

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, June 19, 2023 5:00 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Auditorium

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

A. Mrs. Poulas, called the meeting to order at 7:33 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, NJ HERALD and posted on the Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

- | | | |
|------------------------|---|---|
| <u>Aye</u> Mrs. Gould | <u>Aye</u> Mrs. Perez | <u>Aye</u> Mr. Terpstra |
| <u>Aye</u> Mrs. Grater | <u>Aye</u> Mrs. Small | <u>Aye</u> Mrs. Wildermuth, <i>Vice President</i> |
| <u>Aye</u> Mr. Natale | <u>Aye</u> Mr. Stewart | <u>Aye</u> Mrs. Poulas, <i>President</i> |
| | <u>Aye</u> Nicholas Roberts, Student Representative | |
| | <u>Aye</u> Robert McKoy, Student Representative | |

D. CLOSED SESSION

Motion by Mrs. Gould, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

- | | | |
|---|---|---|
| <u>Aye</u> Mrs. Gould | <u>Aye</u> Mrs. Perez | <u>Aye</u> Mr. Terpstra (<i>Arrived @ 6:07pm</i>) |
| <u>Aye</u> Mrs. Grater (<i>Arrived @ 5:54pm</i>) | <u>Aye</u> Mrs. Small (<i>Arrived @ 5:18pm</i>) | |
| <u>Aye</u> Mrs. Wildermuth, <i>Vice President</i> (<i>Arrived @ 5:45pm</i>) | <u>Aye</u> Mr. Natale | |
| <u>Aye</u> Mr. Stewart | <u>Aye</u> Mrs. Poulas, <i>President</i> | |

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of June, 2023 at 5:00 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve personnel matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by Mrs. Gould, seconded by Mrs. Small, that the meeting is called to public session at 7:27 PM.

Aye Mrs. Gould

Aye Mrs. Grater

Aye Mr. Natale

Aye Mrs. Perez

Aye Mrs. Small

Aye Mr. Stewart

Aye Mr. Terpstra

Aye Mrs. Wildermuth, *Vice President*

Aye Mrs. Poulas, *President*

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in the district.

F. PRESENTATIONS and RECOGNITIONS

- Mr. Conor Devine, Supervisor of Social Studies, Fine Arts, Technology Education, and STEM Academy; Ms. Kaia Canales, JTHS Art Teacher; Mr. David DeVries, JTHS Related Arts Teacher – Visual Art/Photography; Ms. Stephanie Wassmer, JTHS Art Teacher; Ms. Samantha Strathern, JTMS Art Teacher, together with selected students, gave a presentation highlighting the various types of projects students have been working on this past year.
- Mrs. Jeanne Howe, Superintendent, recognized the Morris County School Board Association's Unsung Hero Award honoring JTHS Senior, Harrison Root.
- Mrs. Stacey Poulas, Board President, and Mrs. Jeanne Howe, Superintendent, recognized the Board of Education Student Representatives and thanked the students for their time and insights.
- Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent, recognized the District's Retirees and thanked them for their years of service.
- Ms. Margaret Widgren, Middle School Principal recognized the JTMS Excelsior Award Recipients, as well as the Class of 2023 Salutatorian and Valedictorian.
- Mr. Kevin Lipton, High School Principal recognized the JTHS Summa Award Recipients, as well as the JTHS Class of 2023 Salutatorian and Valedictorian.
- Mrs. Jeanne Howe, Superintendent presented the American Rescue Plan - Safe Return Plan.

The Board took a short recess from 8:49pm to 8:54pm.

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- **Student Representative Robert McKoy** highlighted the Cornell Thomas presentation and noted that the senior prom was a success and senior field day was a lot of fun. He noted that today was also the first day of finals.
- **Student Representative Nicholas Roberts** noted that aside from finals and graduation, the school year has come to a close for the students. He reported fall sports and marching band will be getting ready for the season with summer practices beginning soon.

I. COMMITTEE REPORTS

- **Personnel & Policy Committee** - Mr. Stewart reported the Committee met on June 5, 2023 and discussed open positions in the district, pre-k updates, and policies and regulations.
- **Building Needs and Finance Committee** - Mrs. Gould reported the Committee met on May 23, 2023 and reviewed facilities projects, preschool updates, demographers report, lease purchase bid results, transportation resolution, and negative lunch balances.

- **Education Committee** - Mrs. Small highlighted the June 5, 2023 meeting minutes and reported Mr. Lipton, JTHS Principal, provided a recommendation to restructure the quarterly and final exams at the high school. The Committee also reviewed SSDS reports, updates on special education and the 23-24 preschool program, FDU Early College Program agreement, American Rescue Plan-Safe Return Plan, and the District PDP for 23-24.
- **Community Relations Committee** - Mr. Natale reported the Committee met on May 23, 2023 and discussed the 2023-2024 budget initiatives and creating more transparency.
- **Morris County Education Services Commission** - Mrs. Perez reported the Committee met on June 14, 2023 and discussed the reorganization of the board of directors, Apple bid, 23-24 Superintendent goals. Mrs. Perez also noted that Jefferson Township was one of 15 districts that elected to remain part of the cooperative.

J. MINUTES OF MEETINGS

Motion by Mrs. Grater, seconded by Mrs. Small, that the Executive Session minutes of the May 15, 2023 Regular Meeting be approved as submitted:

<u>Abstain</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

Motion by Mr. Natale, seconded by Mrs. Small, that the minutes of the May 15, 2023 Regular Meeting be approved as submitted:

<u>Abstain</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

K. ANNUAL APPOINTMENTS

Motion by Mrs. Small, seconded by Mrs. Grater, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.22, as described below

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

K.1 Motion to approve the appointment of Bollinger Insurance, Student Accident Insurance Agent of Record, at a fee of \$51,204 for the 2023-2024 school year.

