

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday, January 23, 2023 6:30 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Auditorium

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

A. Mrs. Wildermuth, called the meeting to order at 7:32 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mr. Natale *	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

* *Mr. Natale was only present for the Closed Session.*

Aye Nicholas Roberts, Student Representative
Aye Robert McKoy, Student Representative

D. **CLOSED SESSION**

Motion by Mrs. Small, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 23rd day of January, 2023 at 6:36 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve student matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

Motion to close Executive Session by Mrs. Gould, seconded by Mrs. Small, that the meeting is called to public session at 7:15 PM.

Aye Mrs. Gould

Absent Mrs. Perez

Aye Mr. Terpstra

Aye Mrs. Grater

Aye Mrs. Small

Aye Mrs. Wildermuth, *Vice President*

Aye Mr. Natale

Aye Mr. Stewart

Absent Mrs. Poulas, *President*

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in our schools.

F. PRESENTATIONS

- Student Council Co-Presidents Gabriella Meltzer and Adin Alexander Student Council Co-Presidents presented the Board Members with a thank you gift from the Class of 2023.
- Mr. Jason Nicholas, JTHS Technology Education Teacher, along with Architecture and Engineering students provided an update on the progress and design of the new American Legion Post 245.
- JTMS Student London Chriss Castle presented on the literary and publishing process of her book, *Harbinger Dawn*.
- Mrs. Jeanne Howe, Superintendent, Mr. Conor Devine, STEM Academy Supervisor, Mrs. Maria Dunbar, Business and Finance Academy Supervisor, and Mr. Derek Sica, Multimedia, Broadcasting & Journalism Academy Supervisor recognized the newly accepted JTHS Academy students.
- Mrs. Sharon Thomas, JTMS Middle School Teacher, and Mrs. Maria Dunbar, Supervisor of Instructional Technology, Media, Business, and Business and Finance Academy presented the Jefferson Township Public School Strategic Plan Update.
- Dr. Roger Jinks, Jr., Assistant Superintendent presented the Fall 2022 Start Strong Assessment Results.

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- An audience member inquired about creating a comparison between last years' and this years' Start Strong Assessments, adding they believe more support is needed for students with IEP's.
- An audience member advised that their children have experienced numerous racially motivated HIB. They noted concern for their students and other children and inquired about proactive solutions and programs to combat racism.
- An audience member reminded that children watch and learn from adults and noted the children are watching the Board members and learning from them as well.
- An audience member reported that they disenrolled their student and detailed their reasons for doing so. A meeting with the Board was requested.
- An audience member expressed concern for the circumstances that led a parent to disenroll their student, noting they had no negative experiences of their own.

Mrs. Howe addressed the audience member's concern regarding the interventions that will be put into place for students with IEP's.

H. STUDENT REPRESENTATIVES

- Student Representative Robert McKoy wished everyone a Happy New Year and reported on upcoming events such as a blood drive and DECA trip.

- Student Representative Nicholas Roberts discussed upcoming events.

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** - Mr. Terpstra reported the Committee met on January 11, 2023 and discussed the 2023-2024 budget, demographer report, negative student food service accounts, the Banking Services Agreement, the 2022-2023 budget and a request for an administrative internship.
- **Policy and Personnel Committee** - Mrs. Small reported the Committee met on January 9, 2023 and discussed open positions in district, absence procedures for classroom staff, policies and regulations, the Ticket Spicket platform, and personnel updates.
- **Education Committee** - Mrs. Small recounted the minutes of the January 9, 2023 Committee meeting and reported discussions included the 2023-2024 and 2024-2025 school calendars, AP/Elective Fair at the high school, JTPS Academy logo, and review of day and overnight field trips.

J. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mrs. Small, that the minutes of the **December 19, 2022 Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Abstain</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

Motion by Mrs. Gould, seconded by Mrs. Small, that the Executive Session minutes of the **December 19, 2022 Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Abstain</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

Motion by Mrs. Gould, seconded by Mrs. Grater, that the minutes of the **January 3, 2023 Annual Organization Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

K. FINANCE AND BUILDING NEEDS

Motion by Mr. Terpstra, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.14, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

K.1 Motion to approve the **purchase order** list dated December 2022 in the amount of **\$765,104.90**.

