

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, March 20, 2023 6:30 PM (Closed Session) – 7:30 PM (Regular Session)**  
**Jefferson Township High School Media Center**

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**District Vision Statement**

*The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.*

A. Mrs. Poulas, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD, NJ HERALD* and posted on the  
Jefferson Township Board of Education website ([www.Jefftwp.org](http://www.Jefftwp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Nicholas Roberts, Student Representative		
<u>Aye</u> Robert McKoy, Student Representative		

D. **CLOSED SESSION**

Motion by Mrs. Gould, seconded by Mr. Stewart, that the Board of Education adopt the following resolution:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**BE IT RESOLVED**, by the Jefferson Township Board of Education on this 20th day of March, 2023 at 6:35 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by Mrs. Gould, seconded by Mr. Natale, that the meeting is called to public session at 7:03 PM.

Aye Mrs. Gould

Aye Mrs. Perez

Aye Mr. Terpstra

Aye Mrs. Grater

Aye Mrs. Small

Aye Mrs. Wildermuth, *Vice President*

Aye Mr. Natale

Aye Mr. Stewart

Aye Mrs. Poulas, *President*

**E. SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in our schools.

**F. PRESENTATIONS**

- Mrs. Howe made a presentation on the definitions of HIB vs Conflict
- Mrs. Jeanne Howe presented the SSDS Period One Reporting (September 1, 2022 through December 31, 2022)
- Mrs. Giacchi presented a synopsis of the 2023-2024 Budget

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

- None

**H. STUDENT REPRESENTATIVES**

- **Student Representative Robert McKoy** highlighted some of the recent events including elementary students visiting the high school for a concert, St. Patrick's Day festivities, testing for eleventh grade students and two snow days.
- **Student Representative Nicholas Roberts** highlighted upcoming events such as the spring musical, a field trip for the band and chorus to the elementary schools, the Tulip Trot and a blood drive.

**I. COMMITTEE REPORTS**

It was noted that both the Negotiations Committee and the Communications Committee did not have Committee meetings and/or minutes to report at this time.

- **Education Committee** - Mrs. Small reported the Committee met on March 7, 2023 and discussed the middle school field trips, Foundations, County Band & Chorus, curriculum, a staff research proposal, school calendar revisions, elementary class sizes for 23-24SY, and approval of field trips.
- **Personnel and Policy Committee** - Mr. Stewart highlighted the minutes of the March 6, 2023 meeting and noted the Committee reviewed the open positions in district, policy and bylaw review, rescheduling of the April Committee meeting and hiring of four, part-time hall monitors on a temporary basis and using an agency to provide the resources of a SORA.
- New Jersey School Boards Association - There is nothing to report at this time.
- Morris County School Boards Association - There is nothing to report at this time.
- Morris County Education Services Commission - Mrs. Perez discussed the organizational structure of the Commission, including the Commission's philosophy and budget structure.
- **Building Needs and Finance Committee** - Mrs. Gould reported the Committee met on March 7, 2023 and discussed the 2023-2024 Budget, which included budgeted revenues, State Aid losses, tax impact of the proposed budget, healthcare cost adjustment, estimated expenditures, preschool impact, and food service negative balances. It was reported the committee deliberated extensively regarding the addition of armed security officers to the budget for the 23-24 school year. Mrs. Gould also presented a Minority Report as an addendum to the Committee Report in which she stated her reasons for not supporting the hiring of armed security guards.

**J. MINUTES OF MEETINGS**

Motion by Mr. Stewart, seconded by Mrs. Small, that the minutes of the **February 22, 2023 Regular Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Abstain</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mr. Natale, seconded by Mrs. Small, that the Executive Session minutes of the **February 22, 2023 Regular Meeting** be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Abstain</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**K. FINANCE AND BUILDING NEEDS**

Motion by Mr. Natale, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions **K.1 and K.2**, as described below:

<u>Nay</u> Mrs. Gould	<u>Nay</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**K.1** Motion to approve the adoption of the Tentative Budget for School Year 2023-2024.

