NJSLA Portfolio - Math	1	\$739	JTHS	1/2/24	6/30/24	
Serzan, Kimberly	Appoint	NJSLA Portfolio - Math	1	\$739	JTHS	1/2/24	6/30/24	
Storms, Aleyna	Appoint	NJSLA Portfolio - Math	1	\$739	JTHS	1/2/24	6/30/24	
Toth, Robert	Appoint	NJSLA Portfolio - Math	1	\$739	JTHS	1/2/24	6/30/24	
Vandigriff, Patricia	Appoint	NJSLA Portfolio - ELA	1	\$739	JTHS	1/2/24	6/30/24	
STANLICK 11-401-100-101-001								
Brennan, Jessica	Appoint	STEM Club (1 of 2)	2	\$739.50	Stanlick	11/20/23	6/30/24	
Inledon, Emily	Appoint	TREPS (1 of 2)	2	\$739.50	Stanlick	11/20/23	6/30/24	
Keyser, Rebecca	Appoint	Book Club	2	\$1,479	Stanlick	11/20/23	6/30/24	
Novembrino, Kristen	Appoint	Homework Club (1 of 2)	2	\$739.50	Stanlick	11/20/23	6/30/24	
Senney, Tanya	Appoint	Homework Club (2 of 2)	2	\$739.50	Stanlick	11/20/23	6/30/24	
Storms, Aleyna	Appoint	STEM Club (2 of 2)	2	\$739.50	Stanlick	11/20/23	6/30/24	

COZY LAKE 11-401-100-101-005								
Grunther, Jaclyn	Appoint	Morning Magic	2	\$1,479	Cozy Lake	1/1/24	3/30/24	Not to exceed 10 weeks
WHITE ROCK 11-401-100-101-006								
Eskow, Theresa	Appoint	Student Empowerment (1 of 2)	2	\$739.50	White Rock	11/20/23	6/30/24	
Platz, Barbara	Appoint	TREPS (2 of 2)	2	\$739.50	White Rock	11/20/23	6/30/24	
Pilot, Leighann	Appoint	Afternoon Adventure (1 of 2)	2	\$739.50	White Rock	11/20/23	6/30/24	
Rourke, Colleen	Appoint	Student Empowerment (2 of 2)	2	\$739.50	White Rock	11/20/23	6/30/24	
Rowe, Kristie	Appoint	Homework Club	2	\$1,479	White Rock	11/20/23	6/30/24	
Tiedemann, Robert	Appoint	Afternoon Adventure (2 of 2)	2	\$739.50	White Rock	11/20/23	6/30/24	

D. 2023-2024 SCHOOL YEAR COACHING STAFF

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
WINTER									
Breeman, Steven	Appoint	Volunteer - Basketball	-	\$0	\$0	\$0	JTHS	11/2/23	3/24/24
Jahn, Nicole	Rescind	Asst. Indoor Track					JTHS	11/2/23	
Kirsher, Lori	Appoint	Asst. Indoor Track	3	\$5,611	\$0	\$5,611	JTHS	11/2/23	3/24/24
Miller, Nicholas *	Rescind	Asst. Basketball (Boys)					JTHS	10/31/23	
Miller, Nicholas *	Appoint	Volunteer - Basketball (Boys)	-	\$0	\$0	\$0	JTHS	11/2/23	3/24/24
Palidore, Andrew *	Appoint	Volunteer - Wrestling	-	\$0	\$0	\$0	JTHS	11/2/23	3/24/24
SPRING									
Thide, Jeremy	Appoint	Head Golf	1	\$4,358	\$0	\$0	JTHS	3/10/24	6/8/24
Morris, Tyler	Appoint	Head Golf	1	\$4,358	\$0	\$0	JTHS	3/10/24	6/8/24