K.2 Motion to approve the appointment of TSA Consulting Group, Inc., third party administrator for the eligible annuity plans, for the 2023-2024 school year.

K.3 Motion to appoint Rita Oroho Giacchi to serve as Board Secretary for the 2023-2024 school year, pursuant to N.J.S.A. 18A:17-5.

K.4 Motion to appoint Rita Oroho Giacchi, Business Administrator/Board Secretary, as the Qualified Purchasing Agent and Public Agency Compliance Officer and authorizing her to prepare advertisements, advertise for and receive bids, and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2023-2024 school year.

- K.5** Motion to appoint Rita Oroho Giacchi as Custodian of Records for the 2023-2024 school year.
- K.6** Motion to appoint Christopher Hiben as Chemical Hygiene Officer for the 2023-2024 school year.
- K.7** Motion to appoint Nicholas Serignese as PEOSH Officer for the 2023-2024 school year.
- K.8** Motion to appoint Nicholas Serignese as Asbestos Management Coordinator for the 2023-2024 school year.
- K.9** Motion to appoint Nicholas Serignese as Indoor Air Quality Coordinator for the 2023-2024 school year.
- K.10** Motion to appoint Nicholas Serignese or designee as Integrated Pest Management Coordinator for the 2023-2024 school year.
- K.11** Motion to appoint William K. Eagen to serve as Treasurer of School Monies for the 2023-2024 school year.
- K.12** Motion to appoint Nicholas Serignese as Right to Know Officer for the 2023-2024 school year.
- K.13** Motion to appoint Josphine Ramirez as 2023-2024 District Educational Stability Liaison.
- K.14** Motion to appoint Josphine Ramirez as District Homeless Education Liaison for the 2023-2024 school year.
- K.15** Motion to appoint Josephine Ramirez as Affirmative Action Officer for the 2023-2024 school year.
- K.16** Motion to appoint Josephine Ramirez as 504 Compliance Officer for the 2023-2024 school year.
- K.17** Motion to appoint Dr. Roger Jinks, Jr. as School Safety Specialist for the 2023-2024 school year.
- K.18** Motion to approve the New Jersey Department of Education designated Chart of Accounts as the minimum Chart of Accounts for use in the district; and

RESOLVED, the business office is authorized to add additional sub account designations as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

- K.19** Motion to approve the following companies to be designated as official Tax Shelters for the 2023-2024 school year:

AIG/Valic	AXA Equitable	Lincoln Investment Planning	Vanguard
ABMM Financial	The Legend Group	Security Benefit Group	

- K.20** Motion to approve the following School Student Activity Accounts, including existing designated sub accounts, for Jefferson Township Schools for the 2023-2024 School Year:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School

K.21 Motion to adopt the existing Pre-K - 12 curricula, assigned textbooks, co-curricular clubs and programs aligned to the 2020 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends the same.

K.22 Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200. (*Appendix A*)

L. FINANCE AND BUILDING NEEDS

Motion by Mrs. Gould, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.27, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

L.1 Motion to approve the adoption of the Budget for School Year 2023-2024 (*adjusted to properly reflect Preschool Expansion Aid*).

BE IT RESOLVED that the budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2023-2024 Total Expenditures	\$59,629,364	\$4,181,043	\$2,411,999	\$66,222,406
Less: Preschool contribution reflected in Fund 20	\$525,070	\$0	\$0	\$525,070
Less: Anticipated Revenues	\$11,446,252	\$4,181,043	\$219,062	\$15,846,357
Taxes to be Raised	\$47,658,042	\$0	\$2,192,937	\$49,850,979

L.2 Motion to approve the purchase order list dated May 2023 in the amount of **\$282,580.16**.

L.3 Motion to approve the check register as of May 2023 in the amount of **\$5,242,047.73**.

Fund	Amount
General Fund (10)	\$5,051,494.14
Special Revenue Funds (20)	\$190,553.59
Total	\$5,242,047.73

L.4 Motion to approve the vendors' bills list for release, on or after June 20, 2023, in the amount of **\$241,754.61**.

L.5 Motion to approve the funds transfers in the 2023-2024 Fiscal Year, dated May 31, 2023, in the amount of **\$241,754.61**.

L.6 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of May 31, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

- L.7** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of April 30, 2023, after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- L.8** Motion to approve and accept the agreement between the Ice Hockey Tri-Operative Sports Program (Tri-Op) with Sparta Township School District and Kinnelon School District to share services for coaching and transportation for a joint ice hockey team for the 2023-2024 school year.
- L.9** Motion to approve and accept the agreement between the Swimming Cooperative Sports Program (Co-Op) with Sparta Township School District to share services for coaching and transportation for a joint swim team for the 2023-2024 school year.
- L.10** Motion to approve the use of Zebra Pay and the deposit of funds into a Zebra Pay trust account to Athletic Officials from July 1, 2023 through June 30, 2024.
- L.11** Motion to approve the use of rSchools to collect participation fees for athletics and extracurricular activities from July 1, 2023 through June 30, 2024.
- L.12** Motion to accept demographic study performed by Ross Haber and Associates, LLC.
- L.13** Motion to award a **Four Year Lease bid** in the amount of \$1,000,000.00 to acquire various technology, facilities, and transportation equipment to TD Bank at an interest rate of 4.1208%. (*Bid breakdown sheet attached – Appendix B*)
- L.14** Motion to approve The Orthopedic Institute of New Jersey to provide on-field physician coverage for all of the Jefferson Township High School home football games for the 2023-2024 school year, at no cost to the district.
- L.15** Motion to approve bus stop agreements between the Jefferson Township Board of Education and the following day care facilities for the 2023-2024 school year.