K.2 Motion to approve the **check register** as of December 2022 in the amount of **\$5,854,192.34**.

Fund	Amount

General Fund (10)	\$5,751,84.35
Special Revenue Funds (20)	\$102,350.99
Total	\$5,854,192.34

- K.3** Motion to approve the **vendors' bills** list for release on or after January 24, 2023, in the amount of **\$798,440.41**.
- K.4** Motion to approve the funds **transfers** in the 2022-2023 Fiscal Year, dated December 31, 2022 in the amount of **\$219,291.35**.
- K.5** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of December 31, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- K.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of November 30, 2022, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.7** Motion to appoint Rita Oroho Giacchi, Board Secretary/Business Administrator as the **Qualified Purchasing Agent and Public Agency Compliance Officer** and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2023-2024 school year.
- K.8** Motion to approve resolution appointing School Alliance Insurance Fund Commissioner, below:

BE IT RESOLVED, by the School Board of Jefferson Township, County of Morris, State of New Jersey, that it hereby appoints Rita Oroho Giacchi as the School Alliance Insurance Fund Commissioner, and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the following:

Rita Oroho Giacchi (*Fund Commissioner*) School Alliance Insurance Fund
- K.9** Motion to rescind approval of the sale of bus #18 for \$12,100 (Agenda Item L.17 from the October 17, 2022 agenda).
- K.10** Motion to approve sale of two (2) school buses per the Interlocal Vehicle Sale Agreements between the Hunterdon County Educational Services Commission and the Jefferson Township Board of Education, dated September 19, 2022 (bus #18) and November 21, 2022 (bus #17), for a total of \$20,270.
- K.11** Motion to **designate the source of funding** for the following individuals as funded from the Coronavirus Response & Relief Supplemental Appropriations (CRRSA)/ESSER II grant:

EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Novembrino, Kristen 20-484-100-101-001	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	12/1/22	6/30/23	Grade 3/Math
Storms, Aleya 20-490-100-101-001	Appoint	STEM Club	2	\$1,433	Stanlick	1/3/23	6/30/23	

- K.12** Motion to appoint Lakeland Bank for district banking services, July 1, 2022 through June 30, 2024, per agreement dated June 21, 2022 *(Copy available for review)*.
- K.13** Motion to **approve** transportation agreement for the 2022-2023 school year, as indicated below plus related services as needed:

Student	School	Transportation Cost	Effective
5467451637	Ewing High School	\$2,560.86	12/8/22-6/30/23

- K.14** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable *(Appendix A)*.

L. PERSONNEL

Motion by Mrs. Small, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

Mrs. Howe recognized the retirements on the evening's agenda.

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL							
A. ADMINISTRATIVE							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Duda, Erica* 11-120-100-101-290	Appoint	Elementary Teacher (LTS) 10-10-10/AGA		\$279.38/diem	Stanlick	2/27/23	6/23/23	Covering #2498, more than 20 days
Napholz, Brittany* 11-209-100-101-290	Appoint	Resource Teacher (LTS) 10-80-80/BTF		\$279.38/diem	JTHS	3/20/23	5/22/23	Covering A. Pearce, more than 20 days
Staples, Karen 11-000-218-104-290	Appoint	School Counselor (LTS) 10-70-70/ACH		\$279.38/diem	JTMS	1/17/23	2/21/23	Interim coverage, more than 20 days
McLeod, Maryellen 11-120-100-101-006	Retirement	Elementary Teacher 10-60-60/AHU			White Rock	6/30/23	7/1/23	Retiring after 29 years service in district
Pearce, Amy 11-213-100-101-008	Assignment Change	Resource Teacher 10-80-80/ACZ			JTHS	3/20/23	6/30/23	Covering #1845
Povinelli, Kaitlyn 20-218-100-101-005	Adjusted Start Date	Preschool Teacher			Cozy Lake	1/23/23	6/30/23	Pending release from contract
Mallatratt, Beverly	Appoint	Bedside Instruction		\$48.15/hr.		1/9/23	6/30/23	
Pisciotto, Dominick	Appoint	Mentor		\$18.34/wk.	JTHS	1/23/23	6/24/23	Novice teacher #3475
Reiss, Joanna	Appoint	Mentor		\$18.34/wk.	JTMS	1/23/23	6/24/23	Novice teacher #1719
#3014	Medical Leave	10-80-80/ATK			JTHS	5/1/23	6/23/23	Utilizing 39 personal illness days
#3014	Family Leave	10-80-80/ATK			JTHS	9/1/23	11/23/23	Unpaid days