* Out of district

E. STUDENT INTERN/TEACHER

Name	College	Subject	Loc.	Date Effective	Date Termin.	Discussion
Sloan, Wynn	Western Governors University	Mathematics	JTHS	11/27/23	1/31/24	75 hours
Underwood, Rebecca	Western Governors University	Elementary	Stanlick	12/1/23	2/29/24	75 hours

M.2 Motion to approve Course Reimbursements as indicated below:

SPRING 2023 CERTIFICATED STAFF					
Name	School	Class	Approval	Credits	Amount
Bassolino, Kimberly	Western Governors University	Teacher Performance Assessment	SP037	6	\$521.45
Boyle, Jonathan	Western Governors University	The Reflective Practitioner	SP012	3	\$260.72
Boyle, Jonathan	Western Governors University	Learning as a Science	SP013	3	\$260.72
Boyle, Jonathan	Western Governors University	Standards-Based Assessment	SP014	3	\$260.72
Boyle, Jonathan	Western Governors University	Data Informed Practices	SP015	3	\$260.72
Boyle, Jonathan	Western Governors University	Educational Research	SP016	3	\$260.72
Boyle, Jonathan	Western Governors University	MSCIN Capstone	SP017	3	\$260.72
Boyle, Jonathan	Western Governors University	Designing Curriculum and Instruction	SP018	3	\$260.72
Boyle, Jonathan	Western Governors University	Differentiated Instruction	SP019	3	\$260.72
Boyle, Jonathan	Western Governors University	Designing Curriculum & Instruction II	SP020	3	\$260.72
Boyle, Jonathan	Western Governors University	The Collaborative Leader	SP021	3	\$260.72
Brown, Connor	Western Governors University	Designing Curriculum & Instruction II	SP059	3	\$260.72
Brown, Connor	Western Governors University	The Collaborative Leader	SP060	3	\$260.72
Brown, Connor	Western Governors University	Educational Research	SP061	3	\$260.72
Brown, Connor	Western Governors University	Learning as a Science	SP062	3	\$260.72
Brown, Connor	Western Governors University	MSCIN Capstone	SP063	3	\$260.72
Brusberg, Susan	University of California/San Diego	Behavior Challenges of Special Needs Students	SP092	3	\$260.72
Brusberg, Susan	University of California/San Diego	Multi Sensory Teaching with Special Needs	SP093	3	\$260.72
Crowe, Kelsey	University of California/San Diego	Addressing the Needs of Diverse Populations	SP074	3	\$260.72
Crowe, Kelsey	University of California/San Diego	Effective Strategies for Emergent and Early Writers	SP075	5	\$303.20
Crowe, Kelsey	University of California/San Diego	Bridging the Gap: High Yield Strategies to Recover from Learning Loss	SP076	5	\$303.20
Crowe, Kelsey	University of California/San Diego	Embracing Diversity and Equity through Culturally Responsive Teaching	SP095	3	\$255.60
Crowe, Kelsey	University of California/San Diego	Vocabulary Building Strategies for Students in Grades 4-12	SP096	3	\$255.60
Di Donato, Mark	Foundation for Educational Administration	Standards-Based Curriculum, Instruction, & Assessment (I & II)	SP039	4	\$347.63
Di Donato, Mark	Foundation for Educational Administration	Examining and Applying Supervisory Practices: Field Based Supervisory Project	SP040	4	\$347.63
Di Donato, Mark	Foundation for Educational Administration	Examining and Applying Supervisory Practices: Field Based Supervisory Internship	SP041	4	\$347.63
Di Donato, Mark	Foundation for Educational Administration	Examining and Applying Supervisory Practices: Field Based Guided Inquiry (I & II)	SP042	4	\$347.63
Diaz, Gabrielle	University of California/San Diego	Classroom Management	SP072	3	\$260.72