Alpine Montessori	Country Day School	Elements of Learning
First Impressions	Jefferson Child Care & Education Center	Loving & Learning
My School	Quality Time Day Care Center	

- L.16** Motion to approve and submit the Lead Testing Statement of Assurance for the 2022-2023 school year.
- L.17** Motion to approve the addition to the School Student Activity Account for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2027

- L.18** Motion to approve, in accordance with N.J.S.A. 18A:11-3, the following resolution to participate in the New Jersey State Interscholastic Athletic Association (NJSIAA) during 2023-2024.

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson

Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution will continue in effect, until or unless rescinded by the Board of Education, and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3, in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

- L.19** *WHEREAS*, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Jefferson Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- L.20** Motion to accept the donation from The Jefferson Consolidated Parent Teacher Association (JCPTA), totalling \$18,041.00, to use toward air conditioning units for the Ellen T. Briggs and Arthur Stanlick Elementary schools, in accordance with Policy 7230 Gifts, Grants, and Donations.
- L.21** Motion to accept the donation from Timothy R. Miskimon, totalling \$2,000.00, to use for the 2023 Cheryl Miskimon Memorial Humanities Scholarship, in accordance with Policy 7230 Gifts, Grants and Donations.
- L.22** Motion to accept the Climate Change Grant funds in the amount of \$6,660.
- L.23** Motion to participate in the Joint Transportation Agreement between Monmouth-Ocean Educational Services Commission and Jefferson Township Public Schools to provide transportation for special education, non-public, public and vocational school transportation, per agreement, for the 2023 through 2028 school years.
- L.24** Motion to participate in the Joint Transportation Agreement between Jefferson Township Public Schools and Educational Services Commission of Morris County to provide transportation services for the 2023-2024 school year.
- L.25** Motion to approve the request for disposal of eligible school register records, from the Special Services Department, per State of New Jersey School District Records Retention Schedule, as described below:

Retention Period	Inclusive Dates		Dispose After
	From	To	
7 years	June 1, 2014	June 30, 2016	June 30, 2023

L.26 Motion to approve resolution in support of Bills S3203/A4835, as described below:

In Support of S3203/A4835 - Bills which permit the holder of a Type S school bus certificate to operate a Type S school bus to transport children to and from school without obtaining a commercial driver license (CDL).

WHEREAS, school district budgets are strained from unexpected increases in transportation costs; and

WHEREAS, the costs associated with hiring, training and retaining school bus drivers with the requisite CDLs has also risen significantly; and

WHEREAS, there exists a national shortage of qualified drivers possessing CDLs; and

WHEREAS, the shortage of school bus drivers with CDLs has severely impacted the ability of local districts across the state to meet the demand for adequate bus services to district students.

NOW, THEREFORE, BE IT RESOLVED, the Jefferson Township Board of Education, in the County of Morris, calls upon the New Jersey State Legislature to immediately pass the aforementioned bills; and

BE IT FURTHER RESOLVED, the Jefferson Township Board of Education, in the County of Morris, urge the Governor to sign this legislation upon legislative approval; and

BE IT FURTHER RESOLVED, a copy of this resolution be forwarded to Governor Phil Murphy, State Treasurer Elizabeth Maher Muoio, Senate President Nicholas P. Scutari, Assembly Speaker Craig Coughlin, Senator Joseph Pennacchio, Assemblyman Christian E. Barranco, Assemblyman Jay Webber, and the New Jersey Association of School Business Officials.

L.27 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix C, are attending the named professional development seminar at such identified venues; and

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable (*Appendix C*).

M. PERSONNEL

Motion by Mr. Stewart, seconded by Mrs. Grater, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye/Abstain</u> *Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Aye</u> Mrs. Poulas, <i>President</i>

*Mrs. Grater Abstained from voting on Agenda Item M.1-I - Summer Staff Appointments
 Mrs. Giacchi noted a correction for the termination date of Gabriella DePalmo.
 Mrs. Howe noted the retirement of Mrs. Laura Ajaj.

M.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
#2637	Medical Leave Adjusted End Date	25-90-92/ABQ			District		6/30/23	Unpaid
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Buttel, Alexandra 11-120-100-101-006	Appoint	Elementary Teacher 10-60-60/AIA	BA/3	\$57,760	White Rock	9/1/23	6/30/24	Replacing R. Argondizzo
Ajaj, Laura 11-140-100-101-008	Retirement	Teacher of Mathematics 10-80-80/AAR			JTHS	7/1/23		Retiring after 23 years in district
Belford, Lisa 20-218-100-101-005	Appoint	Preschool Teacher 10-50-50/AGE	BA/2	\$57,260	Cozy Lake	9/1/23	6/30/24	
Blizzard, Mary 11-000-216-101-003	Appoint	Speech Language Therapist 10-30-30/ADN	MA+45/9	\$72,974	Briggs	9/1/23	6/30/24	Replacing E. Jahn
Blohm, Julia* 11-000-216-101-005	Rescind	Speech Language Specialist 10-50-50/ADS			Cozy Lake	9/1/23	6/30/24	
Bolka, Chloe* 20-218-100-101-005	Appoint	Preschool Teacher (Relief) 10-50-50/AGO	BA/1	\$56,760	Cozy Lake	9/1/23	6/30/24	
Brennan, Jessica 11-120-100-101-001	Transfer	Elementary Teacher 10-10-10/AFZ			Stanlick	9/1/23	6/30/24	
Brueno, Kaitlyn 11-140-100-101-008	Resignation	Teacher of English 10-80-80/BXC			JTHS	7/1/23		
Brusberg, Susan 11-214-100-101-003	Transfer	Special Education Teacher 10-50-50/BXW			Cozy Lake	9/1/23	6/30/24	
DePalmo, Gabriella 20-218-100-101-005	Appoint	Preschool Teacher 10-50-50/AGN	BA/1	\$56,760	Cozy Lake	9/1/23	6/30/24	
Dietz, Jessica 11-110-100-101-003	Assignment Change	Kindergarten Teacher 10-30-30/AFP			Briggs	9/1/23	6/30/24	
Dixon, Angela 20-218-100-101-003	Appoint	Preschool Teacher 10-30-30/AFN	BA+15/2	\$58,360	Briggs	9/1/23	6/30/24	
Donlon, Breanna 11-213-100-101-006	Resignation	Special Education Teacher 10-60-60/AIW			White Rock	7/1/23		
Flatierre, Kevin 11-000-218-104-008	Resignation	School Counselor 10-80-80/ACQ			JTHS	7/1/23		
Gallo, Christine 11-130-100-101-007	Resignation	Teacher of Mathematics 10-70-70/AAI			JTMS	7/1/23		
Guerra, Nicolette 20-218-100-101-003	Appoint	Preschool Teacher (Relief) 10-30-30/AFH	BA/10	\$62,795	Briggs	9/1/23	6/30/24	