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Gorri, Cynthia 11-000-266-110-000	Appoint	Hall Monitor/ Security Cafeteria 09-70-70/BER	1	\$23.95/hr.	JTMS	1/24/23	6/30/23	Replacing C. Smith
Cappello, Stephanie 11-214-100-106-006	Resignation	Special Education Aide 09-60-60/BCT			White Rock	1/12/23	1/13/23	
D'Antoni-Smeilus, Tara 11-000-270-107-000	Appoint	Transportation Aide		\$25.05/hr.	Transportation	1/23/23	2/27/23	Not to exceed 6 hours for Art Club
Dragona, Maureen 11-000-270-107-000	Retirement	Bus Aide 09-90-90/BGW			Transportation	2/1/23	2/2/23	Retiring after 8 years service in district
Fleming, Clarissa 11-000-270-160-000	Retirement	Bus Driver 10-90-90/BEZ			Transportation	6/30/23	7/1/23	Retiring after 21 years service in district
Smith, Concetta 11-000-266-110-000	Retirement	Hall Monitor/ Security Cafeteria 09-70-70/BER			JTMS	1/2/23	1/3/23	Retiring after 23 years service in district
St. Clair, Diane 11-000-270-160-000	Resignation	Bus Driver 10-90-90/BFP			Transportation	1/27/23	1/28/23	
St. Clair, Diane 11-000-262-100-270	Resignation	Mail Courier 12-00-00/BAK			District	1/27/23	1/28/23	
Bufardeci, Dawn 11-000-252-100-000	Adjusted Start Date	Secretary/Group III Technology 12-80-82/ALS			District	2/17/23	6/30/23	
Capizzi, Krystyna 11-214-100-106-006	Transfer	Special Education Aide 09-60-60/BCT			White Rock	1/23/23	6/30/23	Replacing S. Cappello. Not to exceed 7 hrs./day, 4 days/wk.
Albertson, Linda 20-218-100-106-005	Account Code Change/ Schedule Adjustment	Preschool Aide 09-50-50/BZC			Cozy Lake	1/3/23	6/30/23	Not to exceed 7 hrs./day, 4 days/week
Brunner, Melissa 11-000-270-107-000	Schedule Adjustment	Bus Aide 09-90-90/BMM			Transportation	1/3/23	6/30/23	Not to exceed 5 hrs./day
Dragona, Maureen 11-000-270-107-000	Schedule Adjustment	Bus Aide 09-90-90/BGW			Transportation	1/3/23	1/31/23	Not to exceed 5 hrs./day
Esposito, Teresa 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/BFR			Transportation	1/3/23	6/30/23	Not to exceed 5 hrs./day
Finizio, Diane 11-000-270-107-000	Schedule Adjustment	Bus Aide 09-90-90/BYB			Transportation	1/3/23	6/30/23	Not to exceed 4.17 hrs./day
Gauthier, Gerard 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/BFE			Transportation	1/3/23	6/30/23	Not to exceed 5 hrs./day
Holgate, William 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/AZZ			Transportation	1/3/23	6/30/23	Not to exceed 5.42 hrs./day
Orabone, Heather 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/AZX			Transportation	1/3/23	6/30/23	Not to exceed 5.33 hrs./day
Nakev, Jasminka 11-000-217-106-008	Schedule Adjustment	Special Education Aide 09-80-80/AAE			Briggs	1/20/23	6/30/23	Not to exceed 3.67 hrs./day
Smiley, Amanda 11-000-270-160-000	Schedule Adjustment	Bus Driver 10-90-90/BFB			Transportation	1/3/23	6/30/23	Not to exceed 5.42 hrs./day
Szekula, Anne 11-209-100-106-008	Schedule Adjustment	Special Education Aide 09-80-80/BDR			JTHS	1/23/23	6/30/23	Not to exceed 4.25 hrs./day
Walters, Alyssa 11-000-252-100-290	Schedule Adjustment	Secretary/Group III Technology (LTS) 12-80-82/ALS			District	12/16/22	2/17/23	Office coverage, more than 20 days
Zinck, Jaclyn 11-214-100-106-005	Schedule Adjustment	Special Education Aide 09-50-50/BBA			Cozy Lake	1/30/23	6/30/23	Not to exceed 7 hrs./day, 4 days/week
Torsiello, Kimberly 11-213-100-106-006	Longevity	Special Education Aide 09-60-60/BVH		\$525	White Rock	9/1/22	6/30/23	
Graure, Daryl	Salary Correction	Special Education Aide	4	\$24.77/hr.	Stanlick	9/1/22	6/30/23	Corrected salary