Diaz, Gabrielle	University of California/San Diego	Teaching Primary Grade Math with Problem Solving Skills	SP102	3	\$260.72
Gonzalez, Paul	Georgian Court University	Diversity in Inclusive Education	SP030	3	\$260.72
Gonzalez, Paul	Georgian Court University	Applied Thesis II	SP031	3	\$260.72
Hauke, Danielle	University of California/San Diego	Motivating and Engaging Middle and HS Students	SP077	5	\$379.00
Hauke, Danielle	University of California/San Diego	Educating the Whole Student: Mindfulness and Social Learning	SP078	5	\$379.00
Hauke, Danielle	University of California/San Diego	Using Google Classroom for Teaching and Learning	SP079	3	\$260.72
Hauke, Danielle	University of California/San Diego	Bullying: Awareness, Prevention, and Intervention	SP080	5	\$379.00
Hauke, Danielle	University of California/San Diego	Instilling Growth Mindset in Students	SP110	3	\$260.72
Hauke, Danielle	University of California/San Diego	The Flipped Classroom: An Interactive Approach to Student Engagement	SP111	3	\$260.72
Hauke, Danielle	University of California/San Diego	Best Practices for a Middle School Classroom	SP112	3	\$260.72
Hauke, Danielle	University of California/San Diego	Designing and Creating a Web Quest	SP113	3	\$260.72
Hauke, Danielle	University of California/San Diego	Classroom Management Survival Course	SP114	3	\$260.72
Hollar, Kimberly	University of California/San Diego	Conquering the Behavioral Challenges of Special Needs Students	SP097	3	\$260.72
Hollar, Kimberly	University of California/San Diego	Focused Interventions to Improve Executive Function Skills	SP098	3	\$260.72
Hollar, Kimberly	University of California/San Diego	Best Practices for a Successful Primary Classroom	SP099	3	\$260.72
Hollar, Kimberly	University of California/San Diego	How to Reach and Teach Students with Autism	SP100	3	\$255.33
Johnston, Mary	Indiana University	Strategies for Teaching, Learning, and Curriculum	SP044	3	\$260.72
Johnston, Mary	Indiana University	Introduction to STEM Teaching	SP045	3	\$260.72
Kulick, Lauren	University of California/San Diego	Supporting Students using MTSS Framework	SP028	3	\$260.72
Kulick, Lauren	University of California/San Diego	Social, Emotional, Physical Wellness of Students and Teachers	SP029	3	\$260.72
Kulick, Lauren	University of California/San Diego	Best Practices for a Successful Middle School Classroom	SP064	3	\$260.72
Kulick, Lauren	University of California/San Diego	Technology Tools to Amplify Learning	SP065	3	\$260.72
Lindstedt, Tricia	Western Governors University	Designing Curriculum and Instruction 2	SP008	3	\$260.72
McGurrin, Meagan	University of the Pacific - Benerd College	Keys to Beginning Reading Instruction	SP011	5	\$349.00
Nadratowski, Donna	University of California/San Diego	Embracing Technology to Empower Students with Special Needs	SP048	3	\$260.72
Nadratowski, Donna	University of California/San Diego	Designing and Creating a Webquest	SP049	3	\$260.72
Nadratowski, Donna	University of California/San Diego	Mastering Google Apps for Educators	SP050	3	\$260.72
Nadratowski, Donna	University of California/San Diego	Motivating and Engaging Middle and HS Students	SP051	3	\$260.72
Nadratowski, Donna	University of California/San Diego	Bridging the Gap: High Yield Strategies to Recover from Learning Loss	SP081	3	\$260.72
Nadratowski, Donna	University of California/San Diego	Best Practices for a Middle School Classroom	SP103	3	\$260.72
Niedenthal, Agnieszka	Fairleigh Dickinson University	Applied Linguistics for Language Teachers	SP066	3	\$260.72
Niedenthal, Agnieszka	Fairleigh Dickinson University	Assess in 2nd Language Classroom	SP067	3	\$260.72
Nimmo, Emily	Montclair State University	Differentiated Supervision	SP052	3	\$260.72