B. INSTRUCTIONAL								
Kentos, Alison 20-218-100-101-003	Appoint	Preschool Teacher 10-30-30/AFK	BA+15/6	\$60,656	Briggs	9/1/23	6/30/24	
La Paz, Amy 20-218-100-101-003	Appoint	Preschool Teacher 10-30-30/AFL	BA/9	\$61,610	Briggs	9/1/23	6/30/24	
Leondi DeSena, Andrea 11-000-218-104-008	Appoint	School Counselor 10-80-80/ACQ	MA/2	\$59,460	JTHS	9/1/23	6/30/24	Replacing K. Flatierre
Luca-Fisher, Angela 20-218-100-101-003	Appoint	Preschool Teacher 10-30-30/AFM	MA/14	\$71,301	Briggs	7/1/23	6/30/24	
Moscatello, Matthew 11-140-100-101-008	Resignation	Teacher Physical Education 10-80-80/ATP			JTHS	7/1/23		
Oyen, Kristen 11-204-100-101-003	Assignment Change	Special Education Teacher 10-30-30/AFC			Briggs	7/1/23	6/30/24	
Rowe, Kristie 11-130-100-101-007	Transfer	Teacher of Mathematics 10-70-70/AAI			JTMS	9/1/23	6/30/24	Replacing C. Gallo
Toth, Robert 11-140-100-101-008	Appoint	Teacher of Mathematics 10-80-80/AAR	BA+15/4	\$59,360	JTHS	9/1/23	6/30/24	Replacing L. Ajaj
Vesia, Lyndsey 11-000-218-104-008	Assignment Change	Student Assistance Coordinator 10-80-80/BHL			JTHS	9/1/23	6/30/24	
#816	Medical Leave	10-10-10/AOF 10-30-30/AJR			Stanlick/ Briggs	9/1/23	9/8/23	Utilizing 5 personal illness days
#816	Family Leave	10-10-10/AOF 10-30-30/AJR			Stanlick/ Briggs	9/11/23	12/21/23	Unpaid
#893	Medical Leave	10-80-80/ATG			JTHS	5/15/23	6/23/23	Utilizing 28 personal illness days
#1636	Medical Leave/ Adjusted Dates	10-80-80/ASZ			JTHS	10/10/23	11/17/23	Utilizing 27 personal illness days
#2463	Medical Leave	10-70-70/AQI			JTMS	9/1/23	10/12/23	Utilizing 27 personal illness days
#3307	Medical Leave Adjusted Start Date	10-60-60/ABZ			White Rock	6/1/23		Utilizing .5 personal day, 1.5 unpaid days
#3421	Medical Leave	10-60-60/BTM			White Rock/ Stanlick	10/2/23	11/24/23	Utilizing 10 personal illness days, balance unpaid
#3421	Family Leave	10-60-60/BTM			White Rock/ Stanlick	11/27/23	2/2/24	Utilizing unpaid days

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Arentowicz, Scott 11-000-266-110-000	Appoint	Armed Security Officer 09-80-80/DAA		\$50,960	JTHS	9/1/23	6/30/24	
Bahamondes, Javiera 20-218-100-106-005	Appoint	Preschool Aide 09-50-50/BBP	1	\$24.63/hr.	Cozy Lake	9/1/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk.
Barkley-Biddelman, Shannan 11-213-100-106-007	Schedule Adjustment	Special Education Aide 09-70-70/BCA			JTMS	5/30/23	6/30/23	Not to exceed 4.25 hrs./day
Baty, Ashley 20-218-100-106-005	Appoint	Preschool Aide 09-50-50/BBT	1	\$24.63/hr.	Cozy Lake	9/1/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk.
Deloreto, Ryan 11-000-261-100-000	Appoint	Maintenance 12-80-82/AKA	1	\$57,616	District	7/5/23	6/30/24	Replacing #285
Filowitz, Nancy 20-218-100-106-003	Appoint	Preschool Aide 09-30-30/BMQ	1	\$24.63/hr.	Briggs	9/5/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk.
Gallardo, Ximena 20-218-100-106-003	Appoint	Preschool Aide 09-30-30/BMS	1	\$24.63/hr.	Briggs	9/1/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk.
Graure, Daryl 20-218-100-106-005	Assignment Change	Preschool Aide 09-50-50/BBS	5	\$25.72/hr.	Cozy Lake	9/1/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk.
Jadcak, Ellen 20-218-100-106-005	Appoint	Preschool Aide 09-50-50/BBR	1	\$24.63/hr.	Cozy Lake	9/1/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk.
Knape, Grazyna 11-000-218-105-008	Extra Hours	Secretary III - Guidance 10-80-80/BWR		\$28.55/hr.	JTHS	6/6/23	6/23/23	Not to exceed 20 hrs. for home instruction admin
LaVecca, Gerald 11-000-266-110-000	Appoint	Armed Security Officer 10-10-10/DDA		\$50,960	Stanlick/ White Rock	9/1/23	6/30/24	
Leonhard, Kevin 11-000-266-110-000	Appoint	Armed Security Officer 10-60-60/DDA		\$50,960	White Rock/ Cozy Lake	9/1/23	6/30/24	
Lund, Kelly 20-218-100-106-005	Appoint	Preschool Aide 09-50-50/BBQ	1	\$24.63/hr.	Cozy Lake	9/1/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk.
Millar, Matthew 11-000-266-110-000	Appoint	Armed Security Officer 10-70-70/DDA		\$50,960	JTMS	9/1/23	6/30/24	