*BE IT RESOLVED* that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2023-2024 Total Expenditures	\$59,104,294	\$4,181,043	\$2,411,999	\$65,697,336
Less: Anticipated Revenues	\$11,446,252	\$4,181,043	\$212,905	\$15,840,200
Taxes to be Raised	\$47,658,042	\$0	\$2,199,094	\$49,857,136

And, to advertise said tentative budget in the Daily Record Newspaper in accordance with the form suggested by the New Jersey Department of Education and according to law; and, a public hearing on the budget for the 2023-2024 school year will be held at Jefferson Township High School Auditorium, 1010 Weldon Road, Oak Ridge, NJ 07438 on April 24, 2023 at 7:30 pm.

**K.2** *WHEREAS*, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2024-2025	\$0
Banked Cap Expiring in 2025-2026	\$0
Banked Cap Expiring in 2026-2027	\$0
2% Allowable Tax Levy Adjustment	\$921,530
Maximum Adjustment for Healthcare Costs	\$814,313
Base 2022-2023	\$46,076,512
Total Available Tax Levy	\$47,812,355

And

*WHEREAS*, The Board has approved that there should be raised for the General Fund a tax levy of \$47,658,042, inclusive of a \$660,000 health care cost adjustment,

*NOW THEREFORE BE IT RESOLVED* that the Jefferson Township Board of Education, in the County of Morris, New Jersey approves that the unused, unexpired taxing authority of \$154,313.00 be banked for potential use in the subsequent allowable fiscal years.

Motion by Mr. Natale, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions **K.3 through K.19**, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

**K.3** *BE IT RESOLVED* that the Board of Education includes in the 2023-2024 budget a **capital reserve** withdrawal in the amount of \$714,000 for:

- Roof Replacement Project at Cozy Lake Elementary School

**K.4** *BE IT RESOLVED* that the Board of Education includes in the 2023-2024 budget a **maintenance reserve** withdrawal in the approximate amount of \$242,500, representing the total projected balance as of June 30, 2023. This withdrawal will be utilized to offset required maintenance expenses and will exhaust the account.

**K.5** Motion to authorize transfer of \$200,000 from the Unemployment Fund to the General Fund in the 2023-2024 budget year to reverse the January 2021 discretionary deposit.

**K.6** *WHEREAS*, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Township Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2023-2024 school year; and

*WHEREAS*, maximum expenditure amount allotted for travel and expense reimbursement for the 2022-2023 school year was \$97,839; and

*WHEREAS*, travel and expense reimbursement has reached a total amount of \$37,315.69 as of March 15, 2023,

*NOW THEREFORE BE IT RESOLVED*, that the Jefferson Township Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2023-2024 at the sum of \$100,513, and

*BE IT FURTHER RESOLVED*, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

**K.7** *WHEREAS*, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and

*WHEREAS*, the budget includes the following appropriations:

Account Code	Description	\$
11-000-213-300	Health - School Physician	30,300

11-000-216-320	Purchased Student Related Support Services	14,050
11-000-217-320	Purchased Professional Extraordinary Services	110,130
11-000-218-320-390	Student Guidance Services - Medical Screenings	14,846
11-000-219-320	Purchased Prof-Ed Services - Educational/Medical Services Provided to Students	26,050
11-000-219-390	Other Purchased Prof & Tech Services - Student Evaluations	30,000
11-000-223-320	Purchased Professional Development Services - Speakers	40,600
11-000-230-331	Legal Services	150,000
11-000-230-332	Auditor Fees	46,000
11-000-230-334	Architect/Engineer Services	50,000
11-000-230-339	Other Professional Services	7,300
11-150-100-320	Hospital-Based Homebound Instruction	20,000
	Total	539,276

And

*WHEREAS*, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

*WHEREAS*, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

*NOW THEREFORE BE IT RESOLVED*, that the Jefferson Township Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2023-2024 school year.

**K.8** Motion to approve the **purchase order** list dated February 2023 in the amount of **\$809,546.51**.

**K.9** Motion to approve the **check register** as of February 2023 in the amount of **\$5,470,336.12**.

Fund	Amount
General Fund (10)	\$5,256,940.15
Special Revenue Funds (20)	\$213,395.97
<b>Total</b>	<b><u>\$5,470,336.12</u></b>

**K.10** Motion to approve the **vendors' bills** list for release on or after March 21, 2023, in the amount of **\$707,626.82**.