Nimmo, Emily	Montclair State University	Internship in School Leadership	SP053	3	\$260.72
Nimmo, Emily	Montclair State University	School Finance	SP054	3	\$260.72
Olean, Joseph	University of California/San Diego	Multimedia Project Design and Development	SP084	3	\$260.72
Olean, Joseph	University of California/San Diego	Effective Strategies to Improve Student Writing	SP085	3	\$260.72
Olean, Joseph	University of California/San Diego	The Flipped Classroom: An Interactive Approach	SP086	3	\$260.72
Olean, Joseph	University of California/San Diego	Reading to Learn: Developing Strategic Reading Skills	SP087	3	\$260.72
Rosenberg, Jessica	New Jersey City University	STEM Authoring Tools	SP073	3	\$260.72
Rowens, Heather	Felician University	Data Driven Decision	SP026	3	\$260.72
Rowens, Heather	Felician University	Clinical Internship	SP027	3	\$260.72
Storms, Alevna	American College of Education	Instructional Design Fundamentals	SP082	3	\$260.72
Storms, Alevna	American College of Education	Design of Instructional Media	SP109	3	\$260.72
VanHorn, Katlyn	Professional Development Institute	Motivating and Engaging Middle & High School Students	SP104	3	\$260.72
VanHorn, Katlyn	Professional Development Institute	Study Smarter, Not Harder: Study Skills	SP105	3	\$260.72
VanHorn, Katlyn	Professional Development Institute	Educating the Whole Student	SP106	3	\$260.72
VanHorn, Katlyn	Professional Development Institute	Supporting Students using MTSS Framework	SP107	3	\$260.72
VanHorn, Katlyn	Professional Development Institute	Focused Interventions to Improve Executive Function Skills	SP108	3	\$260.72
Vesia, Lyndsay	William Paterson University	Internship Counseling II	SP032	3	\$260.72
Vesia, Lyndsay	William Paterson University	School Law and Mental Health Code	SP033	3	\$260.72
Vislosky, Stephanie	University of California/San Diego	Connecting Content with Literacy	SP068	3	\$260.72
Vislosky, Stephanie	University of California/San Diego	ELL Strategies for Mainstream Students	SP069	3	\$260.72
Vislosky, Stephanie	University of California/San Diego	Building Critical Social and Emotional Skills through Literacy	SP070	3	\$260.72
Vislosky, Stephanie	University of California/San Diego	Technology Tools to Amplify Learning	SP071	3	\$260.72
Wassmer, Stephanie	The Art of Education University	Studio: Sculpture	SP043	3	\$260.72
Wassmer, Stephanie	The Art of Education University	Studio: Drawing	SP088	3	\$260.72
Weaver, Ann	University of California/San Diego	Classroom Management	SP056	3	\$260.72
Weaver, Ann	University of California/San Diego	Effective Strategies for Emergent and Early Writers	SP057	3	\$260.72
Weaver, Ann	University of California/San Diego	Supporting Math Foundational Skills in the Primary Grades	SP058	3	\$260.72
Weaver, Ann	University of California/San Diego	Math Manipulatives in the Primary Classroom	SP089	3	\$260.72
Weaver, Ann	University of California/San Diego	Teaching Primary Grade Math Problem Solving Skills	SP090	3	\$260.72
Weaver, Ann	University of California/San Diego	Google as a Classroom Tool for Learning	SP091	3	\$260.72
Weaver, Ann	University of California/San Diego	An Essential Guide to Formative Assessment	SP101	3	\$255.60
Westberg, Kenneth	American College of Education	Engaging Diverse Learners in Digital Environments	SP055	3	\$260.72
Westberg, Kenneth	American College of Education	Educational Technology System Management	SP083	3	\$260.72
Westberg, Kenneth	American College of Education	Designing Instruction for the Digital Age	SP115	3	\$260.72
Williams, Kristin	Caldwell University	Methods of Research in Learning Disabilities	SP022	3	\$260.72
Williams, Kristin	Caldwell University	Practicum in LDTC II	SP023	3	\$260.72