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Nakev, Jasminka 11-209-100-106-008	Schedule Adjustment/Assignment Change	Special Education Aide 09-80-80/BRU			JTHS	5/23/23	6/30/24	Not to exceed 7.25 hrs./day, 4 days/wk.
Nolan, Samantha 20-218-100-106-003	Appoint	Preschool Aide 09-30-30/BMT	1	\$24.63/hr.	Briggs	9/5/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk.
Pilla, Dana 11-214-100-106-006	Resignation	Special Education Aide 09-60-60/BBJ			White Rock	5/18/23		
Sherba, Gail 11-000-270-107-000	Appoint	Bus Aide 09-90-90/BGA	1	\$23.60/hr.	Transportation	6/6/23	6/30/23	
Werrell, Amanda 20-218-100-106-003	Appoint	Preschool Aide 09-30-30/BMR	1	\$24.63/hr.	Briggs	9/1/23	6/30/24	Not to exceed 7 hrs./day, 4 days/wk. Pending Praxis
#3432	Termination	Bus Driver 10-90-90/AZY			Transportation	6/13/23		

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion	
Argondizzo, Alyssa	Appoint	Substitute Aide	\$17/hr.	District	6/2/23	6/30/23		
Argondizzo, Alyssa	Appoint	Substitute Teacher	\$125-\$175/diem	District	6/2/23	6/30/23		
DeVries, Sarah	Appoint	Substitute Aide	\$17/hr.	District	5/24/23	6/30/23		
DiColo, John	Appoint	Substitute Administrator	\$500/diem	District	5/30/23	6/30/23		
Petrask, Rebecca	Appoint	Substitute Aide	\$17/hr.	District	6/6/23	6/30/23		
Reilly, Griffin	Appoint	Substitute Aide	\$17/hr.	District	6/15/23	6/30/23		

E. STUDENT INTERN/TEACHER							
Name	School	Subject	Loc.	Date Effective	Date Termin.	Discussion	
Costigan-Taggart, Samantha	Montclair State University	Psychology	White Rock	7/5/23	6/21/24	Full school year	

F. 2023-2024 SCHOOL YEAR COACHING STAFF									
SUMMER/FALL									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Bolka, Chloe	Appoint	Asst. Cheerleading		\$1,588	\$0	\$1,588	JTHS	7/1/23	6/30/24
Matsakis, James*	Rescind	Weight Room (Summer)		\$2,013	\$0	\$2,013	JTHS	7/1/23	6/30/24
Stager, William	Appoint	Weight Room (Summer)		\$2,013	\$0	\$2,013	JTHS	7/1/23	6/30/24

*Out of district

G. MENTORING 2022-2023 School Year			
Mentoring Teacher	Novice Teacher	Assignment	Mentoring Fee
Bassolino, Kimberly	Erin Hackett	JTMS	\$550.20
Cinnamon, Christine	Jaelyn Grunther	Cozy Lake	\$550.20
Hollar, Kim	Erica Duda	White Rock	\$311.78 - completed balance of 17 weeks
Kosco, Karen	Brittany Napholz	JTHS	\$293.44 - completed 16 weeks
Pisciotto, Dominick	Kaitlyn Iliff	JTHS	\$385.14 - completed 21 weeks
Reiss, Joanna	Hannah Storbeck	JTMS	\$385.14 - completed 21 weeks

H. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-007								
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion	
Clark, Sofie	Rescind	Gr. 8 Philadelphia Trip	\$125	JTMS	6/8/23	6/9/23	1 night	
Kalish, Jason	Appoint	Gr. 8 Philadelphia Trip - Administrator	\$350	JTMS	6/8/23	6/9/23	1 night	
Ward, Elizabeth	Appoint	Gr. 8 Philadelphia Trip	\$125	JTMS	6/8/23	6/9/23	1 night	
Reilly, Griffin	Appoint	Gr. 8 Philadelphia Trip	\$125	JTMS	6/8/23	6/9/23	1 night	
Ward, Elizabeth	Appoint	Gr. 8 Philadelphia Trip	\$125	JTMS	6/8/23	6/9/23	1 night	
Widgren, Margaret	Rescind	Gr. 8 Philadelphia Trip - Administrator	\$350	JTMS	6/8/23	6/9/23	1 night	

I. SUMMER STAFF APPOINTMENTS								
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion	
Abdinoor, Matthew	Appoint	Summer Custodian	\$18/hr.	District	7/1/23	8/31/23	Not to exceed 8.5 hrs./day. Pending physical result	
Ackerson, Sueann	Appoint	Summer Bus Driver	\$30.38/hr.	Transportation	7/1/23	8/31/23	Not to exceed 4.5 hrs./day	
Diaz, Zachary	Appoint	Summer Tech	\$18/hr.	District	6/26/23	8/31/23	Pending fingerprint approval	
Dyl, Joseph	Appoint	Substitute Summer Bus Aide	\$25.75/hr.	Transportation	7/5/23	8/8/23	As needed	