**K.11** Motion to approve the funds **transfers** in the 2022-2023 Fiscal Year, dated February 28, 2023 in the amount of **\$328,797.22**.

**K.12** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of February 28, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**K.13** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of January 31, 2023, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**K.14** Motion to accept the **2023-2024 Preschool Education Aide (PEA)** grant in the amount of **\$2,775,370.00**.

**K.15** Motion to approve submission of the **2023-2024 Preschool Education Aide (PEA)** budget in the amount of **\$3,300,440.00** which is inclusive of the district’s contribution to the special education preschool program.

**K.16** Motion to approve contract with **Prevention Specialists Incorporated** to perform random drug testing on select transportation personnel, per Department of Transportation guidelines, effective through June 30, 2023.

**K.17** Motion to approve the disposal of obsolete equipment, in accordance with Policy #7300, Disposition of Property, as shown below:

School/Department	Equipment Description	Tag number
JTHS Nurse’s Office	Baumanometer sphygmomanometer	N/A
JTHS Nurse’s Office	Titmus i200	2543

**K.18** Motion to accept the following donation from Morris Arts for use in the Jefferson Township High School Art Classes, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
104 Winsor & Newton Series 7 Kolinsky Brushes	\$5,200.00

**K.19** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

*WHEREAS*, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

*WHEREAS*, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

*WHEREAS*, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

*WHEREAS*, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

*NOW THEREFORE BE IT RESOLVED*, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

*BE IT FURTHER RESOLVED*, That the expense is justified and therefore reimbursable (*Appendix A*).

**L. PERSONNEL**

Motion by Mr. Stewart, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

Prior to the Board voting, Mrs. Giacchi advised that an agenda line item in motion L.1, table C, referencing Employee # 3203, has been struck from the agenda.

Aye Mrs. Gould                      Aye Mrs. Perez                      Aye Mr. Terpstra  
Aye Mrs. Grater                      Aye Mrs. Small                      Aye Mrs. Wildermuth, *Vice President*  
Aye Mr. Natale                      Aye Mr. Stewart                      Aye Mrs. Poulas, *President*

**L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL							
A. ADMINISTRATIVE							
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion
#2637	Intermittent Medical Leave	25-90-92/ABQ			3/20/23	4/14/23	Utilizing 3.5 sick days, 6 vacation days

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Carbone, Cassie 11-000-213-101-290	Appoint	School Nurse (LTS) 10-60-60/ABZ		\$279.38 /diem	White Rock	5/12/23	5/12/23	Not to exceed .5 days for shadowing
Carbone, Cassie 11-000-213-101-290	Appoint	School Nurse (LTS) 10-60-60/ABZ		\$279.38 /diem	White Rock	6/6/23	6/30/23	Covering #3307
Kosco, Karen	Appoint	Mentor		\$18.34/wk.	JTHS	3/1/23	6/30/23	Novice teacher #3437
#2636	Family Leave	10-60-60/ADQ			JTMS	9/6/23	12/14/23	Utilizing 12 unpaid weeks NJFLA, 12 additional unpaid days
#2997	Medical Leave	10-30-30/AGN			Briggs	5/24/23	6/23/23	Utilizing 19 personal illness days, 2 family illness days, 1 personal day
#2997	Family Leave	10-30-30/AGN			Briggs	9/1/23	1/1/24	Utilizing 12 unpaid weeks FMLA/NJFLA, 26 additional unpaid days