Williams, Kristin	University of California/San Diego	Focused Interventions to Improve Executive Function Skills	SP038	3	\$260.72
SUMMER 2023 SUPERVISORS					
Dunbar, Maria	Centenary University	Human Resource/Law	SU02	3	\$2,301.75

M.3 Motion to approve Advanced Salary Placements retroactive to September 1, 2023 as indicated below:

Name	From	Present Salary	To	New Salary
Bassolino, Kimberly	MA+30/16	\$86,771	MA+45/16	\$90,444
Boyle, Jonathan	MA+15/9	\$66,352	MA+45/9	\$72,974
Brown, Connor	BA/6	\$59,465	MA/6	\$61,665
Brusberg, Susan	MA/9	\$65,131	MA+15/9	\$66,352
Crowe, Kelsey	MA+30/13	\$76,968	MA+45/13	\$79,733
Curry, Megan	MA+30/13	\$76,968	MA+45/13	\$79,733
DiDonato, Mark	MA+15/9	\$66,352	MA+45/9	\$72,974
Fogel, Theresa	MA/7	\$63,155	MA+30/7	\$67,804
Gonzalez, Paul	BA+15/19	\$82,240	MA+15/19	\$89,331
Haucke, Danielle	BA+15/9	\$62,785	MA+30/9	\$70,856
Hollar, Kim	MA+15/20	\$94,746	MA+30/20	\$100,926
Ives, Cassandra	BA/4	\$58,260	BA+15/4	\$59,360
McGurrin, Meaghan	MA/15	\$73,761	MA+15/15	\$75,639
Modula, Christine	BA/15	\$67,260	MA+15/15	\$75,639
Mulvaney, Elizabeth	MA+30/18	\$95,486	MA+45/18	\$99,674
Myslinski, Ryan	BA/9	\$61,610	BA+15/9	\$62,785
Nadratowski, Donna	MA/14	\$71,301	MA+30/14	\$78,990
Nimmo, Emily	BA+15/8	\$62,785	MA+15/8	\$66,352
Olean, Joseph	MA+30/9	\$70,856	MA+45/9	\$72,974
Reiss, Joanna	MA+15/11	\$68,396	MA+30/11	\$73,707
Rowe, Kristie	MA/14	\$71,301	MA+15/14	\$73,026
Siersma, Corrin	BA/20	\$84,820	MA+15/20	\$94,746
Signorello, Serina	MA/17	\$83,424	MA+15/17	\$85,111
Thide, Jeremy	MA+30/6	\$64,994	MA+45/6	\$66,574
VanHorn, Katlyn	MA/3	\$59,960	MA+15/3	\$61,060
Vislosky, Stephanie	MA+30/6	\$64,994	MA+45/6	\$66,574
Ward, Elizabeth	MA+15/12	\$70,966	MA+30/12	\$76,968
Wassmer, Stephanie	MA/7	\$63,155	MA+15/7	\$64,274
Weaver, Ann	MA+15/12	\$70,966	MA+45/12	\$79,733
Westberg, Kenneth	BA/20	\$84,820	BA+15/20	\$86,905
Williams, Kristin	MA+15/17	\$85,111	MA+30/17	\$91,416

N. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.5, as described below:

_____ Mrs. Gould _____ Mrs. Perez _____ Mr. Terpstra
 _____ Mrs. Grater _____ Mrs. Small _____ Mrs. Wildermuth, *Vice President*
 _____ Mr. Natale _____ Mr. Stewart _____ Mrs. Poulas, *President*

N.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for September 18, 2023 through October 16, 2023.