11-213-100-106-001		09-10-10/BDD						
D'Antoni-Smeilus, Tara	Extra Hours	Special Education Aide		\$25.05/hr.	JTMS	1/23/23	2/27/23	Not to exceed 6 hours for Art Club
11-000-217-106-007		09-70-70/BBP						
#2470	Family Leave	12-70-72/ALA			JTMS	1/23/23	4/6/23	Utilizing 2 family illness, 3 personal days, and 9 vacation days
#2088	Medical Leave	09-90-90/BGW			Transportation	11/14/22	1/27/23	Adjusted end date
#3203	Medical Leave	10-90-90/BFR			Transportation	12/12/22	3/09/23	Utilizing 12.5 personal illness days, 3 personal days, and 41.5 unpaid days

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Abdinoor, Michael	Appoint	Substitute Security	\$15/hr.	District	1/18/23	6/30/23	
Boetticher, Brittany	Appoint	Substitute Teacher	\$125-\$175/diem	District	3/1/23	6/30/23	
Bolka, Chloe	Appoint	Substitute Aide	\$15/hr.	District	1/6/23	6/30/23	
Cancelliere, Joseph	Appoint	Substitute Teacher	\$125-\$175/diem	District	1/24/23	6/30/23	
Clemens, Kaitlyn	Appoint	Substitute Teacher	\$125-\$175/diem	District	1/24/23	6/30/23	
Feldmann, Krista	Appoint	Substitute Teacher	\$125-\$175/diem	District	12/21/22	6/30/23	
Ferrara, Thomas	Appoint	Substitute Teacher	\$125-\$175/diem	District	1/19/23	6/30/23	
Ferrara, Thomas	Appoint	Substitute Aide	\$15/hr.	District	1/19/23	6/30/23	
Filowitz, Nancy	Appoint	Substitute Aide	\$15/hr.	District	1/24/23	6/30/23	
Goldy, Regina	Appoint	Substitute Aide	\$15/hr.	District	1/19/23	6/30/23	
Gorri, Cynthia	Appoint	Substitute Aide	\$15/hr.	District	1/11/23	6/30/23	
Horn, Jennifer	Appoint	Substitute Aide	\$15/hr.	District	1/23/23	6/30/23	
Krakowski, Stephanie	Appoint	Substitute Teacher	\$125-\$175/diem	District	1/24/23	6/30/23	
Martin, Erin	Appoint	Substitute Teacher	\$125-\$175/diem	District	2/13/23	6/30/23	
Martin, Erin	Appoint	Substitute Aide	\$15/hr.	District	2/13/23	6/30/23	
Netti, AmyLynn	Appoint	Substitute Teacher	\$125-\$175/diem	District	1/24/23	6/30/23	
Netti, AmyLynn	Appoint	Substitute Aide	\$15/hr.	District	1/24/23	6/30/23	
Netti, AmyLynn	Appoint	Substitute Secretary	\$15/hr.	District	1/24/23	6/30/23	
Reid, Kimberly	Appoint	Substitute Aide	\$15/hr.	District	1/13/23	6/30/23	
Valdez, Charo Ivy	Appoint	Substitute Nurse	\$200/diem	District	1/10/23	6/30/23	
Widgren, Lily	Appoint	Substitute Aide	\$15/hr.	District	1/3/23	6/30/23	