\*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Chismar, Christina 11-000-266-110-000	Appoint	Hall Monitor/Security 09-80-80/BGI	1	\$23.95	JTHS	3/21/23	5/31/23	Not to exceed 4 hrs./day
Jadczak, Ellen 11-000-217-106-003	Resignation	Special Education Aide 09-30-30/BZI			Briggs	3/8/23		
Kuntz, Betsy 11-214-100-106-290	Extra Hours	Special Education Aide (LTS) 09-30-30/BEX		\$25.05/hr.	Briggs	3/7/23	5/17/23	Not to exceed 1.75 hrs./day for 36 days, covering #3342
McConnon, Kristeen 11-000-217-106-005	Transfer	Special Education Aide 09-50-50/BBL			Cozy Lake	3/22/23	6/30/23	Student need
Tarabocchia, April 11-204-100-106-006	Extra Hours	Special Education Aide 09-60-60/BBP		\$25.05/hr.	White Rock	2/27/23	3/13/23	Not to exceed 3 hrs. for Student Empowerment Club
Torsiello, Kimberly 11-213-100-106-006	Extra Hours	Special Education Aide 09-60-60/BVH		\$25.05/hr.	White Rock	3/8/23	3/8/23	Not to exceed 4.5 hrs. for Band/Chorus trip
#434	Rescind Medical Leave	08-90-92/AEM			Central Office	4/10/23	4/21/23	
#3342	Medical Leave/ Adjusted End Date	09-30-30/BEX			Briggs	1/17/23	5/17/23	Utilizing 8 personal illness days, 55 days unpaid

D. SUBSTITUTES/OTHER							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Bardis, Pol Xenie	Appoint	Substitute Aide	\$17/hr.	District	3/6/23	6/30/23	
Boetticher, Brittany	Appoint	Substitute Aide	\$17/hr.	District	5/15/23	6/30/23	
De Brito, Brianna	Appoint	Substitute Teacher	\$125-\$175/diem	District	3/2/23	6/30/23	
DeGroat, Laura	Appoint	Substitute Teacher	\$125-\$175/diem	District	3/21/23	6/30/23	
DeGroat, Laura	Appoint	Substitute Aide	\$17/hr.	District	3/3/23	6/30/23	
DeGroat, Laura	Appoint	Substitute Secretary	\$17/hr.	District	3/3/23	6/30/23	
Gallardo, Ximena	Appoint	Substitute Teacher	\$125-\$175/diem	District	2/24/23	6/30/23	
Gould, Anna	Appoint	Substitute Aide	\$17/hr.	District	3/15/23	6/30/23	
Graure, Daryl	Appoint	Substitute Aide	\$17/hr.	District	3/6/23	6/30/23	
Hayes, Cathy	Appoint	Substitute Hall Monitor/Security	\$17/hr.	District	2/22/23	6/30/23	
Holgate, Deborah	Appoint	Substitute Transportation Nurse	\$40/hr.	District	3/1/23	6/30/23	
Kishko, Anthony	Appoint	Substitute Teacher	\$125-\$175/diem	District	3/21/23	6/30/23	
Messineo, Nicholas	Appoint	Substitute Teacher	\$125-\$175/diem	District	4/10/23	6/30/23	
Reilly, Griffin	Appoint	Substitute Secretary	\$17/hr.	District	2/27/23	6/30/23	
Rajendran, Sarathi	Appoint	Substitute Aide	\$17/hr.	District	3/13/23	6/30/23	
Seugling, Christine	Appoint	Substitute Secretary	\$17/hr.	District	3/7/23	6/30/23	
Seugling, Christine	Appoint	Substitute Hall Monitor/Security	\$17/hr.	District	3/7/23	6/30/23	

**E. 2022-2023 SCHOOL YEAR COACHING STAFF**

**SPRING**

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Morris, Tyler	Appoint	Volunteer Golf	n/a	\$0		\$0	JTHS	3/1/23	6/30/23
Venutolo, Kyle	Appoint	Volunteer Baseball	n/a	\$0		\$0	JTHS	3/1/23	6/30/23
Solicito, Nicholas	Appoint	Asst. Track & Field	3	\$5,448		\$5,448	JTHS	3/1/23	6/30/23

**F. EXTRA DUTY PAY**

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Cahill, Jaycee	Appoint	Trip Nurse		\$200/diem	JTMS	6/8/23	6/9/23	Gr. 8 Philadelphia trip
Cannarozzi, Katelyn	Appoint	Flag Football		\$2,866	JTHS	3/1/23	6/30/23	Not to exceed 80 hrs.
Conley, Elizabeth 11-000-213-101-007	Extra Hours	School Nurse 10-70-70/ACA		\$50.26/hr.	JTMS	4/17/23	4/26/23	Not to exceed 23 hrs. for 8 days for Spring Musical
Conley, Elizabeth 11-000-213-101-007	Extra Hours	School Nurse 10-70-70/ACA		\$50.26/hr.	JTMS	3/10/23	3/10/23	Not to exceed 2 hrs. for 7th Grade Social
Sinisgalli, Aidan	Appoint	Flag Football Volunteer		\$0	JTHS	3/1/23	6/30/23	