N.2 Motion to approve tuition student received for the 2023-2024 school year, as indicated below plus related services as needed:

Local ID	School	Tuition	Effective
107821	Mine Hill School District	\$22,583	9/1/23-6/30/24

N.3 Motion to rename course for the 2024-2025 school year:

From: Tomorrow's Teachers
To: Tomorrow's Leaders: Tomorrow's Teachers

N.4 Motion to approve the following day field trips:

School/Group/Activity	Location
JTHS Madrigal Singers	West Milford, NJ
JTHS Select Athletes, NJAC Sportsmanship Summit	Flanders, NJ
JTHS Debate Team	Newton, NJ
JTHS Holocaust, Genocide, and Human Rights Honors and U.S. History 2 Classes	New York, NY
JTHS DECA District Competition	Mahwah, NJ
JTHS Debate Team	Succasunna, NJ
JTHS Debate Team	Sussex, NJ
White Rock Elementary School, First Grade	Oak Ridge, NJ
Ellen Briggs Elementary School, Kindergarten	West Orange, NJ
JTHS Concert Band and Choir	Jackson, NJ
JTHS Twelfth Grade	Reeders, PA
Stanlick Elementary School, Fifth Grade	Jersey City, NJ
Stanlick Elementary School, Third Grade	Bronx, NY

N.5 Motion to approve the following overnight field trips:

School/Group/Activity	Location
JTHS Softball	Myrtle Beach, SC

O. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motions O.1 through O.3, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mrs. Grater	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

O.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations (available on district website for review):

File Code	Title	Action
5130R	Withdrawal From School	RV

FILE CODE KEY: **B** - Bylaw **P** - Policy **M** - Mandate **R** - Regulation
ACTION KEY: **N** - New **RV** - Revised **A** - Abolish

O.2 Motion to approve the Second Reading of the following Bylaws, Policies and Regulations (available on district website for review):

File Code	Title	Action
P 2270	Religion in the Schools	RV
P 3161	Examination for Cause	RV
P&R 3212	Attendance	M & R
P 3324	Right of Privacy	RV
P&R 3432	Sick Leave	A
P 4161	Examination for Cause	RV
P&R 4212	Attendance	M & RV
P&R 5111	Eligibility of Resident/Nonresident Students	M & R
P&R 5116	Education of Homeless Children and Youths	RV
P&R 5460.02	Bridge Year Pilot Program	M & A
P 6154	Tuition Income Preschool Students	A
P 8500	Food Services	M & R
P 8540	School Nutrition Programs	M & A
P 8550	Meal Charges/Outstanding Food Service Bill	M & A

FILE CODE KEY: **B** - Bylaw **P** - Policy **M** - Mandate **R** - Regulation
ACTION KEY: **N** - New **RV** - Revised **A** - Abolish

O.3 Motion to approve revision to the high school senior parking privilege GPA requirement stated in District Regulation 5514B.6. from 2.50 to 2.00 for the remainder of the 2023-2024 school year only:

WHEREAS, pursuant to District Regulation 5514 high school seniors are granted the privilege to apply for a permit to park a registered vehicle at the high school on a space available basis; and

WHEREAS, among the eligibility requirements for a high school senior to apply for a parking permit is the maintenance of a minimum weighted GPA of 2.50; and

WHEREAS, the high school currently has more parking spaces available than students who qualify and want to park on campus; and

WHEREAS, the high school principal has recommended that the minimum weighted GPA requirement be revised for the remainder of the 2023-2024 school year to allow interested seniors with GPAs between 2.00 and 2.49 to be entered into a lottery for a parking permit, subject to satisfaction of the terms and conditions of District Regulation 5514;

NOW THEREFORE BE IT RESOLVED, the Board approves revision to the minimum weighted GPA requirement stated in District Regulation 5514B.6. from 2.50 to a minimum weighted GPA of 2.00 for the remainder of the 2023-2024 school year only.