E. STUDENT INTERN/TEACHER

Name	School	Subject	Loc.	Date Effective	Date Termin.	Discussion
Bank, Lindsay	Western Governors University, Utah	Elementary K-5	Briggs	1/2/23	5/12/23	Spring semester

F. EXTRA DUTY PAY- 11-401-100-101-008

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Moya, Marguerite	Appoint	Tutoring Supervisor (Social Studies)	1	\$429.60	JTHS	1/3/23	6/30/23	
Beier, Carol	Rescind	Tutoring Supervisor (Social Studies)	1	\$286.40	JTHS	9/6/22	12/22/22	

G. ELEMENTARY EXTRA DUTY PAY - ESSER FUNDED

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Novembrino, Kristen	Appoint	Rtl Tutoring	2	\$1,433	Stanlick	1/1/23	6/30/23	Grade 3/Math
Storms, Aleyna	Appoint	STEM Club	2	\$1,433	Stanlick	1/3/23	6/30/23	

L.2 Motion to approve the Fall 2022 Course Reimbursement for Supervisors as indicated below:

Name	School	Class	Approval	Credits	Amount
Dunbar, Maria	Centenary University	Special Populations	FA2	3	\$2,925.49
Dunbar, Maria	Centenary University	Communication & Public Relations	FA3	3	
Reinstein, Joanna	Centenary University	Special Populations	FA4	3	\$2,925.49
Reinstein, Joanna	Centenary University	Communication & Public Relations	FA5	3	
Sica, Derek	Drew University	Dissertation Continuation	FA1	3	\$2,482.35

L.3 Motion to approve the following corrections to the November 21, 2022 Minutes, Section M.3- Advanced Salary Placements retroactive to September 1, 2022 as indicated below:

Name	From	Present Salary	To	New Salary	Discussion
Rebecky, Joann	BA/17	\$74,835	MA/17	\$82,599	Corrected error in new salary

L.4 Motion to approve the following corrections to the December 19, 2022 Minutes, Section M.1- E. EXTRA DUTY PAY 2022/2023 as indicated below:

Name	Nature of Action	Position	Level	Salary	Discussion
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Pavero, Karen	Rescind	FBLA Advisor	3	1,199.17	Adjusted salary
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M. EDUCATION

Motion by Mrs. Small, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, and M.5 through M.6, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater*	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

*Mrs. Grater Abstained from voting on agenda item M.3.

M.1 Motion to **approve** tuition student received for the 2022-2023 school year, as indicated below plus related services as needed:

Local ID	School	Tuition	Effective
107805	Mine Hill School District	\$21, 584	1/23/23-6/30/23

M.2 Motion to **approve** student placement for the 2022-2023 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
5467451637	Ewing High School	\$11,325.84	12/8/22-6/30/23
5822178989	New Road School	\$15,795.00	12/12/22-6/30/23

M.3 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for November 21, 2022 through December 19, 2022.

The Board moved to table agenda item M.4, pending additional review.

~~**M.4** Motion to approve the 2023-2024 and 2024-2025 Student School Year Calendars.~~

M.5 Motion to approve the following **day field trips**:

School/Group/Activity	Location
JTHS Academy for Environmental Science and Design Studio	Lambertville, NJ
JTHS CBI (Community Based Instruction)	Oak Ridge, NJ
JTHS Academic Bowl	Hopatcong, NJ
JTHS CBI (Community Based Instruction)	Rockaway Township, NJ
JTHS Environmental Academy	Sandyston, NJ
JTHS CBI (Community Based Instruction)	Lake Hopatcong, NJ
JTHS Career Exploration	Dover, NJ
Arthur Stanlick Elementary School 5th Grade	Lyndhurst, NJ
JTMS Gateways 6th Grade	Dingmans Ferry, PA

M.6 Motion to approve the following **overnight field trips**:

School/Group/Activity	Location
JTHS DECA State Competition	Atlantic City, NJ
JTHS Boys Lacrosse Spring Trip	Williamsburg, VA

N. POLICY

Motion by Mrs. Small, seconded by Mrs. Grater, to accept the recommendation of the Superintendent to approve motions N.1 and N.2, as described below:

<u>Aye</u> Mrs. Gould	<u>Absent</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

N.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations:

(copy available on district website for review)