**M. EDUCATION**

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.7, as described below:

- Aye Mrs. Gould                      Aye Mrs. Perez                      Aye Mr. Terpstra
- Aye Mrs. Grater                      Aye Mrs. Small                      Aye Mrs. Wildermuth, *Vice President*
- Aye Mr. Natale                      Aye Mr. Stewart                      Aye Mrs. Poulas, *President*

**M.1** Motion to **approve** tuition student received for the 2022-2023 school year, as indicated below plus related services as needed:

Local ID	School	Tuition	Effective
107805	Dover School District	\$21,584	3/1/23-6/30/23

**M.2** Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for January 23, 2022 through February 22, 2023.

**M.3** Motion to approve Jefferson Township Middle School teacher, Connor Brown, to conduct research for his graduate program titled, "Improving Students' Ability to Problem-Solve During Gameplay."



**M.4** Motion to adopt the following curriculum:

- JTHS Academy Graphic Design Honors

**M.5** Motion to amend the 2022-2023 School Year Calendar. *(Calendar to be distributed following BOE approval)*

**M.6** Motion to approve resolution of the Jefferson Township Board of Education Resolution approving settlement, as described below:

**BE IT RESOLVED** that the Jefferson Township Board of Education hereby accepts and approves the negotiated Settlement Agreement and Release of Claims (“Agreement”) between the Jefferson Township Board of Education and J.M. and T.M., individually and on behalf of M.M., subject to the terms and conditions set forth therein; and

**BE IT FURTHER RESOLVED** that the Jefferson Township Board of Education authorizes the Board President and Business Administrator to execute the Agreement on behalf of the Board; and to take such further steps as may be necessary to effectuate the within settlement and carry out this action of the Board.

**M.7** Motion to approve the following **day field trips**:

School, Group	Location
JTMS, 6th Grade	Newton, NJ
Stanlick Elementary, 4th Grade	Fort Hancock, NJ
Ellen T. Briggs Elementary, Kindergarten	West Orange, NJ
JTMS, 8th Grade	Jersey City, NJ
JTHS, Social Studies AP Classes	Hyde Park, NY
JTHS, Video Production Club	Montclair, NJ
JTHS, Holocaust, Genocide, and Human Rights & Honors US History Classes	New York, NY
Cozy Lake Elementary, 1st Grade	Morristown, NJ

**N. POLICY**

Motion by Mr. Stewart, seconded by Mrs. Grater, to accept the recommendation of the Superintendent to approve motions N.1 and N.2, as described below:

Aye Mrs. Gould                      Aye Mrs. Perez                      Aye Mr. Terpstra  
Aye Mrs. Grater                      Aye Mrs. Small                      Aye Mrs. Wildermuth, *Vice President*  
Aye Mr. Natale                      Aye Mr. Stewart                      Aye Mrs. Poulas, *President*

**N.1** Motion to approve the **First Reading** of the following Bylaws, Policies and Regulations:

*(copy available on district website for review)*

File Code	Title	Action
0145	Board Member Resignation and Removal	RV

**KEY:**                      N – New                      RV – Revised

**N.2** Motion to approve the **Second Reading** of the following Bylaws, Policies and Regulations:

*(copy available on district website for review)*

File Code	Title	Action
0162 B	Notice of Board Meetings	RV

**KEY:**                      N – New                      RV – Revised

**O. RECOGNITION OF MONTHLY REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of February 22, 2023 through March 20, 2023.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	1	0	1
Arthur Stanlick	1	1	0
Cozy Lake	0	0	0
White Rock	1	0	1
Jefferson Twp. Middle School	3	3	0
Jefferson Twp. High School	6	1	5