I. SUMMER STAFF APPOINTMENTS							
Finizio, Diane	Appoint	Substitute Summer Bus Aide	\$25.42/hr.	Transportation	7/5/23	8/8/23	As needed
Flatierre, Kevin	Schedule Adjustment	Summer Counselor	\$344.83/diem	JTHS	6/25/23	8/31/23	Not to exceed 1 day*
Friedman, Carisa	Appoint	Summer Bus Aide	\$24.58/hr.	Transportation	7/5/23	8/8/23	Not to exceed 2.75 hrs./day
Gonzalez, Christine	Schedule Adjustment	Summer Counselor	\$309.37/diem	JTMS	6/26/23	8/31/23	Not to exceed 4 days*
Hartman, Dianna	Appoint	Summer Bus Aide	\$25.75/hr.	Transportation	7/5/23	8/8/23	Not to exceed 1.5 hrs./day
Heil, Briana	Appoint	Summer Custodian	\$18/hr.	District	7/1/23	8/31/23	Not to exceed 8.5 hrs./day. Pending physical result
Hirsch, Jennifer	Appoint	Summer Transportation Nurse	\$52.89/hr.	Transportation	7/5/23	8/8/23	Not to exceed 4.5 hrs./day
Hirsch, Jennifer	Appoint	School Nurse	\$397.68/diem	Briggs	6/26/23	8/31/23	Not to exceed 3 days*
Holgate, Deborah	Appoint	Summer Transportation Nurse	\$40.00/hr.	Transportation	7/5/23	8/8/23	Not to exceed 4.5 hrs./day
Kiely, Shawn	Appoint	Summer Custodian	\$18/hr.	District	7/1/23	8/31/23	Not to exceed 8.5 hrs./day. Pending physical result
Knape, Grazyna	Appoint	Summer Secretary	\$28.55/hr.	JTHS	6/26/23	8/31/23	Not to exceed 22.5 hours
Leonard, Ralph	Appoint	Substitute Summer Bus Driver	\$27.56/hr.	Transportation	7/1/23	8/31/23	As needed
Leondi DeSena, Andrea	Appoint	Summer Counselor	\$297.30/diem	JTHS	6/25/23	8/31/23	Not to exceed 4 days*
Luisi, Jennifer	Appoint	School Nurse	\$380.72/diem	Cozy Lake	6/26/23	8/31/23	Not to exceed 3 days*
Mirando, Cheryl	Appoint	Substitute Summer Bus Driver	\$26.27/hr.	Transportation	7/1/23	8/31/23	As needed
Montanye, Wendy	Appoint	Substitute Summer Bus Aide	\$25.42/hr.	Transportation	7/5/23	8/8/23	As needed
Orabone, Heather	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	7/1/23	8/31/23	Not to exceed 5 hrs./day
Penicaro, David	Appoint	Summer Bus Driver	\$30.38/hr.	Transportation	7/1/23	8/31/23	Not to exceed 5 hrs./day
Rabtzow, Mason	Appoint	Summer Tech	\$18/hr.	District	6/26/23	8/31/23	Pending fingerprint approval
Prebor, Anne	Appoint	Summer Bus Aide	\$24.58/hr.	Transportation	7/5/23	8/8/23	Not to exceed 2.67 hrs./day
Sekula, Bridget	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	7/1/23	8/31/23	As needed
Sherba, Gail	Appoint	Substitute Summer Bus Aide	\$24.58/hr.	Transportation	7/5/23	8/8/23	As needed
Smiley, Amanda	Appoint	Summer Bus Driver	\$26.27/hr.	Transportation	7/1/23	8/31/23	Not to exceed 4 hrs./day
Spaan, Donna	Appoint	Summer Bus Aide	\$25.75/hr.	Transportation	7/5/23	8/8/23	Not to exceed 2 hrs./day
Staples, Karen	Schedule Adjustment	Summer Counselor	\$279.38/diem	JTHS	6/26/23	8/31/23	Not to exceed 6 days*
Szwartz, Anthony	Appoint	Summer Tech	\$18/hr.	District	6/26/23	8/31/23	
Talmadge, Susan	Appoint	Summer Bus Driver	\$30.38/hr.	Transportation	7/1/23	8/31/23	Not to exceed 4.75 hrs./day
Tanis, Janet	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	7/1/23	8/31/23	As needed
Vindici, Helen	Appoint	Substitute Summer Bus Driver	\$30.38/hr.	Transportation	7/1/23	8/31/23	As needed

*1 day = 7.25 hrs.

J. SUMMER EVALUATION PERSONNEL							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Blizzard, Mary	Appoint	Speech Evaluations & CST Meetings	\$50.33/hr.	District	7/5/23	8/8/23	Not to exceed 25 days*
Pietrowski, Kathryn	Appoint	General Ed Teacher: Summer CST Meetings	\$52.51/hr.	District	7/5/23	8/8/23	Not to exceed 25 days*
Pietrowski, Kathryn	Appoint	Special Ed Teacher: Summer CST Meetings	\$52.51/hr.	District	7/5/23	8/8/23	Not to exceed 25 days*
Rogan, Renee	Appoint	General Ed Teacher: Summer CST Meetings	\$43.66/hr.	District	7/5/23	8/8/23	Not to exceed 10 hours
Rogan, Renee	Appoint	Special Ed Teacher: Summer CST Meetings	\$43.66/hr.	District	7/5/23	8/8/23	Not to exceed 10 hours

*1 day = 7.25 hrs.

K. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Blizzard, Mary	Appoint	Speech Language Therapist	\$50.33/hr.	Briggs	7/5/23	8/8/23	4.25 hrs./day for 20 days
Sanchez, Yolanda	Appoint	Social Worker	\$72.03/hr.	Briggs	7/5/23	8/8/23	4.25 hrs./day for 20 days
Siniggalli, Heather	Rescind	Special Ed Aide	\$25.05/hr.	Briggs	7/5/23	8/8/23	3.75 hrs./day for 20 days

L. CURRICULUM WRITING 11-000-221-104-201							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Casey, Carolyn	Appoint	Middle School Exploratory: Information and Media Literacy (Grades 6 & 7)	\$44.39/hr.	District	7/1/23	6/30/24	Not to exceed 10 hours
MacDermid, James	Appoint	Middle School Exploratory: Financial Literacy (grades 6 & 7)	\$44.39/hr.	District	7/1/23	6/30/24	Not to exceed 10 hours

M. ENVIRONMENTAL SCIENCE ACADEMY ORIENTATION							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Montgomery, Sarah	Appoint	Environmental Science Academy Orientation	\$47.56/hr.	JTHS	8/29/2023	8/30/2023	Not to exceed 5 hours
Smith, James	Appoint	Environmental Science Academy Orientation	\$46.60/hr.	JTHS	8/29/2023	8/30/2023	Not to exceed 5 hours
Vandigriff, Patricia	Appoint	Environmental Science Academy Orientation	\$72.03/hr.	JTHS	8/29/2023	8/30/2023	Not to exceed 5 hours
Varner, Heather	Appoint	Environmental Science Academy Orientation	\$61.81/hr.	JTHS	8/29/2023	8/30/2023	Not to exceed 5 hours

M.2 Motion to appoint Transportation/Bus Drivers-Mechanics for the 2023-2024 School Year:

Name	Position	Step	23-24 Hourly Rate	Longevity
Giarusso, Vanessa 11-000-270-160-000	Bus Driver	1	\$26.27/hr.	
Sherba, Gail 11-000-270-107-000	Bus Aide	1	\$24.30/hr.	

M.3 Motion to approve the following corrections to May 15, 2023 Minutes, Personnel Section L.1-B. Instructional:

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Miceli, Sarah 11-230-100-101-006	Transfer/Assignment Change	Elementary Teacher 10-60-60/CAF			White Rock	9/1/23	6/30/24	Corrected position title

N. EDUCATION

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.7, as described below:

Aye Mrs. Gould Aye Mrs. Perez Aye Mr. Terpstra
Aye Mrs. Grater Aye Mrs. Small Aye Mrs. Wildermuth, *Vice President*
Aye Mr. Natale Aye Mr. Stewart Aye Mrs. Poulas, *President*

N.1 Motion to approve tuition student received for the 2022-2023 school year, as indicated below plus related services and transportation, as needed:

Student ID	School	Tuition	Effective
8695106110	West Milford	\$16,987.80	3/7/23 - 6/30/23

N.2 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for April 24, 2023 through May 15, 2023.

N.3 Motion to approve the recommendation of the Superintendent to disenroll student ID# 2800352868 due to residency ineligibility.

N.4 Motion to approve Memorandum of Agreement with Fairleigh Dickinson University to participate in the Early College Program for Academic Years 2024-2028, per agreement dated April 14, 2023. (Copy available for review)

N.5 Motion to approve and accept the American Rescue Plan Safe Return Plan. (Comment taken during Public Comment - Section G.)

N.6 Motion to approve third-party participation in summer football activities for Jefferson Township High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp(s) in accordance with **NJSIAA Guidelines.**

N.7 Motion to approve student placements, professional services, and related services per IEP, for the 2023-2024 school year, as indicated below:

NJ SMART SID#	23-24 BUDGET FOR OUT-OF-DISTRICT SCHOOLS ALL CONTRACTS END 6/30/24	NUMBER OF DAYS	CONTRACT START DATE	2023-2024 TOTAL
7595993814	Allegro	210	7/10/2023	\$155,622.60
9219717618	Bonnie Brae	214	7/3/2023	\$92,020.00
9977089348	Bonnie Brae	214	7/3/2023	\$92,020.00
2721353551	Calais School	210	7/6/2023	\$85,801.80
8805299388	Calais School	210	7/6/2023	\$85,801.80
7541873462	Celebrate The Children	180	9/7/2023	\$108,585.00
4023853360	Center School	180	9/6/2023	\$79,338.60
8858174994	Chapel Hill Academy	180	9/5/2023	\$74,160.00
8318079799	Chapel Hill Academy	180	9/1/2023	\$39,931.50
4219524626	Chapel Hill Academy	210	7/5/2023	\$130,620.00
3994474615	Craig School	190	9/5/2023	\$69,910.00
8455611401	ECLC	180	9/6/2023	\$64,301.40
5467451637	Ewing High School	180	9/6/2023	\$23,765.40
8318079799	Ho-Ho-Kus High School	180	9/5/2023	\$9,900.00
4980309037	Lakeland Andover School	180	9/1/2023	\$58,500.00
5822178989	New Road School	210	7/5/2023	\$117,230.90
6985600911	Northern Hills/Sussex Ed Serv	210	7/5/2023	\$117,737.00
7129491907	Northern Hills/Sussex Ed Serv	210	7/5/2023	\$99,293.50
2891698341	Northern Hills/Sussex Ed Serv	210	7/5/2023	\$99,299.50
7409690315	Pillar High School	210	7/6/2023	\$134,341.20
6094794351	Pillar High School	210	7/6/2023	\$134,341.20
3916885064	Pillar High School	210	7/6/2023	\$134,341.20
	Ed Services Yearly Dues Estimate (Morris)			\$1,050.00
2023-2024 Total				\$2,007,912.60