P. RECOGNITION OF REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of October 17, 2023 through November 20, 2023.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	3	1	2
Cozy Lake	0	0	0
White Rock	0	0	0
Jefferson Twp. Middle School	4	2	2
Jefferson Twp. High School	4	4	0

Enrollment as of 10/31/23:

	October 2022	October 2023
Grades PreK	75	239
Grades K-5	1,001	1,051
Grades 6-8	577	563
Grades 9-12	876	839
TOTAL	2,529	2,692
Tuition students received	1	1
Out-of-district placement	26	20

Reporting of enrollment has been modified and includes an additional 10 pre-k classrooms for school year 2023-2024.

Recognition of emergency school bus evacuation drills of November 1 & 2, 2023.

E.T. Briggs/Stanlick Schools November 2, 2023		Cozy Lake/ White Rock Schools November 2, 2023		High School/ Middle School November 1, 2023	
Route #	Observed By	Route #	Observed By	Route #	Observed By
H2	E. Nimmo	M1	T. Plotts	HM01	K. Tobia/M. Widgren
H3	B. Heitmann	M2	S. Reid	HM02	K. Tobia/M. Widgren
H5	B. Heitmann	M3	T. Plotts	HM04	K. Tobia/M. Widgren
H6	B. Heitmann	M4	T. Plotts	HM06	K. Tobia/M. Widgren
H7	B. Heitmann	M9	S. Reid	HM07	K. Tobia/M. Widgren
H8	E. Nimmo	M10	T. Plotts	HM11	K. Tobia/M. Widgren
H9	B. Heitmann	M11	T. Plotts	HM12	K. Tobia/M. Widgren
H11	E. Nimmo	M12	T. Plotts	HM13	K. Tobia/M. Widgren
H12	B. Heitmann	M13	T. Plotts	HM14	K. Tobia/M. Widgren
H15	B. Heitmann	M15	S. Reid	HM15	K. Tobia/M. Widgren

V5	B. Heitmann	M16	S. Reid	HM16	A. Padelsky/K. Lipton
V6	B. Heitmann	V1	T. Plotts	HM18	A. Padelsky/K. Lipton
		V3	S. Reid	HM19	A. Padelsky/K. Lipton
		V4	S. Reid	HM20	A. Padelsky/K. Lipton
				HM23	A. Padelsky/K. Lipton
				HM24	A. Padelsky/K. Lipton
				HM27	A. Padelsky/K. Lipton
				HM29	A. Padelsky/K. Lipton
				HM30	A. Padelsky/K. Lipton
				HM31	A. Padelsky/K. Lipton
				HM32	A. Padelsky/K. Lipton
				HM33	A. Padelsky/K. Lipton
				HM34	K. Tobia/M. Widgren
				HM35	K. Tobia/M. Widgren
				HM36	A. Padelsky/K. Lipton
				HM37	A. Padelsky/K. Lipton
		HM38	K. Tobia/M. Widgren		
		HMV1	A. Padelsky/K. Lipton		

Q. COMMUNICATIONS

R. PUBLIC COMMENTS *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

S. OLD BUSINESS

T. NEW BUSINESS

U. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of November 2023, at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at ____ PM.

V. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

Mrs. Gould

Mrs. Grater

Mr. Natale

Mrs. Perez

Mrs. Small

Mr. Stewart

Mr. Terpstra

Mrs. Wildermuth, *Vice President*

Mrs. Poulas, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi.	Miscellaneous Fees (including parking/tolls/misc fees)	Total Expense
Rowens, Heather	Dec. 2, 2023	Virtual	Implementing a Blueprint for Constructing Reading Comprehension: It Is Time To Fill Our Toolbox	\$183.27	-	-	-	-	-	\$183.27
Ruchalski, Jennifer	Jan. 25 & Jan. 26, 2024	Virtual	Comprehensive Assessment for Intervention	\$295.00	-	-	-	-	-	\$295.00

All Meals are prorated 75% on travel days per GSA guidance