**Enrollment as of 2/28/23:**

	February 2022	February 2023
Grades Pre-K-1	405	432
Grades 2-5	691	698
Total Elementary	1,096	1,130
Grades 6-8	563	576
Grades 9-12	925	871
<b>GRAND TOTAL</b>	<b>2,584</b>	<b>2,577</b>
Tuition students received	0	1
Out-of-district placement	28	26

**Recognition of emergency school bus evacuation drills of March 9 & 10, 2023.**

E.T. Briggs/Stanlick Schools March 10, 2023		Cozy Lake/ White Rock Schools March 10, 2023		High School/ Middle School March 9, 2023	
Route #	Observed By	Route #	Observed By	Route #	Observed By
H2	Nimmo/Thomsen	M1	Hoffman/Rosenberg/Williams	HM01	Tobia/Widgren
H3	Sell	M2	Reid	HM02	Tobia/Widgren
H5	Sell	M3	Hoffman/Rosenberg/Williams	HM04	Tobia/Widgren
H6	Sell	M4	Hoffman/Rosenberg/Williams	HM06	Tobia/Widgren
H7	Sell	M9	Reid	HM07	Tobia/Widgren
H8	Nimmo/Thomsen	M10	Hoffman/Rosenberg/Williams	HM11	Tobia/Widgren
H9	Sell	M11	Hoffman/Rosenberg/Williams	HM12	Tobia/Widgren
H11	Nimmo/Thomsen	M12	Hoffman/Rosenberg/Williams	HM13	Tobia/Widgren
H12	Sell	M13	Hoffman/Rosenberg/Williams	HM14	Tobia/Widgren
H15	Sell	M15	Reid	HM16	Padelsky
V1AM	Sell	M16	Reid	HM18	Padelsky
V4AM	Sell	CH-14B	Reid	HM19	Padelsky
		V2AM	Hoffman/Rosenberg/Williams	HM20	Padelsky
		V3	Reid	HM23	Padelsky
				HM24	Padelsky
				HM27	Tobia/Widgren
				HM29	Padelsky
				HM30	Tobia/Widgren
				HM31	Padelsky
				HM32	Padelsky
				HM33	Padelsky
				HM34	Tobia/Widgren
				HM35	Tobia/Widgren
				HM36	Padelsky
				HM37	Padelsky
				HM38	Tobia/Widgren
				HMV1	Tobia/Widgren

**P. COMMUNICATIONS**

- None

**Q. PUBLIC COMMENTS**

- A member of the audience offered compliments to the Board on the budget process. They also thanked the Board for putting officers in the budget and caring about the safety of our students and staff.
- An audience member opposed the tax increase being utilized for SORA officers in the district and requested this item be put to the voters for consideration.
- An audience member reported that a teacher was discussing personal opinions on topics, such as politics and abortion, with their student and the class.
- An audience member thanked the Board for their considerations regarding the honors bands and inquired about the availability of it to students in the 2023-2024 school year.
- An audience member opined that armed guards would not be effective.
- An audience member spoke about the quality of the food served in the schools and expressed the opinion that all students should be receiving free meals. They also felt that armed guards would not be effective in schools.

Mrs. Howe responded to several audience members and thanked the students that spoke for their perspective.

**R. OLD BUSINESS**

- None

**S. NEW BUSINESS**

- None

**T. CLOSED SESSION**

The Board did not convene to Closed Session at this time.

**U. ADJOURN**

Motion by Mrs. Grater, seconded by Mrs. Small, to adjourn the meeting at 9:51 PM.

Aye Mrs. Gould

Aye Mrs. Grater

Aye Mr. Natale

Aye Mrs. Perez

Aye Mrs. Small

Aye Mr. Stewart

Aye Mr. Terpstra

Aye Mrs. Wildermuth, *Vice President*

Aye Mrs. Poulas, *President*

**Appendix A**

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi.	Miscellaneous Fees (including parking/tolls/misc fees)	Total Expense
Perrulli, Tricia	4/20, 4/27, 5/4, 5/11, 5/18 & 5/25	Virtual	Transportation Supervisor Certification Program - Financial Operations	\$575.00	-	-	-	-	-	\$575.00

*All Meals are prorated 75% on travel days per GSA guidance*