O. POLICY

Motion by Mr. Stewart, seconded by Mrs. Grater, to accept the recommendation of the Superintendent to approve motions O.1 and O.2, as described below:

Aye Mrs. Gould Aye Mrs. Perez Aye Mr. Terpstra
Aye Mrs. Grater Aye Mrs. Small Aye Mrs. Wildermuth, *Vice President*
Aye Mr. Natale Aye Mr. Stewart Aye Mrs. Poulas, *President*

O.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations:

(copy available on district website for review)

File Code	Title	Action
B 0155	Board Committees	RV
P 5514.01	Open Campus Lunch	N

FILE CODE KEY: B - Bylaw P - Policy R - Regulation
ACTION KEY: N - New RV - Revised A - Abolish

O.2 Motion to approve the Second Reading of the following Bylaws, Policies and Regulations:

(copy available on district website for review)

File Code	Title	Action
R 3216	Dress & Grooming	RV
R 4216	Dress & Grooming	N
R 5530	Substance Abuse	RV
R 8600	Student Transportation	RV

FILE CODE KEY: B - Bylaw P - Policy R - Regulation
ACTION KEY: N - New RV - Revised A - Abolish

P. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of May 15, 2023 through June 19, 2023.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	2	1	1
Cozy Lake	0	0	0
White Rock	0	0	0
Jefferson Twp. Middle School	11	8	3
Jefferson Twp. High School	4	3	1

Enrollment as of May 31, 2023:

	May 2022	May 2023
Grades Pre-K-1	408	441
Grades 2-5	692	695
Total Elementary	1,100	1,136
Grades 6-8	563	577
Grades 9-12	921	866
GRAND TOTAL	2,584	2,579
Tuition students received	0	3
Out-of-district placement	27	25

Q. COMMUNICATIONS

- None

R. PUBLIC COMMENTS *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

- The parent of a special education student expressed concern over her student’s name being inadvertently omitted from the graduation program.
- An audience member commented that it was a wonderful evening celebrating the students and staff of Jefferson and advocated for one of the band classes to be replaced with an introduction to orchestra class.
- An audience member noted how hard the special education students have worked and wished to recognize those students for their accomplishments.
- An audience member advocated for a student whose name was omitted from the graduation program.
- Mrs. Perez, Special Education Parent Advisory Group (SEPAG) Chairperson noted the last meeting of the year was well attended and the topic was social skills. They are using the summer meetings to plan meetings for next school year.

S. OLD BUSINESS

- None

T. NEW BUSINESS

- None

U. CLOSED SESSION

The Board did not convene to Closed Session at this time.

V. ADJOURN

Motion by Mrs. Gould, seconded by Mr. Natale, to adjourn the meeting at 9:34 PM.

Aye Mrs. Gould
Aye Mrs. Grater
Aye Mr. Natale

Aye Mrs. Perez
Aye Mrs. Small
Aye Mr. Stewart

Aye Mr. Terpstra
Aye Mrs. Wildermuth, *Vice President*
Aye Mrs. Poulas, *President*

Appendix A

Professional	Area of Practice	Contract Period
Mott McDonald	Consulting Engineer of Record	Jan. 1, 2023 – Dec. 31, 2023
The Morville Agency	Property/Liability Insurance Agent of Record	Jan. 1, 2023 – Dec. 31, 2023
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2023 – Dec. 31, 2023
Cleary Giacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2023 – Dec. 31, 2023
Methfessel & Werbel	Special Counsel - Education Related Matters	Jan. 1, 2023 – Dec. 31, 2023
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2023 – Dec. 31, 2023

Appendix B -

**BID TABULATION SHEET
JEFFERSON TOWNSHIP BOARD OF EDUCATION**

Bid Title: Lease Purchase Bid

Bid No: 2024-001

Bid Date: May 23, 2023

VENDOR & ADDRESS	A	B	C	D		Non-Coll Affidavit	Stock/ Owner Dec	Contract Vend. ?	Ack. Of Addenda	Russia/Belarus Iran Discl.	PCD Form	BRC	Amortization Schedule
	Interest Rate 60	# of days interest held for	Purchase Option Rate %	Add'l Costs	AA Form & AA Cert.								
Cogent Bank 420 S Orange Ave, Suite 150 Orlando, FL 32801	4.370%	30	102.00%	N/A									
First Hope Bank PO Box 296 Hope, NJ 07844	4.373%	120	101.00%	\$0.00									
TD Bank 12000 Horizon Way Mount Laurel, NJ 08054	4.120%	07/21/23	101.00%	\$0.00	√√	√	√	√	√	√	√	√	√

Appendix C -

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi.	Miscellaneous Fees (including parking/tolls/misc fees)	Total Expense
Gould, Amy	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Grater, Jaime	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Howe, Jeanne	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Jinks, Jr., Roger	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Musibay, Amy	7/17/23-7/23/23	Virtual	AP Seminar for English Instructors	\$1,075.00	-	-	-	-	-	\$1,075.00
Natale, Christopher	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Oroho Giacchi, Rita	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Perez, Diane	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Poulas, Stacey	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Small, Jill	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Stewart, Michael	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Terpstra, Dvaa	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50
Widgren, Margaret	6/28/23	Virtual	School Law: A Year in Review	\$150.00	-	-	-	-	-	\$150.00
Wildermuth, Adele	10/23/23-10/26/23	Atlantic City, NJ	NJSBA Annual Workshop Convention	*	\$129.00	\$59.00	3.5	\$141.00	\$50.00	\$784.50

All Meals are prorated 75% on travel days per GSA guidance

****Denotes Group Registration***