File Code	Title	Action
0152 B	Board Officers	RV
0161 B	Call, Adjournment, and Cancellation	RV
2324 P&R	Bilingual and ESL Education	RV
2525 P	Emergency Virtual or Remote Instruction Program	RV
2525 R	Emergency Virtual or Remote Instruction Program	N
5200 P&R	Attendance	RV
8140 P	Student Enrollment	RV
8140 R	Enrollment Accounting	RV
8330 P&R	Student Records	RV
8420.2 R	Bomb Threats	RV
8420.7 R	Lockdown Procedures	RV
8420.10 R	Active Shooter	RV
8600 R	Student Transportation	RV

KEY: N – New RV – Revised

N.2 Motion to Abolish the following Bylaws, Policies and Regulations:

(copy available on district website for review)

File Code	Title
1648.11 P	The Road Forward COVID-19 – Health and Safety
1648.13 P	School Employee Vaccination Requirements

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of December 19, 2022 through January 23, 2023.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	2	1	1
Cozy Lake	0	0	0
White Rock	0	0	0
Jefferson Twp. Middle School	6	4	2
Jefferson Twp. High School	1	0	1

Enrollment as of 12/22/22:

	December 2021	December 2022
Grades Pre-K-1	393	400
Grades 2-5	686	682
Total Elementary	1,079	1,082
Grades 6-8	564	579
Grades 9-12	931	868
GRAND TOTAL	2,574	2,529
Tuition students received	0	0
Out-of-district placement	27	27

P. COMMUNICATIONS

- None

Q. PUBLIC COMMENTS

- An audience member provided an update on the Special Education Parents Advisory Group (SEPAG) recent meeting and presentation on parent’s rights, and advised the next meeting is scheduled for February 16, 2023.
- An audience member inquired about pay to play for the National Honor Society.

- An audience member advocated for incorporating county and area band/chorus into the budget.

R. OLD BUSINESS

- None

S. NEW BUSINESS

**RESOLUTION PROCLAIMING JANUARY 2023 AS
SCHOOL BOARD MEMBER RECOGNITION MONTH**

WHEREAS, The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Jefferson Township Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Jefferson Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

WHEREAS, The Jefferson Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further

WHEREAS, The Jefferson Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

T. CLOSED SESSION

The Board did not convene to Closed Session at this time.

U. ADJOURN

Motion by Mrs. Gould, seconded by Mrs. Small, to adjourn the meeting at 9:19 PM.

Aye Mrs. Gould
Aye Mrs. Grater

Absent Mrs. Perez
Aye Mrs. Small

Aye Mr. Terpstra
Aye Mrs. Wildermuth, *Vice President*

Absent Mr. Natale

Aye Mr. Stewart

Absent Mrs. Poulas, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost per day	Mileage @ \$0.47/mi.	Miscellaneous Fees (including parking/tolls/misc fees)	Total Expense
Padelsky, Andrea	N/A	Virtual Webinar	Module 1: Governance, Ethics & Accountability; Module 2: Student Rights & Responsibilities; Module 3: Staff Right & Responsibilities, and Module 4: Special Education Law	\$300.00	-	-	-		\$300.00
Racansky, Heather*	1/19/23	Whippany, NJ	NJASBO Employment Issues	\$175.00	-	-	\$16.07		\$191.07
Serignese, Nicholas	3/19/23 - 3/22/23	Atlantic City, NJ	NJSBGA Expo	\$325.00	\$100.00	-	-	\$45.00	\$670.00
Tiedemann, Robert	2/23/23 - 2/25/23	Atlantic City, NJ	NJMEA February State Conference	\$180.00	-	-	\$266.96		\$446.96
Thomsen, Emily	2/23/23 - 2/25/23	Atlantic City, NJ	NJMEA February State Conference	\$180.00	-	-	\$266.96		\$446.96
Wassmer, Stephanie	3/7/23 & 3/14/23	Ewing, NJ	The Representation of Women in Ancient Greek Art	\$300.00	-	-	\$145.98		\$445.98

All Meals are prorated 75% on travel days per GSA guidance

*Originally approved on October 17, 2022 agenda. Due to a scheduling conflict, there was a change in personnel attending the seminar.